



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, October 10, 2017

A. ORGANIZATION

1. CALL TO ORDER: 7:06 P.M.

2. ROLL CALL: Directors Casey, DeMarco, Kahlert, Nitikman
President Maynard

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

a. OCSD School Resource Officer Mike Sakamoto Re: Internet Safety for Parents

Deputy Sakamoto gave a community presentation on Internet Safety for Parents which included information on how to protect children from the dangers of the internet and social media. Subject matter included, The Brain, Cyberbullying, Digital Reputation/Footprint, Digital Photos, Applications, Sexting and Child Predators.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM—None

D. REPORTS TO THE BOARD—None

E. CONSENT CALENDAR:

1a. MINUTES REGULAR BOARD MEETING—September 12, 2017

Motion by Director Casey seconded by Director Nitikman to approve Item E-1a. Minutes of the Regular Board Meeting of September 12, 2017. Motion passed 4-1, with Director Kahlert abstaining as he was not present at the September 12, 2017 meeting.

2. REVENUE AND EXPENDITURE REPORT—August 2017

Motion by Director Nitikman seconded by Director Casey to approve Item E-2, August 2017 Revenue and Expenditure Report. Motion passed 5-0.

F. PUBLIC HEARING—None

G. RESOLUTIONS:

1. RESOLUTION NO. 17-10-10-01 SETTING THE RATES, FEES AND CHARGES FOR THE USE OF DISTRICT FACILITIES AND ADOPTING THE 2017-2018 RCSD FEE SCHEDULE.

Approved by roll call vote Resolution No. 17-10-10-01 by reading the title only and waiving further reading as follows:

DISCUSSION AND POSSIBLE ACTION RE: FEE STUDY PROGRESS AND RECOMMENDATIONS AND ADOPTION OF RESOLUTION NO 17-10-10-01 SETTING THE RATES, FEES AND CHARGES FOR THE USE OF DISTRICT FACILITIES AND ADOPTING THE 2017-2018 RCSD FEE SCHEDULE

Motion by Director Kahlert seconded by Director Nitikman to approve staff recommendations for the changes to the fee schedule and remove the hourly non-profit rate in the Field Section on page two of Attachment A of the Proposed Fee Schedule; Approve Resolution No.17-10-10-01 by roll call vote by reading the title only and waiving further reading. Motion passed by roll call vote 5-0.

2. RESOLUTION NO. 17-10-10-02 BOARD APPROVAL FOR THE SERVING OF ALCOHOL (BEER & WINE) AT THE ROSSMOOR WINTER FESTIVAL.

Approved by roll call vote Resolution No. 17-10-10-02 by reading the title only and waiving further reading as follows:

DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING THE DISPENSING OF ALCOHOL (BEER & WINE) AT THE 2017 ROSSMOOR WINTER FESTIVAL AND APPROVAL OF RESOLUTION NO. 17-10-10-02 RE: BOARD APPROVAL FOR THE SERVING OF ALCOHOL (BEER & WINE) AT THE ROSSMOOR WINTER FESTIVAL.

Discussion ensued relative to the location, set up, wristbands, security methods and concerns, of this year's beer garden attraction hosted by the Seal Beach Lions Club. Lee Lindquist and Chris Argueta explained and contrasted the various differences in the set up this year as compared to last year. Some of the most notable differences pertained to moving the beer garden closer to the food trucks so that after patrons purchased their food they could then proceed to the beer garden. The Board requested an upgrade in the quality of wine. Lee Lindquist agreed. Director DeMarco expressed some security concerns and reservations about having alcohol at the event. He had questions relative to profit sharing. Mr. Lindquist replied that 100% of the profits go to the Lions Club where they are used for hearing, vision and diabetes screenings; the beer garden was cash only with quantity controls and adequate security measures in place. He added that he could upgrade from hand stamps to wristbands if the District assisted with the cost. Motion by Director Kahlert seconded by Director Nitikman to approve Resolution No.17-10-10-02 by roll call vote by reading the title only and waiving further reading. Motion passed by roll call vote 4-1, with Director DeMarco voting No.

ORDINANCES—None

H. REGULAR CALENDAR:

1. DISCUSSION AND ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH ELITE SPECIAL EVENTS TO PROVIDE SERVICES AT THE 2017 ROSSMOOR WINTER FESTIVAL.

Staff recommendation to authorize the General Manager to enter into a contract with Elite Special Events to provide entertainment services at the 2017 Rossmoor Winter Festival.

Director Kahlert provided a brief background on the original concept behind the Rossmoor Winter Festival and the Winter Festival Committee's desire to grow the event incrementally each year in order to provide a unique and fun community event for all ages. The idea of having snow at the event had been planned since the Winter Festival's inception. Director Kahlert opined that another part of the rationale behind the snow attraction was to provide activities for the older teens as well as to increase attendance retention. He also stated that, other than some minor adjustments, he did not see the winter festival growing much beyond this point other than to increase the quality of vendors and generate more money from sponsors. This year they would be having a better flow between performances with the addition of a backup stage to the main stage. Calvary Chapel Church Band had also joined the entertainment lineup.

Discussion ensued relative to whether or not to increase the Winter Festival Budget to include snow and various other attractions provided by Elite Special Events. Board Members expressed support for Director Kahlert's and the Winter Festival Committee's desire to expand the event and liked the addition of the snow activities which would appeal to more mature groups of children. Motion by Director Kahlert seconded by Director Nitikman to authorize the General Manager to enter into a contract with Elite Special Events to provide services at the 2017 Rossmoor Winter Festival. Motion passed 5-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported on the status of the Rossmoor Community Lighting Upgrade and Improvement Project. He stated that Edison had officially approved all street lighting upgrades which was scheduled to be installed before Thanksgiving. The rest of the park improvements on District property were scheduled after the 1st of the year. The General Manager reported on the new Rossmoor Tennis Program. The courts were busy, the instructors were working collaboratively and the revenue has doubled. A meeting has been scheduled to discuss joint promotional ideas for the program. The General Manager also reported that District staff would soon receive updated training on CPR, AED and Fire Extinguisher use. He briefed the Board regarding response time concerns surrounding the Paramedic restructuring with the Orange County Fire Authority. The County has been undergoing an extensive study but due to the recent California firestorms had not yet completed their report. So far he learned that the Fire Station located at Reagan and Green Street in Los Alamitos would be servicing Rossmoor and response times were not expected to be impacted. He had a meeting planned with OCFA and would keep them informed with any new information. Regarding the Seismic Survey Study in Rossmoor, 375 sensors were due to be installed in January 2018. The trucks would be out for one day to take a reading. All data collected would be sent to CalTech and the Geological Society for comparative analysis of the findings with a final report on the study due in approximately one year. He concluded by stating that staff was in the process of scheduling the Audit, Tree, and Parks & Facilities Committee Meetings.

J. BOARD MEMBER ITEMS:

Director Kahlert requested that District staff research the possibility of installing canine waste disposal bag dispensers in the District Parks to encourage pet waste pickup and as a convenience for pet owners who may have forgotten to bring their own bags. Director Kahlert announced that he was looking forward to this year's Winter Festival Event and was excited about the positive addition of the new snow attraction. He was pleased that the District was now able to provide this enjoyable activity to festival goers. Director Kahlert concluded his remarks by reminding everyone that Halloween fell on a Tuesday this year. He encouraged everyone to be safe and asked motorists to be aware of kids and trick-or-treaters traveling in the dark.

Director DeMarco reported that he had received correspondence from residents regarding concerns about the brightness of the new LED streetlights and the process for requesting directional and brightness adjustments. He wondered if the District should explore the possibility of having a written procedure or policy to address these types of requests. The General Manager stated that Doc Rivers with Express Energy had informed him that the District had 1 year to make any adjustments under our warranty at no cost. Director DeMarco requested that the District develop some informational and procedural resources for residents with lighting adjustment concerns, make them available on our website and consider a mass mailing announcement as well.

Director Casey announced that the I-405 Improvement Project Presentation had been postponed until the November 2017 Board Meeting. Representatives Jeff Mills and Christina Byrne would be the presenters. He also asked everyone to keep the homeowners and firefighters affected by the massive wildfires in northern and southern California in their thoughts and prayers. The first responder crews and resources were stretched thin and he wished them much strength and resilience at this time.

President Maynard thanked Deputy Mike Sakamoto for his timely Internet Safety Presentation. He cautioned everyone that due to the time change, it would soon be getting darker, earlier, and to drive carefully. He invited Jody Roubanis to give a brief report on the recent Bike/Walk to School Campaign on October 4th.

Dr. Roubanis provided the Board with a brief overview. She reported that several schools participated with approximately 60 participants.

President Maynard requested that District Staff calendar next October 10, 2018 as the next Bike Ride/Walk to School Campaign. Four different schools would be participating and the RCSD would be helping to promote the campaign.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Nitikman, seconded by Director Casey to adjourn the regular meeting at 8:50 p.m. Motion passed 5-0.

SUBMITTED BY:

James D. Ruth
General Manager