



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, July 12, 2016

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

- 2. ROLL CALL:** Directors Burgess, Casey, Kahlert
1st Vice President Maynard
President DeMarco had an excused absence

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS—None

B. ADDITIONS TO AGENDA--None

C. PUBLIC FORUM:

D. REPORTS TO THE BOARD: None

E. CONSENT CALENDAR:

DIRECTOR BURGESS REQUESTED THAT ITEM E-2 REVENUE AND EXPENDITURE REPORT BE PULLED FROM THE CONSENT CALENDAR.

1a. MINUTES REGULAR BOARD MEETING—June 14, 2016

1b. MINUTES SPECIAL BOARD MEETING—June 28, 2016

Motion by Director Casey seconded by Director Kahlert to approve Items E-1a., E-1b on the Consent Calendar as submitted. Motion passed 4-0.

2. REVENUE AND EXPENDITURE REPORT—May 2016

Director Burgess had comments relative to health insurance costs and his desire to replace employee health coverage with a 401K Plan. Acting President Maynard stated that the Board had voted on providing health benefits for its employees and if he disagreed with that decision he could submit a request RCSD President DeMarco to have the matter placed on a future agenda for discussion and consideration by the current Board.

Motion by Director Kahlert seconded by Director Casey to approve Item E-2 on the Consent Calendar as submitted. Motion passed 4-0.

F. PUBLIC HEARING:

1. ADOPTION OF PROPOSED FY 2016-2017 FINAL BUDGET.

Recommendation to open hearing, receive presentation from General Manager, take public testimony, close hearing, deliberate and approve Fiscal Year 2016-2017 Proposed Final Budget. Upon the Board's approval of the Proposed Final Budget, you will be asked to adopt Annual Budget Revenues and Expenditures Total Amounts by resolution.

The budget document before you was prepared before final year 2015-2016 budget numbers have been audited by the District's Auditor. This is due to the timing of the budget calendar required by SB 135 which does not provide sufficient time to complete an audit before the Final Budget must be adopted. The Final Budget will be fully reconciled when the District's Annual Audit is completed, at which time it will be presented to the Audit Committee and the Board at a future meeting.

The Budget Estimates to Close are considered sufficiently accurate for adoption of the Final Budget. The Final Budget has also been adjusted to account for changes recommended by the Budget and Public Works CIP Committees and approved by the Board during the intervening period since your review of the Preliminary Budget.

These changes include the Annual Salary Plan, as recommended by the Budget Committee and Capital Improvement budget and Project Lists adjustments, as recommended by the Public Works/CIP Committee. Not included this year are adjustments to fees due to the almost flat CPI during the year.

AT THIS TIME ACTING PRESIDENT MAYNARD OPENED UP THE PUBLIC HEARING

Discussion Ensued. Motion by Casey, seconded by Director Kahlert to adopt the proposed FY 2016-2017 Final Budget. Motion passed 3-1, with Director Burgess voting No.

G. RESOLUTIONS:

1. RESOLUTION NO. 16-07-12-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Recommendation to approve Resolution No. 16-07-12-01 by roll call vote by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT RESOLUTION NO. 16-07-12-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Motion by Director Kahlert, seconded by Director Casey to approve Resolution No. 16-07-12-01 Establishing the Annual Revenue and Expenditure Total Amounts for Fiscal Year 2016-2017 for the Rossmoor Community Services District. Motion passed 4-0.

ORDINANCES: None

H. REGULAR CALENDAR:

1. ADOPTION OF SPECIFIC RECOMMENDATIONS BASED ON FIVE-YEAR FISCAL PLAN.

As a conclusion to the Board's adoption of the Final Budget, it is deemed appropriate to approve the Specific Recommendations for future budgetary control. These recommendations could be formalized in new or amended Board policies. Should the Board be amenable to proceeding in this manner, staff will develop policies and/or amendments to current policies and present these to the Budget Committee for their review. Based on the Committee's review, these policies will be presented to the Board for first reading at a future meeting.

Recommendation to Approve the Specific Recommendations based on the RCSD Five-Year Fiscal Plan (Plan). Discussion ensued.

Motion by Director Kahlert, seconded by Director Casey to eliminate Item 2, split Item 5 into two separate items and define the term "unanticipated windfall" to provide clarity and process and bring back to the Board in articulated policy language format with redlines.

General Counsel Tarquin Preziosi suggested a policy amendment as restated below.

Amended Motion by Director Kahlert, seconded by Director Burgess to reword the Five-Year Fiscal Plan to include the Board's latest recommendations and bring back as policy redlines for consideration at a future board meeting. Motion passed 4-0.

2. ELECTION OF CANDIDATE FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS.

Recommendation to discuss proposed slate of candidates (3) and give direction to General Manager to submit its vote for one candidate for the Board of the California Special District Association (CSDA).

Discussion ensued. Motion by Director Casey, seconded by Director Kahlert to vote for candidate Bill Nelson for the Board of the California Special District Association (CSDA). Motion passed 4-0.

3. AUTHORIZE THE GENERAL MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR INSTALLATION OF A SHADE CANOPY IN RUSH PARK.

Recommendation to authorize General Manager to execute contract with lowest responsible bidder for the replacement of Rush Park Shade Canopy adjacent to the playground.

As a part of the review of the proposed FY 2016-2017 Preliminary Budget the Budget and the Public Work/CIP Committees recommended that the Board approve Rush Park Canopy capital project for this fiscal year. The Shade Canopy is for the purpose of replacing the temporary shade canopy

adjacent to the playground. The condition of the current canopy warrants immediate replacement due to its failure to meet fire code and the condition of the canopy which poses a safety issue for users.

Based on Board approval of Agenda Item F-1, it is recommended that the General Manager be authorized to proceed immediately with this project. Attached are bids and costs which are consistent with the funds available for this project. It is therefore recommended that the Board authorize the General to execute a contract with the lowest responsible bidder for the project.

Discussion ensued. Motion by Director Kahlert, seconded by Director Casey to authorize the General Manager to execute a contract with the lowest responsible bidder for the replacement of the Rush Park Shade Canopy adjacent to the playground. Motion passed 4-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that the Rossmoor Community Services District Board of Directors held a special meeting on June 28, 2016 at 7:00 p.m. at Rush Park in order to address citizen concerns surrounding the decision of the Seal Beach Planning Commission to approve the construction of an LA Fitness Health Club in the Shops at Rossmoor in Seal Beach. At that meeting the RCSD Board adopted a formal Resolution opposing the decision. Rossmoor Townhomes President Margaret Parker was present at the special meeting and, together with her Rossmoor neighbors, has filed an appeal of the Planning Commission's decision. He encouraged Rossmoor residents to attend the next Seal Beach City Council meeting on the 25th of July at 7:00 p.m. to opine. The General Manager stated that the Eagle Scout phase of the Kempton Park Demonstration Project was well underway. He praised Eagle Scout Owen Pierce for a job well done. He added that the Rossmoor Park replacement cabinets were now installed and were fully operational. The Montecito Road lighting improvements have been scheduled by SoCal Edison; proceeding with project \$17K rebate. Golden State Water had recently notified the District regarding modifications to the drought mandates; it was now permissible to water three times per week and Park Superintendent Omero Perez was working hard to implement the increased allowances. The General Manager also stated that he had spoken to Tim Whitaker, Representative with Supervisor Michelle Steele's office, regarding the status of the traffic study. Mr. Whitaker had indicated that the County has bi-furcated the study with one dedicated to the Foster Road Bike Lane issue. He announced that this Friday, July 15th was the second Concert/Movie in the Park, featuring Big Sandy and His Fly Rite Boys and Inside Out. The File Depot had agreed to sponsor the August Concert/Movie Event. For the first time the Movie was being sponsored by The File Depot, who had also offered to become one of the sponsors of the Rossmoor Winter Festival Event. The report was received and filed.

J. BOARD MEMBER ITEMS:

Director Burgess stated that the turnout for the last Concert/Movie in the Park event was more than double the usual attendance. He wanted to know if the movie screen size had been reduced and if a larger one could be obtained for the next event. The General Manager stated that he would research the matter with the Recreation Superintendent. Director Burgess concluded by stating that the Eagle Scout Project was proceeding this weekend with the drawing of the circle and installation of bender board. He added that much of the sand had been relocated to Rush and Rossmoor Park in order to supplement the playground areas, at a significant cost savings to the District.

Director Casey encouraged both Rossmoor and Seal Beach residents to opine at the next Seal Beach City Council Meeting on Monday, July 25th at 7 p.m. to opine regarding the appeal of the LA Fitness Center Project in the Shops at Rossmoor. He added that the District had approved a resolution in opposition of the project and the higher the public attendance, the stronger the chances the decision would be overturned. Director Casey announced that two Shakespeare in the Park performances (Cybeline and Othello) would be held on Saturday, July 23rd and Sunday, July 24th and invited everyone to enjoy the theatrical performances. He concluded by reminding residents to guard their small pets from coyotes as it was coyote breeding season and coyote kills were increasing again. He reminded residents to report coyote sightings and encounters on the new RossmoorWildlife Watch website or call the hotline. For emergencies, citizens should always call 9-1-1.

Director Kahlert thanked the RCSD for watering the field at Rush Park; it looked much greener. He urged staff to continue watering. Director Kahlert praised the Kempton Park Mini-Park Demonstration Project, stating it was a fantastic two phase endeavor. He suggested adding another sign which included a legend of plant identifiers so that visitors could educate themselves about the species of plants. Acting President Maynard concurred and added that they had also spoken about adding signage memorializing the project contributors.

Project Coordinator Mark Nitikman responded that the plans for the demonstration project included signage which identified the plant species.

Acting President Maynard thanked Cheryl Williamsen for her attendance and the detailed and comprehensive report she provided to the Board. He added that the District had undergone many positive changes over the past year, including the Rush Park Drought Tolerant Landscaping and Beautification project, the Kempton Park Demonstration Project, facility upgrades and more. He concluded that the addition of these safe and beautiful community assets was a good investment for the District. He concluded with comments relative to the LA Fitness Health Club project appeal and stated that the Seal Beach Planning Commission chose to ignore the original EIR Commission's vote opposing the project 4-1 and decided instead to approve the project on a 3-2 vote. He opined that the City of Seal Beach did not seem to care about the lives of those below the I-405 fwy. He asked General Counsel if it was possible for the Seal Beach City Council to decide that there wasn't enough study done. Tarquin Preziosi replied that the City Council could deny the appeal or sustain the appeal and direct further studies.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Casey, seconded by Director Kahlert to adjourn the regular meeting at 9:23 p.m. Motion passed 4-0.

SUBMITTED BY:

James D. Ruth
General Manager