



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, July 9, 2024

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors Barke, Shade, DeMarco and Searles
President Maynard

Absent:

3. PLEDGE OF ALLEGIANCE: Friday Night Lights (FNL) Cheer Squad

Presentation of Friday Night Lights (FNL) Flag Football Youth Organization by Annette Morris and Nita Padget

Annette Morris, Friday Night Lights, thanked RCSD; discussed the history of the Friday Night Lights and addressed the creation of the co-ed football divisions and cheer squad directed by her and Nita Padget.

Nita Padget, Friday Night Lights talked about fall season availability; provided registration information; reported the league is open to children (boys and girls) of all school levels K through 8th grade and noted FNL is a yearlong program and provides high school students the opportunity to earn volunteer hours.

Annette Morris, Friday Night Lights, introduced FNL cheerleaders for a special cheer performance.

President Maynard recognized FNL as a sponsor of Rossmoor Family Events and thanked FNL for their partnership.

President Maynard moved to Item No. A.4.c with the Board's consensus.

4. PRESENTATIONS:

a. Orange County Public Works – Justin Kirk – Housing Element Update

OCPW Representative Cindy Salazar introduced Yuritzzy Randle and together they presented of the Orange County Housing Element Update. Ms. Salazar noted that no development is being proposed in the Housing Element; discussed the most recent RHNA units assigned and reported the Housing Element is basically a policy document.

Discussion followed regarding rezoning, protected open space areas, concerns with the conversion of churches and commercial properties to residential, impacts on single-family areas, ADUs and parking standards, and being able to get four units on a lot.

General Counsel Scott Porter noted that four units can be on one lot including a primary dwelling an ADU and JADU but with the addition of SB 9, a property owner has the right to add a second dwelling.

Ms. Randall explained the configuration could include two primary dwellings, an ADU and a JADU for a maximum of four units. She explained that RHNA units assigned during the fifth Housing Element cycle doubled for the sixth cycle.

President Maynard moved to Item No. C, Public Forum.

b. Orange County Public Works – Cindy Salazar – Presents General Plan Update for County of Orange

OCPW Representative Cindy Salazar introduced Ashley Bodkin, Noble Planning Group, County Consultant and deferred to her for a presentation.

County Consultant Bodkin narrated a PowerPoint presentation with details of the County of Orange General Plan Update process and encouraged residents to get involved.

Discussion followed regarding the twenty-year document, the Housing Element, changes since 2005 including the Public Safety and Environmental Justice Elements, other client municipalities, the Transportation Element, the Planning Department being under the umbrella of Public Works and opportunities throughout the process for the public to provide input.

President Maynard returned to Item No. A.4.a.

c. Orange County Sheriff's Department Captain AJ Patella Presents Community Safety Update

OCSD Captain Patella presented details of the Community Safety update; discussed comparative data from 2023 and 2024, calls for service, suspicious activity calls, catalytic converter thefts and vehicle burglaries and addressed the importance of limiting opportunities by locking cars, doors and windows and spoke about stolen vehicles.

Discussion followed regarding the new Sheriff's Technology Center, the perception by some, that there is less Police presence in Rossmoor and the importance of Police presence in deterring crime.

President Maynard moved to Item No. A.4.b.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

President Maynard opened this portion of the meeting.

Susan Kaplan alleged misinformation and misstatements in the agenda report regarding the authority and powers of RCSD related to traffic and parking on public streets in Rossmoor; addressed a meeting with Orange County Public Works Traffic Engineers, General Manager Mendoza and others about traffic congestion along Foster on Hedwig; opined that RCSD is not the elected governing body for traffic concerns in Rossmoor and stated residents do not want Board overreach beyond its authority. She presented a packet of information to be made part of the public record along with a petition of residents.

Vicky Vu, Occupational Therapist, spoke about her work in the community; talked about a new project, CARFIT, a collaboration between AAA, AARP, The American Occupational Therapy Association and CARFIT, where 32 students will be trained to train others how to sit and function properly in a car to increase safety. The event will be on July 25, 2024, from 9:00 a.m. to 12:00 p.m. at Rush Park.

Administrative Assistant Whang displayed a video of people playing pickleball and read emails from residents expressing their appreciation for the new pickleball courts including Frida Rojas Pruitt, Shirley and Denise Depa and read an email from Maureen Waters about several topics.

There were no other public comments.

D. REPORTS TO THE BOARD

1. RECREATION REPORT – CHRIS ARGUETA

Recreation Manager Argueta presented details of the Recreation Report and addressed recent events including Shakespeare-by-the-Sea events, bulky item cleanup and compost giveaway, Movies in the Park, Rossmoor Family Festival, water-safety awareness, CPR Basics, the Health and Wellness Festival and upcoming events including increased

programs for seniors, the Farmer's Market, and Camp Shark Summer Camp at the Youth Center.

2. GENERAL ELECTION CONDENSED CALENDAR FOR NOVEMBER 5, 2024 FOR CANDIDATES FOR ROSSMOOR COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Administrative Assistant Whang reported there will be three seats for RCSD to fill at the November 5, 2024 Election and addressed deadlines for filing.

President Maynard encouraged residents to run.

3. MONTHLY TRAFFIC SAFETY UPDATE

General Manager Mendoza discussed a meeting on June 27, 2024 with Orange County Public Works, staff and residents addressing traffic in Rossmoor; referenced engineering studies conducted in the community regarding the Montecito corridor; reported encouraging Orange County Traffic Engineers to be consistent in its decision-making methodology; discussed line of sight, pickleball and impacts to parking; noted RCSD is the governing body; addressed a red curb request and a letter from General Counsel Preziosi regarding AB 43 and announced RCSD is requesting that all of Rossmoor be turned to 25 MPH and listed requirements including conducting a traffic study to evaluate volume, speed, accident history and pedestrian and bicycle activities, holding a community consultation, evaluating crosswalks and signage and ensuring AB 43 compliance. He noted community stakeholders who will be invited to participate.

Director DeMarco noted his biggest issue is policy change without involving RCSD or the community; provided a brief history of the topic; reported that even though RCSD may not have jurisdiction in certain areas, staff, the Board and its committees have established a process for open discussions and vetting to ensure safer communities; spoke about opposing removing parking in Rossmoor, especially around parks and expressed concerns about the community not having a say in what happens in Rossmoor. Additionally, he addressed bulb-outs which were implemented without the community's input, the community's resistance to change, the County's change in procedure without RCSD's input and felt like it seems certain projects are greenlighted, quickly, without the community having an opportunity for discussion.

General Manager Mendoza reported speaking with Wei Zhu, Orange County Public Works Traffic and Engineering, and asking her why RCSD was invited to the meeting if it has not jurisdiction and why, was RCSD Traffic Committee not approached to work with the resident and Orange County to address the matter.

President Maynard pointed out RCSD does not need to wait for them; questioned limiting park access with red curbs; suggested the Traffic Committee schedule a meeting to inform the public there is a threat of limited access at Rossmoor Park and provide an opportunity for community input.

Director Shade noted she is impacted by parking on Montecito, reported some red curbs have been extended there and agreed with the need to have a community forum to address the matter.

President Maynard confirmed direction to direct staff to schedule a Traffic Committee meeting with County representatives and the community to obtain community input regarding limiting parking by painting red curbs, especially along parks, as it will limit and impact future generations.

E. CONSENT CALENDAR

1. MINUTES

a. Regular RCSD Board Meeting of June 11, 2024

2. MAY 2024 REVENUE AND EXPENDITURE REPORT and JUNE 2024 WARRANTS

There were no public comments on the Consent Calendar.

Motion by Director DeMarco, seconded by Director Barke, to approve the Consent Calendar, as presented. Motion passed 5-0.

F. PUBLIC HEARING – None

G. REGULAR CALENDAR

1. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF PROPOSED PROFESSIONAL SERVICES AGREEMENT FOR PICKLEBALL INSTRUCTION AT ROSSMOOR PARK

General Manager Mendoza presented details of the staff report.

Discussion followed regarding limitations regarding taking up one court at a time and whether the contract was reviewed by the Personnel Committee.

Director Searles expressed concerns regarding the two-year term for a first-time contract and suggested changing to a one-year contract so that if it does not work out, there will be opportunities for others to apply without interfering with pre-existing contracts.

General Counsel Porter reported that RCSD has the ability to terminate the contract on seven days' notice for any reason and with the two-term contract, they are bound, for two-years at the same prices.

General Manager Mendoza noted the tennis contract was a two-year contract.

Director Barke mentioned the two-year contract may be important to the proposed contractor and did not think it was important.

Director Shade agreed with Director Barke adding that it is completely low risk as the City can terminate the contract with one week's notice.

Discussion followed regarding benefits to RCSD, the possibility of making it a one-year contract with one-year option to extend and the fact that this is not an exclusive contract and may be terminated within one week's notice without cause.

There were no public comments on this item.

Motion by Director DeMarco, seconded by Director Barke, to approve the contract, as presented.

Discussion followed regarding the possibility of limiting the hours.

The motion passed, 4-1, with Director Searles, opposed.

2. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF PROPOSED CHILI COOK-OFF EVENT WITH BEER AND WINE GARDEN and APPROVAL OF RESOLUTION NO. 24-07-09-01-A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING THE DISPENSING OF ALCOHOL (BEER & WINE) AT A CHILI COOK-OFF EVENT TO BE HELD ON OCTOBER 24, 2024 FROM 5:30 P.M. TO 8:00 P.M. DURING THE ANNUAL HARVEST FESTIVAL AT RUSH PARK.

General Manager Mendoza presented details of the staff report.

There were no public comments on this item.

Discussion followed regarding potential conflicts with food vendors at the Farmers Market, historically high attendance for the Harvest Festival and pumpkin carving.

Motion by Director Barke, seconded by Director Shade, to approve the PROPOSED CHILI COOK-OFF EVENT WITH BEER AND WINE GARDEN and waive further reading of and APPROVE RESOLUTION NO. 24-07-09-01-A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING THE DISPENSING OF ALCOHOL (BEER & WINE) AT A CHILI COOK-

OFF EVENT TO BE HELD ON OCTOBER 24, 2024 FROM 5:30 P.M. TO 8:00 P.M. DURING THE ANNUAL HARVEST FESTIVAL AT RUSH PARK, as presented.

The motion carried, 5-0.

3. FIRST READING OF AN AMENDMENT TO POLICY NO. 2160 DEFERRED COMPENSATION

General Manager Mendoza presented details of the staff report.

Discussion followed regarding the match, the possibility of setting a vesting period for new employees, whether this is a recruitment and retention tool, differences in rules between government and non-government agencies, the number of fulltime employees, the possibility of having a Financial Advisor provide more information to the Board at its next meeting.

Director Searles stated the Personnel Committee should have reviewed this with the vendor and that would have been the time to address issues like vesting.

Director DeMarco reported the Personnel Committee discussed a vesting program but felt it a good idea for the entire Board to discuss it.

Director Barke shared his experience instituting a 401K program for his employees and suggested inviting RCSD's Financial Advisor to the next Board meeting.

General Counsel Porter explained the Board's options in terms of making changes to the policy and applicable, subsequent readings. He offered sample specific language as, "Employees will immediately be vested in the employer match, if they served as a fulltime employee for at least x years" and reported if that amendment is approved, this would count as the first reading. If, at the next meeting, the Board does not approve that language, that would be the new first reading.

Director Barke suggested approving it as amended, per General Counsel Porter's suggestion and then returning with an amendment for new employees.

President Maynard suggested approving the policy, as is, noting the deferred plan is for existing employees, and then amend it to add new hires.

General Counsel Porter read proposed language as, "The employer deferred matching program offers fulltime, existing employees up to a 3% match...Newly hired employees are not eligible for plan enrollment.", then delete "Newly hired fulltime employees are eligible for plan enrollment following a successful completion of a 90-day period" and return at a later date to address new hires.

As an alternative, General Counsel Porter suggested adding language, "The employer deferred matching program offers fulltime, existing employees up to a 3% match. Newly

hired employees are eligible for enrollment, after a completion of a successful probationary period but are not eligible for matching”.

Discussion followed regarding the need or a date.

Motion by Director Barke, seconded by Director Shade, to approve the first reading of an amendment to Policy No. 2160, as amended as, “The employer deferred matching program offers fulltime, existing employees up to a 3% match. Newly hired employees are eligible for enrollment, after a completion of a successful probationary period but are not eligible for matching” and direct staff to return to the next meeting with revisions or a proposed, alternative policy and to invite Nationwide, the District’s contractor, to a special meeting of the Board or the Contract Committee.

The motion carried, 5-0.

4. REVIEW AND DISCUSS RECOMMENDATIONS FROM THE PERSONNEL AND CONTRACT ADMINISTRATION COMMITTEE

General Manager Mendoza presented details of the staff report including items discussed at a recent Personnel and Contract Administration Committee meeting including updates on various contracts.

Discussion followed regarding the various contracts, raising the hourly rate on the Fit Club, recommendations for cost-of-living adjustments, the Los Alamitos Girls Softball League (LAGSL) MOU, the importance of open, community discussions to prevent misinformation, the need for the MOU to be updated, dispelling the rumor that RCSD is trying to shut down LAGSL, working with LAGSL to negotiate the new MOU and specifying that Rossmoor residents get preferential treatment for registration.

H. GENERAL MANAGER ITEMS

General Manager Mendoza presented a brief overview of recent activities and upcoming events; noted availability of restrooms and cooling areas in the community center; addressed review of the canopy project at Rossmoor Park, an upcoming meeting of the Tree Committee, upgrades to the battery pack system, purchase of a storage unit at the Montecito Center and purchase and installation of sound material in the east room.

I. BOARD MEMBER ITEMS

Member Searles talked about a past event where the vendor was not operating the alcohol booth as requested and urged staff to ensure patrons are not walking around with open containers outside of the beer garden and asked for information about FNL teams having practices on Rossmoor fields.

General Manager Mendoza reported teams reserve fields through the reservation system.

Member Searles mentioned it seems like there are more flag football practices than ever before in Rossmoor fields; commented on the inclusion of the QR Code for agenda access and commented favorably on the new Technical Center and requested RCSD participate in promoting the CARFIT event.

Director DeMarco requested that RCSD provide information on and promote the Orange County General Plan Update and invite them back to future Board meetings; spoke favorably about RCSD events and wished a speedy recovery to Jody Roubanis who was in a recent bike accident.

Director Shade thanked FNL Cheer Team for participating; commented on the CARFIT event and Shakespeare-in-the-Beach.

President Maynard commented on the FNL Cheer Team; agreed with Director Searles about the increased number of flag football practices on Rossmoor fields and asked General Manager Mendoza to find out about the cleats they wear, and any damage caused to the fields. In addition, he talked about everyone getting involved to keep Rossmoor safe; reminded the public if they see something, to call the Sheriff's Department and urged residents to make Rossmoor a harder community to target.

J. CLOSED SESSION – 10:22 PM

President Maynard recessed to Closed Session at 10:22 p.m. to address the following items.

1. APPOINTMENT, EMPLOYMENT, OR EVALUATION OF PERFORMANCE OF PUBLIC EMPLOYEE PER GOVERNMENT CODE SECTION 54957(b)(1)
TITLE: GENERAL MANAGER
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Subdivision (a) of Section 54957.6, California Government Code Agency Designated Representative: Joe Mendoza, General Manager
Name of employee organization: All Unrepresented Employees

K. GENERAL COUNSEL ITEMS

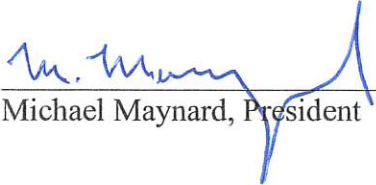
General Counsel Scott Porter reported that regarding Item 1, there was discussion, and no reportable actions were taken and added that Item 2 did not take place, therefore, there was no reportable action.

L. ADJOURNMENT

President Maynard adjourned the meeting at 11:24 p.m.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Michael Maynard, President



Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: