



ROSSMOOR COMMUNITY SERVICE DISTRICT

3001 Blume Dr. Rossmoor, CA 90720

Phone: (562) 430-3707



TREE TRIMMING PERMIT APPLICATION

Date: _____ **Permit Number:** _____ **Check Number:** _____

As described in the RCSD Policy 3080, a permit is required when altering or trimming a tree that is classified as a street tree. Tree Trimming Permits are valid for 3-months from the date issued.

In accordance with the above policy, a permit for tree trimming is required prior to the commencement of work. This permit is valid only for the location(s) listed. Unless otherwise stated, all trimming must be done in strict adherence of the guidelines listed on the reverse of this form. Company or contractor performing tree trimming must be listed on the RCSD approved list of contractors.

Property Owner's Name: _

Property Owner's Address (if different): _

Site Address: _____

Tree Location (ex: side east, front, middle): _____

Tree Type(s): _____

Daytime Phone: (____) _____ - _____

Description of work to be performed: _____

Name of Tree Service Company to Perform Work:

Business License #: _____

D-49 Landscape Contractor License #: _____ **Insurance Company**

(Attach proof of insurance): _____

Certified Arborist # (if applicable): _____

TREE TRIMMING REQUIREMENTS

1. Tree topping shall not be allowed. If the District deems height reduction necessary, drop crotch pruning may be allowed.
2. NO MORE than 25% of the total leaf or limb material shall be removed at any time or within any 12-month period.
3. Heading or stubbing cuts are not allowed. "Lion tailing" shall be avoided, especially on older trees. All thinning cuts shall be removed entirely to an appropriate lateral or main branch.
4. In compliance with Federal bird and wildlife protection standards, trees shall not be pruned during nesting season, which runs February through August.
5. In order to allow for the District arborist to inspect pruning work in progress, trimming shall only be done Monday-Friday, between the hours of 9:00 a.m. and 4:00 p.m.
6. Deciduous or coniferous trees shall be trimmed during their dormant winter season.
7. Trees shall be trimmed to retain or enhance the natural appearance, size, and shape of the tree. Trees shall not be trimmed to create lopsided or sculptured effects or to enhance views.
8. To minimize tree stress, multiple light trimmings are preferable to infrequent heavy pruning.
9. Thinning cuts shall be made just outside the branch park collar. Care should be taken to avoid flush cuts, as the tree will take longer to heal over and compartmentalize the wound.
10. Coniferous limbs marked for trimming shall be removed entirely back to the main trunk or major limb of attachment (just outside the branch bark collar)
11. The property owner or his authorized representative takes full responsibility for strictly adhering to all tree-trimming policies, requirements and instructions.
12. Tree will be inspected by the District Arborist both before and after tree trimming.
13. A deposit in the amount of \$300.00 is due at time of permit to insure against any tree damage that may occur as a result of improper pruning practices.
14. A non-refundable administrative fee of \$40.00 is due at time of permit issuance.
15. The Scope of Work shall be as set forth on the issued permit.
16. 'Before and after' photos will be taken by the District to insure that completed tree work is in compliance with all tree-trimming policies, requirements and instructions.

INDEMNIFICATION AND SIGNATURES

Permittee shall defend, indemnify and hold harmless Rossmoor Community Service District or its agents, officers, and employees from any claim, actions or proceeding of whatsoever kind of nature against Rossmoor Community Service District or its agents, officers arising out of or in any way related to the tree activity which is the subject of this permit.

I acknowledge that I have read and understand the Rossmoor Community Service District Guidelines for Tree Trimming. I have also read and agreed to comply with all instructions and conditions as listed herein.

Signature of Owner or Authorized Representative

Date

Signature of Contractor

Date