



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, April 11, 2023

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors Barke, Maynard, Searles, Shade,
President DeMarco

3. PLEDGE OF ALLEGIANCE: Boy Scout Troop 642

4. PRESENTATIONS:

a. Introduction of newly appointed Captain AJ Patella – North Patrol Sheriff’s Bureau

President DeMarco introduced and deferred to the newly appointed Captain of the North Patrol Sheriff’s Bureau, Captain AJ Patella.

Captain Patella expressed excitement about returning to the area; looked forward to working with RCSD; noted he wants to be a part of the solutions; reported the team does a lot of extra work, behind the scenes to bring criminals to justice and encouraged residents to call if they see suspicious activities.

Director Barke spoke about the importance of getting back to community policing and urged residents to call, even if they are unsure that an activity warrants the involvement of the Sheriff’s Department.

Captain Patella discussed changes in laws over the years and the importance of talking and educating people; spoke about his experience with the Behavioral Health Bureau, homeless outreach, enforcement and jurisdictional issues; provided his contact information; addressed codes related to eBikes and reported working with codified ordinances versus policies in terms of giving citations. He added that if a code is applicable to a violation, they can issue a citation.

General Manager Mendoza thanked Captain Patella and encouraged residents to call the Sheriff’s Department directly to report suspicious activities.

b. Introduction of RCSD Staff Members

General Manager Mendoza introduced new RCSD Staff Members; reviewed RCSD's organizational chart and thanked Staff for their work.

District Arborist Mary Kingman announced upcoming Arbor Day activities.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

Administrative Assistant Carolyn Whang read written correspondence received by 3:00 p.m., today, from Michelle Fieldsen, Maureen Wauters and Frank Manis regarding pickleball.

There being no others wishing to address the Board, President DeMarco closed Public Forum.

D. REPORTS TO THE BOARD

1. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

Park Superintendent Omero Perez provided details of the Quarterly Parks and Facilities Maintenance Report.

Discussion followed regarding the building with the gas line damage at Rossmoor Park and location of the butterfly garden at Rush Park.

2. TRAFFIC UPDATE

General Manager Mendoza provided an update on the signage for street sweeping; noted there will be no enforcement until the signs are all installed; spoke about residents complying with the new rules. He announced an upcoming Traffic Committee meeting on April 20, 2023, at 7:00 p.m., at Rossmoor Park; listed items on that agenda including consideration of a traffic study along Montecito and Bradbury and encouraged Rossmoor residents to attend.

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular RCSD Board Meeting of March 14, 2023

2. FEBRUARY 2023 REVENUE AND EXPENDITURE REPORT

Brief discussion followed regarding receipt of property tax revenue by RCSD, the possibility of converting the horseshoe rental to pickleball and the ability to separate tennis and pickleball revenues.

Motion by Director Maynard, seconded by Director Barke, to approve the Consent Calendar, as presented. Motion passed 5-0

F. PUBLIC HEARING - None

G. RESOLUTIONS:

1. RESOLUTION NO. 23-04-11-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING POOLING OF SELF-INSURANCE THROUGH THE PRIMARY WORKERS' COMPENSATION PROGRAM OF THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (CJPIA)

General Manager Mendoza presented details of the report; noted the General Counsel is reviewing the contract with CJPIA.

General Counsel Tarquin Preziosi explained General Manager Mendoza is requesting the Board's authority to start the process and bring back an agreement for the Board to consider.

General Manager Mendoza stated he needs the resolution passed in order to begin the process of due diligence.

Discussion followed regarding reclassification of new employees and knowing the penalty for leaving the State Fund.

General Counsel Preziosi stated his preference would be to review the agreement before having the Board take official action and stated he has not had a chance to review it.

Discussion followed regarding the need for time to review the agreement, to consider costs, savings and penalties for early termination and to schedule a special meeting at the end of this month.

After General Counsel Preziosi confirmed reviewing the application, discussion followed regarding rates and classifications, comparing the Workers Compensation policies, getting information regarding cancellation penalties and bringing the item back to the Board at its next meeting.

Lucy Gonzalez, CJPIA, via Zoom, responded to questions regarding reclassifications, the State Fund audit and RCSD's participation in other CJPIA programs and discussed differences in coverage between CJPIA and the State Fund.

Motion by Director Maynard, seconded by Director Barke, to direct the General Manager to submit an application to CJPIA for Workers Compensation insurance and return with a resolution at the Board meeting in May. Motion passed 5-0.

ORDINANCES - None

H. REGULAR CALENDAR:

1. CONSIDERATION OF WORKERS' COMPENSATION INSURANCE THROUGH CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (CJPIA) – See Item No. G.1.
2. DISPENSING AND CONSUMPTION OF ALCOHOL (BEER AND WINE ONLY) AT FAMILY FESTIVALS HOSTED BY ROSSMOOR COMMUNITY SERVICES DISTRICT

General Manager Mendoza presented details of the report and asked whether the Board is interested in exploring the matter.

Discussion followed regarding prior practices, challenges and violations, determining what the community wants, options for running the tap truck and contracting out the service to Elite and having them take a layer off the Community's responsibilities.

Director Searles suggested layering the tap truck and the contractor's (Elite's) contract when the item returns for the Board's consideration.

Director Maynard added that the Board should reconsider the rules where violations occurred.

President DeMarco felt that RCSD should not host beer and wine at events.

Director Shade spoke about working on the AutumnFest Festival; reported that when they added the beer and wine festival, it took off and noted there were no security problems.

3. APPROVAL OF ONE-YEAR EXTENSION OF PROFESSIONAL SERVICES CONTRACT WITH WEST COAST ARBORIST, INC. FOR TREE SERVICES IN ROSSMOOR

General Manager Mendoza presented details of the report.

It was noted that no complaints have been received regarding the arborist and brief discussion followed regarding the last time the item went out to bid.

Motion by Director Barke, seconded by Director Searles, to approve a ONE-YEAR EXTENSION OF PROFESSIONAL SERVICES CONTRACT WITH WEST COAST ARBORIST, INC. FOR TREE SERVICES IN ROSSMOOR, as presented. Motion passed 4-1, with Director Maynard, abstaining.

4. REQUEST TO DISCONTINUE THE USE OF ZOOM DURING REGULAR MONTHLY BOARD MEETINGS

General Manager Mendoza presented details of the report.

Discussion followed regarding maintaining the YouTube channel and cost savings.

Motion by Director Maynard, seconded by Director Shade, to discontinue the use of Zoom during regular monthly Board meetings. Motion passed 5-0.

I. GENERAL MANAGER ITEMS

Administrative Assistant Whang provided an update on social media efforts and projects; discussed the Farmers Market and Easter Egg Hunt and addressed the status of the District website update.

President DeMarco requested a presentation on improving the functionality of the District website and General Manager Mendoza suggested forming an ad hoc committee to work on the matter and Director Shade agreed to be part of the committee.

Discussion followed regarding the need for consistent, daily content to increase traffic in social media and compliance issues that need to be addressed.

General Manager Mendoza provided an update on the current pickleball trial; reported the 45-day review will be presented to the Board at its May meeting; addressed the Farmers Market; commented on Arbor Day Celebrations and announced a bulky item pickup and compost giveaway by CR&R on May 20th.

General Manager Mendoza listed upcoming festivals including the Family Festival on June 3rd in conjunction with the graduation parade; spoke about securing quotes for the auditorium flooring and the possibility of purchasing a dance floor; reported he will study the possibility of playing pickleball in the auditorium; noted he is submitting architectural plans for the canopy working in conjunction with Orange County Public Works for ADA compliance; addressed developing a joint resolution regarding the Housing Element in conjunction with the City of Los Alamitos and announced upcoming meetings including the CIP Committee meeting, Budget Committee meeting, and the Community, Safety and Traffic meeting.

At the request of Director Searles, General Manager Mendoza discussed the LAGSL Girls Softball Association playing softball at Rossmoor Park and addressed their request to play softball on Sundays. However, General Manager Mendoza reported they retracted their request and stated they will schedule make-up games according to the MOU; commented on them playing extra games not approved by the MOU which created a negative impact on the neighborhood and noted the MOU calls for a meeting in August to review the schedule and update the MOU.

Discussion followed regarding providing LAGSL written notice regarding their recent breach of the MOU and requesting corrective action and reviewing the MOU for possible amendments.

J. BOARD MEMBER ITEMS

Director Searles thanked Boy Scout Troop 642 for presenting colors this evening; welcomed Captain Patella; thanked General Manager Mendoza for introducing RCSD Staff and commented on the Arbor Day events, the upcoming Community, Safety and Traffic Committee meeting and a Blood Drive with RHA on April 19th.

Director Maynard thanked Boy Scout Troop 642 for presenting the colors; spoke about challenges with speakers and the Board's ability to hear and asked about his ability to attend the upcoming Community, Safety and Traffic Committee meeting and any Brown Act implications.

General Counsel Preziosi noted any Director may attend and comment at other agency meetings as a member of the public.

Director Shade thanked Captain Patella for his presentation; thanked Boy Scout Troop 642 for presenting the colors and suggested inviting a Girl Scout Troop to a future Board meeting; commended Administrative Assistant Whang for her work on social media; discussed the upcoming Family Festival and thanked Lucy Gonzalez for her participation in tonight's meeting.

Director Barke thanked Captain Patella for his presentation and spoke about the need to improve the sound system in the auditorium.

President DeMarco discussed sidewalk work by the County; shared his experience playing pickleball; thanked Captain Patella for his presentation; commented on a parking restriction on Wallingsford that is causing traffic backups; talked about digitizing District records and the possibility of placing some of them on the website and urged residents to attend the upcoming Community, Safety and Traffic Committee meeting.

K. GENERAL COUNSEL ITEMS

General Counsel Preziosi referenced Item No. H.1., he reported reviewing the agreement with CJPIA; noted no legal concerns regarding General Manager Mendoza signing the application on the Board's behalf; noted that would be a final action which would be consistent with the Board signing a resolution which would then pull the trigger on the Board applying to CJPIA for Workers Compensation insurance which would commence July 1, 2023. He added there is no written contract, beyond the application.


Motion by Director Maynard, seconded by Director Barke, to reopen Items No. G.1. and H.1. Motion passed 5-0.

L. ADJOURNMENT

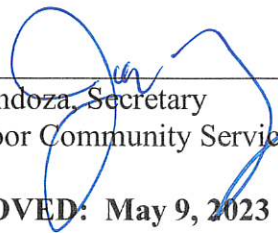
The meeting was adjourned at 9:31 p.m. without opposition.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Tony DeMarco, President



Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: May 9, 2023