



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, May 10, 2022**

---

**A. ORGANIZATION**

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors Barke, DeMarco, Nitikman and Searles

Absent: President Rips (Excused)

3. PLEDGE OF ALLEGIANCE : Director Nitikman led the Pledge of Allegiance.

4. PRESENTATIONS:

a. Orange County Sheriff's Department Captain Gary Knutson presents Quarterly Crime Statistics

Orange County Sheriff's Department Captain Gary Knutson presented crime statistics for 2021-year end and the first quarter of 2022.

Discussion followed regarding calls for service, catalytic converter thefts and related protective measures and penalties, and Rossmoor resident expectations relative to when officers are assigned to the Rossmoor area.

b. The Youth Center – Maryam Guirao, Director of Development – Continued to June 2022

c. Sweeping Corp. of America – David Padilla, General Manager – Continued TBD

d. Orange County Fire Authority (OCFA) – Elizabeth Denney, Community Relations/Education Specialist – Continued to June 2022

**B. ADDITIONS TO AGENDA - None**

**C. PUBLIC FORUM**

Mia Hartman thanked RCSD for hosting the upcoming Bicycle Safety event and announced there would be a Bike Expo after the Bicycle Safety event at Rush Park.

Maureen Waters spoke about a recent crime incident; reported it was not classified as a home-invasion robbery, and spoke about the need for increased patrol in Rossmoor.

Captain Knutson explained why it was not classified as a home invasion; reported it was classified as a burglary and spoke about the effectiveness of alarm systems.

Beth Covern spoke in support of The Youth Center and expressed concerns about kids riding their bicycles and not following the law.

Director Searles reported that is under the authority of the Highway Patrol.

Dave Vandervoet (via Zoom) asked for an update on the CR&R trash container lid replacements.

General Manager Mendoza provided a brief update; noted that back orders have been received and the containers and lid should be distributed throughout the month.

General Manager Mendoza introduced Ken Vecchiarelli, General Manager, Golden State Water District and deferred to him for a report.

Mr. Vecchiarelli discussed the Ruth Elaine Area Main Replacement project and a fire hydrant replacement project.

Discussion followed regarding project impacts to resident parking, interruption of water service, distribution of construction notices, sources of water used by Golden State Water District and vacant lots.

General Manager Mendoza reported the local water district performed an audit on Rossmoor meters, however, Mr. Vecchiarelli will conduct a deeper evaluation into the water system and developing a plan for irrigation and water conservation for the Disgtrict.

Discussion followed regarding waste and recycled water use.

There were no other public comments.

## **D. REPORTS TO THE BOARD**

### **1. QUARTERLY TREE REPORT**

Mary Kingman, Arborist, presented details of the Quarterly Tree Report for the period of January 2022 to April 2022; discussed tree planting for the fall/winter season; addressed removal of hazardous trees; talked about a tree incident causing vehicle damage; announced

that Rossmoor has been awarded Tree City status; spoke about a recent Arbor Day event and noted a tree was planted in honor of long-time Rossmoor resident Georgelynn Seligman.

Discussion followed regarding the types of Rossmoor service requests, reserving vacant sites for memorial trees and other requests, watering parkway trees and the list of approved trees.

**2. MONTHLY TRAFFIC SAFETY UPDATE**

General Manager Mendoza presented the Monthly Traffic Safety update including an upcoming meeting of the Traffic Safety Committee and discussed consideration of a draft ordinance.

**3. STREET SWEEPING UPDATE**

General Manager Mendoza presented an update on street sweeping and spoke about developing a phased approach regarding signage and enforcement.

**E. CONSENT CALENDAR**

**1. MINUTES:**

a. Regular Board Meeting of April 12, 2022

**2. MARCH 2022 REVENUE AND EXPENDITURE REPORT**

**3. RESOLUTION NO. 22-05-10-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT TO CONTINUE CONDUCTING MEETINGS OF THE DISTRICT BOARD AND COMMITTEES, REMOTELY, AS NEEDED DUE TO HEALTH AND SAFETY CONCERNS FOR THE PUBLIC**

This item was deferred, indefinitely.

Motion by Director Searles, seconded by Director DeMarco, to approve the Consent Calendar, as presented, with the exemption of Item No. 3, which was deferred, indefinitely. Motion passed 4-0 as follows:

<b>AYES:</b>	Directors Barke, DeMarco, Nitikman and Searles
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	President Rips

**F. PUBLIC HEARING - None**

**G. RESOLUTIONS**

1. RESOLUTION NO. 22-05-10-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023

General Manager Mendoza presented the resolution for consideration.

Motion by Director DeMarco, seconded by Director Barke, to waive further reading of and adopt by title only, RESOLUTION NO. 22-05-10-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023, as presented. Motion passed 4-0 as follows:

AYES:	Directors Barke, DeMarco, Nitikman and Searles
NOES:	None
ABSTAIN:	None
ABSENT:	President Rips

**ORDINANCES - None**

**H. REGULAR CALENDAR**

1. REPORT OF THE BUDGET COMMITTEE REGARDING FY 2021-2022 ESTIMATE TO CLOSE, FY 2022-2023 PROPOSED BUDGET, AND SET DATE OF PUBLIC HEARING

General Manager Mendoza presented the report; spoke about the goal of approving the budget in June; discussed a meeting of the Budget Committee and provided recommendations as listed in the report.

Discussion followed regarding the cost of living adjustment (COLA) of 7% based on the annual CPI for last year, getting enough revenue to sustain the recommended increases, the need to cut expenses and increase revenues, making adjustments on an as-needed basis, the possibility of setting a precedent, property taxes, increased expenses and inflation, the possibility of giving a one-time bonus but lowering the COLA rate, the need to compete for employees, consider increases in user fees, recovering costs and the possibility of continuing this topic while moving forward with the rest of the budget.

General Counsel Preziosi explained the Board's discretion in using CPI is on a year-to-year basis.

Discussion followed regarding cuts made to staff hours due to COVID-19, what an appropriate COLA rate would be, revenue projections, the basis for the budget proposals and making adjustments mid-year.

Director Barke requested best-guess information regarding projected tax revenues and expected hard-cost expenses in order to justify employee salary increases.

Director Nitikman recommended a closer look at the numbers, especially considering increased inflation.

Director DeMarco stated he would be more comfortable with a 4% COLA, rather than 7% and asked for information to justify the latter.

Motion by Director Nitikman, second by Director DeMarco, to direct the General Manager to provide more information on next year's budget projections given inflation expectations, proceed with a 4% COLA increase for employee salaries as a benchmark for discussion, and return to the Board with a public hearing on June 14, 2022. Motion passed 4-0 as follows:

AYES:	Directors Barke, DeMarco, Nitikman and Searles
NOES:	None
ABSTAIN:	None
ABSENT:	President Rips

**2. REVIEW AND APPROVAL OF AGREEMENT BETWEEN THE ROSSMOOR COMMUNITY SERVICES DISTRICT AND ENRICHED FARMS & AVANTI HARVEST, INC. TO OPERATE A FARMERS MARKET IN ROSSMOOR**

General Manager Mendoza presented details of the report.

Discussion followed regarding vendors, this being a revenue neutral venture and terms of the contract.

Motion by Director Searles, second by Director DeMarco, to approve the agreement between Rossmoor Community Services District and Enriched Farms & Avanti Harvest, Inc. to operate a Farmers Market in Rossmoor. Motion passed 4-0, with President Rips, absent.

**I. GENERAL MANAGER ITEMS**

General Manager Mendoza reported Shakespeare by the Sea has expressed interest in returning to Rossmoor at no cost to the District; discussed upcoming pickleball plans; addressed upcoming events and items on the Board's future agendas, and provided an update on the Black Mountain agreement.

General Counsel Preziosi reported the defense indemnity is back in the agreement.

**J. BOARD MEMBER ITEMS**

Director Searles spoke about asking the General Manager to do survey of attendees at the Farmers Market; expressed concerns regarding the budget, government grants and sponsorship numbers; asked about capital expenditures at Rush Park and looked forward to continued budget discussions. Additionally, he announced an upcoming RHA Blood Drive and the CHP Bicycle Safety event.

In reply to Director DeMarco, General Manager Mendoza presented an update on the Weaver Elementary School solar panels, and provided information on the CR&R three bin trash pick-up service. CR&R has begun distribution of the new lids and bins and will provide a start date for implementation and collection. Additionally, Director DeMarco asked General Manager Mendoza to follow-up on the planned improvements on Ruth Elaine and congratulated his wife on receiving the High School Hero of the Heart Award on her 20 years of service to the Los Alamitos Unified School District.


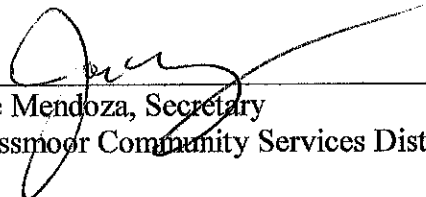
**K. GENERAL COUNSEL ITEMS - None**

**L. ADJOURNMENT**

Motion by Director DeMarco, seconded by Director Searles, to adjourn the regular meeting at 10:14 p.m. Motion passed 4-0, with President Rips, absent.

ATTEST:

BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

  
\_\_\_\_\_  
Mark Nitikman, First Vice President  
\_\_\_\_\_  
Joe Mendoza, Secretary  
Rossmoor Community Services District

**APPROVED:** June 14, 2022