



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, February 13, 2024

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors DeMarco, Searles and Shade
President Maynard

Absent: Director Barke

3. PLEDGE OF ALLEGIANCE: OCSD Captain AJ Patella

4. PRESENTATIONS:

a. Recognition of Sponsors for the 2023 Winter Festival

On behalf of the RCSD Board, President Maynard recognized the sponsors of the 2023 Winter Festival and presented them with a small token of appreciation.

b. Orange County Sheriff's Department Captain AJ Patella presents Community Safety Update

OCSD Captain AJ Patella presented the Community Safety Update including significant statistics (Attachment 1); encouraged residents to practice safety, keep their cars locked and valuables out of sight; discussed priority response times in Rossmoor and addressed a press conference with the District Attorney's office regarding the arrest of gang members who were attempting to "work" in Rossmoor and commented on e-Bike safety.

Members of the Board thanked Captain Patella for his work in Rossmoor.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

President Maynard opened this portion of the meeting.

There were no public comments and President Maynard closed this portion of the meeting.

D. REPORTS TO THE BOARD

1. PARKS/FACILITIES MAINTENANCE REPORT – OMERO PEREZ

Park Superintendent Omero Perez presented details of the Parks/Facilities Maintenance Report including significant activities.

Discussion followed regarding irrigation at Rossmoor Park, the plumbing repair estimate and the status of the project and using local Rossmoor businesses.

President Maynard skipped to Item No. G.1 at this juncture.

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular RCSD Board Meeting of January 9, 2024
- b. Regular PIFC Meeting of January 9, 2024

2. DECEMBER 2023 REVENUE AND EXPENDITURE REPORTS

General Manager Mendoza spoke about being more succinct in the future in terms of listing the reasons for variances.

Motion by Director Searles, seconded by Director DeMarco, to approve the Consent Calendar, as presented. Motion passed 4-1, with Director Barke, absent.

F. PUBLIC HEARING – None

G. REGULAR CALENDAR

1. FINAL READING OF 2022-2023 AUDIT RESULTS

General Manager Mendoza presented details of the report; addressed previous approval of the audit and the Board’s request for a Management Discussion Analysis and felt the audit is ready for approval.

The Board approved the 2022-2023 Audit Results by the following roll call vote:

Motion passed 4-0-0-1, by the following roll call vote:

AYES: Directors DeMarco, Searles, Shade and President Maynard
NOES: None
ABSTAIN: None
ABSENT: Director Barke

2. RENEWAL OF ROSSMOOR COMMUNITY SERVICES DISTRICT COOPERATIVE PROGRAMMING AGREEMENT WITH THE YOUTH CENTER

General Manager Mendoza presented details of the report; addressed the terms of the agreement; discussed Youth Center programs and reported working with the Youth Center to raise funds to help with increased costs and for grant funding opportunities.

Lina Lumme, The Youth Center, spoke about the partnership with RCSD over the years and spoke about continuing efforts to give children the opportunities they need.

Members of the Board thanked Lina Lumme for her work.

Lina Lumme stated she understands the work that is needed and the need for raising their fees and felt that working with RCSD they will succeed.

Motion by Director Shade, seconded by Director Searles, to approve the renewal of a cooperative programming agreement with the Youth Center. Motion passed 4-0-0-1, by the following roll call vote:

AYES: Directors DeMarco, Searles, Shade and President Maynard
NOES: None
ABSTAIN: None
ABSENT: Director Barke

3. RESOLUTION NO. 24-02-13-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE MID-YEAR AMENDED BUDGET REVENUES AND EXPENDITURES TOTAL AMOUNTS FOR THE FISCAL YEAR 2023-2024

General Manager Mendoza presented details of the report including an update of CIP projects funded by grants and the Amended Mid-year Budget.

Discussion followed regarding resurfacing tennis and pickleball courts.

Michael Matsumoto, Accountant, highlighted increased overtime for in-fill vacancies, salary enhancements, memberships and dues and an increase in computer email server.

Director Searles questioned why the tennis and pickleball resurfacing project which was over budget by \$10,000 was not addressed.

Accountant Matsumoto stated he was not aware that the tennis and pickleball resurfacing project was over budget.

General Manager Mendoza noted it was an oversight and will be adjusted, accordingly.

Director Searles expressed concerns this has not been done as it has been discussed numerous times.

General Manager Mendoza reiterated that it was his oversight.

Director Searles stated it is not about the project getting done, but rather that the Board was to discuss changing the budget, accordingly, and it has not been done.

General Manager Mendoza apologized for not including it in the mid-year budget review.

Director Searles apologized to the community that the Committee did not address it, either.

Accountant Matsumoto stated that if the approved bid was \$60,000 it can be added to the budget.

General Manager Mendoza suggested adjusting the budget, moving on and taking care of the responsibility.

Director Searles asked about the discussion of public lessons for pickleball, and General Manager Mendoza addressed the status of the item.

General Manager Mendoza recommended adding \$11,395 to the Court Resurfacing Program and adjusting the mid-year budget accordingly.

Director DeMarco suggested adding the exact contract amount to budget.

General Mendoza reported the exact amount is \$61,395.

Motion by Director DeMarco, seconded by Director Searles, to waive further reading of and adopt by title, RESOLUTION NO. 24-02-13-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE MID-YEAR AMENDED BUDGET REVENUES AND EXPENDITURES TOTAL AMOUNTS FOR THE FISCAL YEAR 2023-2024, changing the line item for the Court Resurfacing Program to \$61,395.

Motion passed 4-0-0-1, by the following roll call vote:

AYES: Directors DeMarco, Searles, Shade and President Maynard
NOES: None
ABSTAIN: None

ABSENT: Director Barke

President Maynard returned to consider Item No. E of the agenda and followed the rest of the agenda, as published.

4. RESOLUTION NO. 24-02-13-02 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVE THE CONSUMPTION OF ALCOHOL AT THE YOUTH CENTER’S ANNUAL CASINO NIGHT EVENT TO BE HELD ON MARCH 23, 2024 FROM 4:00 P.M. TO 11:00 P.M. IN THE RUSH PARK AUDITORIUM.

General Manager Mendoza presented details of the report noting this is for The Youth Center’s Annual Casino Night fundraising event and noted The Youth Center will obtain all of the necessary permits.

Lina Lumme, The Youth Center, reported this will be the second annual event and described last year’s event and their one Grand Project.

President Maynard noted this event is co-sponsored by RCSD and discussed the related RCSD policy.

Motion by Director Shade, seconded by Director DeMarco, to waive further reading of and adopt by title, RESOLUTION NO. 24-02-13-02 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVE THE CONSUMPTION OF ALCOHOL AT THE YOUTH CENTER’S ANNUAL CASINO NIGHT EVENT TO BE HELD ON MARCH 23, 2024 FROM 4:00 P.M. TO 11:00 P.M. IN THE RUSH PARK AUDITORIUM.

Motion passed 4-0-0-1, by the following roll call vote:

AYES: Directors DeMarco, Searles, Shade and President Maynard
NOES: None
ABSTAIN: None
ABSENT: Director Barke

H. GENERAL MANAGER ITEMS

General Manager Mendoza reported working with Lindsay and Darin Ludwig on a Pool Safety Program and will follow-up as more information is available; addressed Rush Park flooring, installation of netting in the courts, the landscape maintenance proposals, Shakespeare in the Park, Summer Family Festivals, an upcoming shredding event hosted by CR&R, the Health and Wellness Fair, street sweeping and impacts of the recent storms, the Easter Egg Hunt and Arbor Day.

Administrative Assistant Whang read an email from David Vandervoert about street-sweeping and General Manager Mendoza reported the matter has been addressed with CR&R.

Director DeMarco spoke about sweepers driving too fast; reported many are not picking up debris and asked to invite a CR&R representative to a future Board meeting to obtain feedback of their service from residents.

Administrative Assistant Whang read an email from Sue and Rob Kaplan regarding suggestions for pickleball.

I. BOARD MEMBER ITEMS

Director Searles thanked General Manager Mendoza for the variance report; suggested that copies of reports such as Captain Patella's be provided with the minutes packet; thanked staff for improved outreach and communications and asked about the possibility of including Shakespeare in the Park in the RCSD budget.

Director Shade agreed with Director Searles about considering including Shakespeare in the Park in the RCSD budget going forward; spoke favorably about increased RCSD posts for public awareness; mentioned the Kaplans' email.

Director DeMarco agreed reports such as Captain Patella's should be included in the minutes packet and in response to his inquiry, General Manager Mendoza discussed the status of the Traffic Survey. Director DeMarco commented on the launch of the new RCSD website and its features and wished his wife, Rachel, a Happy Birthday.

Director Searles thanked RCSD sponsors for all they do as well as General Manager Mendoza and staff.

Director Shade thanked Captain Patella for his presentation and commented favorably on the new website.

President Maynard thanked Captain Patella for his presentation; spoke favorably regarding the Pool Safety Program and encouraged people to be nice.

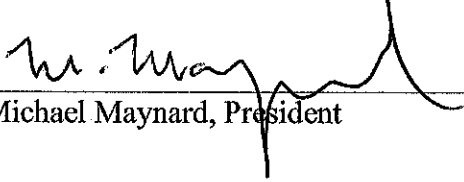
J. GENERAL COUNSEL ITEMS - None

K. ADJOURNMENT


President Maynard adjourned the meeting at 8:38 p.m.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Michael Maynard, President



Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED:



ROSSMOOR COMMUNITY SERVICES DISTRICT 2023-2024 SUMMARY AND COMPARISON/JANUARY - FEBRUARY

TOTAL CALLS TO DISPATCH

Table with 2 columns: 2023 - (196) -30, 2024 - (166) 15%

TOTAL REPORTS

Table with 2 columns: 2023 - (34) -8, 2024 - (26) 24%

CRIMES AGAINST PERSONS

Table with 2 columns: 2023 - (2) -2, 2024 - (0) 100%

CRIMES AGAINST PROPERTY/SOCIETY

Table with 2 columns: 2023 - (22) -9, 2024 - (13) 40%

SUSPICIOUS ACTIVITY CALLS

Table with 2 columns: 2023 - (36) -14, 2024 - (22) 39%

CRIMES AGAINST PERSONS SUMMARY

Summary table for Crimes Against Persons comparing 2023 and 2024 data.

CRIMES AGAINST PROPERTY/SOCIETY SUMMARY (BRIEF DESCRIPTION)

Summary table for Crimes Against Property/Society comparing 2023 and 2024 data.

The above statistics were generated from our internal computer aided dispatch (CAD) system. Data may differ from the Uniformed Crime Reporting (UCR) from Department of Justice (DOJ). This report is intended to provide a statistical overview and general comparison for the district. Additionally, the statistics may not be consistent with the posted blotter data. The blotter displays all calls received through OCSD dispatch and frequently do not generate crime reports.