

ROSSMOOR

COMMUNITY SERVICES DISTRICT



Regular Meeting of the Board Agenda Package

June 11, 2019

BOARD OF DIRECTORS

AGENDA
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, June 11, 2019

7:00 p.m.

This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, 90720—9:00 am - 5:00 pm, Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings are broadcast live on LATV-3 and may also be viewed on Vimeo.com or on our website at <http://www.rossmoor-csd.org>.

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors DeMarco, Maynard, Nitikman
President Casey
3. PLEDGE OF ALLEGIANCE: Boy Scout Troop 658
4. PRESENTATIONS:
 - a. OATH OF OFFICE: NEWLY APPOINTED BOARD MEMBER
 - b. PRESIDENT RON CASEY RE: PRESENTATION OF CERTIFICATES OF RECOGNITION, BOY SCOUT TROOP 658 AND TROOP LEADERS FOR OUTSTANDING VOLUNTEER SERVICE AT THE ROSSMOOR COMMUNITY FESTIVAL
 - c. CALIFORNIA SPECIAL DISTRICT ASSOCIATION PUBLIC AFFAIRS REPRESENTATIVE, CHRIS PALMER RE: INTRODUCTION AND LEGISLATIVE AFFAIRS

B. ADDITIONS TO AGENDA – None

In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if:

A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or

Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.

C. PUBLIC FORUM

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

D. REPORTS TO THE BOARD:

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular Board Meeting of April 9, 2019—Receive and file.
- b. Regular Board Meeting of May 14, 2019—Receive and file.
- c. Special Board Meeting of June 4, 2019—Receive and file.

2. APRIL 2019 REVENUE AND EXPENDITURE REPORT—Receive and file.

3. MAY 2019 REVENUE AND EXPENDITURE REPORT—Receive and file.

Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

F. PUBLIC HEARING-None.

G. RESOLUTIONS

1. RESOLUTION NO. 19-06-11-01 RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020

2. RESOLUTION NO. 19-06-11-02 RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT RE: ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS.

ORDINANCES-None

H. REGULAR CALENDAR

1. RECEIVE THE REPORTS OF THE CIP AND BUDGET COMMITTEES, SET DATE OF PUBLIC HEARING AND PROVIDE DIRECTION REGARDING THE FORMULATION OF FY 2019-2020 APPROVED BUDGET

2. SECOND READING PROPOSED RCSD POLICY NO. 2400 BACKGROUND SCREENING FOR EMPLOYEES, CONTRACTORS AND VOLUNTEERS WORKING WITH MINORS

I. GENERAL MANAGER ITEMS

This part of the Agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda.

J. BOARD MEMBER ITEMS

This part of the Agenda is reserved for individual Board members briefly to make general comments, announcements, reports of his or own activities, and requests of staff, including that specific items be placed on a future Agenda. The Board may not discuss or take action on items not on the Agenda.

K. GENERAL COUNSEL ITEMS-None

L. CLOSED SESSION-None

M. ADJOURNMENT

It is the intention of the Rossmoor Community Services District to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

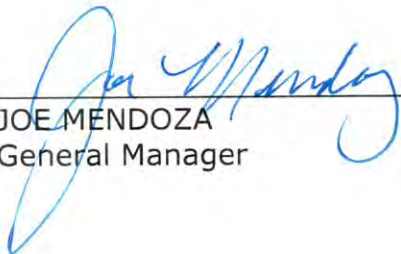
Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](#). In addition, any such writing may also be posted on the District's web site at www.rossmoor-csd.org.

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the June 11, 2019, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:

 for Date June 7, 2019

JOE MENDOZA
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4a.

Date: June 11, 2019

To: Honorable Board of Directors

From: Board President Ron Casey
Initiated by: General Manager Joe Mendoza *JM*

SUBJECT: OATH OF OFFICE

RECOMMENDATION:

Receive presentation.

BACKGROUND:

The report reflects the order of presentations for your Regular June Meeting of the Board.

- a. Oath of Office

ATTACHMENTS:

1. Oath of Office Form for Public Officers and Employees.

Oath Of Office
FOR PUBLIC OFFICERS AND EMPLOYEES
(State Constitution, Art,XX.Sec.3 as amended)

State Of California

County Of Orange

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director of the Rossmoor Community Services District

Director

Subscribed and sworn to before me this _____ day of _____ .

Official Administering Oath

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4b.

Date: June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Subject: PRESIDENT RON CASEY RE: PRESENTATION OF CERTIFICATES OF RECOGNITION, BOY SCOUT TROOP 658 AND TROOP LEADERS FOR OUTSTANDING VOLUNTEER SERVICE AT THE ROSSMOOR COMMUNITY FESTIVAL

RECOMMENDATION:

Receive presentation.

BACKGROUND:

The report reflects the order of presentations for your Regular June Meeting of the Board.

- b. President Ron Casey Re: Presentation Of Certificates Of Recognition, Boy Scout Troop 658 and Troop Leaders for Outstanding Volunteer Service at the Rossmoor Community Festival

ATTACHMENTS: None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4c.

Date: June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Subject: CALIFORNIA SPECIAL DISTRICT ASSOCIATION PUBLIC AFFAIRS REPRESENTATIVE, CHRIS PALMER RE: INTRODUCTION AND LEGISLATIVE AFFAIRS

RECOMMENDATION:

Receive presentation.

BACKGROUND:

The report reflects the order of presentations for your Regular June Meeting of the Board.

c. California Special District Association Public Affairs Representative, Chris Palmer Re: Introduction and Legislative Affairs

ATTACHMENTS: None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1a.

Date: June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Initiated by Liz Deering
Subject: REGULAR RCSD BOARD MEETING MINUTES OF APRIL 9,
2019

RECOMMENDATION:

Approve the Minutes of the Regular Meeting of April 9, 2019 as prepared by the Board's Secretary/General Manager.

BACKGROUND:

The report reflects the actions of the Board at their meeting of April 9, 2019 as recorded by the Board's Secretary/General Manager.

ATTACHMENTS:

1. Regular RCSD Board Meeting Minutes of April 9, 2019



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, April 9, 2019

A. ORGANIZATION

1. CALL TO ORDER: 7:05 P.M.

- 2. ROLL CALL:** Directors DeMarco, Nitikman
President Casey
Directors Kahlert and Maynard had excused absences

- 3. PLEDGE OF ALLEGIANCE:** Los Alamitos Unified School District students Lena and Kylie
Nein

4. PRESENTATIONS:

a. President Ron Casey, Presentation of Proclamation of Commendation to Retiring Los Alamitos Unified School District Superintendent Dr. Sherry Kropp

RCSD Board President Ron Casey presented flowers and a proclamation of commendation to retiring Los Alamitos Unified School District Superintendent, Dr. Sherry Kropp. Dr. Kropp thanked the RCSD Board for the recognition and complimented the District for its professionalism and support of young people over the years, praised the LAUSD Board of Education and colleagues and introduced new LAUSD Superintendent, Dr. Andrew Pulver. She thanked the Board for their service. Photos were taken. The presentation was received and filed.

b. Orange County Traffic Engineering Department Representative, Wei Zhu Re: Rossmoor Traffic and Safety Update

Orange County Traffic Engineering Department Representative, Wei Zhu introduced herself to the RCSD Board and answered questions relative to community traffic, crosswalks, speed control and scheduling additional shared bike lane road markings to coordinate with upcoming road work and slurry sealing. The presentation was received and filed.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Beverly Houghton, with the Rossmoor Homeowners Association, provided a brief overview of the upcoming Rossmoor Community Festival event on Sunday, May 5 from 11 a.m. until 4 p.m. at Rush Park in Rossmoor. She encouraged everyone to attend, enjoy the food and see new attractions like the petting zoo as well as the traditional car show and dog parade.

D. REPORTS TO THE BOARD:

1. REPORT OF THE TREE COMMITTEE RE: MEETING OF MARCH 26, 2019

The General Manager reported that the Tree Committee met on March 26, 2019. Discussion ensued regarding a Rossmoor resident appeal to the Committee to have the Sycamore tree planted in the parkway in front of his home removed due to his concern over the health and safety of the tree. The Committee denied the request for removal based on a factual assessment of the tree by District Arborist Mary Kingman and by evaluation of the tree by consulting arborist Chris Meador who was hired by the resident. The Committee requested that a safety trim be performed on the tree by District contractors. Mary Kingman confirmed that the safety trim would be scheduled in April 2019.

On advice from District Legal Counsel, it was determined that the District would explore the option of an M.O.U. agreement with the County of Orange that would enable enforcement of the RCSD Tree Protection Ordinance. The Committee, Manager and District Counsel would also explore the option of an Administrative Remedies Ordinance that would be enforced by the District and would also include a cost recovery option for damaged or destroyed District trees. The Committee also requested that a mailer be sent to all current Rossmoor residents that details current Tree Protection Policy information.

The Committee and staff discussed vacant parkways and whether to enforce the RCSD Policy 3080. The Tree Committee decided the amount of vacant sites did not warrant action at this time and that the current focus should be on caring for existing trees and on planting trees in parkways that are suitable for a tree and for residents who are in compliance. The report was received and filed.

2. REPORT OF THE GENERAL MANAGER RE: DISTRICT FACILITY SAFETY AND USAGE AUDIT

The General Manager reported that he had meetings with staff to discuss safety standards, use of facilities, potential new use of facilities, development of daily inspection reports for parks, buildings and playgrounds, need for a deferred maintenance schedule, long and short term rentals, facility user insurance requirements, and other items associated with the District's facilities. These meetings resulted in a number of findings, which prompted a report to inform the Board of procedures and upgrades that are being implemented to District operations and management. A PowerPoint presentation was shown illustrating areas that had been improved and areas scheduled for future improvements. The General Manager stated that the review was not a one-time process. In addition to the daily/weekly/monthly inspections, the District will continue to conduct an annual comprehensive audit of safety and facility usage.

Rossmoor Homeowners Association President Ralph Vartabedian opined relative to the District's request that the RHA clear out files and miscellaneous supplies and equipment from the Rush Park auditorium auxiliary room. He requested that the RHA be allowed to retain the room and alleged that the RHA needed the room for meeting purposes. He appointed a Rossmoor historian to organize and archive the files and offered to lease the space if required.

The General Manager responded that he agreed that some of the files were important historical documents and he had previously made arrangements with Mr. Vartabedian to assist with archiving those files identified as having historical value. The General Manager stated that most of the files needed to be purged, consolidated and digitized to reduce clutter. He added that the equipment could be relocated to free up space for community use.

Director Nitikman stated that he sympathized with the RHA, but understood the need for the facility audit. He wondered if a leasing arrangement could be explored with the RHA for another smaller storage area. Director DeMarco opined that the RHA space was underutilized and cluttered. He encouraged the General Manager to proceed with his goal to bring the District facilities into a state of highest and best use for all. The report was received and filed.

E. CONSENT CALENDAR:

1a. MINUTES OF THE REGULAR BOARD MEETING—March 12, 2019

2. REVENUE AND EXPENDITURE REPORT—February 2019

Motion by Director Nitikman, seconded by Director DeMarco, to approve the Consent Calendar as submitted. Motion passed 3-0.

F. PUBLIC HEARING—None

G. RESOLUTIONS:

1. RESOLUTION NO. 19-04-09-01 RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT, BY AND THROUGH THE DISTRICT GENERAL MANAGER, TO ACCESS STATE AND LOCAL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, LICENSING OR CERTIFICATION PURPOSES

Approve by roll call vote, Resolution No. 19-04-09-01 by reading the title only and waiving further reading as follows:

RESOLUTION NO. 19-04-09-01 A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT, BY AND THROUGH THE DISTRICT GENERAL MANAGER, TO ACCESS STATE AND LOCAL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, LICENSING OR CERTIFICATION PURPOSES

Motion by Director DeMarco, seconded by Director Mark Nitikman to approve Resolution No. 19-04-09-01. The resolution was unanimously approved by roll call vote, 3-0.

ORDINANCES—None

H. REGULAR CALENDAR:

1. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF CULINARY PROGRAM AGREEMENT WITH CHEF STEVE GOSTIN, FOUNDER/CHIEF

OPERATING OFFICER, CULINARY NETWORKING GROUP LLC, DBA OC CHEF CONCIERGE, INC. FOR A CULINARY PROGRAM AT RUSH PARK KITCHEN

Discussion and possible action regarding staff recommendation to approve the proposed agreement with Chef Steve Gostin, Managing Partner, OC Chef Concierge, Inc. for a Rossmoor culinary program at the Rush Park Kitchen. The General Manager reported that at its March 12, 2019 board meeting the RCSD Board voted to table this item until its April 9, 2019 regular meeting.

The General Manager stated that as part of the District’s overall goal towards more comprehensive usage of its real property assets, staff contacted several qualified culinary candidates to see if they would be interested in assisting the District in developing a culinary program at Rush Park. Although some of the vendors seemed uninterested in the District’s partnership proposal, Chef Steve Gostin, former Director of Culinary at The Art Institute of California in Orange County and owner of OC Chef Concierge responded indicating his interest and motivation to work with the District. Chef Gostin stated that he could help the RCSD create a specialized program specific to our residents’ needs and desires. He also seemed to understand the District’s vision to provide entry level introduction to culinary arts classes at affordable rates and offered a wealth of ideas and experience.

Chef Steve Gostin introduced himself to the Board and presented an overview of his program proposal and professional experience.

Discussion ensued. Motion by Director Demarco, seconded by Director Nitikman, to approve the professional services agreement with OC Chef Concierge, Inc. for a Rossmoor Culinary Program at the Rush Park Kitchen. Motion passed 3-0.

2. DISCUSSION WITH GENERAL MANAGER RE: SCHEDULING OF RUSH PARK PARKING LOT TREE REPLACEMENTS ON BLUME DRIVE

The General Manager reported that since the Board of Directors had previously determined that the reconfiguration of the Rush Park parking lot planter was not possible, he recommended that the Board approve the replacement tree species for two large Indian Laurel Fig trees that were removed from the Rush Park parking lot planter. The Tree Committee met on January 3, 2019 and agreed with the District Arborist’s recommendation that the replacement tree species should be the Marina Strawberry Tree in a 36’ box size, to be planted at the end of April 2019.

Discussion ensued. Motion by Director Nitikman, seconded by Director DeMarco, to approve planting two Marina Strawberry Trees at the end of April 2019, to replace the two Indian Laurel Fig Trees removed from Rush Park parking lot planter location. Motion passed 3-0.

I. GENERAL MANAGER ITEMS:

General Manager Joe Mendoza reported that the District has sent out the Rossmoor Facilities and Programs Survey and staff would be collecting additional responses from the RCSD booth at the Rossmoor Community Festival on May 5, 2019 and would present the results at the May 14, 2019 board meeting. The General Manager stated that he would be meeting with a number of local religious leaders interested in organizing and conducting a National Prayer Day event on May 2, 2019 at Rush Park and renting space for the event. He reported that new LED lighting has been

successfully installed in all District facilities. The lighting at the Rossmoor Tennis Courts was reported as too dim so staff is researching solutions with the contractor. New flooring is soon to be installed at Montecito Center. He stated that the Traffic and Safety Ad Hoc Committee, comprised of two RCSD Board members, two LAUSD representatives, two RHA representatives and two representatives from the community, met on April 4, 2019. Two topics were discussed: street sweeping and the traffic and overflow parking issue along Montecito Road. Regarding street sweeping, staff is researching alternate days, alternate sides of the streets and obtaining a route from R.F. Dickson. Ultimately the proposed plan for street sweeping would be brought before the RCSD Board and the County Board of Supervisors for concurrence; stakeholder meetings would be held throughout the process. The General Manager stated that he would be meeting with the Seal Beach City Manager and Assemblyman Tyler Diep to discuss feasible solutions for the parking overflow issues along Montecito Road. The next meeting of the Ad Hoc Committee was scheduled for May 9, 2019. The report was received and filed.

J. BOARD MEMBER ITEMS:

Director DeMarco reported that he had attended the Ad Hoc Traffic and Safety Committee meeting on April 4, 2019. A lot of promising ideas had been generated and would need to be brought to the County Supervisor for consideration. The overflow parking issue was discussed; however, available options for remediating the situation are limited due to jurisdiction and lack of space. Director DeMarco requested that the General Manager verify that the LED streetlight located on Shakespeare Road. was the correct color temperature and wattage, since it appeared to be slightly off color. The General Manager agreed. Director DeMarco praised the General Manager for a great facility usage and safety audit report and encouraged him to proceed with his plans and keep up the good work. Finally, he congratulated Dr. Sherry Kropp on her retirement, stating that she had done great work over the years for an exceptional school district and wished her luck.

Director Nitikman wished incoming Los Alamitos Unified School District Superintendent, Dr. Andrew Pulver luck in his new role. He asked if there were any new developments on the street sweeping issue. The General Manager responded that the street sweeping discussion had been part of the last Ad Hoc Committee Meeting on April 4, 2019. He met with R.F. Dickson regarding alternative sweeping schedules and methods which would require a change in the County ordinance. Signage requirements were currently being researched. Director Nitikman encouraged the General Manager to reach out to the Shops at Rossmoor property owners to see if they would provide leasing opportunities for overflow parking remediation. He concluded by encouraging everyone to attend the Rossmoor Community Festival on Sunday, May 5, 2019 at Rush Park.

President Casey concurred with Director DeMarco's summary of the Traffic and Safety Ad Hoc Committee meeting. He opined that the issues were complex and more would be known after the District meets with the County, City of Seal Beach and Assemblyman Diep. President Casey stated that he was pleased that there had been over 250 responses to the Rossmoor Survey and he looked forward to even more following the Rossmoor Community Festival. He extended best wishes to outgoing Superintendent Dr. Sherry Kropp. He remarked that she had been an extraordinary leader and incoming Superintendent, Dr. Andrew Pulver seemed to have the background and skillset to hit the ground running. President Casey stated that he agreed the culinary program was a good idea for the District and community. The kitchen was fully equipped and would only require minimal

improvements to be utilized for cooking classes. President Casey stated that the General Manager's facility safety and usage report was exceptional. He was confident that the District facilities would be run more efficiently as a result and a satisfactory solution would be found for the Rossmoor Homeowners Association. He thanked Wei Zhu for her traffic and road work update and information on the process for adding shared bike lane markers throughout Rossmoor.

K. GENERAL COUNSEL ITEMS: None

L. CLOSED SESSION: None

M. ADJOURNMENT:

Motion by Director DeMarco, seconded by Director Nitikman, to adjourn the regular meeting at 9:10 p.m. Motion passed 3-0.

SUBMITTED BY:

Joe Mendoza
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1b.

Date: June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Initiated by Liz Deering
Subject: REGULAR RCSD BOARD MEETING MINUTES OF MAY 14,
2019

RECOMMENDATION:

Approve the Minutes of the Regular Meeting of May 14, 2019 as prepared by the Board's Secretary/General Manager.

BACKGROUND:

The report reflects the actions of the Board at their meeting of May 14, 2019 as recorded by the Board's Secretary/General Manager.

ATTACHMENTS:

1. Regular RCSD Board Meeting Minutes of May 14, 2019



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, May 14, 2019

A. ORGANIZATION

1. CALL TO ORDER: 7:05 P.M.

- 2. ROLL CALL:** Directors Kahlert, Maynard, Nitikman
President Casey
Director DeMarco had an excused absence and arrived at 10:12 p.m.

3. PLEDGE OF ALLEGIANCE: Boy Scouts

4. PRESENTATIONS:

a. Junior Girl Scout Troop 3262 Certificates of Recognition for Bronze Award Project Innovation

RCSD Board President Ron Casey presented certificates to Junior Girl Scout Troop 3262 Members: Gabrielle Carlton, Darcy Langdale, Kassidy Lee, Ellie Sutherland, Mia Tsai, Elise Morales, Elise Chou, Abigail Yee, Chloe Langston, Kemoni Turner, Emiko Tsouras, Catherine Russell. Photos were taken and applause ensued. The presentation was received and filed.

b. President Ron Casey Presentation of 2019 Arbor Day Poster Contest Awards

RCSD Board President Ron Casey presented award certificates to 2019 Arbor Day Poster Contest Award Winners: Lucia Bernal, Jordyn Franklin, Saige Sauvao, Aasha Patel, Hayden Mack and Sadie Sauvao. Photos were taken and applause ensued. The presentation was received and filed.

c. Orange County Sheriff's Department Re: Quarterly Crime Statistics

Lieutenant Pat Rich with the Orange County Sheriff's Department, reported on the Rossmoor First Quarter Crime Statistics. He stated that the Sheriff's Department had also partnered with the District on a number of successful events including the Drug Take Back Day in April at Rush Park and the Rossmoor Community Festival and National Day of Prayer in May. Lieutenant Rich went on to discuss a recent high-profile home invasion incident that occurred in Rossmoor. The incident was erroneously reported by the media to have occurred in Los Alamitos but actually took place in Rossmoor. The perpetrator, known to have mental health issues and under the influence of drugs, was arrested by the Orange County Sheriff's Department at an elementary

school located in Rossmoor. The news media also erroneously reported that the perpetrator was a Rossmoor resident; he was not. The presentation was received and filed.

d. California Highway Patrol Officer Re: Quarterly Traffic Report

California Highway Patrol Office Mike La Rochia reported on traffic trends and citations issued in the Rossmoor Community. Officer La Rochia indicated that his focus was primarily on school traffic and speeding as well as rolling stops. He stated that he had met with residents on Martha Ann to discuss their concerns regarding the excessive speeding on that road and potential solutions. The presentation was received and filed.

e. President Ron Casey Re: Proclamation of Appreciation for Outgoing Board Member Bill Kahlert

President Ron Casey presented outgoing Director Bill Kahlert with a Proclamation of Appreciation and parting gift in recognition of his more than eight years of service on the Board. Photos were taken. Applause ensued. The presentation was received and filed.

ITEM F-1 WAS MOVED UP IN THE AGENDA AT THIS TIME. PRESIDENT CASEY OPENED THE PUBLIC HEARING

F. PUBLIC HEARING

1. APPEAL OF NOTICE OF VIOLATION AND DEMAND TO PAY EXPENSES AND DAMAGES FOR UNAUTHORIZED TREE PRUNING

The General Manager reported that the Tree Committee Meeting convened at 7:30 a.m. on Thursday, January 3, 2019 in the West Room at Rush Park. RCSD General Manager recommended that the Tree/Parkways Committee agree on an appropriate monetary fine for the severe topping and destructive pruning of two large established parkway trees by resident Glen Gomez. It was agreed by the Tree Committee that the General Manager would make the determination as to the amount owed and that a demand letter would be sent to the resident requesting payment for damages. Later on January 3, 2019, Mr. Gomez sent an email to the District explaining why he trimmed the trees.

On April 5, 2019 a NOTICE OF VIOLATION OF RCSD PARKWAY TREE MAINTENANCE POLICY AND DEMAND TO PAY EXPENSES AND DAMAGES was sent via certified mail to Glen Gomez stating that Mr. Gomez is required to submit payment to the RCSD for damages equaling one-third the value of these trees for a total amount of \$6,826.00.

Mr. Gomez has appealed the violation and \$6,826.00 amount owed in a letter dated April 8, 2019, addressed to General Manager Joe Mendoza and delivered to the Rush Park District office. Mr. Gomez has paid the applicable appeal fee.

Mr. Glen Gomez addressed the Board to opine relative to his appeal. He alleged that he trimmed the parkway tree due to safety concerns.

Mrs. Joyce Bloom appealed to the Board on behalf of Mr. Gomez and asked them to consider reducing or dropping the fine. She alleged that residents often trim the parkway trees in front of their homes for a variety of reasons.

Jason Reed opined on behalf of Mr. Gomez. He stated that he was unaware of the District Tree Policy and he had been a Rossmoor resident for 10 years.

District Tree Consultant Mary Kingman stated that the District mails out a welcome brochure to all new residents of Rossmoor which explains the tree policy, articles are frequently published in the District quarterly newsletter and a postcard specific to the parkway tree policy was mailed to each resident. She added that the tree policy is on the District website.

SEEING NO FURTHER PUBLIC COMMENTS, PRESIDENT CASEY CLOSED THE PUBLIC HEARING AND THE BOARD DELIBERATED OVER THE TESTIMONY RECEIVED.

It was the consensus of the Board that Mr. Glen Gomez was fully aware of the District's Tree Policy. Furthermore, he had been advised by District Arborist Mary Kingman not to trim the tree and chose to trim it anyway. Motion by Director Nitikman, seconded by Director Kahlert to uphold the decision of the General Manager to require Mr. Glen Gomez to pay expenses and damages in the amount of \$6,826.00 for unauthorized parkway tree pruning. Motion passed 4-0.

AT THIS TIME THE BOARD RETURNED TO REGULAR AGENDA, ITEM A-5

A. BOARD VACANCY

5. DISCUSSION AND POSSIBLE ACTION RE: APPOINTMENT TO FILL BOARD VACANCY

The General Manager reported that on May 1, 2019 Director Kahlert stated his intention to formally resign from his position at the May 14, 2019 Board Meeting. It is anticipated that Director Kahlert's resignation will be effective on May 15, 2019. The Board's options are to: 1) appoint a Director to fill Director Kahlert's position; or 2) call an election within 60 days of being notified of the vacancy.

If the Board makes an appointment to fill the position, that appointee would serve until the next regularly scheduled election in 2020. Following the election, the person so elected would then serve the remainder of Director Kahlert's term until 2022. If the Board chooses to call an election, the election will have to be on the next election date that is 130 or more days after the date the Board calls the election. Should the Board decide to appoint a successor rather than call for an election, a Notice of Vacancy will be posted.

Discussion ensued regarding the fact that a special election would cost taxpayers over \$8,000. Motion by Director Nitikman, seconded by Director Kahlert to appoint a successor to the vacant board seat rather than call for an election; post a Notice of Vacancy. Motion passed 4-0.

Resident Joyce Bloom opined in favor of an election over an appointment. Director Kahlert addressed Ms. Bloom's comment by reminding her that last year both his seat and Director Nitikman's seats were up for election and no one in the community chose to run against them, therefore they were elected.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Candidate Jim Fisler, Mesa Water District Director and OC LAFCO Alternate, addressed the Board and asked for their vote in the upcoming OC LAFCO Election representing the Special Districts of Orange County. The seat is being vacated by Charlie Wilson, who is retiring.

Director Nitikman had questions relative to whether the LAFCO Board would consider removing Rossmoor from the Sphere of Influence of Los Alamitos.

Doug Davert, Vice Chair of OC LAFCO spoke in support of Jim Fisler. He stated that LAFCO will be starting the Municipal Service Review process soon. Over the past year, LAFCO has worked to be less regulatory and more cooperative with Special Districts. Mr. Fisler encouraged Rossmoor to submit a request to be removed from the Sphere of Influence (SOI) of Los Alamitos as there was a good chance the request would find support on the LAFCO Board.

Saundra Jacobs, President of the Santa Margarita Water District addressed the RCSD Board and announced she was also running for the LAFCO Special District Seat. She provided an overview of her unique qualifications and asked for their vote in the upcoming OC LAFCO Election. Mrs. Jacobs stated that if elected, her approach will be to represent the County as a whole in the least divisive way possible and added that she would not support forced annexations or politicizing the MSR process.

D. REPORTS TO THE BOARD:

1. GENERAL MANAGER QUARTERLY STATUS REPORT

The General Manager reported that he had met with City Managers from the surrounding communities of Cypress, Los Alamitos and Seal Beach to discuss issues and possible collaborations that would benefit respective agencies. He and President Casey had also met with LAFCO Executive Director Carolyn Emery and LAFCO Assistant Executive Officer Debra Kurita. He stated that the discussion was very informative and opened lines of communication. He provided an overview of the National Day of Prayer and Rossmoor Community Festival. The report was received and filed.

2. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

Park Superintendent Omero Perez reported on the success of the LED Street Lighting installation and recent improvements to District parks and facilities. The report was received and filed.

3. QUARTERLY RECREATION REPORT

Recreation Superintendent provided an after action report on the Rossmoor Community Festival. He provided an overview of the upcoming summer events program. The report was received and filed.

4. QUARTERLY TREES REPORT

District Tree Consultant Mary Kingman reported on the success of the recent Arbor Day Celebration Event and Tree Poster Contest. The report was received and filed.

5. GENERAL MANAGER REPORT RE: RESULTS OF DISTRICT SURVEY

The General Manager reported the Rossmoor Community Services District just concluded its comprehensive survey of District Programs and Services immediately after the May 5, 2019 Rossmoor Community Festival. The survey was thoughtfully designed to help the District identify how its assets are being utilized, which programs and services are most popular and to discover opportunities for future growth and development. As a result of these efforts a total of 480 responses were gathered. A total of 136 additional responses were gathered at the RCSD festival booth for a grand total of 616 respondents. Discussion ensued relative to the results. The Board was impressed with the number of responses and found the results to be illuminating, particularly those pertaining to the low attendance at the JFTB 4th of July Spectacular and Shakespeare in the Park. The report was received and filed.

E. CONSENT CALENDAR:

DIRECTOR MAYNARD REQUESTED THAT THE ITEMS ON THE CONSENT CALENDAR BE PULLED FOR FURTHER DISCUSSION

1a. MINUTES OF THE REGULAR BOARD MEETING—April 9, 2019

2. REVENUE AND EXPENDITURE REPORT—March 2019

Motion by Director Maynard, seconded by Director Nitikman, to move Item E-1a and E-2 to the June 11, 2019 Board Meeting due to lack of a quorum present at the April 9, 2019 Board Meeting to vote on those items. Motion passed 4-0.

F. PUBLIC HEARING:

1. APPEAL OF NOTICE OF VIOLATION AND DEMAND TO PAY EXPENSES AND DAMAGES FOR UNAUTHORIZED TREE PRUNING (Moved up earlier in the agenda)

G. RESOLUTIONS: None

ORDINANCES—None

H. REGULAR CALENDAR:

1. CITY OF LOS ALAMITOS REQUEST FOR FUNDING FOR THE ANNUAL “4TH OF JULY FIREWORKS SPECTACULAR” AT THE JOINT FORCES TRAINING BASE

The General Manager requested authorization from the Board of Directors to contribute funds in the amount of \$6,200 to the 4th of July Fireworks Spectacular event at the JFTB.

Discussion ensued. Director Nitikman remarked that Rossmoor Community Services District Survey Results indicated that only 15% of residents participated in the JFTB 4th of July Spectacular Event. Motion by Director Nitikman, seconded by Director Maynard, to deny the request from the City of Los Alamitos for funding in the amount of \$6,200 for the annual 4th of July Fireworks Spectacular at the Joint Forces Training Base. Motion passed 3-1, with Director Kahlert voting No.

2. FIRST READING FOR NEW RCSD POLICY NO. 2400 BACKGROUND SCREENING FOR EMPLOYEES, CONTRACTORS AND VOLUNTEERS WORKING WITH MINORS

Discussion ensued. Director Nitikman had questions relative to Section 2400.30 where the types of misdemeanors listed seemed unrelated to working with children. Director Maynard asked if all volunteers would be required to have background checks and wanted to know the distinction. District General Counsel Tarquin Preziosi explained the nuances of the language.

Motion by Director Nitikman, seconded by Director Maynard, to approve first reading of new Policy No. 2400 Background Screening for Employees, Contractors and Volunteers Working with Minors. Motion passed 4-0.

3. APPROVAL OF AMENDMENT NO. 1 TO COOPERATIVE PROGRAMMING AGREEMENT BETWEEN ROSSMOOR COMMUNITY SERVICES DISTRICT AND LOS ALAMITOS YOUTH CENTER (2018-2021)

Discuss General Manager recommendation to approve Amendment No. 1 to Youth Center Rossmoor Park Summer Day Camp and R.A.S.C.A.L.S. After School Program Cooperative Program Agreement (2018-2021), which expands the R.A.S.C.A.L.S. After School Program to Rush Park as well.

Discussion ensued. Director Nitikman requested that language be added to the amendment requiring the Youth Center to maintain an annual roster in order to keep track of how many residents and non residents were enrolled in the program. Director Kahlert questioned the purpose of collecting said data and wanted to know how it would be utilized.

Motion by Director Nitikman, seconded by Director Maynard, to approve Amendment No. 1 to Cooperative Programming Agreement Between Rossmoor Community Services District and Los Alamitos Youth Center (2018-2021) with the addition requested by Director Nitikman to require the Youth Center to maintain an annual roster to track how many residents versus non residents were enrolled in the program. Motion passed, 3-1 with Director Kahlert voting No.

AT THIS TIME PRESIDENT CASEY MOVED ITEM L-1 CLOSED SESSION UP IN THE AGENDA.

AT APPROXIMATELY 10:12 P.M. THE BOARD ADJOURNED TO CLOSED SESSION

L. CLOSED SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: General Manager

AT APPROXIMATELY 10:30 P.M. THE BOARD RECONVENED FROM CLOSED SESSION

General Counsel reported that at approximately 10:12 p.m. Director DeMarco arrived and joined the Board in closed session. The Board reconvened at 10:30 p.m. There was no reportable action.

I. GENERAL MANAGER ITEMS:

General Manager Joe Mendoza reported that in light of recent controversy and safety concerns surrounding the use of landscaping and weed abatement products containing Glyphosate, the

District has taken a proactive approach and has ceased the use of these products. The cities of Long Beach and Irvine have taken similar approaches and he is working with them to research alternative remedies. They will not add additional spraying and will be doing some work by hand. He also reported that the Rossmoor/Los Alamitos Sewer District is conducting a survey regarding some upcoming manhole and sewer line construction in Rossmoor and surrounding areas in 2020. The District would be placing a link on their website to make it easier for residents to provide input. The General Manager also provided an overview of the latest Traffic Safety Ad Hoc Committee Meetings and stated that the committee has a clear vision going forward of potential remedies for street sweeping and parking related concerns, to include future stakeholder meetings. The report was received and filed.

J. BOARD MEMBER ITEMS:

Director Maynard thanked everyone for their attendance at tonight's Farewell Reception and board meeting. He stated that he was pleased with the turnout at the May 3rd National Day of Prayer event at Rush Park on and hoped the organizers make it an annual event. He thanked everyone for attending the Rossmoor Community Festival on May 5th. Finally, he praised Director Kahlert for his over eight years of service on the RCSD Board and his many accomplishments. He stated that he would be missed and wished him well in his new life.

Director Nitikman thanked District staff for doing such a great job on the District survey and collecting so many responses. He encouraged the District to continue public outreach and engagement efforts. He opined that the RCSD and RHA needed to maintain a good relationship and work towards productive communication. He bid farewell to outgoing Director Bill Kahlert, stating that he would be missed and wished him luck in his future ventures.

President Casey stated that he was pleased at the success of the Rossmoor Community Festival on May 5th. State Senator Umberg attended the festival and was very impressed. He complimented the National Day of Prayer Event as being well attended and well organized. He discussed his recent meeting with Local Agency Formation Corporation (LAFCO) Representative Carolyn Emery and recent LAFCO reforms affecting the upcoming Municipal Service Review (MSR). Lastly, President Casey stated that the contributions Director Kahlert has made to the Rossmoor Community Services District were too numerous to mention. It was eight years ago that Director Kahlert joined the Board of Directors, he founded the Rossmoor Winter Festival, and if Rossmoor ever develops a calendar, Director Kahlert would be known as "Mr. December".

PRESIDENT CASEY HANDED THE GAVEL TO DIRECTOR KAHLERT TO MAKE HIS FINAL COMMENTS AND ADJOURN THE MEETING

Director Kahlert praised the Boy Scouts and Girl Scouts for their participation at the reception and board meeting. He stated that he had been an Eagle Scout and including them in the event was a great idea. He praised district staff for their hard work and personal growth over the years. He was pleased to see that the summer events continue to be enhanced. He opined that Rossmoor is designated as a Tree City USA and those who choose to reside in Rossmoor need to understand that it is a responsibility to obey the rules with regards to parkway trees. He further opined against the District spending time and resources trying to build relationships with agencies that reject those efforts and may not have the best interests of the community in mind. Director Kahlert concluded

by praising each of his fellow Board Members for their unique talents and contributions. He added that the RCSD Board was the hardest working Board out there. He stated that he had raised his family in Rossmoor, his children attended Rossmoor schools, it was a great place and he had a fantastic time serving the community.

K. GENERAL COUNSEL ITEMS: None

L. CLOSED SESSION:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957
Title: General Manager

THIS ITEM WAS MOVED UP IN THE AGENDA

M. ADJOURNMENT:

Motion by Director Maynard, seconded by Director DeMarco, to adjourn the regular meeting at 11:00 p.m. Motion passed 5-0.

SUBMITTED BY:

Joe Mendoza
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1c.

Date: June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Initiated by Liz Deering
Subject: SPECIAL RCSD BOARD MEETING MINUTES OF JUNE 4,
2019

RECOMMENDATION:

Approve the Minutes of the Special Meeting of June 4, 2019 as prepared by the Board's Secretary/General Manager.

BACKGROUND:

The report reflects the actions of the Board at their meeting of June 4, 2019 as recorded by the Board's Secretary/General Manager.

ATTACHMENTS:

1. Regular RCSD Board Meeting Minutes of June 4, 2019



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

SPECIAL MEETING

RUSH PARK
West Room
3001 Blume Drive
Rossmoor, California

Tuesday, June 4, 2019

A. ORGANIZATION

1. CALL TO ORDER: 6:57 P.M.

2. ROLL CALL: Directors DeMarco, Maynard, Nitikman,
President Casey

3. PLEDGE OF ALLEGIANCE

B. PUBLIC FORUM:

President Casey opened the public forum.

Seeing no members of the public present, President Casey closed the public forum.

C. REGULAR AGENDA:

1. BOARD VACANCY INTERVIEW OF APPLICANT(S) FOR VACANT BOARD SEAT

The General Manager reported that outgoing Director Bill Kahlert announced his resignation to the Board on May 14, 2019. His resignation effective date was May 15, 2019.

The Notice of Vacancy was posted at three conspicuous places in the District for more than 15 days and published in local newspapers. The deadline to submit a letter of interest and resume was no later than 5:00 p.m. on May 31, 2019. Action to appoint a director shall be by a vote of at least three (3) of the five (5) Director positions at a Special Board Meeting.

As of the posting of this agenda, the following residents, listed in the order received, submitted a communication of interest to the General Manager:

1. Jeffrey Barke

At the conclusion of the interview process, the Board has expressed an interest in making an appointment to the Board. If so, the new Board Member would be sworn in at the June 11, 2019 Regular Board Meeting and participate fully at that meeting.

President Casey requested that the candidate provide an opening statement.

Candidate Jeffrey Barke addressed the Board and gave his opening statement. Dr. Barke stated that he was a 22 year resident of Rossmoor and provided a comprehensive overview of his professional experience and relationships within the community.

President Casey opened the interview process for questions from the Directors.

RCSD Directors Maynard, DeMarco, Nitikman and President Casey questioned candidate Jeffrey Barke in order to determine his level of commitment, experience and whether he would be a satisfactory addition to the Rossmoor Community Services District Board of Directors.

President Casey concluded the interview process.

2. BOARD VACANCY: DISCUSSION AND POSSIBLE ACTION RE: APPOINTMENT TO FILL BOARD VACANCY

Brief discussion ensued relative to clarification regarding terms of office, term expiration dates and appointments in lieu of election. General Counsel Tarquin Preziosi replied that California Government Code section 1780(a) requires the Board within 60 days of the effective date of the resignation to either call for an election or appoint a new director to fill the vacancy. It was the determination of the Board, at the time of Director Kahlert's announcement of his resignation, to appoint a successor rather than call for an election. If a new director was not appointed by the District in the allotted timeframe, the County of Orange would appoint.

Motion by Director Maynard, seconded by Director Nitikman to approve the appointment of Dr. Jeffrey Barke as Rossmoor Community Services District Director. Motion passed unanimously by roll call vote, 4-0.

D. ADJOURNMENT:

Motion by Director Maynard, seconded by Director DeMarco to adjourn the special meeting at 8:00 p.m. Motion passed 4-0.

SUBMITTED BY:

**Joe Mendoza
General Manager**

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-2.

Date June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Initiated by Kathy Bell
Subject: REVENUE & EXPENDITURE REPORT – MARCH, 2019

RECOMMENDATION:

Receive and file the Revenue and Expenditure Report for March, 2019.

BACKGROUND:

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

ATTACHMENTS:

1. Revenue & Expenditure Report for the month of March, 2019.

REVENUE / EXPENDITURE SUMMARY REPORT
 FUND 10 - GENERAL FUND
 March 2019 @ 75.0%

	Original Budget	Amended Budget	YTD Actual	Current Month	Unenc. Balance	% Budget
Revenues						
PROPERTY TAXES	954,930.00	954,930.00	628,482.57	64,548.24	326,447.43	65.8
STREET LIGHT ASSESSMENTS	339,900.00	339,900.00	219,868.20	22,483.60	120,031.80	64.7
USE OF MONEY AND PROPERTY	8,000.00	20,000.00	7,308.95	0.00	12,691.05	36.5
OTHER GOVERNMENT AGENCIES	60,400.00	60,400.00	2,548.47	0.00	57,851.53	4.2
FEES AND SERVICES	190,000.00	190,000.00	128,734.94	16,416.50	61,265.06	67.8
OTHER REVENUE	22,000.00	22,000.00	20,776.01	340.51	1,223.99	94.4
TRANSFER IN OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
Total Revenues	1,575,230.00	1,587,230.00	1,007,719.14	103,788.85	579,510.86	63.5
Expenditures						
TRANSFER OUT - CIP FUND 40	0.00	60,000.00	0.00	0.00	0.00	0.0
ADMINISTRATION 1, 2, 3	818,279.00	819,795.41	633,783.29	76,738.02	186,012.12	77.3
RECREATION 4	41,400.00	45,765.93	43,754.90	4,000.00	2,011.03	95.6
ROSSMOOR PARK 5	107,900.00	100,508.04	66,854.57	8,211.96	33,653.47	66.5
MONTECITO CENTER 5, 6	20,624.00	27,558.58	21,203.89	4,990.54	6,354.69	76.9
RUSH PARK 5, 7	127,480.00	142,829.58	118,579.07	10,689.24	24,250.51	83.0
STREET LIGHTING	103,000.00	103,000.00	70,785.45	16,601.25	32,214.55	68.7
ROSSMOOR WALL	2,300.00	5,300.00	4,262.04	0.00	1,037.96	80.4
STREET SWEEPING	55,120.00	55,120.00	37,814.61	0.00	17,305.39	68.6
PARKWAY TREES	113,380.00	127,225.00	81,609.14	13,364.50	45,615.86	64.1
MINI-PARKS, MEDIANS & TRIANGLE 2	13,392.00	20,370.54	17,433.09	848.42	2,937.45	85.6
Total Expenditures	1,402,875.00	1,507,473.08	1,096,080.05	135,443.93	351,393.03	72.7

Audited Fund Balance at June 30, 2018: \$1,009,301

Please Note: Footnotes have been moved from last page to this Summary Report page.

- | | |
|---|--|
| # 1. Vehicle Allowance 10-10-4007 | Change in management. Personal vehicle used more. Will be adjusted in with ETC |
| # 2. Computer Costs 10-10-5021 | New category. Will be adjusted with the ETC and new budget. |
| #3. Legal Counsel 10-10-5610 | Higher costs due Administrative changes in FY. |
| #4 Community Events 10-20-5017 | Deposits for Summer events have been paid. Will be adjusted in audit. |
| #5. Vehicle Maintenance 10-30-40-50-5030, | Higher gas costs and usage of company trucks. |
| #6. Alarm Systems 10-40-5032 | Alarm Services are full paid for this fiscal year. |
| #7. Building & Grounds Maint. 10-50-5032 | Smaller chairs purchased to replace old chairs and increase storage space in auditorium. |

REVENUE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Revenues							
Dept: 00							
PROPERTY TAXES	954,930.00	954,930.00	628,482.57	64,548.24	0.00	326,447.43	65.8
ASSESSMENTS	339,900.00	339,900.00	219,868.20	22,483.60	0.00	120,031.80	64.7
USE OF MONEY AND PROPERTY	8,000.00	20,000.00	7,308.95	0.00	0.00	12,691.05	36.5
OTHER GOVERNMENT AGENCIES	60,400.00	60,400.00	2,548.47	0.00	0.00	57,851.53	4.2
FEES AND SERVICES	190,000.00	190,000.00	128,734.94	16,416.50	0.00	61,265.06	67.8
OTHER REVENUE	22,000.00	22,000.00	20,776.11	340.51	0.00	1,223.89	94.4
Dept: 00	1,575,230.00	1,587,230.00	1,007,719.24	103,788.85	0.00	579,510.76	63.5
Revenues	1,575,230.00	1,587,230.00	1,007,719.24	103,788.85	0.00	579,510.76	63.5
Grand Total Net Effect:	1,575,230.00	1,587,230.00	1,007,719.24	103,788.85	0.00	579,510.76	

EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019

Fund: 10 - GENERAL FUND

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures							
Dept: 00							
OPERATIONS AND MAINTENANCE	0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Dept: 00	0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Dept: 10 ADMINISTRATION 1							
SALARIES AND BENEFITS	656,214.00	649,400.00	500,130.63	62,069.11	0.00	149,269.37	77.0
OPERATIONS AND MAINTENANCE 2	101,065.00	98,689.00	74,042.00	7,855.62	0.00	24,647.00	75.0
CONTRACT SERVICES 3	59,000.00	69,706.41	59,610.66	6,813.29	0.00	10,095.75	85.5
CAPITAL EXPENDITURES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
ADMINISTRATION	818,279.00	819,795.41	633,783.29	76,738.02	0.00	186,012.12	77.3
Dept: 20 RECREATION 4							
SALARIES AND BENEFITS	100.00	0.00	0.00	0.00	0.00	0.00	0.0
OPERATIONS AND MAINTENANCE	40,000.00	44,750.00	43,238.97	4,000.00	0.00	1,511.03	96.6
CONTRACT SERVICES	800.00	515.93	515.93	0.00	0.00	0.00	100.0
CAPITAL EXPENDITURES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
RECREATION	41,400.00	45,765.93	43,754.90	4,000.00	0.00	2,011.03	95.6
Dept: 30 ROSSMOOR PARK							
OPERATIONS AND MAINTENANCE 5	77,800.00	72,028.00	42,268.21	5,593.41	0.00	29,759.79	58.7
CONTRACT SERVICES	30,100.00	28,480.04	24,586.36	2,618.55	0.00	3,893.68	86.3
ROSSMOOR PARK	107,900.00	100,508.04	66,854.57	8,211.96	0.00	33,653.47	66.5
Dept: 40 MONTECITO CENTER							
OPERATIONS AND MAINTENANCE 5,6	15,424.00	23,779.00	18,105.76	4,699.59	0.00	5,673.24	76.1
CONTRACT SERVICES	4,700.00	3,279.58	3,098.13	290.95	0.00	181.45	94.5
CAPITAL EXPENDITURES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
MONTECITO CENTER	20,624.00	27,558.58	21,203.89	4,990.54	0.00	6,354.69	76.9
Dept: 50 RUSH PARK							
OPERATIONS AND MAINTENANCE 5,7	97,580.00	114,350.00	94,263.16	8,070.69	0.00	20,086.84	82.4
CONTRACT SERVICES	29,900.00	28,479.58	24,315.91	2,618.55	0.00	4,163.67	85.4
RUSH PARK	127,480.00	142,829.58	118,579.07	10,689.24	0.00	24,250.51	83.0
Dept: 60 STREET LIGHTING							
CONTRACT SERVICES	103,000.00	103,000.00	70,785.45	16,601.25	0.00	32,214.55	68.7
STREET LIGHTING	103,000.00	103,000.00	70,785.45	16,601.25	0.00	32,214.55	68.7
Dept: 65 ROSSMOOR WALL							

EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 65 ROSSMOOR WALL							
OPERATIONS AND MAINTENANCE	2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
ROSSMOOR WALL	2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
Dept: 70 STREET SWEEPING							
CONTRACT SERVICES	55,120.00	55,120.00	37,814.61	0.00	0.00	17,305.39	68.6
STREET SWEEPING	55,120.00	55,120.00	37,814.61	0.00	0.00	17,305.39	68.6
Dept: 80 PARKWAY TREES							
SALARIES AND BENEFITS	780.00	375.00	372.56	0.00	0.00	2.44	99.3
OPERATIONS AND MAINTENANCE	100.00	1,050.00	1,129.00	564.50	0.00	-79.00	107.5
CONTRACT SERVICES	86,500.00	93,800.00	63,977.58	0.00	0.00	29,822.42	68.2
CAPITAL EXPENDITURES	26,000.00	32,000.00	16,130.00	12,800.00	0.00	15,870.00	50.4
PARKWAY TREES	113,380.00	127,225.00	81,609.14	13,364.50	0.00	45,615.86	64.1
Dept: 90 MINI-PARKS AND MEDIANS							
OPERATIONS AND MAINTENANCE	10,042.00	17,450.00	14,585.66	557.47	0.00	2,864.34	83.6
CONTRACT SERVICES	3,250.00	2,820.54	2,847.43	290.95	0.00	-26.89	101.0
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	13,392.00	20,370.54	17,433.09	848.42	0.00	2,937.45	85.6
Expenditures	1,402,875.00	1,507,473.08	1,096,080.05	135,443.93	0.00	411,393.03	72.7
Grand Total Net Effect:	-1,402,875.00	-1,507,473.08	-1,096,080.05	-135,443.93	0.00	-411,393.03	

REVENUE/EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
3000	Current Secured Property Taxes	881,680.00	881,680.00	573,872.47	62,780.31	0.00	307,807.53	65.1
3001	Current unsecured prop tax	27,000.00	27,000.00	26,489.23	0.00	0.00	510.77	98.1
3002	Prior secured property taxes	7,100.00	7,100.00	4,302.54	323.71	0.00	2,797.46	60.6
3003	Prior unsecured prop taxes	350.00	350.00	0.00	0.00	0.00	350.00	0.0
3004	Delinquent property taxes	800.00	800.00	0.00	0.00	0.00	800.00	0.0
3010	Current supplemental assessmt	24,000.00	24,000.00	15,769.79	1,444.22	0.00	8,230.21	65.7
3020	Public utility tax	14,000.00	14,000.00	8,048.54	0.00	0.00	5,951.46	57.5
PROPERTY TAXES		954,930.00	954,930.00	628,482.57	64,548.24	0.00	326,447.43	65.8
Acct Class: 31 ASSESSMENTS								
3105	Street light assessments	339,900.00	339,900.00	219,868.20	22,483.60	0.00	120,031.80	64.7
ASSESSMENTS		339,900.00	339,900.00	219,868.20	22,483.60	0.00	120,031.80	64.7
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	8,000.00	20,000.00	7,308.95	0.00	0.00	12,691.05	36.5
USE OF MONEY AND PROPERTY		8,000.00	20,000.00	7,308.95	0.00	0.00	12,691.05	36.5
Acct Class: 33 OTHER GOVERNMENT AGENCIES								
3301	State homeowner proptax relief	5,400.00	5,400.00	2,548.46	0.00	0.00	2,851.54	47.2
3305	County street sweep reimburse	55,000.00	55,000.00	0.01	0.00	0.00	54,999.99	0.0
OTHER GOVERNMENT AGENCIES		60,400.00	60,400.00	2,548.47	0.00	0.00	57,851.53	4.2
Acct Class: 34 FEES AND SERVICES								
3404	Court reservations	25,000.00	25,000.00	15,693.31	1,921.50	0.00	9,306.69	62.8
3405	Wall Rental	500.00	500.00	340.00	40.00	0.00	160.00	68.0
3406	Ball field reservations	25,000.00	25,000.00	18,318.50	2,160.50	0.00	6,681.50	73.3
3410	Rossmoor building rental	18,500.00	18,500.00	13,969.75	1,842.50	0.00	4,530.25	75.5
3412	Montecito building rental	27,000.00	27,000.00	20,976.88	2,716.00	0.00	6,023.12	77.7
3414	Rush Park Building Rental	94,000.00	94,000.00	59,436.50	7,736.00	0.00	34,563.50	63.2
FEES AND SERVICES		190,000.00	190,000.00	128,734.94	16,416.50	0.00	61,265.06	67.8
Acct Class: 35 OTHER REVENUE								
3500	Other miscellaneous revenue	2,000.00	2,000.00	776.11	340.51	0.00	1,223.89	38.8
3502	Administrative Fee	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	100.0
OTHER REVENUE		22,000.00	22,000.00	20,776.11	340.51	0.00	1,223.89	94.4
Dept: 00		1,575,230.00	1,587,230.00	1,007,719.24	103,788.85	0.00	579,510.76	63.5
Revenues		1,575,230.00	1,587,230.00	1,007,719.24	103,788.85	0.00	579,510.76	63.5
Expenditures								
Dept: 00								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
9997	Transfer Out	0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
OPERATIONS AND MAINTENANCE		0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Dept: 00		0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4000	Board of Directors Compensatn	8,000.00	8,000.00	3,566.75	700.00	0.00	4,433.25	44.6
4006	SALARY - ADMINISTRATION	236,000.00	236,000.00	176,437.19	16,523.84	0.00	59,562.81	74.8
4007	Vehicle Allowance	250.00	500.00	516.87	16.65	0.00	-16.87	103.4
4008	SALARY - RECREATION	114,764.00	120,500.00	108,990.79	11,615.42	0.00	11,509.21	90.4
4009	SALARY - PARK/TREE MAINTENANCE	142,800.00	130,000.00	92,784.01	10,168.98	0.00	37,215.99	71.4
4010	Workers Compensation Insurance	27,000.00	27,000.00	15,132.79	4,405.74	0.00	11,867.21	56.0
4011	Medical Insurance	91,000.00	91,000.00	71,225.85	15,576.68	0.00	19,774.15	78.3
4015	Federal Payroll Tax -FICA	34,000.00	36,400.00	31,476.38	3,061.80	0.00	4,923.62	86.5

Handwritten notes and calculations:

11/12
12/25
1/28
2/18
3/10
3/20
3/30
3/31
1344
1472

REVENUE/EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4018	State Payroll Taxes	2,400.00	0.00	0.00	0.00	0.00	0.00	0.0
SALARIES AND BENEFITS		656,214.00	649,400.00	500,130.63	62,069.11	0.00	149,269.37	77.0
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	17,500.00	19,774.00	19,774.48	0.00	0.00	-0.48	100.0
5004	Memberships and Dues	6,400.00	7,200.00	6,670.88	0.00	0.00	529.12	92.7
5006	Travel & Meetings	1,000.00	1,550.00	1,103.83	201.50	0.00	446.17	71.2
5007	Televised Meeting Costs	21,100.00	21,100.00	12,498.20	0.00	0.00	8,601.80	59.2
5010	Publications & Legal Notices	6,500.00	6,500.00	5,623.79	1,011.76	0.00	876.21	86.5
5012	Printing	1,000.00	1,000.00	836.80	123.91	0.00	163.20	83.7
5014	Postage	2,000.00	2,700.00	2,459.68	235.00	0.00	240.32	91.1
5016	Office Supplies	9,000.00	9,000.00	6,941.35	1,330.29	0.00	2,058.65	77.1
5020	Telephone	14,365.00	14,365.00	8,275.79	981.82	0.00	6,089.21	57.6
5021	Computer Costs (2)	3,700.00	3,700.00	4,092.14	518.64	0.00	-392.14	110.6
5045	Miscellaneous Expenditures	9,000.00	9,000.00	3,487.13	3,245.26	0.00	5,512.87	38.7
5046	Bank Service Charge	2,000.00	2,800.00	2,277.93	207.44	0.00	522.07	81.4
5050	Elections	7,500.00	0.00	0.00	0.00	0.00	0.00	0.0
OPERATIONS AND MAINTENANCE		101,065.00	98,689.00	74,042.00	7,855.62	0.00	24,647.00	75.0
Acct Class: 56 CONTRACT SERVICES								
5610	Legal Counsel (2)	23,000.00	28,000.00	26,800.00	3,460.00	0.00	1,200.00	95.7
5615	Financial Audit-Consulting	12,000.00	12,940.00	12,940.00	0.00	0.00	0.00	100.0
5670	Other Professional Services	24,000.00	28,766.41	19,870.66	3,353.29	0.00	8,895.75	69.1
CONTRACT SERVICES		59,000.00	69,706.41	59,610.66	6,813.29	0.00	10,095.75	85.5
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
CAPITAL EXPENDITURES		2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
ADMINISTRATION		818,279.00	819,795.41	633,783.29	76,738.02	0.00	186,012.12	77.3
Dept: 20 RECREATION								
Acct Class: 40 SALARIES AND BENEFITS								
4007	Vehicle Allowance	100.00	0.00	0.00	0.00	0.00	0.00	0.0
SALARIES AND BENEFITS		100.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5006	Travel & Meetings	550.00	0.00	0.00	0.00	0.00	0.00	0.0
5017	Community Events (4)	30,000.00	36,000.00	35,238.97	4,000.00	0.00	761.03	97.9
5019	Fireworks	8,700.00	8,000.00	8,000.00	0.00	0.00	0.00	100.0
5045	Miscellaneous Expenditures	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE		40,000.00	44,750.00	43,238.97	4,000.00	0.00	1,511.03	96.6
Acct Class: 56 CONTRACT SERVICES								
5670	Other Professional Services	800.00	515.93	515.93	0.00	0.00	0.00	100.0
CONTRACT SERVICES		800.00	515.93	515.93	0.00	0.00	0.00	100.0
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CAPITAL EXPENDITURES		500.00	500.00	0.00	0.00	0.00	500.00	0.0
RECREATION		41,400.00	45,765.93	43,754.90	4,000.00	0.00	2,011.03	95.6
Dept: 30 ROSSMOOR PARK								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5018	Janitorial Supplies	4,500.00	4,500.00	2,230.23	264.75	0.00	2,269.77	49.6
5022	Utilities	14,000.00	14,000.00	8,639.68	70.38	0.00	5,360.32	61.7
5023	Water	25,750.00	20,000.00	9,578.53	259.00	0.00	10,421.47	47.9

REVENUE/EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019

Fund: 10 - GENERAL FUND

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures							
Dept: 30 ROSSMOOR PARK							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5025 SECURED PROP TAX	950.00	928.00	927.66	0.00	0.00	0.34	100.0
5030 Vehicle Maintenance	800.00	800.00	831.15	74.32	0.00	-31.15	103.9
5032 Building & Grounds-Maintenance (5)	30,000.00	30,000.00	19,087.49	4,507.24	0.00	10,912.51	63.6
5034 Alarm Systems	850.00	850.00	666.75	111.00	0.00	183.25	78.4
5045 Miscellaneous Expenditures	450.00	450.00	306.72	306.72	0.00	143.28	68.2
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	77,800.00	72,028.00	42,268.21	5,593.41	0.00	29,759.79	58.7
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	28,000.00	28,000.00	24,106.32	2,618.55	0.00	3,893.68	86.1
5656 Tree Trimming	1,300.00	0.00	0.00	0.00	0.00	0.00	0.0
5670 Other Professional Services	800.00	480.04	480.04	0.00	0.00	0.00	100.0
CONTRACT SERVICES	30,100.00	28,480.04	24,586.36	2,618.55	0.00	3,893.68	86.3
ROSSMOOR PARK	107,900.00	100,508.04	66,854.57	8,211.96	0.00	33,653.47	66.5
Dept: 40 MONTECITO CENTER							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5018 Janitorial Supplies	4,500.00	4,500.00	2,230.23	264.75	0.00	2,269.77	49.6
5022 Utilities	2,000.00	2,000.00	1,099.29	161.51	0.00	900.71	55.0
5023 Water	1,834.00	2,000.00	1,584.69	123.07	0.00	415.31	79.2
5025 SECURED PROP TAX	790.00	779.00	779.04	0.00	0.00	-0.04	100.0
5030 Vehicle Maintenance (5)	800.00	1,000.00	831.15	74.32	0.00	168.85	83.1
5032 Building & Grounds-Maintenance	4,000.00	12,000.00	10,616.40	3,561.94	0.00	1,383.60	88.5
5034 Alarm Systems (L)	500.00	500.00	564.96	114.00	0.00	-64.96	113.0
5045 Miscellaneous Expenditures	500.00	500.00	400.00	400.00	0.00	100.00	80.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	15,424.00	23,779.00	18,105.76	4,699.59	0.00	5,673.24	76.1
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	2,800.00	2,800.00	2,618.55	290.95	0.00	181.45	93.5
5656 Tree Trimming	1,100.00	0.00	0.00	0.00	0.00	0.00	0.0
5670 Other Professional Services	800.00	479.58	479.58	0.00	0.00	0.00	100.0
CONTRACT SERVICES	4,700.00	3,279.58	3,098.13	290.95	0.00	181.45	94.5
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CAPITAL EXPENDITURES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
MONTECITO CENTER	20,624.00	27,558.58	21,203.89	4,990.54	0.00	6,354.69	76.9
Dept: 50 RUSH PARK							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5018 Janitorial Supplies	4,500.00	4,500.00	2,236.91	265.54	0.00	2,263.09	49.7
5022 Utilities	22,000.00	25,000.00	18,204.56	1,566.89	0.00	6,795.44	72.8
5023 Water	37,080.00	39,000.00	31,883.13	0.00	0.00	7,116.87	81.8
5025 SECURED PROP TAX	3,700.00	3,550.00	3,550.22	0.00	0.00	-0.22	100.0
5030 Vehicle Maintenance (5)	800.00	800.00	831.83	74.54	0.00	-31.83	104.0
5032 Building & Grounds-Maintenance (7)	28,000.00	40,000.00	37,022.96	5,963.72	0.00	2,977.04	92.6
5034 Alarm Systems	750.00	750.00	333.55	0.00	0.00	416.45	44.5
5045 Miscellaneous Expenditures	250.00	250.00	200.00	200.00	0.00	50.00	80.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	97,580.00	114,350.00	94,263.16	8,070.69	0.00	20,086.84	82.4
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	28,000.00	28,000.00	23,836.33	2,618.55	0.00	4,163.67	85.1

REVENUE/EXPENDITURE REPORT
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Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5656	Tree Trimming	1,100.00	0.00	0.00	0.00	0.00	0.00	0.0
5670	Other Professional Services	800.00	479.58	479.58	0.00	0.00	0.00	100.0
CONTRACT SERVICES		29,900.00	28,479.58	24,315.91	2,618.55	0.00	4,163.67	85.4
RUSH PARK								
127,480.00		142,829.58	118,579.07	10,689.24	0.00	24,250.51	83.0	
Dept: 60 STREET LIGHTING								
Acct Class: 56 CONTRACT SERVICES								
5650	Lighting and Maintenance	103,000.00	103,000.00	70,785.45	16,601.25	0.00	32,214.55	68.7
CONTRACT SERVICES		103,000.00	103,000.00	70,785.45	16,601.25	0.00	32,214.55	68.7
STREET LIGHTING		103,000.00	103,000.00	70,785.45	16,601.25	0.00	32,214.55	68.7
Dept: 65 ROSSMOOR WALL								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	2,200.00	2,200.00	2,200.00	0.00	0.00	0.00	100.0
5032	Building & Grounds-Maintenance	100.00	3,100.00	2,062.04	0.00	0.00	1,037.96	66.5
OPERATIONS AND MAINTENANCE		2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
ROSSMOOR WALL		2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
Dept: 70 STREET SWEEPING								
Acct Class: 56 CONTRACT SERVICES								
5642	Street Sweeping	55,120.00	55,120.00	37,814.61	0.00	0.00	17,305.39	68.6
CONTRACT SERVICES		55,120.00	55,120.00	37,814.61	0.00	0.00	17,305.39	68.6
STREET SWEEPING		55,120.00	55,120.00	37,814.61	0.00	0.00	17,305.39	68.6
Dept: 80 PARKWAY TREES								
Acct Class: 40 SALARIES AND BENEFITS								
4007	Vehicle Allowance	780.00	375.00	372.56	0.00	0.00	2.44	99.3
SALARIES AND BENEFITS		780.00	375.00	372.56	0.00	0.00	2.44	99.3
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5017	Community Events	0.00	1,000.00	1,129.00	564.50	0.00	-129.00	112.9
5030	Vehicle Maintenance	50.00	0.00	0.00	0.00	0.00	0.00	0.0
5051	Equipment Rental	50.00	50.00	0.00	0.00	0.00	50.00	0.0
OPERATIONS AND MAINTENANCE		100.00	1,050.00	1,129.00	564.50	0.00	-79.00	107.5
Acct Class: 56 CONTRACT SERVICES								
5656	Tree Trimming	76,000.00	82,000.00	54,529.66	0.00	0.00	27,470.34	66.5
5657	Tree Care/Treatments	5,000.00	6,000.00	5,280.00	0.00	0.00	720.00	88.0
5660	TREE REMOVAL	2,500.00	2,800.00	1,410.00	0.00	0.00	1,390.00	50.4
5670	Other Professional Services	3,000.00	3,000.00	2,757.92	0.00	0.00	242.08	91.9
CONTRACT SERVICES		86,500.00	93,800.00	63,977.58	0.00	0.00	29,822.42	68.2
Acct Class: 60 CAPITAL EXPENDITURES								
6015	Trees	26,000.00	32,000.00	16,130.00	12,800.00	0.00	15,870.00	50.4
CAPITAL EXPENDITURES		26,000.00	32,000.00	16,130.00	12,800.00	0.00	15,870.00	50.4
PARKWAY TREES		113,380.00	127,225.00	81,609.14	13,364.50	0.00	45,615.86	64.1
Dept: 90 MINI-PARKS AND MEDIANS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5022	Utilities	1,150.00	1,150.00	627.68	50.69	0.00	522.32	54.6
5023	Water	6,592.00	7,000.00	6,180.15	480.56	0.00	819.85	88.3
5032	Building & Grounds-Maintenance	2,000.00	9,000.00	7,777.83	26.22	0.00	1,222.17	86.4
5045	Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0

REVENUE/EXPENDITURE REPORT
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Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 90 MINI-PARKS AND MEDIANS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5051	Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052	Minor Facility Repairs	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE		10,042.00	17,450.00	14,585.66	557.47	0.00	2,864.34	83.6
Acct Class: 56 CONTRACT SERVICES								
5655	Landscape Maintenance	2,800.00	2,800.00	2,618.55	290.95	0.00	181.45	93.5
5656	Tree Trimming	400.00	0.00	208.34	0.00	0.00	-208.34	0.0
5670	Other Professional Services	50.00	20.54	20.54	0.00	0.00	0.00	100.0
CONTRACT SERVICES		3,250.00	2,820.54	2,847.43	290.95	0.00	-26.89	101.0
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	100.00	100.00	0.00	0.00	0.00	100.00	0.0
CAPITAL EXPENDITURES		100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS		13,392.00	20,370.54	17,433.09	848.42	0.00	2,937.45	85.6
Expenditures		1,402,875.00	1,507,473.08	1,096,080.05	135,443.93	0.00	411,393.03	72.7
Net Effect for GENERAL FUND		172,355.00	79,756.92	-88,360.81	-31,655.08	0.00	168,117.73	-110.8
Change in Fund Balance:				-88,360.81				

REVENUE/EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH								
Revenues								
Dept: 00								
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	380,000.00	380,000.00	257,751.67	29,702.10	0.00	122,248.33	67.8
3101	Property assessments-prior yr	3,400.00	3,400.00	605.76	0.00	0.00	2,794.24	17.8
ASSESSMENTS		383,400.00	383,400.00	258,357.43	29,702.10	0.00	125,042.57	67.4
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	1,058.00	1,058.00	0.00	0.00	0.00	1,058.00	0.0
USE OF MONEY AND PROPERTY		1,058.00	1,058.00	0.00	0.00	0.00	1,058.00	0.0
Dept: 00		384,458.00	384,458.00	258,357.43	29,702.10	0.00	126,100.57	67.2
Revenues		384,458.00	384,458.00	258,357.43	29,702.10	0.00	126,100.57	67.2
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5617	Administrative Fees	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	100.0
5619	Bond Trustee	3,048.00	3,324.00	3,323.50	0.00	0.00	0.50	100.0
CONTRACT SERVICES		23,048.00	23,324.00	23,323.50	0.00	0.00	0.50	100.0
Acct Class: 58 DEBT SERVICE								
5800	Principal	295,000.00	295,000.00	294,993.05	0.00	0.00	6.95	100.0
5801	Interest	56,265.00	56,265.00	54,035.66	0.00	0.00	2,229.34	96.0
DEBT SERVICE		351,265.00	351,265.00	349,028.71	0.00	0.00	2,236.29	99.4
RUSH PARK		374,313.00	374,589.00	372,352.21	0.00	0.00	2,236.79	99.4
Expenditures		374,313.00	374,589.00	372,352.21	0.00	0.00	2,236.79	99.4
Net Effect for ASSESSMENT DISTRICT FUND-RUSH		10,145.00	9,869.00	-113,994.78	29,702.10	0.00	123,863.78	-1,155.1
Change in Fund Balance:				-113,994.78				

REVENUE/EXPENDITURE REPORT
MARCH 2019 @ 75%

Rossmoor Community

For the Period: 7/1/2018 to 3/31/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS								
Revenues								
Dept: 00								
Acct Class: 35 OTHER REVENUE								
3600	TRANSFER IN/OUT OTHER FUNDS	0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
	OTHER REVENUE	0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Dept: 00								
Revenues		0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Expenditures								
Dept: 30 ROSSMOOR PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	37,825.00	0.00	0.00	0.00	37,825.00	0.0
	CAPITAL EXPENDITURES	0.00	37,825.00	0.00	0.00	0.00	37,825.00	0.0
ROSSMOOR PARK		0.00	37,825.00	0.00	0.00	0.00	37,825.00	0.0
Dept: 40 MONTECITO CENTER								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
	CAPITAL EXPENDITURES	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
MONTECITO CENTER		0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
Dept: 50 RUSH PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	8,148.00	0.00	0.00	0.00	8,148.00	0.0
	CAPITAL EXPENDITURES	0.00	8,148.00	0.00	0.00	0.00	8,148.00	0.0
RUSH PARK		0.00	8,148.00	0.00	0.00	0.00	8,148.00	0.0
Dept: 75 CAPITAL PROJECTS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5045	Miscellaneous Expenditures	11,500.00	16,500.00	4,359.82	0.00	0.00	12,140.18	26.4
	OPERATIONS AND MAINTENANCE	11,500.00	16,500.00	4,359.82	0.00	0.00	12,140.18	26.4
	CAPITAL PROJECTS	11,500.00	16,500.00	4,359.82	0.00	0.00	12,140.18	26.4
Expenditures		11,500.00	74,473.00	4,359.82	0.00	0.00	70,113.18	5.9
Net Effect for CAPITAL PROJECTS CONTRIBUTIONS		-11,500.00	-14,473.00	-4,359.82	0.00	0.00	-10,113.18	30.1
Change in Fund Balance:				-4,359.82				
Grand Total Net Effect:		171,000.00	75,152.92	-206,715.41	-1,952.98	0.00	281,868.33	

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-3.

Date June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Initiated by Kathy Bell
Subject: REVENUE & EXPENDITURE REPORT – APRIL, 2019

RECOMMENDATION:

Receive and file the Revenue and Expenditure Report for April, 2019.

BACKGROUND:

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

ATTACHMENTS:

1. Revenue & Expenditure Report for the month of April, 2019.

REVENUE / EXPENDITURE SUMMARY REPORT
 FUND 10 - GENERAL FUND
 April 2019 @ 83.34%

	Original Budget	Amended Budget	YTD Actual	Current Month	Unenc. Balance	% Budget
Revenues						
PROPERTY TAXES 1	954,930.00	954,930.00	953,364.48	324,881.91	1,565.52	99.8
STREET LIGHT ASSESSMENTS	339,900.00	339,900.00	333,031.85	113,163.65	6,868.15	98.0
USE OF MONEY AND PROPERTY	8,000.00	20,000.00	13,228.92	5,919.97	6,771.08	66.1
OTHER GOVERNMENT AGENCIES	60,400.00	60,400.00	2,548.47	0.00	57,851.53	4.2
FEES AND SERVICES	190,000.00	190,000.00	146,380.94	17,646.00	43,619.06	77.0
OTHER REVENUE	22,000.00	22,000.00	20,826.11	50.00	1,173.89	94.7
TRANSFER IN OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
Total Revenues	1,575,230.00	1,587,230.00	1,469,380.77	461,661.53	117,849.23	92.6
Expenditures						
TRANSFER OUT - CIP FUND 40	0.00	60,000.00	60,000.00	60,000.00	0.00	100.0
ADMINISTRATION 2, 3, 4, 5, 6	818,279.00	819,795.41	704,719.94	70,936.65	115,075.47	86.0
RECREATION 7	41,400.00	45,765.93	43,754.90	0.00	2,011.03	95.6
ROSSMOOR PARK 8	107,900.00	100,508.04	76,032.14	9,177.57	24,475.90	75.6
MONTECITO CENTER 8	20,624.00	27,558.58	22,514.11	1,310.22	5,044.47	81.7
RUSH PARK 8, 9	127,480.00	142,829.58	125,923.66	7,344.59	16,905.92	88.2
STREET LIGHTING 10	103,000.00	103,000.00	63,456.66	-7,328.79	39,543.34	61.6
ROSSMOOR WALL	2,300.00	5,300.00	4,262.04	0.00	1,037.96	80.4
STREET SWEEPING	55,120.00	55,120.00	47,225.46	9,410.85	7,894.54	85.7
PARKWAY TREES 11	113,380.00	127,225.00	109,704.74	28,095.60	17,520.26	86.2
MINI-PARKS, MEDIANS & TRIANGLE	13,392.00	20,370.54	18,097.05	663.96	2,273.49	88.8
Total Expenditures	1,402,875.00	1,507,473.08	1,275,690.70	179,610.65	231,782.38	84.6

Audited Fund Balance at June 30, 2018: \$1,009,301

Please Note: Footnotes have been moved from last page to this Summary Report page.

- | | |
|--|--|
| # 1. Current Secured Property Tax 10-00-3000 | Secured Tax exceeded the anticipated 3% growth |
| # 2. Vehicle Allowance 10-10-4007 | Change in management. Personal vehicle used more. Will be adjusted in with ETC |
| # 3. Printing 10-10-5012 | Additional printing ordered for various departments |
| # 4. Computer Costs 10-10-5021 | New category. Will be adjusted with the ETC and new budget. |
| # 5. Legal Counsel 10-10-5610 | Higher costs due Administrative changes in FY. |
| # 6. Other Professional Services 10-10-5670 | Contracted amount paid to HT Group at end of contract |
| # 7. Community Events 10-20-5017 | Deposits for Summer events have been paid. Will be adjusted in audit. |
| # 8. Vehicle Maintenance 10-30-40-50-5030 | Higher gas costs and usage of company trucks. |
| # 9. Building & Grounds Maint. 10-50-5032 | Chairs purchased to increase storage space in auditorium. |
| #10. Street Lighting and Maint. 10-60-5650 | Monthly bill showed credit due LED street light upgrade. Will receive actual bill at a later date. |
| #11. Tree Trimming 10-80-5656 | New pricing due contract affected projected costs. |

REVENUE REPORT
 APRIL 2019 @ 87.5%

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Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Revenues							
Dept: 00							
PROPERTY TAXES i	954,930.00	954,930.00	953,364.48	324,881.91	0.00	1,565.52	99.8
ASSESSMENTS	339,900.00	339,900.00	333,031.85	113,163.65	0.00	6,868.15	98.0
USE OF MONEY AND PROPERTY	8,000.00	20,000.00	13,228.92	5,919.97	0.00	6,771.08	66.1
OTHER GOVERNMENT AGENCIES	60,400.00	60,400.00	2,548.47	0.00	0.00	57,851.53	4.2
FEES AND SERVICES	190,000.00	190,000.00	146,380.94	17,646.00	0.00	43,619.06	77.0
OTHER REVENUE	22,000.00	22,000.00	20,826.11	50.00	0.00	1,173.89	94.7
Dept: 00	1,575,230.00	1,587,230.00	1,469,380.77	461,661.53	0.00	117,849.23	92.6
Revenues	1,575,230.00	1,587,230.00	1,469,380.77	461,661.53	0.00	117,849.23	92.6
Grand Total Net Effect:	1,575,230.00	1,587,230.00	1,469,380.77	461,661.53	0.00	117,849.23	

REVENUE/EXPENDITURE REPORT
 APRIL 2019 @ 87.5%

Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
3000	Current Secured Property Taxes	881,680.00	881,680.00	895,511.72	321,639.25	0.00	-13,831.72	101.6
3001	Current unsecured prop tax	27,000.00	27,000.00	26,489.23	0.00	0.00	510.77	98.1
3002	Prior secured property taxes	7,100.00	7,100.00	4,697.94	395.40	0.00	2,402.06	66.2
3003	Prior unsecured prop taxes	350.00	350.00	0.00	0.00	0.00	350.00	0.0
3004	Delinquent property taxes	800.00	800.00	0.00	0.00	0.00	800.00	0.0
3010	Current supplemental assessmnt	24,000.00	24,000.00	18,617.05	2,847.26	0.00	5,382.95	77.6
3020	Public utility tax	14,000.00	14,000.00	8,048.54	0.00	0.00	5,951.46	57.5
PROPERTY TAXES		954,930.00	954,930.00	953,364.48	324,881.91	0.00	1,565.52	99.8
Acct Class: 31 ASSESSMENTS								
3105	Street light assessments	339,900.00	339,900.00	333,031.85	113,163.65	0.00	6,868.15	98.0
ASSESSMENTS		339,900.00	339,900.00	333,031.85	113,163.65	0.00	6,868.15	98.0
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	8,000.00	20,000.00	13,228.92	5,919.97	0.00	6,771.08	66.1
USE OF MONEY AND PROPERTY		8,000.00	20,000.00	13,228.92	5,919.97	0.00	6,771.08	66.1
Acct Class: 33 OTHER GOVERNMENT AGENCIES								
3301	State homeowner proptax relief	5,400.00	5,400.00	2,548.46	0.00	0.00	2,851.54	47.2
3305	County street sweep reimburse	55,000.00	55,000.00	0.01	0.00	0.00	54,999.99	0.0
OTHER GOVERNMENT AGENCIES		60,400.00	60,400.00	2,548.47	0.00	0.00	57,851.53	4.2
Acct Class: 34 FEES AND SERVICES								
3404	Court reservations	25,000.00	25,000.00	17,822.56	2,129.25	0.00	7,177.44	71.3
3405	Wall Rental	500.00	500.00	384.00	44.00	0.00	116.00	76.8
3406	Ball field reservations	25,000.00	25,000.00	21,521.50	3,203.00	0.00	3,478.50	86.1
3410	Rossmoor building rental	18,500.00	18,500.00	15,888.50	1,918.75	0.00	2,611.50	85.9
3412	Montecito building rental	27,000.00	27,000.00	23,608.88	2,632.00	0.00	3,391.12	87.4
3414	Rush Park Building Rental	94,000.00	94,000.00	67,155.50	7,719.00	0.00	26,844.50	71.4
FEES AND SERVICES		190,000.00	190,000.00	146,380.94	17,646.00	0.00	43,619.06	77.0
Acct Class: 35 OTHER REVENUE								
3500	Other miscellaneous revenue	2,000.00	2,000.00	826.11	50.00	0.00	1,173.89	41.3
3502	Administrative Fee	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	100.0
OTHER REVENUE		22,000.00	22,000.00	20,826.11	50.00	0.00	1,173.89	94.7
Dept: 00		1,575,230.00	1,587,230.00	1,469,380.77	461,661.53	0.00	117,849.23	92.6
Revenues		1,575,230.00	1,587,230.00	1,469,380.77	461,661.53	0.00	117,849.23	92.6
Expenditures								
Dept: 00								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
9997	Transfer Out	0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
OPERATIONS AND MAINTENANCE		0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
Dept: 00		0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4000	Board of Directors Compensatn	8,000.00	8,000.00	3,966.75	400.00	0.00	4,033.25	49.6
4006	SALARY - ADMINISTRATION	236,000.00	236,000.00	193,296.98	16,859.79	0.00	42,703.02	81.9
4007	Vehicle Allowance	250.00	500.00	844.51	327.64	0.00	-344.51	168.9
4008	SALARY - RECREATION	114,764.00	120,500.00	110,250.51	1,259.72	0.00	10,249.49	91.5
4009	SALARY - PARK/TREE MAINTENANCE	142,800.00	130,000.00	114,328.86	21,544.85	0.00	15,671.14	87.9
4010	Workers Compensation Insurance	27,000.00	27,000.00	18,891.41	3,758.62	0.00	8,108.59	70.0
4011	Medical Insurance	91,000.00	91,000.00	71,225.85	0.00	0.00	19,774.15	78.3
4015	Federal Payroll Tax -FICA	34,000.00	36,400.00	34,549.98	3,073.60	0.00	1,850.02	94.9

REVENUE/EXPENDITURE REPORT
APRIL 2019 @ 87.5%

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Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4018	State Payroll Taxes	2,400.00	0.00	0.00	0.00	0.00	0.00	0.0
SALARIES AND BENEFITS		656,214.00	649,400.00	547,354.85	47,224.22	0.00	102,045.15	84.3
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	17,500.00	19,774.00	19,774.48	0.00	0.00	-0.48	100.0
5004	Memberships and Dues	6,400.00	7,200.00	6,733.37	62.49	0.00	466.63	93.5
5006	Travel & Meetings	1,000.00	1,550.00	1,123.83	20.00	0.00	426.17	72.5
5007	Televised Meeting Costs	21,100.00	21,100.00	16,013.30	3,515.10	0.00	5,086.70	75.9
5010	Publications & Legal Notices	6,500.00	6,500.00	5,567.54	-56.25	0.00	932.46	85.7
5012	Printing 3	1,000.00	1,000.00	1,332.45	495.65	0.00	-332.45	133.2
5014	Postage	2,000.00	2,700.00	2,696.63	236.95	0.00	3.37	99.9
5016	Office Supplies	9,000.00	9,000.00	7,673.04	731.69	0.00	1,326.96	85.3
5020	Telephone	14,365.00	14,365.00	9,611.76	1,335.97	0.00	4,753.24	66.9
5021	Computer Costs 4	3,700.00	3,700.00	4,403.63	311.49	0.00	-703.63	119.0
5045	Miscellaneous Expenditures	9,000.00	9,000.00	4,754.00	1,266.87	0.00	4,246.00	52.8
5046	Bank Service Charge	2,000.00	2,800.00	2,616.35	338.42	0.00	183.65	93.4
5050	Elections	7,500.00	0.00	0.00	0.00	0.00	0.00	0.0
OPERATIONS AND MAINTENANCE		101,065.00	98,689.00	82,300.38	8,258.38	0.00	16,388.62	83.4
Acct Class: 56 CONTRACT SERVICES								
5610	Legal Counsel 5	23,000.00	28,000.00	30,820.00	4,020.00	0.00	-2,820.00	110.1
5615	Financial Audit-Consulting	12,000.00	12,940.00	12,940.00	0.00	0.00	0.00	100.0
5670	Other Professional Services 6	24,000.00	28,766.41	31,304.71	11,434.05	0.00	-2,538.30	108.8
CONTRACT SERVICES		59,000.00	69,706.41	75,064.71	15,454.05	0.00	-5,358.30	107.7
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
CAPITAL EXPENDITURES		2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
ADMINISTRATION		818,279.00	819,795.41	704,719.94	70,936.65	0.00	115,075.47	86.0
Dept: 20 RECREATION								
Acct Class: 40 SALARIES AND BENEFITS								
4007	Vehicle Allowance	100.00	0.00	0.00	0.00	0.00	0.00	0.0
SALARIES AND BENEFITS		100.00	0.00	0.00	0.00	0.00	0.00	0.0
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5006	Travel & Meetings	550.00	0.00	0.00	0.00	0.00	0.00	0.0
5017	Community Events 7	30,000.00	36,000.00	35,238.97	0.00	0.00	761.03	97.9
5019	Fireworks	8,700.00	8,000.00	8,000.00	0.00	0.00	0.00	100.0
5045	Miscellaneous Expenditures	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE		40,000.00	44,750.00	43,238.97	0.00	0.00	1,511.03	96.6
Acct Class: 56 CONTRACT SERVICES								
5670	Other Professional Services	800.00	515.93	515.93	0.00	0.00	0.00	100.0
CONTRACT SERVICES		800.00	515.93	515.93	0.00	0.00	0.00	100.0
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CAPITAL EXPENDITURES		500.00	500.00	0.00	0.00	0.00	500.00	0.0
RECREATION		41,400.00	45,765.93	43,754.90	0.00	0.00	2,011.03	95.6
Dept: 30 ROSSMOOR PARK								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5018	Janitorial Supplies	4,500.00	4,500.00	2,628.82	398.59	0.00	1,871.18	58.4
5022	Utilities	14,000.00	14,000.00	9,549.18	909.50	0.00	4,450.82	68.2
5023	Water	25,750.00	20,000.00	10,851.01	1,272.48	0.00	9,148.99	54.3

EXPENDITURE REPORT
APRIL 2019 @ 87.5%

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Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 00							
OPERATIONS AND MAINTENANCE	0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
Dept: 00	0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
Dept: 10 ADMINISTRATION 2							
SALARIES AND BENEFITS	656,214.00	649,400.00	547,354.85	47,224.22	0.00	102,045.15	84.3
OPERATIONS AND MAINTENANCE 3,4	101,065.00	98,689.00	82,300.38	8,258.38	0.00	16,388.62	83.4
CONTRACT SERVICES 5,6	59,000.00	69,706.41	75,064.71	15,454.05	0.00	-5,358.30	107.7
CAPITAL EXPENDITURES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
ADMINISTRATION	818,279.00	819,795.41	704,719.94	70,936.65	0.00	115,075.47	86.0
Dept: 20 RECREATION							
SALARIES AND BENEFITS	100.00	0.00	0.00	0.00	0.00	0.00	0.0
OPERATIONS AND MAINTENANCE 7	40,000.00	44,750.00	43,238.97	0.00	0.00	1,511.03	96.6
CONTRACT SERVICES	800.00	515.93	515.93	0.00	0.00	0.00	100.0
CAPITAL EXPENDITURES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
RECREATION	41,400.00	45,765.93	43,754.90	0.00	0.00	2,011.03	95.6
Dept: 30 ROSSMOOR PARK							
OPERATIONS AND MAINTENANCE 8	77,800.00	72,028.00	48,827.23	6,559.02	0.00	23,200.77	67.8
CONTRACT SERVICES	30,100.00	28,480.04	27,204.91	2,618.55	0.00	1,275.13	95.5
ROSSMOOR PARK	107,900.00	100,508.04	76,032.14	9,177.57	0.00	24,475.90	75.6
Dept: 40 MONTECITO CENTER							
OPERATIONS AND MAINTENANCE 8	15,424.00	23,779.00	19,125.03	1,019.27	0.00	4,653.97	80.4
CONTRACT SERVICES	4,700.00	3,279.58	3,389.08	290.95	0.00	-109.50	103.3
CAPITAL EXPENDITURES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
MONTECITO CENTER	20,624.00	27,558.58	22,514.11	1,310.22	0.00	5,044.47	81.7
Dept: 50 RUSH PARK							
OPERATIONS AND MAINTENANCE 8,9	97,580.00	114,350.00	98,989.20	4,726.04	0.00	15,360.80	86.6
CONTRACT SERVICES	29,900.00	28,479.58	26,934.46	2,618.55	0.00	1,545.12	94.6
RUSH PARK	127,480.00	142,829.58	125,923.66	7,344.59	0.00	16,905.92	88.2
Dept: 60 STREET LIGHTING 10							
CONTRACT SERVICES	103,000.00	103,000.00	63,456.66	-7,328.79	0.00	39,543.34	61.6
STREET LIGHTING	103,000.00	103,000.00	63,456.66	-7,328.79	0.00	39,543.34	61.6
Dept: 65 ROSSMOOR WALL							

EXPENDITURE REPORT
 APRIL 2019 @ 87.5%

Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 65 ROSSMOOR WALL							
OPERATIONS AND MAINTENANCE	2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
ROSSMOOR WALL	2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
Dept: 70 STREET SWEEPING							
CONTRACT SERVICES	55,120.00	55,120.00	47,225.46	9,410.85	0.00	7,894.54	85.7
STREET SWEEPING	55,120.00	55,120.00	47,225.46	9,410.85	0.00	7,894.54	85.7
Dept: 80 PARKWAY TREES							
SALARIES AND BENEFITS	780.00	375.00	372.56	0.00	0.00	2.44	99.3
OPERATIONS AND MAINTENANCE	100.00	1,050.00	1,246.60	117.60	0.00	-196.60	118.7
CONTRACT SERVICES	86,500.00	93,800.00	93,575.58	29,598.00	0.00	224.42	99.8
CAPITAL EXPENDITURES	26,000.00	32,000.00	14,510.00	-1,620.00	0.00	17,490.00	45.3
PARKWAY TREES	113,380.00	127,225.00	109,704.74	28,095.60	0.00	17,520.26	86.2
Dept: 90 MINI-PARKS AND MEDIANS							
OPERATIONS AND MAINTENANCE	10,042.00	17,450.00	14,958.67	373.01	0.00	2,491.33	85.7
CONTRACT SERVICES	3,250.00	2,820.54	3,138.38	290.95	0.00	-317.84	111.3
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	13,392.00	20,370.54	18,097.05	663.96	0.00	2,273.49	88.8
Expenditures	1,402,875.00	1,507,473.08	1,275,690.70	179,610.65	0.00	231,782.38	84.6
Grand Total Net Effect:	-1,402,875.00	-1,507,473.08	-1,275,690.70	-179,610.65	0.00	-231,782.38	

REVENUE/EXPENDITURE REPORT
 APRIL 2019 @ 87.5%

Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 30 ROSSMOOR PARK							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5025 SECURED PROP TAX	950.00	928.00	927.66	0.00	0.00	0.34	100.0
5030 Vehicle Maintenance	800.00	800.00	914.04	82.89	0.00	-114.04	114.3
5032 Building & Grounds-Maintenance	30,000.00	30,000.00	22,957.74	3,870.25	0.00	7,042.26	76.5
5034 Alarm Systems	850.00	850.00	692.06	25.31	0.00	157.94	81.4
5045 Miscellaneous Expenditures	450.00	450.00	306.72	0.00	0.00	143.28	68.2
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	77,800.00	72,028.00	48,827.23	6,559.02	0.00	23,200.77	67.8
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	28,000.00	28,000.00	26,724.87	2,618.55	0.00	1,275.13	95.4
5656 Tree Trimming	1,300.00	0.00	0.00	0.00	0.00	0.00	0.0
5670 Other Professional Services	800.00	480.04	480.04	0.00	0.00	0.00	100.0
CONTRACT SERVICES	30,100.00	28,480.04	27,204.91	2,618.55	0.00	1,275.13	95.5
ROSSMOOR PARK	107,900.00	100,508.04	76,032.14	9,177.57	0.00	24,475.90	75.6
Dept: 40 MONTECITO CENTER							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5018 Janitorial Supplies	4,500.00	4,500.00	2,628.82	398.59	0.00	1,871.18	58.4
5022 Utilities	2,000.00	2,000.00	1,372.04	272.75	0.00	627.96	68.6
5023 Water	1,834.00	2,000.00	1,584.69	0.00	0.00	415.31	79.2
5025 SECURED PROP TAX	790.00	779.00	779.04	0.00	0.00	-0.04	100.0
5030 Vehicle Maintenance	800.00	1,000.00	831.15	0.00	0.00	168.85	83.1
5032 Building & Grounds-Maintenance	4,000.00	12,000.00	11,029.29	412.89	0.00	970.71	91.9
5034 Alarm Systems	500.00	500.00	500.00	-64.96	0.00	0.00	100.0
5045 Miscellaneous Expenditures	500.00	500.00	400.00	0.00	0.00	100.00	80.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	15,424.00	23,779.00	19,125.03	1,019.27	0.00	4,653.97	80.4
Acct Class: 56 CONTR. ST SERVICES							
5655 Landscape Maintenance	2,800.00	2,800.00	2,909.50	290.95	0.00	-109.50	103.9
5656 Tree Trimming	1,100.00	0.00	0.00	0.00	0.00	0.00	0.0
5670 Other Professional Services	800.00	479.58	479.58	0.00	0.00	0.00	100.0
CONTRACT SERVICES	4,700.00	3,279.58	3,389.08	290.95	0.00	-109.50	103.3
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	500.00	500.00	0.00	0.00	0.00	500.00	0.0
CAPITAL EXPENDITURES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
MONTECITO CENTER	20,624.00	27,558.58	22,514.11	1,310.22	0.00	5,044.47	81.7
Dept: 50 RUSH PARK							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5018 Janitorial Supplies	4,500.00	4,500.00	2,636.70	399.79	0.00	1,863.30	58.6
5022 Utilities	22,000.00	25,000.00	19,773.91	1,569.35	0.00	5,226.09	79.1
5023 Water	37,080.00	39,000.00	32,839.48	956.35	0.00	6,160.52	84.2
5025 SECURED PROP TAX	3,700.00	3,550.00	3,550.22	0.00	0.00	-0.22	100.0
5030 Vehicle Maintenance	800.00	800.00	831.83	0.00	0.00	-31.83	104.0
5032 Building & Grounds-Maintenance	28,000.00	40,000.00	38,709.42	1,686.46	0.00	1,290.58	96.8
5034 Alarm Systems	750.00	750.00	447.64	114.09	0.00	302.36	59.7
5045 Miscellaneous Expenditures	250.00	250.00	200.00	0.00	0.00	50.00	80.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	97,580.00	114,350.00	98,989.20	4,726.04	0.00	15,360.80	86.6
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	28,000.00	28,000.00	26,454.88	2,618.55	0.00	1,545.12	94.5

REVENUE/EXPENDITURE REPORT

APRIL 2019 @ 87.5%

Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5656	Tree Trimming	1,100.00	0.00	0.00	0.00	0.00	0.00	0.0
5670	Other Professional Services	800.00	479.58	479.58	0.00	0.00	0.00	100.0
CONTRACT SERVICES		29,900.00	28,479.58	26,934.46	2,618.55	0.00	1,545.12	94.6
RUSH PARK								
127,480.00		142,829.58	125,923.66	7,344.59	0.00	16,905.92	88.2	
Dept: 60 STREET LIGHTING								
Acct Class: 56 CONTRACT SERVICES								
5650	Lighting and Maintenance	103,000.00	103,000.00	63,456.66	-7,328.79	0.00	39,543.34	61.6
CONTRACT SERVICES		103,000.00	103,000.00	63,456.66	-7,328.79	0.00	39,543.34	61.6
STREET LIGHTING								
103,000.00		103,000.00	63,456.66	-7,328.79	0.00	39,543.34	61.6	
Dept: 65 ROSSMOOR WALL								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	2,200.00	2,200.00	2,200.00	0.00	0.00	0.00	100.0
5032	Building & Grounds-Maintenance	100.00	3,100.00	2,062.04	0.00	0.00	1,037.96	66.5
OPERATIONS AND MAINTENANCE		2,300.00	5,300.00	4,262.04	0.00	0.00	1,037.96	80.4
ROSSMOOR WALL								
2,300.00		5,300.00	4,262.04	0.00	0.00	1,037.96	80.4	
Dept: 70 STREET SWEEPING								
Acct Class: 56 CONTRACT SERVICES								
5642	Street Sweeping	55,120.00	55,120.00	47,225.46	9,410.85	0.00	7,894.54	85.7
CONTRACT SERVICES		55,120.00	55,120.00	47,225.46	9,410.85	0.00	7,894.54	85.7
STREET SWEEPING								
55,120.00		55,120.00	47,225.46	9,410.85	0.00	7,894.54	85.7	
Dept: 80 PARKWAY TREES								
Acct Class: 40 SALARIES AND BENEFITS								
4007	Vehicle Allowance	780.00	375.00	372.56	0.00	0.00	2.44	99.3
SALARIES AND BENEFITS		780.00	375.00	372.56	0.00	0.00	2.44	99.3
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5017	Community Events	0.00	1,000.00	1,246.60	117.60	0.00	-246.60	124.7
5030	Vehicle Maintenance	50.00	0.00	0.00	0.00	0.00	0.00	0.0
5051	Equipment Rental	50.00	50.00	0.00	0.00	0.00	50.00	0.0
OPERATIONS AND MAINTENANCE		100.00	1,050.00	1,246.60	117.60	0.00	-196.60	118.7
Acct Class: 56 CONTRACT SERVICES								
5656	Tree Trimming	76,000.00	82,000.00	84,127.66	29,598.00	0.00	-2,127.66	102.6
5657	Tree Care/Treatments	5,000.00	6,000.00	5,280.00	0.00	0.00	720.00	88.0
5660	TREE REMOVAL	2,500.00	2,800.00	1,410.00	0.00	0.00	1,390.00	50.4
5670	Other Professional Services	3,000.00	3,000.00	2,757.92	0.00	0.00	242.08	91.9
CONTRACT SERVICES		86,500.00	93,800.00	93,575.58	29,598.00	0.00	224.42	99.8
Acct Class: 60 CAPITAL EXPENDITURES								
6015	Trees	26,000.00	32,000.00	14,510.00	-1,620.00	0.00	17,490.00	45.3
CAPITAL EXPENDITURES		26,000.00	32,000.00	14,510.00	-1,620.00	0.00	17,490.00	45.3
PARKWAY TREES								
113,380.00		127,225.00	109,704.74	28,095.60	0.00	17,520.26	86.2	
Dept: 90 MINI-PARKS AND MEDIANS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5022	Utilities	1,150.00	1,150.00	687.95	60.27	0.00	462.05	59.8
5023	Water	6,592.00	7,000.00	6,477.41	297.26	0.00	522.59	92.5
5032	Building & Grounds-Maintenance	2,000.00	9,000.00	7,793.31	15.48	0.00	1,206.69	86.6
5045	Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0

REVENUE/EXPENDITURE REPORT

APRIL 2019 @ 87.5%

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Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 90 MINI-PARKS AND MEDIANS							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5051 Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052 Minor Facility Repairs	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE	10,042.00	17,450.00	14,958.67	373.01	0.00	2,491.33	85.7
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	2,800.00	2,800.00	2,909.50	290.95	0.00	-109.50	103.9
5656 Tree Trimming	400.00	0.00	208.34	0.00	0.00	-208.34	0.0
5670 Other Professional Services	50.00	20.54	20.54	0.00	0.00	0.00	100.0
CONTRACT SERVICES	3,250.00	2,820.54	3,138.38	290.95	0.00	-317.84	111.3
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	100.00	100.00	0.00	0.00	0.00	100.00	0.0
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	13,392.00	20,370.54	18,097.05	663.96	0.00	2,273.49	88.8
Expenditures	1,402,875.00	1,507,473.08	1,275,690.70	179,610.65	0.00	231,782.38	84.6
Net Effect for GENERAL FUND	172,355.00	79,756.92	193,690.07	282,050.88	0.00	-113,933.15	242.9
Change in Fund Balance:			193,690.07				

REVENUE/EXPENDITURE REPORT
 APRIL 2019 @ 87.5%

Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH								
Revenues								
Dept: 00								
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	380,000.00	380,000.00	373,182.50	115,430.83	0.00	6,817.50	98.2
3101	Property assessments-prior yr	3,400.00	3,400.00	605.76	0.00	0.00	2,794.24	17.8
ASSESSMENTS		383,400.00	383,400.00	373,788.26	115,430.83	0.00	9,611.74	97.5
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	1,058.00	1,058.00	0.00	0.00	0.00	1,058.00	0.0
USE OF MONEY AND PROPERTY		1,058.00	1,058.00	0.00	0.00	0.00	1,058.00	0.0
Dept: 00		384,458.00	384,458.00	373,788.26	115,430.83	0.00	10,669.74	97.2
Revenues		384,458.00	384,458.00	373,788.26	115,430.83	0.00	10,669.74	97.2
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5617	Administrative Fees	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	100.0
5619	Bond Trustee	3,048.00	3,324.00	3,323.50	0.00	0.00	0.50	100.0
CONTRACT SERVICES		23,048.00	23,324.00	23,323.50	0.00	0.00	0.50	100.0
Acct Class: 58 DEBT SERVICE								
5800	Principal	295,000.00	295,000.00	294,993.05	0.00	0.00	6.95	100.0
5801	Interest	56,265.00	56,265.00	54,035.66	0.00	0.00	2,229.34	96.0
DEBT SERVICE		351,265.00	351,265.00	349,028.71	0.00	0.00	2,236.29	99.4
RUSH PARK		374,313.00	374,589.00	372,352.21	0.00	0.00	2,236.79	99.4
Expenditures		374,313.00	374,589.00	372,352.21	0.00	0.00	2,236.79	99.4
Net Effect for ASSESSMENT DISTRICT FUND-RUSH		10,145.00	9,869.00	1,436.05	115,430.83	0.00	8,432.95	14.6
Change in Fund Balance:				1,436.05				

REVENUE/EXPENDITURE REPORT
 APRIL 2019 @ 87.5%

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Rossmoor Community

For the Period: 7/1/2018 to 4/30/2019		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS								
Revenues								
Dept: 00								
Acct Class: 35 OTHER REVENUE								
3600	TRANSFER IN/OUT OTHER FUNDS	0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
	OTHER REVENUE	0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
Dept: 00								
Revenues		0.00	60,000.00	60,000.00	60,000.00	0.00	0.00	100.0
Expenditures								
Dept: 30 ROSSMOOR PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	37,825.00	0.00	0.00	0.00	37,825.00	0.0
	CAPITAL EXPENDITURES	0.00	37,825.00	0.00	0.00	0.00	37,825.00	0.0
ROSSMOOR PARK								
Dept: 40 MONTECITO CENTER								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
	CAPITAL EXPENDITURES	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
MONTECITO CENTER								
Dept: 50 RUSH PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	8,148.00	0.00	0.00	0.00	8,148.00	0.0
	CAPITAL EXPENDITURES	0.00	8,148.00	0.00	0.00	0.00	8,148.00	0.0
RUSH PARK								
Dept: 75 CAPITAL PROJECTS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5045	Miscellaneous Expenditures	11,500.00	16,500.00	15,365.40	11,005.58	0.00	1,134.60	93.1
	OPERATIONS AND MAINTENANCE	11,500.00	16,500.00	15,365.40	11,005.58	0.00	1,134.60	93.1
	CAPITAL PROJECTS	11,500.00	16,500.00	15,365.40	11,005.58	0.00	1,134.60	93.1
Expenditures		11,500.00	74,473.00	15,365.40	11,005.58	0.00	59,107.60	20.6
Net Effect for CAPITAL PROJECTS CONTRIBUTIONS		-11,500.00	-14,473.00	44,634.60	48,994.42	0.00	-59,107.60	-308.4
Change in Fund Balance:				44,634.60				
Grand Total Net Effect:		171,000.00	75,152.92	239,760.72	446,476.13	0.00	-164,607.80	

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM G-1

Date: June 11, 2019
To: Honorable Board of Directors
From: General Manager Joe Mendoza *JM*
Subject: RESOLUTION No. 19-06-11-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FY 2019-2020

BACKGROUND:

Article XIII B of the State Constitution requires that the District Board of Directors establish the Fiscal Year appropriations limit by calculating population and inflation factors. The 2019-2020 Fiscal Year appropriations limitation shall be \$2,238,612

RECOMMENDATION:

Approve by roll call vote, Resolution No. 19-06-11-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020.

ATTACHMENTS:

1. Resolution No. 19-06-11-01 and Exhibit A.
2. May 2019 Letter from Director of the California Department of Finance and Attachments A, B & C.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ROSSMOOR COMMUNITY SERVICES DISTRICT
APPROVING AND ADOPTING THE ANNUAL
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020**

WHEREAS, on November 6, 1979, the voters of California added Article XIII B to the State Constitution placing limitations on the appropriations of State and local government; and

WHEREAS, Article XIII B was amended by voters in November 1990 through the passage of Proposition 111; and

WHEREAS, Article XIII B now requires the District Board to select population and inflation factors for the year’s appropriations limit calculation.

NOW, THEREFORE, the Board of Directors of the Rossmoor Community Services District does hereby resolve as follows:

SECTION 1. That the 2019-2020 appropriations limitation shall be \$2,238,612 as documented in Exhibit A.

SECTION 2. That the inflation factor being utilized to determine the 2019-2020 appropriations limit is the percentage change in California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the 2019-2020 appropriations limit is the County population growth.

PASSED AND ADOPTED this 11th day of June 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

**BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

By: _____
Ron Casey, President

ATTEST:

Joe Mendoza, Secretary
Rossmoor Community Services District

EXHIBIT A

2019– 2020 APPROPRIATIONS LIMITATION

2018 – 2019	\$2,149,387
County Population Increase	0.29%
Change in California per capita income	3.85%
Per Capita Cost of Living (converted to ratio)	$\frac{3.85 + 100}{100} = 1.0385$
Population (converted to a ratio)	$\frac{0.29 + 100}{100} = 1.0029$
Increase Factor = 1.0385 x 1.0029	1.0415
2019 –2020 Limitation = 2,149,387 x 1.0415=	\$2,238,612



DEPARTMENT OF
FINANCE

GAVIN NEWSOM - GOVERNOR
915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

May 2019

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2019, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2019-20. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2019-20 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2019.**

Please Note: The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY BOSLER
Director
By:

Vivek Viswanathan
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2019-20 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2019-20	3.85

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2019-20 appropriation limit.

2019-20:

Per Capita Cost of Living Change = 3.85 percent
Population Change = 0.47 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.85 + 100}{100} = 1.0385$

Population converted to a ratio: $\frac{0.47 + 100}{100} = 1.0047$

Calculation of factor for FY 2019-20: $1.0385 \times 1.0047 = 1.0434$

Fiscal Year 2019-20

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2018 to January 1, 2019 and Total Population, January 1, 2019

County City	Percent Change 2018-2019	--- Population Minus Exclusions ---		Total Population
		1-1-18	1-1-19	1-1-2019
Orange				
Aliso Viejo	-0.57	51,664	51,372	51,372
Anaheim	0.18	358,686	359,322	359,339
Brea	2.40	44,539	45,606	45,606
Buena Park	-0.25	83,594	83,384	83,384
Costa Mesa	1.17	114,396	115,739	115,830
Cypress	0.12	49,774	49,833	49,833
Dana Point	-0.34	34,365	34,249	34,249
Fountain Valley	-0.46	56,914	56,652	56,652
Fullerton	-0.34	143,313	142,824	142,824
Garden Grove	0.12	174,951	175,155	175,155
Huntington Beach	0.82	202,097	203,761	203,761
Irvine	2.24	274,055	280,202	280,202
Laguna Beach	-0.49	23,474	23,358	23,358
Laguna Hills	-0.56	31,751	31,572	31,572
Laguna Niguel	1.48	65,777	66,748	66,748
Laguna Woods	-0.57	16,612	16,518	16,518
La Habra	1.57	62,558	63,542	63,542
Lake Forest	1.53	85,048	86,346	86,346
La Palma	-0.59	15,914	15,820	15,820
Los Alamitos	-0.59	11,790	11,721	11,721
Mission Viejo	-0.44	96,856	96,434	96,434
Newport Beach	-0.50	87,614	87,180	87,180
Orange	0.41	141,116	141,691	141,691
Placentia	-0.51	52,602	52,333	52,333
Rancho Santa Margarita	-0.56	49,238	48,960	48,960
San Clemente	-0.50	65,732	65,405	65,405
San Juan Capistrano	0.77	36,541	36,821	36,821
Santa Ana	-0.44	339,192	337,716	337,716
Seal Beach	-0.54	24,606	24,473	25,073
Stanton	-0.45	39,483	39,307	39,307
Tustin	-0.47	81,755	81,369	81,369
Villa Park	-0.47	5,961	5,933	5,933
Westminster	-0.46	93,035	92,610	92,610
Yorba Linda	-0.14	68,804	68,706	68,706
Unincorporated	0.31	128,726	129,128	129,128
County Total	0.29	3,212,533	3,221,790	3,222,498

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM G-2

Date: June 11, 2019

To: Honorable Board of Directors

From: General Manager Joe Mendoza *JM*

Subject: RESOLUTION NO. 19-06-11-02 RE: ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS.

RECOMMENDATION:

Approve Resolution No. 19-06-11-02, select nominee and direct the General Manager to submit an Official 2019 Election Ballot to the Special District Risk Management Authority (SDRMA).

BACKGROUND:

Attached is a notice from the SDRMA re: SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS. As a member in good standing of the SDRMA, the District is entitled to vote on representatives to the SDRMA Board of Directors. Also attached is a Resolution for the Board's consideration, as well as, candidates' statements from five individuals. The Ballot is for three candidates only.

All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019.

ATTACHMENTS:

1. Resolution No. 19-06-11-02
2. SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS
3. Five SDRMA Board of Directors Candidate's Statement of Qualifications

RESOLUTION NO. 19-06-11-02

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT FOR THE ELECTION OF
DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

WHEREAS, the Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 it seq., for the purpose of providing risk management and risk financing for the California special districts and other local government agencies; and

WHEREAS, SDRMA’s Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA’s Sixth Amended and Restated Joint Powers Agreement Article 7- Board of Directors specifies that the procedures for director elections shall be established by SDRMA’s Board of Directors ; and

WHEREAS, SDRMA’s Board of Directors approved Policy No. 2015-01 Establishing Guidelines for Director Elections specifies director qualifications, term of office and election requirements; and

WHEREAS, Policy No. 2015-01 specifies that member agencies desiring to participate in balloting and election of candidates to serve on SDRMA’s Board of Directors must be made by resolution adopted by the member agency’s governing body.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Rossmoor Community Services District selects the candidates indicated on the attached Official 2019 Election Ballot to serve as Directors on the SDRMA Board of Directors.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Rossmoor Community Services District this 11th day of June, 2019.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Ron Casey, President

ATTEST:

Joe Mendoza, Secretary
Rossmoor Community Services District



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

2019 BOARD OF DIRECTORS ELECTION

OFFICIAL ELECTION BALLOT ENCLOSED

This is an official election packet that contains items that require ACTION by your Agency's governing body for the selection of up to three (3) candidates to the SDRMA Board of Directors.

ELECTION PACKET ENCLOSURES

- Election Ballot Instructions
- Official Election Ballot (Action Required)
- Candidate's Statements of Qualifications (5)
- Self-addressed, Stamped Envelope



1112 I Street, Suite 300
 Sacramento, California 95814-2865
 T 916.231.4141 or 800.537.7790 • F 916.231.4111

Maximizing Protection. Minimizing Risk. • www.sdrma.org

SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2019.

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-10 Establishing Guidelines for Director Elections. The Election Committee confirmed that five (5) candidates met the qualification requirements and those names are included on the Official Election Ballot.

Enclosed is the Official Election Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Ballot at a public meeting. **Ballots containing more than three (3) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Ballot MUST be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019 to the address below. A self-addressed, stamped envelope is enclosed. Faxes or electronic transmissions are NOT acceptable.

Special District Risk Management Authority
 Election Committee
 1112 "I" Street, Suite 300
 Sacramento, California 95814

4. The four-year terms for newly elected Directors will begin on January 1, 2020 and terminate on December 31, 2023.
5. Important balloting and election dates are:

August 21, 2019:	Deadline for members to return the signed Official Election Ballot
August 22, 2019:	Ballots are opened and counted
August 23, 2019:	Election results are announced, and candidates notified
September 25, 2019:	Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Anaheim at the CSDA Annual Conference
November 6-7, 2019:	Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)
January 2020:	Newly elected Directors are seated, and Board officer elections are held

If you have any questions regarding the election and balloting process, please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790.



OFFICIAL 2019 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

- BOB SWAN (INCUMBENT)**
Board Member, Groveland Community Services District
- JESSE D. CLAYPOOL**
Board Chair, Honey Lake Valley Resource Conservation District
- PATRICK K. O'ROURKE, MPA/CFRM**
Board Member, Redwood Region Economic Development Commission
- SANDY SEIFERT- RAFFELSON (INCUMBENT)**
Finance Manager/Treasurer, Herlong Public Utility District
- JAMES (Jim) M. HAMLIN**
Board President, Burney Water District

ADOPTED this ____ day of _____, 2019 by the Rossmoor Community Services District at a public meeting by the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan
District/Agency Groveland Community Services District (GCSD) 
Work Address P.O. Box 350, Groveland, CA 95321
Work Phone (209) 962-7161 Home Phone (408) 398-4731
*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member. I would like to be elected to a second term because:
1. As a board member of Groveland CSD, I am particularly aware of the great value that smaller districts get from SDRMA, and I'd like to continue to do my part to make sure that this important agency continues to operate smoothly and stably into the indefinite future.
2. The insurance market in California (and nationwide) is going through a period of rapid change. The Board and staff are engaged in a major re-evaluation of SDRMA's approach to fulfilling its mission of providing cost-effective risk management services to it members. I believe that it is important to maintain Board continuity in this effort.
3. SDRMA Board members are either board members ("electeds") or employees of a member agency. I think there is value in having a balance between elected and employee Board members. The Board seats that are NOT up for election are currently 3 employees / 1 elected. I'd like to make sure the new Board has at least 2 elected members.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board Member since 2016. This year (2019), I serve as Secretary. During our "no CEO" period in late 2017 - early 2018, I was a member of the ad hoc Personnel Committee. I am also a member of the Alliance Executive Council, and a backup member of the Legislative Committee.
2. Groveland CSD Board Member since I was appointed in June 2013. For the years 2014-2018, I served as Board President. (We finally implemented mandatory rotation of the office in 2019).
3. Member of the Board of Southside Community Connections, a local nonprofit in Groveland that provides educational, social, and recreational services to seniors, as well as free transportation to those who cannot drive.
4. Board Member (currently Treasurer) of Pine Cone Performers, a local choral and acting group, since 2010.
5. Back during my work life, I was a corporate representative on an IEEE standards committee concerned with wireless networking. It was very educational being on a committee where the members had widely differing (competing) goals.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

History: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry, first as an engineering manager, later as a business unit manager. Now retired (so I have plenty of time).

Skills, etc.: Very familiar with financial reports, cost accounting, quantitative analysis. Working knowledge of modern computer and communications technology. Managed distributed organizations with up to 150 technical people and up to \$120M in annual sales. Pretty good at listening to different views, and helping to achieve consensus (or, at least, compromise).

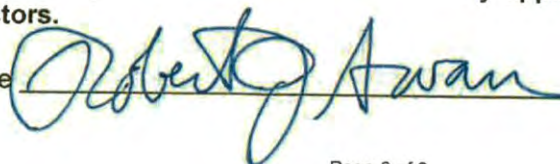
What is your overall vision for SDRMA? (Response Required)

Well, obviously I support our (newly revised) vision statement: "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". In order to achieve this vision, I believe the key issues are:

1. Maintain long term financial stability. This includes ensuring that there is a fair allocation of cost versus risk across the pool membership.
2. Continue to retain / acquire highly qualified staff, and ensure that this is a desirable place to work.
3. Remember who are our target clientele, which in my opinion are small to mid-sized districts with limited options for insurance.
4. In light of ever-evolving California workers-compensation law, expand risk-management training even further than we now provide.
5. Maintain good relations with our re-insurers (who insulate us from catastrophe). In the long run, explore the possibility of joining a "captive" re-insurer to improve stability.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

 Date 4-24-2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool

District/Agency Honey Lake Valley Resource Conservation District

Work Address USDA Service Center 170 Russell Avenue, Suite C Susanville, CA 96130

Work Phone 530-257-7271 ext 100

Home Phone 530-310-0232

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district, working together with the other SDRMA Board Members, to ensure relevant—affordable solutions are available to all size special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I am currently serving my fifth (5th) consecutive term as Chairman of the Board of a special district. I served two (2) yrs. on a Technical Advisory Committee for the prevention of violence against schools K-12. I served one (1) term on an elementary school board. I am currently serving my second (2nd) consecutive term on CSDA's committee for Professional Development. I am currently serving my sixth (6th) consecutive term on the board of a Regional Water Management Group. I am currently serving my second (2nd) consecutive term on CSDA's committee for Member Services. I am currently serving as a member of the County's Civil Grand Jury.

I have attended and completed the California School Board Association's New Board Member Training. I have Certificates of Completion from CSDA for General Manager Evaluation, Exercising Legislative Authority and Achieving Transparency. I attended and completed CSDA's Extraordinary Leader training. I attended and completed CSDA's Special District Leadership Academy and I have received CSDA's Recognition in Special District Governance certificate.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

My experience with special districts and governance, belief in the importance of quality governing policies, the ability to work effectively with the other board members and staff and a desire to give back to SDRMA and its membership will be what I bring to the SDRMA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

For SDRMA to continually advance as an industry leader providing affordable solutions for special districts of any size enabling them to be effective within the communities they serve.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4-26-19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Patrick K. O'Rourke, MPA/CFRM
District/Agency Redwood Region Economic Development Commission (RREDC)
Work Address 520 E Street Eureka, CA 95501
Work Phone 707-445-9651 Home Phone 707-726-6700

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have considerable interest, knowledge, and experience in board leadership; board service; and board governance/policy development & oversight in for-profits, nonprofits, a joint powers authority/SDRMA member organization, and as an elected city councilman. I also have considerable experience (as a top-level executive board leader and manager) in organizational risk management and risk mitigation/prevention. I would like to share my knowledge, skills, abilities, and experience in service to SDRMA members, via my service on SDRMA's board of directors. I believe that my knowledge, experience, and dedication to excellence and implementation of best practices in governance and policy development/oversight will serve SDRMA well, and will assist SDRMA in maintaining its "Excellence" accreditation via the California Association of Joint Powers Authorities (CAJPA).

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Having served in board leadership roles (25+ years in for-profit entities; 25+ years in nonprofit & private/public foundations; and 2+ years in a Joint Powers Authority [SDRMA member organization]), I am well-versed and experienced in board governance; policy development; financial statement analysis and budget review; executive management search/selection, oversight and evaluation; organizational risk management/mitigation; litigation oversight; and best practices in organizational governance. At SDRMA member organization, Redwood Region Economic Development Commission (RREDC), I have served as 2019 Immediate Past Chair; 2018 Board Chair; 2017 Vice Chair; Chair of Executive Committee; and Member of the Loan Committee. I have in-depth knowledge of policy governance (Culver, et al.); I am an advocate for transparency & best practices; and I am knowledgeable & experienced in California's Ralph M. Brown Act and Roberts Rules of Order. I have also served in board governance and board leadership roles in several nonprofit organizations and in both public and private foundations, including as Board Chair (12+ years) and in President & Vice President roles. I have also Chaired Search/Selection committees; Public Relations committees; Fund Development committees; and Finance/Audit committees.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Besides holding a Master of Public Affairs degree, with a specialty in nonprofit management; having completed all coursework and written/oral exams (all except dissertation) for a PhD in Mass Communication, with a specialty in public relations and a cognate in organizational communication management, I have several other directly-relevant skills/talents/experience including: I am expertly adept at executive-level relationship development and stewardship, and have served as an organizational & industry advocate and liaison working closely with community organizations, local/county/state elected officials, and public/private entities/organizations and foundations. I am expertly adept at financial and operational analysis, and at asset/portfolio management and risk mitigation. I have taught for-credit university courses in corporate leadership; in entrepreneurial leadership research and practice; as well as having published peer-reviewed academic research on leadership in public relations.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA would be for SDRMA to continue to add value to its members; operate with the highest ethical practices and transparency; continue in providing excellence in service, education, safety and compliance training; help members to mitigate and reduce risk; provide expedient claims review and response; provide members with state-of-the-art education and information; educate members to minimize losses/risk in member workplaces; and to continue to provide members with comprehensive coverage for property/liability, workers comp, and health benefits.

I would envision SDRMA management and staff enjoying a quality of life that will ensure their happiness and continue an atmosphere of dedicated service to SDRMA members. I would also envision that SDRMA will continue to operate with efficiencies that minimize costs/expenses, continue to enable SDRMA to maintain competitive premium rates, and (when possible) lower organizational and member costs. I would also envision a governing board that embraces and employs best governing practices in all areas of policy development; executive management oversight; financial review/audit; and in investing and spreading portfolio assets to minimize portfolio investment risks and maximize return on investments. Finally, I would envision SDRMA, and its management team/staff, operating in ways that will continue to earn accreditation "Excellence" from the California Association of Joint Powers Authorities (CAJPA).

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____



Date _____

3/25/1955 2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson

District/Agency Herlong Public Utility District

Work Address 447-855 Plumas St., P o Box 115, Herlong, CA 96113

Work Phone (530) 827-3150 Cell Phone (530) 310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 30 plus years' experience in accounting and auditing.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limit revenue and staff. My education and experience give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board for two years, and currently the Vice-President. I have served on CSDA's Audit and Financial Committee's for 6 years; I have served on the SDLF Board; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 15 years; and UC Davis Equine Board. In the past 25 years, I have learn that there is no "I" in Board and it can be very rewarding to be part of a team that makes a difference for others.

As part of my many duties working with Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first Policies for HPUD. I have administered the financial portion of 2 large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on a 4.2 million grant from California for new infrastructure for the small District HPUD absorb through LAFCo in 2017. I am also the primary administrator of a federal contract for utility services with the Federal Bureau of Prison and the US Army.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelor's Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for almost 15 years and have over 30 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance course work through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I am in the processes of getting my small District re-certified for their District of Transparency and hope one day to attain our District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also our small District consolidated another small District into our District. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and to continue communicating and listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would like to continue education and rewards for no claims and explore avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/16/19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* James (Jim) M. Hamlin
District/Agency Burney Water District
Work Address 20222 Hudson St. Burney, Ca. 96013
Work Phone (530) 335-3582 Cell Phone _____

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Hope to serve and help with decisions being made to both strengthen SDRMA and move into new areas. Our districts are facing new challenges constantly.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

See Next

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

September 1972 until January 2014, owned and operated a Insurance brokerage
Sold business and retired.

Board Member of Mayers Memorial Hospital District From 1990 until 2014
Served on the Associal of Hospital Districts for six years.

Served on the board of Burney Water District the previous six years. Current
Serving on Mayers Memorial Hospital Financial Board.

What is your overall vision for SDRMA? (Response Required)

SDRMA Board must be strong and protect the concerns of their members. Need
to have a listening ear for the districts that are represented. Need to
use caution when jumping into new areas, not jepordise their strong programs
and beliefs for new programs.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M. Hamble Date 3-27-2019

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-1

Date: June 11, 2019

To: Honorable Board of Directors

From: General Manager/J. Mendoza, *JM*
Initiated by K. Bell

Subject:

1. CAPITAL IMPROVEMENT PROJECT (CIP) COMMITTEE
FY 2019-2020 FUND 40 AND 3-YEAR PROJECT LIST
2. BUDGET COMMITTEE REPORT RE: FY 2018-2019
ESTMATES TO CLOSE
3. PROPOSED FY 2017-2018 PRELIMINARY BUDGET
AND SALARY PLAN
 - a. Addition of Part-Time Position
 - b. Employee Deferred Compensation Plan

RECOMMENDATION:

Receive the reports of the CIP and Budget Committees, set date of public hearing and provide direction regarding the formulation of FY 2019-2020 Approved Budget.

BACKGROUND:

In accordance with Board policy and the Budget Calendar, the General Manager presented proposed CIP Budget recommendations for the CIP Fund 40 on May 28, 2019. (Attachment 1)

For FY 2018-2019, Fund 40 Capital Improvement Program is estimated to close with \$8,758 in revenue in excess of expenses, which is the beginning Fund Balance.

The CIP Committee's recommendations for FY 2019-2020 will include a \$150,000 transfer from Fund 10 to cover the requested, approved projects.

FY 2018-2019 Estimates to Close Budget and the FY 2019-2020 Preliminary Budget were reviewed at the Budget Committee meeting on June 6, 2019. (Attachment 2)

For FY 2018-2019, Fund 10, General Fund, is estimated to close with \$12,407 of revenue in excess of expenses, leaving the FY 2019-2020 beginning Fund Balance of \$1,108,768.

The Budget Committee recommended approval of the FY 2018-2019 Salary Plan subject to a review of the an updated June Consumer Price Index (CPI). An April CPI, which is attached, was used as a basis of the proposed 3.4% raise. The Preliminary Budget has incorporated this increase, but will be revised based on the Board's decision of the Salary Plan. (Attachment 3)

The Budget Committee recommended approval of the part-time position to monitor the parks during daylight saving time. (Attachment 5)

The Budget Committee recommended further cost breakdown and study of Employee 401K Deferred Compensations matching fund plan. (Attachment 5). Also, a policy will need to be written and submitted to the Board at a later date for approval.

ATTACHMENTS:

1. Capital Improvement Project (CIP) Committee Agenda C-1
2. Budget Committee C-1
 - a. FY 2018-2019 Estimate to Close
 - b. FY 2019-2020 Preliminary Budget
3. Budget Committee C-2
 - a. Proposed FY 2017-2018 Salary Plan
4. Budget Committee C-3
 - a. Hiring Part-Time Position to Monitor Parks During Daylight Saving Time
5. Budget Committee Meeting C-4
 - a. Employee 401 Deferred Compensation Matching Fund Plan

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-1

Date: May 28, 2019

To: CIP/Public Works Committee

From: Joe Mendoza, General Manager
Initiated by Kathy Bell, Accountant

Subject: DISCUSSION WITH GENERAL MANAGER RE: FUND 40 ESTIMATES TO CLOSE FY 2018-2019 CIP BUDGET AND PROJECT LIST AND FUND 40 PRELIMINARY 2019-2020 CIP BUDGET AND PROJECT LIST.

RECOMMENDATION:

Review the Estimate to Close for FY 2018-2019 and make recommendations to the Board regarding management of the District's FY 2019-2020 Capital Improvement Program (CIP) Fund 40 Preliminary Budget and Project List.

BACKGROUND:

As you know, the Board approved FY 2018-2019 mid-year budget adjustments to account for fluctuations in expenses and revenues. Attachment #1 is the FY 2018-2019 Estimate to Close budget and project list for your review.

Fund 40 will begin the FY 2019-2020 with a beginning fund balance of \$8,759. This is due to additional Board approved projects completed in FY 2018-2019 and the decision to reduce the requested amount transferred from Fund 10 to Fund 40 from \$100,000 to \$60,000 at the last CIP Committee meeting on February 5, 2019. It was also decided at the meeting to defer the Rush Park parking lot repair until FY 2019-2020.

The CIP projects completed in FY 2018-19 were:

1. Rossmoor Park
 - a. Resurfaced basketball and tennis courts
 - b. Retrofitted tennis and monument lighting to LED
2. Montecito Center
 - a. Replaced flooring
 - b. Retrofitted lighting to LED
3. Rush Park
 - a. Retrofitted lighting in offices and auditorium to LED
4. General
 - a. Continued paying for the work truck
 - b. Purchased electric utility cart

The FY 2019-20 CIP Preliminary Budget will cover the projects submitted to the Board by this CIP Committee. The requested projects are listed in the FY 2019-20 Preliminary Budget column in the three year plan and include:

1. Rossmoor Park
 - a. Picnic canopy site B (See Cicero Engineering Inc. attachment #4)
2. Rush Park
 - a. Repave, slurry and stripe parking lot (See Regan Paving attachment #5)
 - b. Outdoor exercise machines (See Green Field Outdoor Fitness attachment #6)
 - c. Audio/Video/Screen upgrade for Auditorium (See AMT Systems attachment #7)
 - d. Auditorium lighting upgrade for Board meetings (See AMT Systems attachment #7)
3. General
 - a. Computers and software update. Windows 7 will be obsolete this year and need to be changed to Windows 10. New software and 5 new computers will need to be purchased to support Windows 10. (See receipt #7)

To cover all of the CIP Projects, \$150,000 would need to be transferred from Fund 10 to Fund 40. The transfer will be discussed during this committee meeting.

ATTACHMENTS:

1. Estimate to Close FY 2018-2019 Budget for Fund 40 Capital Improvement Projects
2. Preliminary Budget for Fund 40 Capital Improvement Program FY 2019-2020.
3. Capital Improvement Program Fund 40 Project List
4. Cicero Engineering Inc. Quote
5. Regan Paving Quote
6. AMT Systems Quote
7. Dell Receipt for one computer upgrade

**FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
CAPITAL IMPROVEMENT PROGRAM - FUND 40**

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
<u>Assigned Fund Balance, Beginning</u>	32,696	26,196	26,196	26,196	26,196	0	0%
<u>Revenues</u>							
40-00-3600 Transfer In Fund 10	0	0	60,000	60,000	60,000	0	0%
<u>Total Capital Improvement Program Revenues</u>	32,696	26,196	86,196	86,196	86,196	0	
<u>Expenditures</u>							
Departments:							
Rossmoor Park	0	0	37,825	37,825	37,825	0	0.0%
Montecito Center	0	0	12,000	14,957	14,957	2957	24.6%
Rush Park	0	0	8,148	8,148	8,148	0	0.0%
General	6,500	11,500	16,500	16,508	16,508	8	0.0%
<u>Total Expenditures</u>	6,500	11,500	74,473	77,438	77,438	2965	3.8%
<u>Revenues Less Expenditures</u>	26,196	14,696	11,723	8,758	8,758		
<u>Fund Balance, End of Year</u>	26,196	14,696	11,723	8,758	8,758		

FY 2019-2020 PRELIMIINARY BUDGET
(Department Accounts Combined)
CAPITAL IMPROVEMENT PROGRAM - FUND 40

ACCOUNT NO.	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
<u>Assigned Fund Balance, Beginning</u>	105,109	32,696	26,196	26,196	8,758
<u>Revenues</u>					
40-00-3600 Transfer In Fund 10	0	0	60,000	60,000	150,000 0
Total Capital Improvement Program Revenues	105,109	32,696	86,196	86,196	158,758
<u>Expenditures</u>					
Departments					
Rossmoor Park	25,060	0	37,825	37,825	48,100
Montecito Center	0	0	12,000	14,957	0
Rush Park	28,606	0	8,148	8,148	86,420
General	18,747	6,500	16,500	16,508	11,500
Total Expenditures	72,413	6,500	74,473	77,438	146,020
<u>Revenues Less Expenditures</u>	32,696	26,196	11,723	8,758	12,738
Fund Balance, End of Year	32,696	26,196	11,723	8,758	12,738

CAPITAL IMPROVEMENT PROGRAM - FUND 40 PROJECT LIST
FY 2018-2019 ESTIMATE TO CLOSE/ 2019-2020 PRELIMINARY BUDGET

PROJECT TITLE	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET	2020-2021 INFORMATION ONLY	2021-2022 INFORMATION ONLY
REVENUES							
Beginning Fund Balance	\$32,696	\$26,196	\$26,196	\$26,196	\$8,759	\$12,739	(\$63,261)
Transfer from Fund 10			\$60,000	\$60,000	\$150,000		
TOTAL REVENUES	\$32,696	\$26,196	\$86,196	\$86,196	\$158,759	\$12,739	(\$63,261)
EXPENSES							
ROSSMOOR PARK							
Retrofit Tennis Lights to LED and Monument Sign			\$14,125	\$14,124			
Basketball and Tennis Courts Resurfacing			\$23,700	\$23,700			
Repave, Slurry and Stripe Parking Spaces						\$16,000	
Picnic Canopy Site B					\$48,100		
Rossmoor Park Playground							\$100,000
ROSSMOOR PARK SUBTOTAL	\$0	\$0	\$37,825	\$37,824	\$48,100	\$16,000	\$100,000
MONTECITO							
Upgrade Lighting to LED			\$0	\$5,357			
Carpeting and Flooring			\$12,000	\$9,600			
MONTECITO SUBTOTAL	\$0	\$0	\$12,000	\$14,957	\$0	\$0	\$0
RUSH PARK							
Upgrade Lighting in Auditorium and Office (\$9,797 - 1,649 rebate = \$8,148)			\$8,148	\$8,148			
Repave, Slurry and Stripe Parking Lot					\$35,200		
Audio/Video Upgrade					\$33,420		
Lighting Upgrade for Board Meetings					\$17,800		
Auditorium Carpeting						\$40,000	
Handball and Pickle Court						\$20,000	
Outdoor Exercise Machines							\$52,000
Modular Building (additional office space) TBD							
RUSH PARK SUBTOTAL	\$0	\$0	\$8,148	\$8,148	\$86,420	\$60,000	\$52,000
ROSSMOOR WALL							
ROSSMOOR WALL SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GENERAL							
Work Truck (Finance for 4 years)	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500		
Electric Cart for Parks			\$10,000	\$10,008			
Computers and Software Upgrade					\$5,000		
GENERAL SUBTOTAL	\$6,500	\$6,500	\$16,500	\$16,508	\$11,500	\$0	\$0
TOTAL EXPENSES	\$6,500	\$6,500	\$74,473	\$77,437	\$146,020	\$76,000	\$152,000
ENDING FUND BALANCE	\$26,196	\$19,696	\$11,723	\$8,759	\$12,739	(\$63,261)	(\$215,261)

CICERO ENGINEERING INC.

P.O Box 9926 * Brea, CA. 92822
(909) 594-9944 * Fax (909) 594-9946
License # 812439

Attachment 4

February 19, 2019

Icon
Attn: Chad Barry

Re: Rossmoor Park Budget Quote

Dear Chad,

Cicero Engineering is pleased to offer this budget to perform the work for the above referenced project. Should Cicero Engineering be considered on this project, it shall be based on ***the lump sum amount of \$48,100.00.***

Price Includes:

- Mobilization: \$7,500.00
 - Temporary fencing.
 - Equipment moves.
 - Lay out.
 - Crew in/out.
 - Off loading structure.
 - Permit procurement.
- Provide (4) 3' dia. x 6' D reinforced footings. \$8,450.00
- Installation of frame and multi-rib roof. \$17,500.00
- Dry packing under base plates. \$1,000.00
- Slab excavation and sub-grade prep for up to 400 S.F. \$3,950.00
- Provide and install up to 400 S.F of slab to match existing. \$6,500.00
- Provide and install up to 20 L.F of a 4' wide pathway from existing walk. Includes sub-grade prep. \$3,200.00

Note:

- DIR # 1000011722
- Cicero Engineering Inc. is a non-union company.
- Should engineering require the footings to be larger than what is stated in this proposal, additional charges will be applied.
- Installation to be performed per the Manufacturers recommendations.

Our quote is predicted on all work being preformed, concurrently, with one separate move-in and tail gate access to each location. Additional charges will be applied if access is limited. Quote is valid for 60 days. This proposal and the attached exclusion sheet are to be incorporated into any binding agreement or contract.

Please find the attached exclusion sheet.

Sincerely,

Frank Cicero

Regan Paving



ASPHALT • SEALCOATING • STRIPING

"Paving So. Cal. Since 1968"

Attachment 5

216 N. Smith Avenue
 Corona, Ca 92880
 951-735-8100 Phone ~ 951-735-8008 Fax

ROSSMOOR COMMUNITY SERVICES
 DIST.
 3001 BLUME DR.
 ROOSMOOR, CA 90720

Proposal/Contract

DATE	Proposal #
1/17/2019	27398

PROJECT

RUSH PARK 3021 Blume Dr. Rossmoor

DESCRIPTION	TOTAL
REVISED PROPOSAL	30,000.00
**ASPHALT REMOVAL & REPLACEMENT MAIN DRIVE AREAS. 4" INCHES IN THICKNESS 1. REMOVE EXISTING 4" ASPHALT AND HAUL TO DUMP APPROX. 6,000 SF. 2. REMOVE RAISED TREE ROOTS FROM SOUTH SIDE OF PARKING LOT IN FRONT OF LINE OF TREES. 3. FINE GRADE, ROLL AND COMPACT AREA APPROX. 6,000 SF. 4. PAVE PARKING AREA APPROX. 6,000 SF. WITH 4" INCHES OF NEW PAVING, ROLL AND COMPACT	
**SEALCOAT. 5. CLEAN LOT OF LOOSE DEBRIS AND DIRT IN PREPARATION FOR 1 COAT OF SEALCOAT. 6. APPLY ONE COAT OF SEALCOAT TO APPROX. 28,000 SF.	3,700.00
**STRIPING 7. RESTRIPE PARKING STALLS APPROX. 58 EA. PARKING STALLS, 3 EA. HANDICAP STALLS WITH CROSS HATCH, 4 ARROWS, 100' LF. OF RED CURB, 7 EA. PARALLEL T-STALLS.	1,500.00
PERMITS, TESTING, INSPECTIONS BY OTHERS. BASED ON 1 MOVE IN.	
TOTAL	\$35,200.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above, at completion of project. It is also agreed to pay to Regan Paving any and all attorney fees and court costs if suit is instituted to enforce any of the terms of this agreement. This proposal is subject to the Terms and Conditions as outlined on the back page of this document. This proposal expires in 30 days of the date above.

Signature: _____
 Customer

Date: _____

Signature: _____
 Project Manager-Regan Paving License #538134 DIR #1000002950

Date: _____



Attachment 6

Estimate For

Rossmoor Community Center

3001 Blume Drive, Rossmoor, CA 90720

Audio Visual Systems Upgrade

May 2nd, 2019

AMT Systems, Inc. 26810-A Oak Avenue, Santa Clarita, CA 91351
Phone (661) 251-4206 Fax (661)251-6923
Contractor's License Number: 558162



DESCRIPTION

This initial proposal is based on our understanding of your needs and priorities, but it is only a first pass. We understand that as budgets develop your priorities may change. Our desire is to partner with you in this project and evaluate all your options to ensure that every aspect of these systems meets your needs and fits within your budget.

The purpose of this project is to update the audio-visual systems in the community center to improve functionality and ease-of-use for all events. For the sake of clarity, this proposal is broken down into three sections.

- **Audio**
- **Video**
- **Lighting**

Audio

The current analog audio console presents challenges as settings cannot be stored and recalled as needed. To remedy this issue, AMT Systems recommends the installation of a rack-mounted digital audio console, which will provide you with the ability to create preset scenes with saved settings for inputs, i.e. EQ, compression, gate, etc., allowing you to achieve repeatable, quality results. Additionally, this console can be controlled remotely via a new, dedicated wireless network and a new Apple iPad loaded with Yamaha's console control software.

Audio Equipment Highlights



Yamaha TF-Rack

The Yamaha TF-Rack rackmount digital mixer is so easy to use, it's downright inspiring! Respond to the music onstage with effortless speed and freedom, by virtue of the TF-Rack's fluid TouchFlow Operation. For experienced engineers and novices alike, the TF-Rack's level of refinement is nothing short of astonishing, which makes achieving a great mix a piece of cake. And after listening to the TF-Rack's great-sounding D-Pre mic preamps, we think you'll agree that this comfortable, smooth-operating rackmount digital mixer doesn't skimp on sound quality either. Thanks to its straightforward touchscreen design and practical presets and scenes, the Yamaha TF-Rack is a truly evolved rackmount digital mixer.



D-Link DIR-882

A wireless router will be installed in your existing rack, providing you with a rock-solid wireless network from which to control your new Yamaha TF-Rack console.

Video

To provide a more integrated, user-friendly, and immersive video solution. AMT Systems will install a new projection video system with easy-to-use controls.

Video Equipment Highlights



Projector: Christie Digital DHD850-GS

This low-maintenance, high-intensity projector will be permanently mounted to the ceiling (exact location TBD.) Christie's solid-state, laser phosphorus technology eliminates the need for lamps or filters and is rated for over 20,000 hours of use. This model provides 7,200 lumens of brightness and a contrast ratio of 300,000:1



Projection Screen: Da-Lite

A Da-Lite Tensioned Large Cosmopolitan projection screen will be installed on the back wall of the platform. Utilizing Da-Lite's HD progressive material, this screen will compliment the Christie projector's brightness and contrast while rejecting ambient light.

Television



Samsung 75" TV

A Samsung 75" television will be installed on the back wall, providing guest speakers with a convenient way to view content that is also being displayed on the projection screen.



A Denon DN-500BDMKII Blu-Ray player will be installed in the existing equipment rack.



An Extron HDMI input panel will be installed near the stage, adjacent to the existing panels for audio connection. A 25' HDMI cable will be provided for the convenience of guests.



Extron IN1608

An Extron video switcher will be installed in the existing equipment rack. From this switcher, you will be able to select which content (Blu-Ray, HDMI wall panel input, rack panel HDMI input, etc.) is displayed on the projection screen and rear-wall TV.



Camera Scaling and Conversion Solution

Utilizing Blackmagic Designs conversion hardware, an analog camera feed will be scaled and converted to digital for display on your new video system. A second converter will allow content from your video system to be sent to the portable camera system's analog camera switcher.

Lighting

All your existing conventional theatrical fixtures will be replaced with modern, LED equivalents. Your lighting control solution will remain in place.

- Wash Fixtures: (Qty. 12) ETC S4WRDPAR-1 fixtures in white
- Spot Fixtures: (Qty. 8) ETC S4WRDFB-1 fixtures in white

Your estimated price for this audio, video, and lighting systems upgrade, completely furnished and installed including materials, labor, applicable tax, and freight is:

Audio:	\$3,568.69
Video:	\$29,852.97
Lighting:	\$17,781.37

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-1

Date: June 6, 2019
To: Budget Committee
From: RCSD, General Manager, J.Mendoza/Initiated K. Bell
Subject: FY 2018-2019 ESTIMATES TO CLOSE AND FY 2019-2020 PRELIMINARY BUDGET

RECOMMENDATION:

The Budget Committee will review the District's FY 2018-2019 Estimate to Close and the FY 2019-2020 Preliminary Budget and make their recommendations to the Board.

BACKGROUND:

As required by Board policy, the General Manager has formulated a Preliminary Budget including Estimates to Close (ETC's) for review by the Committee.

This year, our Estimate to Close for Fund 10 is projected at \$1,601,595 in revenue over \$1,514,535 in expenses with a remaining \$87,060. This will increase District's Beginning Fund Balance for 2019-2020 to \$1,096,361.

This amount is based on our receipt of the May property tax apportionment which is a substantial portion, but not a final amount of the District's annual revenue. The District's revenue increased from FY 2018-2019, as shown in the "Apportionment Comparison" sheet (attachment 1). The Current Secured Tax and Lighting apportionments have continued to increase in each of the last six years. From FY 2017-2018 to FY 2018-2019 the total increase was 4.1% in these 2 categories. In the FY 2019-2020 Preliminary Budget, the Current

Secured Tax and Lighting apportionments are conservatively increased 3.5%.

There is no percentage increase for the other property tax accounts, i.e., Current Unsecured, Prior Secured, etc.

Prudent fiscal management maintains the District's financial position regarding revenue and expenses in good stead. This should enable the District to continue its normal expenditure patterns consistent with the service delivery levels that the community has come to expect.

There have been two additional accounts in the 2019-2020 Preliminary Budget, which will be thoroughly discussed in agenda items C-3 and C-4. The added accounts are:

1. 10-10-4003, Part-time employee added to monitor parks during daylight saving time.
2. 10-10-4012, Employee 401k Deferred Compensation Matching Fund Plan

In summary, the starting point for Fund 10 is a fiscally conservative budget increase, with only modest projected increases in revenue and expenses. Expenses will only be increased by whatever recommendations are made by the Committee to the Board and by any recommendations to the proposed Salary Plan to be discussed in Agenda Item C-2, further on in this Agenda.

In spite of our economic environment, our reserve ratio to budget remains healthy and the District is in a better fiscal condition than a number of other local governments in our area. Staff will continue to monitor closely, any developments which might adversely affect the District.

ATTACHMENTS:

1. FY 2018-2019 Apportionments Comparison
2. FY 2018-2019 Estimates to Close
3. FY 2019-2020 Preliminary Budget
4. Policy No. 3020 Budget Preparation, Adoption and Revision.

APPORTIONMENTS COMPARISON

Attachment 1
 Edited to add FY 16/17 Column

Please Note: The first month of the Fiscal Year is July. Taxes collected in a month are paid to us the following month. The first month of the Fiscal Year in this report is being shown as August, with the ending month being shown as July.

	FY 16/17	FY 17/18	FY 18/19	FY 17/18 vs FY 18/19	
FY 16-17 VS FY 17-18 (TOTALS)	\$1,581,019.26	\$1,633,274.67	\$1,695,919.57	\$62,644.90	3.84%
SUPP TAX 1985 #1	\$760.43	\$916.56	\$472.74	-\$443.82	-48.42%
SECURED PY TAX #1	\$969.84	\$1,081.18	\$1,178.98	\$97.80	9.05%
SECURED PY PENALTIES #1	\$171.74	\$158.83	\$182.82	\$23.99	15.10%
MONTH OF AUGUST	\$1,902.01	\$2,156.57	\$1,834.54	-\$322.03	-14.93%
SUPP TAX 1985 #2	\$494.05	\$912.45	\$635.52	-\$276.93	-30.35%
SECURED PY TAX #2	\$1,820.24	\$1,823.18	\$2,438.45	\$615.27	33.75%
SECURED PY PENALTIES #2	\$284.63	\$305.16	\$429.67	\$124.51	40.80%
UNSECURED COLLECT #1	\$26,393.33	\$26,984.09	\$23,071.97	-\$3,912.12	-14.50%
MONTH OF SEPTEMBER	\$28,992.25	\$30,024.88	\$26,575.61	-\$3,449.27	-11.49%
SUPP TAX 1985 #3	\$1,183.62	\$4,460.10	\$3,467.86	-\$992.24	-22.25%
SECURED PY TAX #3	\$2,214.50	\$1,366.74	\$742.18	-\$624.56	-45.70%
SECURED PY PENALTIES #3	\$459.51	\$235.58	\$140.64	-\$94.94	-40.30%
MONTH OF OCTOBER	\$3,857.63	\$6,062.42	\$4,350.68	-\$1,711.74	-28.24%
SUPP TAX 1985 #4	\$1,687.98	\$2,905.10	\$2,856.62	-\$48.48	100.00%
SECURED PY TAX #4	\$920.49	\$514.17	\$622.09	\$107.92	20.99%
SECURED PY PENALTIES #4	\$210.62	\$120.32	\$160.65	\$40.33	33.52%
SECURED COLL PAID #1	\$171,112.25	\$181,046.29	\$179,663.96	-\$1,382.33	-0.76%
SECURED COLL TAX #2	\$150,138.68	\$130,885.24	\$134,452.20	\$3,566.96	2.73%
MONTH OF NOVEMBER	\$324,070.02	\$315,471.12	\$317,755.52	\$2,284.40	0.72%
STATE HOX SUBVENT #1	\$1,063.42	\$1,043.89	\$1,030.85	-\$13.04	-1.25%
SECURED PY PENALTIES #5	\$198.13	\$136.63	\$137.21	\$0.58	0.42%
SECURED PY TAX PAID #5	\$670.43	\$461.95	\$461.09	-\$0.86	-0.19%
SECURED COLL TAX #3	\$486,383.08	\$547,613.59	\$559,316.03	\$11,702.44	2.14%
SUPPL TAX PAID 1985 #5	\$4,100.44	\$3,903.91	\$3,772.54	-\$131.37	-3.37%
MONTH OF DECEMBER	\$492,415.50	\$553,159.97	\$564,717.72	\$11,557.75	2.09%
STATE HOX SUBVENT #2	\$2,481.33	\$2,435.76	\$2,405.30	-\$30.46	-1.25%
REG RAILROAD PAID #1	\$70.85	\$81.54	\$97.99	\$16.45	20.17%
PUBLIC UTILITY PAID #1	\$9,028.79	\$10,030.68	\$10,811.23	\$780.55	7.78%
INTEREST ON UNAPPORT TAX	\$143.57	\$237.73	\$372.69	\$134.96	56.77%
SEC PY PENALTY #6	\$105.68	\$246.13	\$161.14	-\$84.99	-34.53%
SUPPL TAX PAID 1985 # 6	\$5,325.55	\$7,254.90	\$6,509.79	-\$745.11	-10.27%
SECURED PY TAX PAID #6	\$346.09	\$881.07	\$644.66	-\$236.41	-26.83%
SECURED COLLECT PAID #4	\$33,781.00	\$100,370.65	\$40,157.58	-\$60,213.07	-59.99%
UNSECURED TAX COLLECT PAID #2	\$2,749.74	\$4,180.78	\$8,740.18	\$4,559.40	109.06%
MONTH OF JANUARY	\$54,032.60	\$125,719.24	\$69,900.56	-\$55,818.68	-44.40%
SECURED PY PENALTY PAID #7	\$112.64	\$157.49	\$92.49	-\$65.00	-41.27%
SECURED PY TAX PAID #7	\$335.29	\$456.39	\$302.42	-\$153.97	-33.74%
SUPPL TAX PAID 1985 #7	\$738.15	\$1,983.46	\$1,323.73	-\$659.73	-33.26%
MONTH OF FEBRUARY	\$1,186.08	\$2,597.34	\$1,718.64	-\$878.70	-33.83%
SECURED PY PENALTY PAID #8	\$120.86	\$239.65	\$128.83	-\$110.82	-46.24%
SECURED COLLECT PAID #5	\$102,949.94	\$117,248.35	\$114,350.20	-\$2,898.15	-2.47%
SECURED PY TAX PAID #8	\$398.54	\$584.07	\$307.63	-\$276.44	-47.33%
SUPPL TAX PAID 1985 #8	\$2,203.64	\$1,806.93	\$1,947.28	\$140.35	7.77%
MONTH OF MARCH	\$105,672.98	\$119,879.00	\$116,733.94	-\$3,145.06	-2.62%
SECURED PY PAID #9	\$805.39	\$844.81	\$373.59	-\$471.22	-55.78%
SUPPL TAX PAID 1985 #9	\$3,346.81	\$2,929.70	\$3,839.01	\$909.31	31.04%
SECURED PY PENALTIES #9	\$425.97	\$418.16	\$159.50	-\$258.66	-61.86%
SECURED COLLECT PAID #6	\$490,249.59	\$440,776.19	\$549,104.28	\$108,328.09	24.58%
MONTH OF APRIL	\$494,827.76	\$444,968.86	\$553,476.38	\$108,507.52	24.39%
SUPP TAX PAID 1985 #10	\$5,146.92	\$3,761.57	\$4,657.52	\$895.95	23.82%
STATE HOX SUBVENTION PAID #3	\$2,481.31	\$2,435.74	\$2,405.31	-\$30.43	-1.25%
SECURED PY TAX PAID #10	\$431.71	\$372.10	\$349.05	-\$23.05	-6.19%
SEC PY PENALTIES #10	\$201.07	\$223.33	\$162.26	-\$61.07	-27.35%
PUBLIC UTILITY PAID #2	\$8,025.60	\$9,062.07	\$10,054.27	\$992.20	10.95%
REG RAILROAD PAID #2	\$70.88	\$81.55	\$98.24	\$16.69	20.47%
SECURED COLLECT PAID #7	\$32,061.60	\$17,298.91	\$21,129.33	\$3,830.42	22.14%
MONTH OF MAY	\$48,419.09	\$33,235.27	\$38,855.98	\$5,620.71	16.91%
SUPPL TAX PAID 1985 #11	\$1,746.90	\$1,905.30		-\$1,905.30	-100.00%
STATE HOX SUBVENT PAID #4	\$1,063.44	\$1,043.91		-\$1,043.91	-100.00%
SECURED PY TAX PAID #11	\$292.06	\$287.01		-\$287.01	-100.00%
SEC PY PENALTY PAID #11	\$150.54	\$124.98		-\$124.98	-100.00%
Timber Yield Tax State	\$0.10	\$0.16		-\$0.16	-100.00%
UNSEC PY TAX COLLECT PAID	\$477.87	\$532.17		-\$532.17	-100.00%
UNSECURED 3RD COLL PAID	\$5,615.76	\$6,944.73		-\$6,944.73	-100.00%
INTEREST ON UNAPPORT TAXES	\$574.84	\$1,027.16		-\$1,027.16	-100.00%
MONTH OF JUNE	\$9,921.51	\$11,865.42	\$0.00	-\$11,865.42	-100.00%
SUPP TAX 1985 #12	\$5,366.76	\$4,640.44		-\$4,640.44	-100.00%
SUPP TAX 1984	\$0.73	\$0.12		-\$0.12	-100.00%
DELQ TAX SALE TEETER	\$0.00	\$0.00		\$0.00	0.00%
DELQ SUPP PENALTIES	\$180.41	\$184.22		-\$184.22	-100.00%
SECURED COLL PAID #8	\$8,744.36	\$8,575.88		-\$8,575.88	-100.00%
SEC PY PENALTY PAID #12	\$257.46	\$183.67		-\$183.67	-100.00%
SECURED PY TAX PAID #12	\$407.67	\$364.07		-\$364.07	-100.00%
DELQ SUPPL COLL PAID	\$764.44	\$793.24		-\$793.24	-100.00%
MONTH OF JULY	\$15,721.83	\$14,741.64		-\$14,741.64	-100.00%

Secured Collect
 \$1,535,239.22 \$1,598,173.58 4.10%

\$62,934.36

FY 2018-2019 ESTIMATE TO CLOSE
Department Accounts Combined
TOTAL FUND SUMMARY

	FINAL BUDGET Fund 10	AMENDED BUDGET Fund 10	ESTIMATE TO CLOSE FUND 10	FINAL BUDGET Fund 20	AMENDED BUDGET Fund 20	ESTIMATE TO CLOSE FUND 20	FINAL BUDGET Fund 40	AMENDED BUDGET Fund 40	ESTIMATE TO CLOSE FUND 40
Fund Balance, Beginning FY 2018-2019	1,009,301	1,009,301	1,009,301	0	0		26,196	26,196	26,196
General Fund Revenues									
Transfer In from other funds							0	60,000	60,000
Property Taxes	954,930	954,930	980,195	384,458	384,458	380,879			
Street Light Assessments	339,900	339,900	344,000						
Interest on Investments	8,000	20,000	20,000						
From Other Govt. Agencies	60,400	60,400	60,400						
Permit and Rental Fees	190,000	190,000	175,000						
Miscellaneous Revenues	22,000	22,000	22,000						
Total General Fund Revenues	1,575,230	1,587,230	1,601,595	384,458	384,458	380,879	26,196	86,196	86,196
Total General Fund Expenditures	1,402,875	1,506,911	1,514,535	374,313	374,589	374,582	11,500	74,473	77,438
Revenues Less Expenditures	172,355	80,319	87,060	10,145	9,869	6,297	14,696	11,723	8,758
Transfer Out - (To Fund 50 as directed by auditor)									
Fund Balance, End FY	1,181,656	1,089,620	1,096,361	(10,145)	(9,869)	(6,297)	14,696	11,723	8,758

**FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND SUMMARY - FUND 10**

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2019 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Fund Balance End	739,612	833,116	1,009,301	1,009,301	1,009,301	1,009,301		
Transfer from Reserve to Fund 40	0	0	0	0	0	0	0	0.0%
Transfer from Reserve to Fund 10	0	0	0	0	0	0		
Fund Balance	739,612	833,116	1,009,301	1,009,301	1,009,301	1,009,301	0	0.0%
General Fund Revenues								
Property Taxes	883,446	940,725	954,930	954,930	953,365	980,195	25,265	2.6%
Street Light Assessments	309,594	329,669	339,900	339,900	333,032	344,000	4,100	1.2%
Interest on Investments	4,684	11,216	8,000	20,000	13,229	20,000	0	0.0%
From Other Govt. Agencies	59,467	59,841	60,400	60,400	2,548	60,400	0	0.0%
Permit and Rental Fees	157,300	177,343	190,000	190,000	146,382	175,000	(15,000)	-7.9%
Miscellaneous Revenues	22,493	27,085	22,000	22,000	20,826	22,000	0	0.0%
Total General Fund Revenues	1,436,984	1,545,879	1,575,230	1,587,230	1,469,382	1,601,595	14,365	0.9%
General Fund Expenditures								
Transfer Out to Fund 40	0	0	0	60,000	0	60,000	0	0.0%
Administrative Services	415,653	410,704	818,279	818,279	704,721	812,129	(6,150)	-0.8%
Recreation	128,678	431,213	41,400	46,050	44,005	47,516	1,466	3.2%
Rossmoor Park	192,384	186,436	107,900	100,828	76,033	96,758	(4,070)	-4.0%
Montecito Center	86,758	91,240	20,624	27,879	22,515	29,309	1,430	5.1%
Rush Park	219,450	222,365	127,480	142,830	125,924	144,880	2,050	1.4%
Street Lighting	98,499	113,392	103,000	103,000	63,457	103,000	0	0.0%
Rossmoor Signature Wall	2,000	2,099	2,300	5,300	4,262	5,300	0	0.0%
Street Sweeping	54,864	50,879	55,120	55,120	47,225	55,120	0	0.0%
Parkway Trees	131,213	130,831	113,380	127,225	109,706	139,452	12,227	9.6%
Mini-Parks and Medians	13,981	17,851	13,392	20,400	18,197	21,071	671	3.3%
Total General Fund Expenditures	1,343,480	1,657,010	1,402,875	1,506,911	1,216,044	1,514,535	7,624	0.5%
Revenues Less Expenditures	93,504	(111,131)	172,355	80,319	253,338	87,060	6,741	8.4%
Fund Balance, End of Year	833,116	721,985	1,181,656	1,089,620	1,262,639	1,096,361	6,741	0.6%

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10

	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2019 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)	
General Fund Revenues								
Property Taxes								
10-00-3000	862,738	881,680	881,680	895,512	905,000	23,320	2.64%	
10-00-3001	28,267	27,000	27,000	26,489	30,000	3,000	11.11%	
10-00-3002	6,676	7,100	7,100	4,698	6,000	-1,100	-15.49%	
10-00-3003	395	350	350	0	395	45	12.86%	
10-00-3004	725	800	800	0	800	0	0.00%	
10-00-3010	27,725	24,000	24,000	18,617	24,000	0	0.00%	
10-00-3020	14,199	14,000	14,000	8,049	14,000	0	0.00%	
Total Property Taxes	940,725	954,930	954,930	953,365	980,195	25,265	2.65%	
Street Light Assessments								
10-00-3105	Assessments	329,669	339,900	339,900	333,032	344,000	4,100	1.21%
Interest on Investments								
10-00-3200	Interest	11,216	8,000	20,000	13,229	20,000	0	0.00%
From Other Governmental Agencies								
10-00-3301	State-Homeowners Prop. Tax Relief	5,162	5,400	5,400	2,548	5,400	0	0.00%
10-00-3305	County-Street Sweep Reimburse.	54,679	55,000	55,000	0	55,000	0	0.00%
Total From Other Governmental Agencies		59,841	60,400	60,400	2,548	60,400	0	0.00%
Permit and Rental Fees								
10-00-3404	Tennis Reservations	21,454	25,000	25,000	17,823	22,000	-3,000	-12.00%
10-00-3405	Wall Rental	580	500	500	384	500	0	0.00%
10-00-3406	Volleyball & Ball Field Reservations	25,134	25,000	25,000	21,522	25,000	0	0.00%
10-00-3410	Rossmoor Building Rental	16,718	18,500	18,500	15,889	18,500	0	0.00%
10-00-3412	Montecito Building Rental	29,057	27,000	27,000	23,609	25,000	-2,000	-7.41%
10-00-3414	Rush Building Rental	84,400	94,000	94,000	67,155	84,000	-10,000	-10.64%
Total Fees		177,343	190,000	190,000	146,382	175,000	-15,000	-7.89%
Miscellaneous Revenues								
10-00-3500	Miscellaneous	7,085	2,000	2,000	826	2,000	0	0.00%
10-00-3502	Admin Fees	20,000	20,000	20,000	20,000	20,000	0	0.00%
10-00-3600	Transfer IN	0	0	0	0	0	0	0.00%
Total Miscellaneous Revenues		27,085	22,000	22,000	20,826	22,000	0	0.00%
Total General Fund Revenues	1,545,879	1,575,230	1,587,230	1,469,382	1,601,595	14,365	0.91%	

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 10 Administrative Services

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 10 Administrative Services							
Salaries and Benefits							
10-10-4000 Board of Directors' Compensation	9,250	8,000	8,000	3,967	6,000	(2,000)	-25%
* 10-10-4006 Salaries - Administrative (ETC 17-18 \$234,175)	0	236,000	236,000	193,297	224,000	(12,000)	-5%
* 10-10-4008 Salaries - Recreation (ETC 17-18 \$110,000)	0	114,764	120,500	110,251	122,000	1,500	1%
* 10-10-4009 Salaries - Maintenance & Park (ETC 17-18 \$137,400)	0	142,800	130,000	114,329	130,000	0	0%
10-10-4007 Vehicle Allowance	231	250	500	845	1,000	500	100%
* 10-10-4010 Workers' Comp. Insurance	6,555	27,000	27,000	18,891	27,000	0	0%
* 10-10-4011 Medical Insurance	42,776	91,000	91,000	71,226	79,000	(12,000)	-13%
* 10-10-4015 Federal Payroll Taxes	16,652	34,000	36,400	34,550	36,400	0	0%
Total Salaries and Benefits	286,423	656,214	649,400	547,356	625,400	(24,000)	-4%
Operations and Maintenance							
10-10-5002 Insurance - Liability	15,700	17,500	19,774	19,774	19,774	0	0%
10-10-5004 Membership & Dues	5,659	6,400	7,200	6,733	7,200	0	0%
10-10-5006 Travel & Meetings	975	1,000	1,550	1,124	1,550	0	0%
10-10-5007 Board Meetings Televised Exp	20,851	21,100	21,100	16,013	21,100	0	0%
* 10-10-5010 Publications & Legal Notices	3,592	6,500	6,500	5,568	8,500	2,000	31%
* 10-10-5012 Printing	792	1,000	1,000	1,332	2,000	1,000	100%
* 10-10-5014 Postage	2,712	2,000	2,700	2,697	3,500	800	30%
* 10-10-5016 Office & Meeting Supplies	7,034	9,000	9,000	7,673	9,000	0	0%
* 10-10-5020 Telephone	2,177	14,365	14,365	9,612	14,365	0	0%
10-10-5021 Computer/E-mail/Server Costs	3,560	3,700	3,700	4,404	5,000	1,300	35%
10-10-5045 Miscellaneous Expenditures	(3,430)	9,000	9,000	4,754	10,000	1,000	11%
10-10-5046 Bank Service Charges	2,247	2,000	2,800	2,616	2,800	0	0%
10-10-5050 Elections	0	7,500	0	0	0	0	0%
Total Operations and Maintenance	61,869	101,065	98,689	82,300	104,789	6,100	6%
Contract Services							
10-10-5610 Legal Services	30,558	23,000	28,000	30,820	34,000	6,000	21%
10-10-5615 Financial Audit-Consulting	11,300	12,000	12,940	12,940	12,940	0	0%
10-10-5670 Other Professional Services	19,097	24,000	27,250	31,305	33,000	5,750	21%
Total Contract Services	60,955	59,000	68,190	75,065	79,940	11,750	17%
Capital Expenditures							
10-10-6010 Equipment	1,457	2,000	2,000	0	2,000	0	0%
Total Administrative Services	410,704	818,279	818,279	704,721	812,129	(6,150)	-1%

* Totals for combined departments

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 20 Recreation

ACCOUNT NO.		2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 20 Recreation								
Salaries and Benefits								
* 10-20-4001	Full Time	49,623	0	0	0	0	0	0%
* 10-20-4002	Part Time	27,408	0	0	0	0	0	0%
* 10-20-4003	Overtime	3,595	0	0	0	0	0	0%
10-20-4005	Event Attendant	716	0	0	0	0	0	0%
10-20-4007	Vehicle Allowance	0	100	0	0	0	0	0%
* 10-20-4010	Workers' Comp. Insurance	2,855	0	0	0	0	0	0%
* 10-20-4011	Medical Insurance	10,875	0	0	0	0	0	0%
* 10-20-4015	Federal Payroll Tax	6,221	0	0	0	0	0	0%
* 10-20-4018	State Payroll Taxes	492	0	0	0	0	0	0%
Total Salaries and Benefits		101,785	100	0	0	0	0	0%
Operations and Maintenance								
10-20-5006	Travel & Meetings	167	550	0	0	0	0	0%
* 10-20-5010	Publications & Legal Notices	426	0	0	0	0	0	0%
* 10-20-5012	Printing	638	0	0	0	0	0	0%
* 10-20-5014	Postage	142	0	0	0	0	0	0%
* 10-20-5016	Office & Meeting Supplies	1,091	0	0	0	0	0	0%
10-20-5017	Community Events	32,410	30,000	36,000	35,239	38,000	2,000	6%
10-20-5019	Fireworks	8,000	8,700	8,000	8,000	8,000	0	0%
* 10-20-5020	Telephone	2,222	0	0	0	0	0	0%
10-20-5045	Miscellaneous Expenditures	(4,060)	500	500	0	500	0	0%
10-20-5051	Equipment Rental	-	250	250	0	250	0	0%
Total Operations and Maintenance		41,036	40,000	44,750	43,239	46,750	2,000	4%
Contract Services								
10-20-5670	Other Professional Services	837	800	800	516	516	(284)	-36%
Total Contract Services		837	800	800	516	516	(284)	-36%
Capital Expenditures								
10-20-6010	Equipment	239	500	500	250	250	0	0%
Total Capital Expenditures		287,555	500	500	250	250	0	0%
Total Recreation		431,213	41,400	46,050	44,005	47,516	1,716	4%

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 30 Rossmoor Park

ACCOUNT NO.		2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 30 Rossmoor Park								
Salaries and Benefits								
* 10-30-4001	Full Time	37,267	0	0	0	0	0	0%
* 10-30-4002	Part Time	17,979	0	0	0	0	0	0%
* 10-30-4003	Overtime	3,166	0	0	0	0	0	0%
* 10-30-4010	Workers' Comp. Insurance	6,554	0	0	0	0	0	0%
* 10-30-4011	Medical Insurance	13,433	0	0	0	0	0	0%
* 10-30-4015	Federal Payroll Taxes	4,466	0	0	0	0	0	0%
* 10-30-4018	State Payroll Taxes	261	0	0	0	0	0	0%
Total Salaries and Benefits		83,126	0	0	0	0	0	0%
Operations and Maintenance								
* 10-30-5010	Publications & Legal Notices	426	0	0	0	0	0	0%
* 10-30-5012	Printing	38	0	0	0	0	0	0%
* 10-30-5014	Postage	49	0	0	0	0	0	0%
* 10-30-5016	Office & Meeting Supplies	722	0	0	0	0	0	0%
10-30-5018	Janitorial Supplies	4,288	4,500	4,500	2,629	4,500	0	0%
* 10-30-5020	Telephone	2,222	0	0	0	0	0	0%
10-30-5022	Utilities	13,034	14,000	14,000	9,549	13,000	(1,000)	-7%
10-30-5023	Water (3% Increase)	22,766	25,750	20,000	10,851	15,000	(5,000)	-25%
10-30-5025	Sewer Tax	916	950	928	928	928	0	0%
10-30-5030	Vehicle Maintenance	864	800	800	914	1,050	250	31%
10-30-5032	Buildings & Grounds-Maintenance	25,992	30,000	30,000	22,958	30,000	0	0%
10-30-5034	Alarm Systems/Security	734	850	850	692	850	0	0%
10-30-5045	Miscellaneous/Expenditures	(3,176)	450	450	307	450	0	0%
10-30-5051	Equipment Rental	0	250	250	0	250	0	0%
10-30-5052	Minor Facility Repairs/Tools	0	250	250	0	250	0	0%
Total Operations and Maintenance		68,875	77,800	72,028	48,828	66,278	(5,750)	0%
Contact Services								
10-30-5655	Landscape Maintenance	32,327	28,000	28,000	26,725	30,000	2,000	7%
10-30-5656	Tree Trimming	1,139	1,300	0	0	0	0	0%
10-30-5670	Other Professional Services	730	800	800	480	480	(320)	-40%
Total Contract Services		34,196	30,100	28,800	27,205	30,480	1,680	0%
Capital Expenditures								
10-30-6010	Equipment	238.74	0	0	0	0	0	0%
Total Capital Expenditures		239	0	0	0	0	0	0%
Total Rossmoor Park		186,436	107,900	100,828	76,033	96,758	(4,070)	0%

* Departments combined by 2018-2019. Totals moved to Administrative - Department 10

**FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**

Department 40 Montecito Center

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 40 Montecito Center							
<u>Salaries and Benefits</u>							
* 10-40-4001 Full Time	30,618	0	0	0	0	0	0%
* 10-40-4002 Part Time	8,990	0	0	0	0	0	0%
* 10-40-4003 Overtime	2,479	0	0	0	0	0	0%
* 10-40-4010 Workers' Comp. Insurance	5,254	0	0	0	0	0	0%
* 10-40-4011 Medical Insurance	10,866	0	0	0	0	0	0%
* 10-40-4015 Federal Payroll Taxes	3,217	0	0	0	0	0	0%
* 10-40-4018 State Payroll Taxes	172	0	0	0	0	0	0%
Total Salaries and Benefits	61,596	0	0	0	0	0	0%
<u>Operations and Maintenance</u>							
* 10-40-5010 Publications & Legal Notices	426	0	0	0	0	0	0%
* 10-40-5012 Printing	38	0	0	0	0	0	0%
* 10-40-5014 Postage	49	0	0	0	0	0	0%
* 10-40-5016 Office & Meeting Supplies	701	0	0	0	0	0	0%
10-40-5018 Janitorial Supplies	4,288	4,500	4,500	2,629	4,500	0	0%
* 10-40-5020 Telephone	2,222	0	0	0	0	0	0%
10-40-5022 Utilities	1,772	2,000	2,000	1,372	2,000	0	0%
10-40-5023 Water (3% Increase)	2,250	1,834	2,000	1,585	2,000	0	0%
10-40-5025 Sewer Tax	770	790	779	779	779	0	0%
10-40-5030 Vehicle Maintenance	864	800	1,000	831	1,050	50	5%
10-40-5032 Buildings & Grounds-Maintenance.	9,121	4,000	12,000	11,029	13,000	1,000	8%
10-40-5034 Alarm Systems/Security	597	500	500	500	500	0	0%
10-40-5045 Miscellaneous/Expenditures	1,088	500	500	400	500	0	0%
10-40-5051 Equipment Rental	0	250	250	0	250	0	0%
10-40-5052 Minor Facility Repairs/Tools	0	250	250	0	250	0	0%
Total Operations and Maintenance	24,183	15,424	23,779	19,125	24,829	1,050	4%
10-40-5655 Landscape Maintenance	3,592	2,800	2,800	2,910	3,500	700	25%
10-40-5656 Tree Trimming	1,139	1,100	0	0	0	0	0%
10-40-5670 Other Professional Services	730	800	800	480	480	(320)	-40%
Total Contract Services	5,461	4,700	3,600	3,390	3,980	380	11%
<u>Capital Expenditures</u>							
10-40-6010 Equipment	0	500	500	0	500	500	0%
Total Capital Expenditures	0	500	500	0	500	500	0%
Total Montecito Center	91,240	20,624	27,879	22,515	29,309	1,930	7%

* Departments combined by 2018-2019. Totals moved to Administrative - Department 10

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 50 Rush Park

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 50 Rush Park							
Salaries and Benefits							
* 10-50-4001 Full Time	37,267	0	0	0	0	0	0%
* 10-50-4002 Part Time	17,979	0	0	0	0	0	0%
* 10-50-4003 Overtime	3,166	0	0	0	0	0	0%
* 10-50-4005 Event Attendant	3,750	0	0	0	0	0	0%
* 10-50-4010 Workers' Comp. Insurance	6,554	0	0	0	0	0	0%
* 10-50-4011 Medical Insurance	13,434	0	0	0	0	0	0%
* 10-50-4015 Federal Payroll Taxes	4,752	0	0	0	0	0	0%
* 10-50-4018 State Payroll Taxes	340	0	0	0	0	0	0%
Total Salaries and Benefits	87,241	0	0	0	0	0	0%
Operations and Maintenance							
* 10-50-5010 Publications & Legal Notices	426	0	0	0	0	0	0%
* 10-50-5012 Printing	38	0	0	0	0	0	0%
* 10-50-5014 Postage	49	0	0	0	0	0	0%
* 10-50-5016 Office & Meeting Supplies	750	0	0	0	0	0	0%
10-50-5018 Janitorial Supplies	4,301	4,500	4,500	2,637	4,500	0	0%
* 10-50-5020 Telephone	2,222	0	0	0	0	0	0%
10-50-5022 Utilities	26,215	22,000	25,000	19,774	23,000	(2,000)	-8%
10-50-5023 Water (3% Increase)	35,746	37,080	39,000	32,839	39,000	0	0%
10-50-5025 Sewer Tax	3,508	3,700	3,550	3,550	3,550	0	0%
10-50-5030 Vehicle Maintenance	865	800	800	832	1,050	250	31%
10-50-5032 Buildings & Grounds-Maintenance	29,375	28,000	40,000	38,709	42,000	2,000	5%
10-50-5034 Alarm Systems/Security	770	750	750	448	550	(200)	-27%
10-50-5045 Miscellaneous/Expenditures	(3,336)	250	250	200	250	0	0%
10-50-5051 Equipment Rental	0	250	250	0	250	0	0%
10-50-5052 Minor Facility Repairs/Tools	0	250	250	0	250	0	0%
Total Operations and Maintenance	100,928	97,580	114,350	98,989	114,400	50	0%
10-50-5655 Landscape Maintenance	32,327	28,000	28,000	26,455	30,000	2,000	7%
10-50-5656 Tree Trimming	1,139	1,100	0	0	0	0	0%
10-50-5670 Other Professional Services	730	800	480	480	480	0	0%
Total Contract Services	34,196	29,900	28,480	26,935	30,480	2,000	7%
Capital Expenditures							
10-50-6010 Equipment	0	0	0	0	0	0	0%
Total Capital Expenditures	0	0	0	0	0	0	0%
Total Rush Park	222,365	127,480	142,830	125,924	144,880	2,050	1%

* Departments combined fy 2018-2019. Totals moved to Administrative - Department 10

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 60 Street Lighting, 65 Signature Wall, and 70 Street Sweeping

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 60 Street Lighting							
Operations and Maintenance							
10-60-5020 Telephone	740	0	0	0		0	0%
Contract Services						0	0%
10-60-5650 Street Lights	112,652	103,000	103,000	63,457	103,000	0	0%
Total Street Lighting	113,392	103,000	103,000	63,457	103,000	0	0%
Department 65 Rossmoor Signature Wall							
Operations and Maintenance							
10-65-5002 Insurance - Liability	2,000	2,200	2,200	2,200	2,200	0	0%
10-65-5032 Buildings & Grounds-Maintenance	99	100	3,100	2,062	3,100	0	0%
Total Rossmoor Signature Wall	2,099	2,300	5,300	4,262	5,300	0	0%
Department 70 Street Sweeping							
Operations and Maintenance							
10-70-5020 Telephone	726	0	0	0	0	0	0%
Total Operations and Maintenance	726	0	0	0	0	0	0%
Contract Services							
10-70-5642 Street Sweeping (+4% New Contract)	50,153	55,120	55,120	47,225	55,120	0	0%
Total Street Sweeping	50,879	55,120	55,120	47,225	55,120	0	0%

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 80 Parkway Trees

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 80 Parkway Trees							
Salaries and Benefits							
* 10-80-4002 Salaries Part Time	20,138	0	0	0	0	0	0%
* 10-80-4003 Salaries Overtime	14	0	0	0	0	0	0%
10-80-4007 Vehicle Allowance	782	780	375	373	375	0	0%
* 10-80-4015 Federal Payroll Tax -FICA	1,542	0	0	0	0	0	0%
* 10-80-4018 State Payroll Taxes	175	0	0	0	0	0	0%
Total Salaries and Benefits	22,651	780	375	373	375	0	0%
Operations and Maintenance							
* 10-80-5012 Printing	0	0	0	0	0	0	0%
* 10-80-5014 Postage	23	0	0	0	0	0	0%
* 10-80-5016 Office & Meeting Supplies	92	0	0	0	0	0	0%
10-80-5017 Tree City/Community Events	0	0	1,000	1,247	1,247	247	25%
* 10-80-5020 Telephone	1,481	0	0	0	0	0	0%
10-80-5030 Vehicle Maintenance	0	50	0	0	0	0	0%
10-80-5051 Equipment Rental	0	50	50	0	50	0	0%
Total Operations and Maintenance	1,596	100	1,050	1,247	1,297	247	24%
Contract Services							
10-80-5656 Tree Trimming	75,431	76,000	82,000	84,128	103,000	21,000	26%
* 10-80-5657 Tree Health Care	234	5,000	6,000	5,280	5,280	(720)	-12%
10-80-5660 Tree Removals	1,716	2,500	2,800	1,410	1,500	(1,300)	-46%
10-80-5670 Other Professional Services	3,049	3,000	3,000	2,758	3,000	0	0%
Total Contract Services	80,431	86,500	93,800	93,576	112,780	18,980	20%
Capital Expenditures							
10-80-6015 Trees	26,153	26,000	32,000	14,510	25,000	(7,000)	-22%
Total Parkway Trees	130,831	113,380	127,225	109,706	139,452	12,227	10%

* Departments combined fy 2018-2019. Totals moved to Administrative - Department 10

FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 90 Mini-Parks & Medians

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Department 90 Mini-Parks & Medians							
<u>Salaries and Benefits</u>							
* 10-90-4001 Full Time	714	0	0	0	0	0	0%
* 10-90-4003 Overtime	62	0	0	0	0	0	0%
* 10-90-4010 Workers' Comp	258	0	0	0	0	0	0%
* 10-90-4015 Federal Payroll Taxes	59	0	0	0	0	0	0%
* 10-90-4018 State Payroll Taxes	2	0	0	0	0	0	0%
Total Salaries and Benefits	1,095	0	0	0	0	0	0%
<u>Operations and Maintenance</u>							
* 10-90-5020 Telephone	741	0	0	0	0	0	0%
10-90-5022 Utilities	886	1,150	1,150	688	1,150	0	0%
10-30-5023 Water (3% Increase)	7,386	6,592	7,000	6,477	7,000	0	0%
10-90-5032 Building & Grounds Maintenance.	3,205	2,000	9,000	7,793	9,000	0	0%
10-90-5045 Miscellaneous/Expenditures	523	100	100	0	100	0	0%
10-90-5051 Equipment Rental	0	100	100	0	100	0	0%
10-90-5052 Minor Facility Repairs/Tools	0	100	100	0	100	0	0%
Total Operations and Maintenance	12,741	10,042	17,450	14,958	17,450	0	0%
<u>Contract Services</u>							
10-90-5655 Landscape Maintenance	3,592	2,800	2,800	2,910	3,500	700	25%
10-90-5656 Tree Trimming	380	400	0	208	0	0	0%
10-90-5670 Other Professional Services	43	50	50	21	21	(29)	-58%
Total Contract Services	4,015	3,250	2,850	3,139	3,521	671	24%
<u>Capital Expenditures</u>							
10-90-6010 Equipment	0	100	100	0	100	0	0%
Total Capital Expenditures	0	100	100	100	100	0	0%
Total Mini-Parks & Medians	17,851	13,392	20,400	18,197	21,071	671	3%
TOTAL GENERAL FUND EXPENDITURES	1,657,010	1,402,875	1,506,911	1,216,044	1,514,535	7,624	1%

* Departments combined fy 2018-2019. Totals moved to Administrative - Department 10

**FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
RUSH PARK ASSESSMENT DISTRICT - FUND 20**

ACCOUNT NO.

	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
Rush Park AD Revenues							
Assessments							
20-00-3100 Current Year Secured	379,844	380,000	380,000	373,183	378,000	(2,000)	-1%
20-00-3101 Prior Year Secured	2,370	3,400	3,400	606	650	(2,750)	-81%
20-00-3200 Interest on investments	1,058	1,058	1,058	2,229	2,229	1,171	111%
20-00-3500 Other Misc. Rev.	0	0	0	0	0	0	0%
Total Rush Park AD Revenues	383,272	384,458	384,458	376,018	380,879	(3,579)	-1%
Rush Park AD Expenditures							
20-50-5617 Administrative Fees	20,000	20,000	20,000	20,000	20,000	0	0%
20-50-5619 Bond Trustee	3,048	3,048	3,324	3,324	3,324	(1)	0%
Total Contract Services	23,048	23,048	23,324	23,324	23,324	(1)	0%
Annual Debt Service							
20-50-5800 Principal	280,000	295,000	295,000	294,993	294,993	(7)	0%
20-50-5801 Interest	72,317	56,265	56,265	56,265	56,265	0	0%
20-50-5045 Miscellaneous	0	0	0	0	0	0	0%
Total Annual Debt Service	352,317	351,265	351,265	351,258	351,258	(7)	0%
Total Rush Park AD Expenditures	375,365	374,313	374,589	374,582	374,582	(7)	0%
Revenues Less Expenditures	7,907	10,145	9,869	1,436	6,297	(3,572)	-36%
Transfers Out	0	0	0	0			
(1) Transfer Out - (To Fund 50 as directed by auditor)	7,907	10,145	9,869	1,436	6,297	0	0%
Fund Balance, End of Year	0	0	0	0	0	0	0%

**FY 2018-2019 ESTIMATE TO CLOSE
(Department Accounts Combined)
CAPITAL IMPROVEMENT PROGRAM - FUND 40**

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED BUDGET	2018-2019 AMENDED BUDGET	APRIL 2018 ACTUAL	2018-2019 ESTIMATE TO CLOSE	2018-2019 ETC VS AMENDED BUDGET	% INCREASE (DECREASE)
<u>Assigned Fund Balance, Beginning</u>	32,696	26,196	26,196	26,196	26,196	0	0%
<u>Revenues</u>							
40-00-3600 Transfer In Fund 10	0	0	60,000	60,000	60,000	0	0%
<u>Total Capital Improvement Program Revenues</u>	32,696	26,196	86,196	86,196	86,196	0	
<u>Expenditures</u>							
Departments:							
Rossmoor Park	0	0	37,825	37,825	37,825	0	0.0%
Montecito Center	0	0	12,000	14,957	14,957	2957	24.6%
Rush Park	0	0	8,148	8,148	8,148	0	0.0%
General	6,500	11,500	16,500	16,508	16,508	8	0.0%
<u>Total Expenditures</u>	6,500	0	74,473	77,438	77,438	2965	3.8%
<u>Revenues Less Expenditures</u>	26,196	26,196	11,723	8,758	8,758		
<u>Fund Balance, End of Year</u>	26,196	26,196	11,723	8,758	8,758		

CAPITAL IMPROVEMENT PROGRAM - FUND 40 PROJECT LIST
FY 2018-2019 ESTIMATE TO CLOSE/ 2019-2020 PRELIMINARY BUDGET

PROJECT TITLE	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 INFORMATION ONLY	2020-2021 INFORMATION ONLY	2021-2022 INFORMATION ONLY
REVENUES							
Beginning Fund Balance	\$32,696	\$26,196	\$26,196	\$26,196	\$8,759	\$12,739	(\$63,261)
Transfer from Fund 10			\$60,000	\$60,000	\$150,000		
TOTAL REVENUES	\$32,696	\$26,196	\$86,196	\$86,196	\$158,759	\$12,739	(\$63,261)
EXPENSES							
ROSSMOOR PARK							
Retrofit Tennis Lights to LED and Monument Sign			\$14,125	\$14,124			
Basketball and Tennis Courts Resurfacing			\$23,700	\$23,700			
Repave, Slurry and Stripe Parking Spaces						\$16,000	
Picnic Canopy Site B					\$48,100		
Rossmoor Park Playground							\$100,000
ROSSMOOR PARK SUBTOTAL	\$0	\$0	\$37,825	\$37,824	\$48,100	\$16,000	\$100,000
MONTECITO							
Upgrade Lighting to LED			\$0	\$5,357			
Carpeting and Flooring			\$12,000	\$9,600			
MONTECITO SUBTOTAL	\$0	\$0	\$12,000	\$14,957	\$0	\$0	\$0
RUSH PARK							
Upgrade Lighting in Auditorium and Office (\$9,797 - 1,649 rebate = \$8,148)			\$8,148	\$8,148			
Repave, Slurry and Stripe Parking Lot					\$35,200		
Audio/Video Upgrade					\$33,420		
Lighting Upgrade for Board Meetings					\$17,800		
Auditorium Carpeting						\$40,000	
Handball and Pickle Court						\$20,000	
Outdoor Exercise Machines							\$52,000
Modular Building (additional office space) TBD							
RUSH PARK SUBTOTAL	\$0	\$0	\$8,148	\$8,148	\$86,420	\$60,000	\$52,000
ROSSMOOR WALL							
ROSSMOOR WALL SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GENERAL							
Work Truck (Finance for 4 years)	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500		
Electric Cart for Parks			\$10,000	\$10,008			
Computers and Software Upgrade					\$5,000		
GENERAL SUBTOTAL	\$6,500	\$6,500	\$16,500	\$16,508	\$11,500	\$0	\$0
TOTAL EXPENSES	\$6,500	\$6,500	\$74,473	\$77,437	\$146,020	\$76,000	\$152,000
ENDING FUND BALANCE	\$26,196	\$19,696	\$11,723	\$8,759	\$12,739	(\$63,261)	(\$215,261)

FY 2019-2020 PRELIMINARY BUDGET
Department Accounts Combined
TOTAL FUND SUMMARY

	PRELIMINARY BUDGET Fund 10	PRELIMINARY BUDGET Fund 20	PRELIMINARY BUDGET Fund 40
Fund Balance, Beginning FY 2019-2020	1,096,361	0	8,758
General Fund Revenues			
Transfer In from other funds			150,000
Property Taxes	1,010,370	383,500	
Street Light Assessments	356,040		
Interest on Investments	24,000		
From Other Govt. Agencies	65,400		
Permit and Rental Fees	181,000		
Miscellaneous Revenues	22,000		
Total General Fund Revenues	1,658,810	383,500	158,758
Total General Fund Expenditures	1,646,403	375,679	146,020
Revenues Less Expenditures	12,407	7,822	12,738
Transfer Out - (To Fund 50 as directed by auditor)		(7,822)	
Fund Balance, End FY	1,108,768	0	12,738

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND SUMMARY - FUND 10

	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Fund Balance End	833,116	1,009,301	1,009,301	1,009,301	1,096,361
Transfer from Reserve to Fund 40	0	0	0	0	0
Transfer from Reserve to Fund 10	0	0	0	0	0
Fund Balance	833,116	1,009,301	1,009,301	1,009,301	1,096,361
General Fund Revenues					
Property Taxes	940,725	954,930	954,930	980,195	1,010,370
Street Light Assessments	329,669	339,900	339,900	344,000	356,040
Interest on Investments	11,216	8,000	20,000	20,000	24,000
From Other Govt. Agencies	59,841	60,400	60,400	60,400	65,400
Permit and Rental Fees	177,343	190,000	190,000	175,000	181,000
Miscellaneous Revenues	27,085	22,000	22,000	22,000	22,000
Total General Fund Revenues	1,545,879	1,575,230	1,587,230	1,601,595	1,658,810
General Fund Expenditures					
Transfer Out to Fund 40	0	0	60,000	60,000	150,000
Administrative Services	410,704	818,279	818,279	812,129	832,015
Recreation	431,213	41,400	46,050	47,516	45,000
Rossmoor Park	186,436	107,900	100,828	96,758	103,290
Montecito Center	91,240	20,624	27,879	29,309	26,098
Rush Park	222,365	127,480	142,830	144,880	140,900
Street Lighting	113,392	103,000	103,000	103,000	103,000
Rossmoor Signature Wall	2,099	2,300	5,300	5,300	4,400
Street Sweeping	50,879	55,120	55,120	55,120	60,000
Parkway Trees	130,831	113,380	127,225	139,452	166,550
Mini-Parks and Medians	17,851	13,392	20,400	21,071	15,150
Total General Fund Expenditures	1,657,010	1,402,875	1,506,911	1,514,535	1,646,403
Revenues Less Expenditures	(111,131)	172,355	80,319	87,060	12,407
Fund Balance, End of Year	721,985	1,181,656	1,089,620	1,096,361	1,108,768

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10

		2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
General Fund Revenues						
Property Taxes						
10-00-3000	Current Secured	862,738	881,680	881,680	905,000	936,675
10-00-3001	Current Unsecured	28,267	27,000	27,000	30,000	28,000
10-00-3002	Prior Secured	6,676	7,100	7,100	6,000	6,500
10-00-3003	Prior Unsecured	395	350	350	395	395
10-00-3004	Delinquent Property Taxes	725	800	800	800	800
10-00-3010	Current Supplemental Assmnt.	27,725	24,000	24,000	24,000	24,000
10-00-3020	Public Utility	14,199	14,000	14,000	14,000	14,000
Total Property Taxes		940,725	954,930	954,930	980,195	1,010,370
Street Light Assessments						
10-00-3105	Assessments	329,669	339,900	339,900	344,000	356,040
Interest on Investments						
10-00-3200	Interest	11,216	8,000	20,000	20,000	24,000
From Other Governmental Agencies						
10-00-3301	State-Homeowners Prop. Tax Relief	5,162	5,400	5,400	5,400	5,400
10-00-3305	County-Street Sweep Reimburse.	54,679	55,000	55,000	55,000	60,000
Total From Other Governmental Agencies		59,841	60,400	60,400	60,400	65,400
Permit and Rental Fees						
10-00-3404	Tennis Reservations	21,454	25,000	25,000	22,000	25,000
10-00-3405	Wall Rental	580	500	500	500	500
10-00-3406	Volleyball & Ball Field Reservations	25,134	25,000	25,000	25,000	25,000
10-00-3410	Rossmoor Building Rental	16,718	18,500	18,500	18,500	18,500
10-00-3412	Montecito Building Rental	29,057	27,000	27,000	25,000	27,000
10-00-3414	Rush Building Rental	84,400	94,000	94,000	84,000	85,000
Total Fees		177,343	190,000	190,000	175,000	181,000
Miscellaneous Revenues						
10-00-3500	Miscellaneous	7,085	2,000	2,000	2,000	2,000
10-00-3502	Admin Fees	20,000	20,000	20,000	20,000	20,000
10-00-3600	Transfer IN	0	0	0	0	0
Total Miscellaneous Revenues		27,085	22,000	22,000	22,000	22,000
Total General Fund Revenues		1,545,879	1,575,230	1,587,230	1,601,595	1,658,810

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 10 Administrative Services

ACCOUNT NO.		2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 10 Administrative Services						
Salaries and Benefits						
10-10-4000	Board of Directors' Compensation	9,250	8,000	8,000	6,000	8,000
10-10-4001	Part Time	18,055	0	0	0	10,000
10-10-4003	Overtime	6,648	0	0	0	6,000
* 10-10-4006	Salaries - Administrative	234,175	236,000	236,000	224,000	217,400
* 10-10-4008	Salaries - Recreation	110,000	114,764	120,500	122,000	129,600
* 10-10-4009	Salaries - Maintenance & Park	137,400	142,800	130,000	130,000	132,000
10-10-4007	Vehicle Allowance	231	250	500	1,000	1,500
* 10-10-4010	Workers' Comp. Insurance	6,555	27,000	27,000	27,000	28,000
* 10-10-4011	Medical Insurance	42,776	91,000	91,000	79,000	79,000
10/10/4012	IRA/Retirement Match 4%	0	0	0	0	15,000
* 10-10-4015	Federal Payroll Taxes	16,652	34,000	36,400	36,400	37,600
Total Salaries and Benefits		767,998	656,214	649,400	625,400	664,100
Operations and Maintenance						
10-10-5002	Insurance - Liability	15,700	17,500	19,774	19,774	21,000
10-10-5004	Membership & Dues	5,659	6,400	7,200	7,200	7,200
10-10-5006	Travel & Meetings	975	1,000	1,550	1,550	1,550
10-10-5007	Board Meetings Televised Exp	20,851	21,100	21,100	21,100	21,100
* 10-10-5010	Publications & Legal Notices	3,592	6,500	6,500	8,500	6,500
* 10-10-5012	Printing	792	1,000	1,000	2,000	2,000
* 10-10-5014	Postage	2,712	2,000	2,700	3,500	3,000
* 10-10-5016	Office & Meeting Supplies	7,034	9,000	9,000	9,000	9,000
* 10-10-5020	Telephone	2,177	14,365	14,365	14,365	14,365
10-10-5021	Computer/E-mail/Server Costs	3,560	3,700	3,700	5,000	5,000
10-10-5045	Miscellaneous Expenditures	(3,430)	9,000	9,000	10,000	10,000
10-10-5046	Bank Service Charges	2,247	2,000	2,800	2,800	2,800
10-10-5050	Elections	0	7,500	0	0	0
Total Operations and Maintenance		61,869	101,065	98,689	104,789	103,515
Contract Services						
10-10-5610	Legal Services	30,558	23,000	28,000	34,000	34,000
10-10-5615	Financial Audit-Consulting	11,300	12,000	12,940	12,940	12,500
10-10-5670	Other Professional Services	19,097	24,000	27,250	33,000	15,900
Total Contract Services		60,955	59,000	68,190	79,940	62,400
Capital Expenditures						
10-10-6010	Equipment	1,457	2,000	2,000	2,000	2,000
Total Administrative Services		892,279	818,279	818,279	812,129	832,015

* Totals for combined departments

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 20 Recreation

ACCOUNT NO.		2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 20 Recreation						
Salaries and Benefits						
* 10-20-4001	Full Time	49,623	0	0	0	0
* 10-20-4002	Part Time	27,408	0	0	0	0
* 10-20-4003	Overtime	3,595	0	0	0	0
10-20-4005	Event Attendant	716	0	0	0	0
10-20-4007	Vehicle Allowance	0	100	0	0	0
* 10-20-4010	Workers' Comp. Insurance	2,855	0	0	0	0
* 10-20-4011	Medical Insurance	10,875	0	0	0	0
* 10-20-4015	Federal Payroll Tax	6,221	0	0	0	0
* 10-20-4018	State Payroll Taxes	492	0	0	0	0
Total Salaries and Benefits		101,785	100	0	0	0
Operations and Maintenance						
10-20-5006	Travel & Meetings	167	550	0	0	0
* 10-20-5010	Publications & Legal Notices	426	0	0	0	0
* 10-20-5012	Printing	638	0	0	0	0
* 10-20-5014	Postage	142	0	0	0	0
* 10-20-5016	Office & Meeting Supplies	1,091	0	0	0	0
10-20-5017	Community Events	32,410	30,000	36,000	38,000	44,000
10-20-5019	Fireworks	8,000	8,700	8,000	8,000	-
* 10-20-5020	Telephone	2,222	0	0	0	0
10-20-5045	Miscellaneous Expenditures	(4,060)	500	500	500	500
10-20-5051	Equipment Rental	-	250	250	250	250
Total Operations and Maintenance		41,036	40,000	44,750	46,750	44,750
Contract Services						
10-20-5670	Other Professional Services	837	800	800	516	-
Total Contract Services		837	800	800	516	0
Capital Expenditures						
10-20-6010	Equipment	239	500	500	250	250
Total Capital Expenditures		287,555	500	500	250	250
Total Recreation		431,213	41,400	46,050	47,516	45,000

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 30 Rossmoor Park

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 30 Rossmoor Park					
Salaries and Benefits					
* 10-30-4001 Full Time	37,267	0	0	0	0
* 10-30-4002 Part Time	17,979	0	0	0	0
* 10-30-4003 Overtime	3,166	0	0	0	0
* 10-30-4010 Workers' Comp. Insurance	6,554	0	0	0	0
* 10-30-4011 Medical Insurance	13,433	0	0	0	0
* 10-30-4015 Federal Payroll Taxes	4,466	0	0	0	0
* 10-30-4018 State Payroll Taxes	261	0	0	0	0
Total Salaries and Benefits	83,126	0	0	0	0
Operations and Maintenance					
* 10-30-5010 Publications & Legal Notices	426	0	0	0	0
* 10-30-5012 Printing	38	0	0	0	0
* 10-30-5014 Postage	49	0	0	0	0
* 10-30-5016 Office & Meeting Supplies	722	0	0	0	0
10-30-5018 Janitorial Supplies	4,288	4,500	4,500	4,500	4,500
* 10-30-5020 Telephone	2,222	0	0	0	0
10-30-5022 Utilities	13,034	14,000	14,000	13,000	13,000
10-30-5023 Water (3% Increase)	22,766	25,750	20,000	15,000	22,000
10-30-5025 Sewer Tax	916	950	928	928	940
10-30-5030 Vehicle Maintenance	864	800	800	1,050	1,050
10-30-5032 Buildings & Grounds-Maintenance	25,992	30,000	30,000	30,000	30,000
10-30-5034 Alarm Systems/Security	734	850	850	850	850
10-30-5045 Miscellaneous/Expenditures	(3,176)	450	450	450	450
10-30-5051 Equipment Rental	0	250	250	250	250
10-30-5052 Minor Facility Repairs/Tools	0	250	250	250	250
Total Operations and Maintenance	68,875	77,800	72,028	66,278	73,290
Contact Services					
10-30-5655 Landscape Maintenance	32,327	28,000	28,000	30,000	30,000
10-30-5656 Tree Trimming	1,139	1,300	0	0	0
* 10-30-5670 Other Professional Services	730	800	800	480	0
Total Contract Services	34,196	30,100	28,800	30,480	30,000
Capital Expenditures					
10-30-6010 Equipment	238.74	0	0	0	0
Total Capital Expenditures	239	0	0	0	0
Total Rossmoor Park	186,436	107,900	100,828	96,758	103,290

* Departments combined by 2018-2019. Totals moved to Administrative - Department 10

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 40 Montecito Center

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 40 Montecito Center					
<u>Salaries and Benefits</u>					
* 10-40-4001 Full Time	30,618	0	0	0	0
* 10-40-4002 Part Time	8,990	0	0	0	0
* 10-40-4003 Overtime	2,479	0	0	0	0
* 10-40-4010 Workers' Comp. Insurance	5,254	0	0	0	0
* 10-40-4011 Medical Insurance	10,866	0	0	0	0
* 10-40-4015 Federal Payroll Taxes	3,217	0	0	0	0
* 10-40-4018 State Payroll Taxes	172	0	0	0	0
Total Salaries and Benefits	61,596	0	0	0	0
<u>Operations and Maintenance</u>					
* 10-40-5010 Publications & Legal Notices	426	0	0	0	0
* 10-40-5012 Printing	38	0	0	0	0
* 10-40-5014 Postage	49	0	0	0	0
* 10-40-5016 Office & Meeting Supplies	701	0	0	0	0
10-40-5018 Janitorial Supplies	4,288	4,500	4,500	4,500	4,500
* 10-40-5020 Telephone	2,222	0	0	0	0
10-40-5022 Utilities	1,772	2,000	2,000	2,000	2,000
10-40-5023 Water (3% Increase)	2,250	1,834	2,000	2,000	2,250
10-40-5025 Sewer Tax	770	790	779	779	798
10-40-5030 Vehicle Maintenance	864	800	1,000	1,050	1,050
10-40-5032 Buildings & Grounds-Maintenance.	9,121	4,000	12,000	13,000	10,000
10-40-5034 Alarm Systems/Security	597	500	500	500	500
10-40-5045 Miscellaneous/Expenditures	1,088	500	500	500	500
10-40-5051 Equipment Rental	0	250	250	250	250
10-40-5052 Minor Facility Repairs/Tools	0	250	250	250	250
Total Operations and Maintenance	24,183	15,424	23,779	24,829	22,098
10-40-5655 Landscape Maintenance	3,592	2,800	2,800	3,500	3,500
10-40-5656 Tree Trimming	1,139	1,100	0	0	0
10-40-5670 Other Professional Services	730	800	800	480	0
Total Contract Services	5,461	4,700	3,600	3,980	3,500
<u>Capital Expenditures</u>					
10-40-6010 Equipment	0	500	500	500	500
Total Capital Expenditures	0	500	500	500	500
Total Montecito Center	91,240	20,624	27,879	29,309	26,098

* Departments combined by 2018-2019. Totals moved to Administrative - Department 10

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 50 Rush Park

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 50 Rush Park					
Salaries and Benefits					
* 10-50-4001 Full Time	37,267	0	0	0	0
* 10-50-4002 Part Time	17,979	0	0	0	0
* 10-50-4003 Overtime	3,166	0	0	0	0
* 10-50-4005 Event Attendant	3,750	0	0	0	0
* 10-50-4010 Workers' Comp. Insurance	6,554	0	0	0	0
* 10-50-4011 Medical Insurance	13,434	0	0	0	0
* 10-50-4015 Federal Payroll Taxes	4,752	0	0	0	0
* 10-50-4018 State Payroll Taxes	340	0	0	0	0
Total Salaries and Benefits	87,241	0	0	0	0
Operations and Maintenance					
* 10-50-5010 Publications & Legal Notices	426	0	0	0	0
* 10-50-5012 Printing	38	0	0	0	0
* 10-50-5014 Postage	49	0	0	0	0
* 10-50-5016 Office & Meeting Supplies	750	0	0	0	0
10-50-5018 Janitorial Supplies	4,301	4,500	4,500	4,500	4,500
* 10-50-5020 Telephone	2,222	0	0	0	0
10-50-5022 Utilities	26,215	22,000	25,000	23,000	23,000
10-50-5023 Water (3% Increase)	35,746	37,080	39,000	39,000	39,000
10-50-5025 Sewer Tax	3,508	3,700	3,550	3,550	4,050
10-50-5030 Vehicle Maintenance	865	800	800	1,050	1,050
10-50-5032 Buildings & Grounds-Maintenance	29,375	28,000	40,000	42,000	38,000
10-50-5034 Alarm Systems/Security	770	750	750	550	550
10-50-5045 Miscellaneous/Expenditures	(3,336)	250	250	250	250
10-50-5051 Equipment Rental	0	250	250	250	250
10-50-5052 Minor Facility Repairs/Tools	0	250	250	250	250
Total Operations and Maintenance	100,928	97,580	114,350	114,400	110,900
10-50-5655 Landscape Maintenance	32,327	28,000	28,000	30,000	30,000
10-50-5656 Tree Trimming	1,139	1,100	0	0	0
10-50-5670 Other Professional Services	730	800	480	480	0
Total Contract Services	34,196	29,900	28,480	30,480	30,000
Capital Expenditures					
10-50-6010 Equipment	0	0	0	0	0
Total Capital Expenditures	0	0	0	0	0
Total Rush Park	222,365	127,480	142,830	144,880	140,900

* Departments combined fy 2018-2019. Totals moved to Administrative - Department 10

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 60 Street Lighting, 65 Signature Wall, and 70 Street Sweeping

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 60 Street Lighting					
Operations and Maintenance					
10-60-5020 Telephone	740	0	0		
Contract Services					
10-60-5650 Street Lights	112,652	103,000	103,000	103,000	103,000
Total Street Lighting	113,392	103,000	103,000	103,000	103,000
Department 65 Rossmoor Signature Wall					
Operations and Maintenance					
10-65-5002 Insurance - Liability	2,000	2,200	2,200	2,200	2,400
10-65-5032 Buildings & Grounds-Maintenance	99	100	3,100	3,100	2,000
Total Rossmoor Signature Wall	2,099	2,300	5,300	5,300	4,400
Department 70 Street Sweeping					
Operations and Maintenance					
10-70-5020 Telephone	726	0	0	0	0
Total Operations and Maintenance	726	0	0	0	0
Contract Services					
10-70-5642 Street Sweeping	50,153	55,120	55,120	55,120	60,000
Total Street Sweeping	50,879	55,120	55,120	55,120	60,000

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 80 Parkway Trees

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 80 Parkway Trees					
Salaries and Benefits					
* 10-80-4002 Salaries Part Time	20,138	0	0	0	0
* 10-80-4003 Salaries Overtime	14	0	0	0	0
10-80-4007 Vehicle Allowance	782	780	375	375	0
* 10-80-4015 Federal Payroll Tax -FICA	1,542	0	0	0	0
* 10-80-4018 State Payroll Taxes	175	0	0	0	0
Total Salaries and Benefits	22,651	780	375	375	0
Operations and Maintenance					
* 10-80-5012 Printing	0	0	0	0	0
* 10-80-5014 Postage	23	0	0	0	0
* 10-80-5016 Office & Meeting Supplies	92	0	0	0	0
10-80-5017 Tree City/Community Events	0	0	1,000	1,247	1,500
* 10-80-5020 Telephone	1,481	0	0	0	0
10-80-5030 Vehicle Maintenance	0	50	0	0	0
10-80-5051 Equipment Rental	0	50	50	50	50
Total Operations and Maintenance	1,596	100	1,050	1,297	1,550
Contract Services					
10-80-5656 Tree Trimming	75,431	76,000	82,000	103,000	111,000
* 10-80-5657 Tree Health Care	234	5,000	6,000	5,280	0
10-80-5660 Tree Removals	1,716	2,500	2,800	1,500	9,000
10-80-5670 Other Professional Services	3,049	3,000	3,000	3,000	0
Total Contract Services	80,431	86,500	93,800	112,780	120,000
Capital Expenditures					
10-80-6015 Trees	26,153	26,000	32,000	25,000	45,000
Total Parkway Trees	130,831	113,380	127,225	139,452	166,550

* Departments combined by 2018-2019. Totals moved to Administrative - Department 10

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 90 Mini-Parks & Medians

ACCOUNT NO.	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
Department 90 Mini-Parks & Medians					
Salaries and Benefits					
* 10-90-4001 Full Time	714	0	0	0	0
* 10-90-4003 Overtime	62	0	0	0	0
* 10-90-4010 Workers' Comp	258	0	0	0	0
* 10-90-4015 Federal Payroll Taxes	59	0	0	0	0
* 10-90-4018 State Payroll Taxes	2	0	0	0	0
Total Salaries and Benefits	1,095	0	0	0	0
Operations and Maintenance					
* 10-90-5020 Telephone	741	0	0	0	0
10-90-5022 Utilities	886	1,150	1,150	1,150	1,150
10-30-5023 Water (3% Increase)	7,386	6,592	7,000	7,000	7,600
10-90-5032 Building & Grounds Maintenance.	3,205	2,000	9,000	9,000	2,500
10-90-5045 Miscellaneous/Expenditures	523	100	100	100	100
10-90-5051 Equipment Rental	0	100	100	100	100
10-90-5052 Minor Facility Repairs/Tools	0	100	100	100	100
Total Operations and Maintenance	12,741	10,042	17,450	17,450	11,550
Contract Services					
10-90-5655 Landscape Maintenance	3,592	2,800	2,800	3,500	3,500
10-90-5656 Tree Trimming	380	400	0	0	0
10-90-5670 Other Professional Services	43	50	50	21	0
Total Contract Services	4,015	3,250	2,850	3,521	3,500
					25,000
Capital Expenditures					
10-90-6010 Equipment	0	100	100	100	100
Total Capital Expenditures	0	100	100	100	100
Total Mini-Parks & Medians	17,851	13,392	20,400	21,071	15,150
TOTAL GENERAL FUND EXPENDITURES					1,646,403
1,657,010					1,402,875
1,506,911					1,514,535

* Departments combined fy 2018-2019. Totals moved to Administrative - Department 10

FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
RUSH PARK ASSESSMENT DISTRICT - FUND 20

ACCOUNT NO.

	<i>2017-2018</i> ACTUAL	<i>2018-2019</i> APPROVED FINAL BUDGET	<i>2018-2019</i> AMENDED BUDGET	<i>2018-2019</i> ESTIMATE TO CLOSE	<i>2019-2020</i> PRELIMINARY BUDGET
<u>Rush Park AD Revenues</u>					
Assessments					
20-00-3100 Current Year Secured	379,844	380,000	380,000	378,000	380,000
20-00-3101 Prior Year Secured	2,370	3,400	3,400	650	1,000
20-00-3200 Interest on investments	1,058	1,058	1,058	2,229	2,500
20-00-3500 Other Misc. Rev.	0	0	0	0	0
Total Rush Park AD Revenues	383,272	384,458	384,458	380,879	383,500
<u>Rush Park AD Expenditures</u>					
20-50-5617 Administrative Fees	20,000	20,000	20,000	20,000	20,000
20-50-5619 Bond Trustee	3,048	3,048	3,324	3,324	3,324
Total Contract Services	23,048	23,048	23,324	23,324	23,324
<u>Annual Debt Service</u>					
20-50-5800 Principal	280,000	295,000	295,000	294,993	315,000
20-50-5801 Interest	72,317	56,265	56,265	56,265	37,355
20-50-5045 Miscellaneous	0	0	0	0	0
Total Annual Debt Service	352,317	351,265	351,265	351,258	352,355
Total Rush Park AD Expenditures	375,365	374,313	374,589	374,582	375,679
Revenues Less Expenditures	7,907	10,145	9,869	6,297	7,822
Transfers Out	0	0	0	0	0
(1) Transfer Out - (To Fund 50 as directed by auditor)	7,907	10,145	9,869	6,297	7,822
Fund Balance, End of Year	0	0	0	0	0

**FY 2019-2020 PRELIMINARY BUDGET
(Department Accounts Combined)
CAPITAL IMPROVEMENT PROGRAM - FUND 40**

ACCOUNT NO.	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET
<u>Assigned Fund Balance, Beginning</u>	105,109	32,696	26,196	26,196	8,758
<u>Revenues</u>					
40-00-3600 Transfer In Fund 10	0	0	60,000	60,000	150,000 0
Total Capital Improvement Program Revenues	105,109	32,696	86,196	86,196	158,758
<u>Expenditures</u>					
Departments					
Rossmoor Park	25,060	0	37,825	37,825	48,100
Montecito Center	0	0	12,000	14,957	0
Rush Park	28,606	0	8,148	8,148	86,420
General	18,747	6,500	16,500	16,508	11,500
Total Expenditures	72,413	6,500	74,473	77,438	146,020
<u>Revenues Less Expenditures</u>	32,696	26,196	11,723	8,758	12,738
Fund Balance, End of Year	32,696	26,196	11,723	8,758	12,738

CAPITAL IMPROVEMENT PROGRAM - FUND 40 PROJECT LIST
2019-2020 PRELIMINARY BUDGET

PROJECT TITLE	2017-2018 ACTUAL	2018-2019 APPROVED FINAL BUDGET	2018-2019 AMENDED BUDGET	2018-2019 ESTIMATE TO CLOSE	2019-2020 PRELIMINARY BUDGET	2020-2021 INFORMATION ONLY	2021-2022 INFORMATION ONLY
REVENUES							
Beginning Fund Balance	\$32,696	\$26,196	\$26,196	\$26,196	\$8,759	\$12,739	(\$63,261)
Transfer from Fund 10			\$60,000	\$60,000	\$150,000		
TOTAL REVENUES	\$32,696	\$26,196	\$86,196	\$86,196	\$158,759	\$12,739	(\$63,261)
EXPENSES							
ROSSMOOR PARK							
Retrofit Tennis Lights to LED and Monument Sign			\$14,125	\$14,124			
Basketball and Tennis Courts Resurfacing			\$23,700	\$23,700			
Repave, Slurry and Stripe Parking Spaces						\$16,000	
Picnic Canopy Site B					\$48,100		
Rossmoor Park Playground							\$100,000
ROSSMOOR PARK SUBTOTAL	\$0	\$0	\$37,825	\$37,824	\$48,100	\$16,000	\$100,000
MONTECITO							
Upgrade Lighting to LED			\$0	\$5,357			
Carpeting and Flooring			\$12,000	\$9,600			
MONTECITO SUBTOTAL	\$0	\$0	\$12,000	\$14,957	\$0	\$0	\$0
RUSH PARK							
Upgrade Lighting in Auditorium and Office (\$9,797 - 1,649 rebate = \$8,148)			\$8,148	\$8,148			
Repave, Slurry and Stripe Parking Lot					\$35,200		
Audio/Video Upgrade					\$33,420		
Lighting Upgrade for Board Meetings					\$17,800		
Auditorium Carpeting						\$40,000	
Handball and Pickle Court						\$20,000	
Outdoor Exercise Machines							\$52,000
Modular Building (additional office space) TBD							
RUSH PARK SUBTOTAL	\$0	\$0	\$8,148	\$8,148	\$86,420	\$60,000	\$52,000
ROSSMOOR WALL							
ROSSMOOR WALL SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GENERAL							
Work Truck (Finance for 4 years)	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500		
Electric Cart for Parks			\$10,000	\$10,008			
Computers and Software Upgrade					\$5,000		
GENERAL SUBTOTAL	\$6,500	\$6,500	\$16,500	\$16,508	\$11,500	\$0	\$0
TOTAL EXPENSES	\$6,500	\$6,500	\$74,473	\$77,437	\$146,020	\$76,000	\$152,000
ENDING FUND BALANCE	\$26,196	\$19,696	\$11,723	\$8,759	\$12,739	(\$63,261)	(\$215,261)

Rossmoor Community Services District

Policy

No. 3020

BUDGET PREPARATION, ADOPTION AND REVISION

3020.10 Budget Calendar: This policy shall serve as the Budget Calendar unless the Board modifies the dates herein. If so, the General Manager shall prepare and the Board shall adopt a budget calendar for the succeeding fiscal year at the March meeting of the Board.

3020.20 Preliminary Budget: A Preliminary Budget based on current year estimates to close and on forecasting of expected revenues and expenditures for the succeeding fiscal year shall be prepared by the General Manager by the date established by the adopted Budget Calendar, The Preliminary Budget shall conform to generally accepted accounting and budgeting procedures for special districts.

3020.25 Public Works/CIP Committee: The Public Works/Capital Improvement Projects (CIP) Committee is comprised of two Board members and the General Manager. The President of the Board appoints the members of the Committee

3025.26 Capitol Project Budget: Prior to the development of the Preliminary Budget, the Public Works/CIP Committee shall meet and make recommendations to the Board on recommended capital improvement projects for inclusion in the proposed Fund 40 budget portion of the Preliminary Budget. Capital improvement projects shall be those projects with an estimated cost of \$5,000 or over and have a five-year service life. Projects of a lesser amount or of less than a five-year service life will be included in the appropriate departmental budgets of Fund 10 of the Preliminary Budget.

3020.30 Budget Committee: The Budget Committee is comprised of two Board members and the General Manager. The President of the Board appoints members to the Committee.

3020.31 Presentation of Preliminary Budget: The Budget Committee shall review the Preliminary Budget prepared by the General Manager and make recommended changes. The General Manager shall present the amended Preliminary Budget to the Board at a Board meeting as determined by the adopted Budget Calendar.

3020.40 Preliminary Budget: The proposed Preliminary Budget, as reviewed and amended by the Budget Committee, shall be reviewed and may be preliminarily approved by the Board at a Board meeting as determined by the adopted Budget Calendar.

3020.50 Appropriations Limit: On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit pursuant to Section 61113 of the Government Code.

3020.60 Public Hearing Notice: On or before July 1 of each year, and at least two weeks before the hearing, a notice of public hearing shall be published in a newspaper of general circulation, which specifies the following:

3020.61 Availability for Inspection: The proposed Final Budget shall be available for inspection at a specified time in the District office.

3020.62 Public Hearing: The date, time and place of the meeting of the Board when the Board will meet to adopt the Final Budget and that any person may appear and be heard regarding any item in the budget or the addition of other items.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-2

Date: June 6, 2019
To: Budget Committee
From: General Manager Initiated by J.Mendoza/K. Bell
Subject: PROPOSED FY 2019-2020 DISTRICT SALARY PLAN

RECOMMENDATION:

It is recommended that the Committee review the Salary Plan which is an integral part of the District's annual budget and make a recommendation of approval to Board for Salary Range adjustments.

BACKGROUND:

As part of the development of the annual budget, the General Manager is required to update the Salary Plan. The plan has previously been adjusted utilizing the best available information regarding comparability with like agencies and with available cost of living information.

We have used the CSDA Special District Salary and Benefit Survey, the Robert Half Accounting and Finance Guide and information contained in the Jobs Available Bulletin used by local government agencies to publicize job openings in California.

Due to the current economy and public employee compensation environment, this year, I am recommending an adjustment to salary ranges (for hourly employees) of a 3.4% increase to keep up with the anticipated May and or June Consumer Price Index. The total of this increase for all hourly employees at 3.4% adds just \$16,146 to the annual budget.

ATTACHMENTS:

1. Proposed FY 2019-2020 Salary Plan
2. State of California Consumer Price Index April 2019
3. Policy No. 2155 Salary Range

SALARY PLAN F/Y 2019-2020

Position	2018-2019 Current Salary		2018-2019 Midpoint (Includes 3.4% Increase CPI Over 2018-2019)	2019-2020 Recommended Salary		
	Annually	Hourly		Annually	Hourly Increase	Hourly
General Manager	\$93,600.00		n/a	\$75,000.00	n/a	
Accountant/Bookkeeper	\$60,475.43	\$29.0747	\$62,531.60	\$62,531.60	\$0.99	\$30.06
Administrative Assistant	\$59,929.99	\$28.8125	\$61,967.61	\$61,967.61	\$0.98	\$29.79
General Clerk	\$45,225.89	\$21.7432	\$46,763.57	\$46,763.57	\$0.74	\$22.48
*Staff Assistant	\$21,632.00	\$20.0000	\$21,632.00	\$21,632.00	\$0.00	\$20.00
Park Superintendent	\$56,998.26	\$27.4030	\$58,936.20	\$58,936.20	\$0.93	\$28.33
Recreation Superintendent	\$52,000.00	\$25.0000	\$53,768.00	\$53,768.00	\$0.85	\$25.85
Tree Consultant/Maint Asst	\$41,724.80	\$20.0600	\$43,143.44	\$43,143.44	\$0.68	\$20.74
Maintenance Assistant	\$31,220.80	\$15.0100	\$32,282.31	\$32,282.31	\$0.51	\$15.52
Recreation Leader	\$31,220.80	\$15.0100	\$32,282.31	\$32,282.31	\$0.51	\$15.52
Event/Facility Attendant	n/a	\$15.00			n/a	\$15.00

* 1/2 Time 20 hrs per week/1,040 hrs per year



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Consumer Price Index, Los Angeles area – April 2019

Area prices were up 1.0 percent over the past month, up 3.3 percent from a year ago

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 1.0 percent in April, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) Assistant Commissioner for Regional Operations Richard Holden noted that the April increase was influenced by higher prices for gasoline and shelter. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U rose 3.3 percent. (See [chart 1](#) and [table A.](#)) Energy prices increased 8.8 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy increased 3.1 percent over the year. (See [table 1.](#))

News Release Information

19-803-SAN
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Chart 1. Over-the-year percent change in CPI-U, Los Angeles-Long Beach-Anaheim, CA, April 2016–April 2019



Source: U.S. Bureau of Labor Statistics.

Food

Food prices advanced 0.7 percent for the month of April. (See [table 1.](#)) Prices for food away from home rose 1.0 percent, and prices for food at home rose 0.4 percent for the same period.

Over the year, food prices advanced 2.2 percent. Prices for food away from home increased 5.0 percent since a year ago, but prices for food at home declined 0.4 percent.

Energy

The energy index advanced 8.3 percent over the month. The increase was mainly due to higher prices for gasoline (15.0 percent). Prices for electricity rose 0.8 percent, but prices for natural gas service dropped 15.3 percent for the same period.

Energy prices increased 8.8 percent over the year, largely due to higher prices for gasoline (10.8 percent). Prices paid for natural gas service rose 9.8 percent, and prices for electricity increased 3.3 percent during the past year.

All items less food and energy

The index for all items less food and energy increased 0.4 percent in April. Higher prices for medical care (0.7 percent) and shelter (0.6 percent) were partially offset by lower prices for household furnishings and operations (-2.1 percent) and other goods and services (-0.4 percent).

Over the year, the index for all items less food and energy increased 3.1 percent. Components contributing to the increase included shelter (4.9 percent) and education and communication (2.2 percent). Partly offsetting the increases was a price decline in apparel (-3.3 percent).

Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2015		2016		2017		2018		2019	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	-0.3	-0.1	0.7	3.1	0.9	2.1	0.8	3.5	0.7	3.2
February	0.7	0.1	0.0	2.4	0.6	2.7	0.7	3.6	0.1	2.5
March	1.0	0.5	0.3	1.7	0.3	2.7	0.4	3.8	0.6	2.7
April	-0.1	0.5	0.2	2.0	0.2	2.7	0.4	4.0	1.0	3.3
May	1.0	1.1	0.5	1.4	0.3	2.5	0.4	4.1		
June	-0.3	0.8	0.1	1.8	-0.2	2.2	-0.2	4.0		
July	0.7	1.4	0.0	1.1	0.3	2.5	0.2	3.9		
August	-0.3	1.1	0.0	1.4	0.3	2.8	0.2	3.9		
September	-0.4	0.7	0.2	1.9	0.4	3.1	0.5	3.9		
October	0.2	1.0	0.4	2.2	0.4	3.1	0.5	4.1		
November	0.0	1.6	-0.4	1.8	0.1	3.6	-0.3	3.6		
December	-0.1	2.0	0.0	2.0	0.0	3.6	-0.3	3.2		

The May 2019 Consumer Price Index for the Los Angeles-Long Beach-Anaheim area is scheduled to be released on June 12, 2019.

Consumer Price Index Geographic Revision for 2018

In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI). As part of the new sample, Los Angeles and Riverside have separate indexes. Additional information on the geographic revision is available at: www.bls.gov/cpi/additional-resources/geographic-revision-2018.htm.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 29 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 5,000 housing units and approximately 22,000 retail establishments--department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/homch17_a.htm.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Los Angeles-Long Beach-Anaheim metropolitan area covered in this release is comprised of Los Angeles and Orange Counties in the State of California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods

Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Feb. 2019	Mar. 2019	Apr. 2019	Apr. 2018	Feb. 2019	Mar. 2019
Expenditure category						
All items	269.608	271.311	273.945	3.3	1.6	1.0
All items (1967=100)	796.542	801.573	809.356	-	-	-
Food and beverages	263.133	264.112	265.788	2.2	1.0	0.6
Food	263.672	264.592	266.459	2.2	1.1	0.7
Food at home	253.890	255.111	256.108	-0.4	0.9	0.4
Cereals and bakery products	265.333	267.027	270.934	3.3	2.1	1.5
Meats, poultry, fish, and eggs	276.038	274.330	278.702	-0.7	1.0	1.6
Dairy and related products	246.272	246.976	243.276	0.1	-1.2	-1.5
Fruits and vegetables	333.006	343.687	342.410	-0.5	2.8	-0.4
Nonalcoholic beverages and beverage materials ⁽¹⁾	270.972	265.537	263.960	1.5	-2.6	-0.6
Other food at home	195.949	197.371	198.575	-3.4	1.3	0.6
Food away from home	270.343	270.937	273.686	5.0	1.2	1.0
Alcoholic beverages	239.892	241.589	240.606	1.5	0.3	-0.4
Housing	309.497	312.127	312.688	4.6	1.0	0.2
Shelter	356.982	359.475	361.669	4.9	1.3	0.6
Rent of primary residence ⁽²⁾	377.425	380.499	381.531	5.4	1.1	0.3
Owners' equiv. rent of residences ⁽²⁾⁽³⁾	371.743	373.265	375.066	4.8	0.9	0.5
Owners' equiv. rent of primary residence ⁽¹⁾⁽²⁾	371.721	373.243	375.044	4.8	0.9	0.5
Fuels and utilities	325.201	329.908	321.975	3.9	-1.0	-2.4
Household energy	278.269	284.090	274.065	4.8	-1.5	-3.5
Energy services ⁽²⁾	276.771	282.620	272.507	4.8	-1.5	-3.6
Electricity ⁽²⁾	317.998	321.116	323.613	3.3	1.8	0.8
Utility (piped) gas service ⁽²⁾	229.026	241.126	204.313	9.8	-10.8	-15.3
Household furnishings and operations	119.497	121.782	119.225	1.4	-0.2	-2.1
Apparel	107.306	109.928	110.382	-3.3	2.9	0.4
Transportation	210.461	212.514	223.435	4.8	6.2	5.1
Private transportation	207.378	209.911	219.807	4.8	6.0	4.7
New and used motor vehicles ⁽⁴⁾	91.772	91.803	91.923	-0.2	0.2	0.1
New vehicles ⁽¹⁾	170.073	169.506	170.106	0.2	0.0	0.4
Used cars and trucks ⁽¹⁾	267.527	269.606	269.228	0.1	0.6	-0.1
Motor fuel	256.316	267.783	307.726	10.8	20.1	14.9
Gasoline (all types)	250.262	261.512	300.758	10.8	20.2	15.0
Gasoline, unleaded regular ⁽⁴⁾	250.628	261.977	301.683	10.9	20.4	15.2
Gasoline, unleaded midgrade ⁽⁴⁾⁽⁵⁾	241.180	252.139	288.797	11.0	19.7	14.5
Gasoline, unleaded premium ⁽⁴⁾	239.351	249.632	285.205	10.4	19.2	14.3
Motor vehicle insurance ⁽¹⁾	774.857	774.857	774.857	3.6	0.0	0.0
Medical care	482.174	478.912	482.458	0.9	0.1	0.7
Recreation ⁽⁶⁾	105.914	105.446	105.404	1.3	-0.5	0.0
Education and communication ⁽⁶⁾	146.560	146.326	146.969	2.2	0.3	0.4
Tuition, other school fees, and child care ⁽¹⁾	1,893.391	1,893.391	1,893.391	6.6	0.0	0.0
Other goods and services	435.395	438.268	436.530	1.9	0.3	-0.4
Commodity and service group						
All items	269.608	271.311	273.945	3.3	1.6	1.0
Commodities	180.663	182.634	186.418	1.8	3.2	2.1
Commodities less food & beverages	137.885	140.105	144.444	1.5	4.8	3.1
Nondurables less food & beverages	184.882	190.025	199.474	2.4	7.9	5.0
Durables	92.194	91.869	91.741	-0.2	-0.5	-0.1
Services	348.755	350.227	351.856	4.1	0.9	0.5
Special aggregate indexes						
All items less medical care	260.322	262.204	264.792	3.5	1.7	1.0
All items less shelter	231.196	232.548	235.395	2.3	1.8	1.2
Footnotes						
(1) Indexes on a December 1977=100 base.						
(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.						
(3) Indexes on a December 1982=100 base.						
(4) Special index based on a substantially smaller sample.						
(5) Indexes on a December 1993=100 base.						
(6) Indexes on a December 1997=100 base.						
- Data not available						
NOTE: Index applies to a month as a whole, not to any specific date.						

Item and Group	Indexes			Percent change from-		
	Feb. 2019	Mar. 2019	Apr. 2019	Apr. 2018	Feb. 2019	Mar. 2019
Commodities less food	142.287	144.522	148.777	1.5	4.6	2.9
Nondurables	225.033	228.388	234.497	2.3	4.2	2.7
Nondurables less food	190.401	195.428	204.438	2.4	7.4	4.6
Services less rent of shelter ⁽³⁾	346.278	346.301	347.142	2.8	0.2	0.2
Services less medical care services	336.890	338.536	340.005	4.3	0.9	0.4
Energy	265.805	275.385	298.187	8.8	12.2	8.3
All items less energy	271.996	273.189	274.505	3.0	0.9	0.5
All items less food and energy	273.716	274.954	276.185	3.1	0.9	0.4

Footnotes
 (1) Indexes on a December 1977=100 base.
 (2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.
 (3) Indexes on a December 1982=100 base.
 (4) Special index based on a substantially smaller sample.
 (5) Indexes on a December 1993=100 base.
 (6) Indexes on a December 1997=100 base.

- Data not available
 NOTE: Index applies to a month as a whole, not to any specific date.

Last Modified Date: Friday, May 10, 2019

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Rossmoor Community Services District

Policy

No. 2155

ANNUAL SETTING OF COMPENSATION RANGES

- 2155.10** Salary: Salary shall be reviewed annually as a part of preparation and adoption of the Final Budget by the Board.
- 2155.11** Salary Ranges: Ranges of compensation shall be established for all regular employee classifications. Salary ranges shall be reviewed annually based upon a salary comparison of similar classifications for special districts or other comparable source of salary data as determined by the General Manager.
- 2155.12** Salary Mid-point: Salary ranges are established @ 80% and 120% of the mid-point or average of the ranges as determined from the salary comparison study.
- 2155.13** Salary Setting: Actual salary for an employee shall be based upon qualifications, previous salary history and be within the approved salary range. Beginning salary for a new employee will be below mid-point of the salary range except in extraordinary situations, as determined by the General Manager to be in the best interest of the District.
- 2155.20** District Employee Salary Plan: The Preliminary and Final Budget shall contain a salary plan which calls out the Position, Current Salary, Survey Average and Salary Range for each regular employee classification. Temporary or on-call classifications shall only require an hourly rate. The Salary Plan may contain recommended adjustments as deemed appropriate by the General Manager based on a salary survey or other market conditions.

Adopted: May 12, 2009

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-3

Date: June 6, 2019
To: Budget Committee
From: General Manager Initiated by J.Mendoza/K. Bell
Subject: Hiring Part-Time Employee to Monitor Parks During Daylight Saving Time

RECOMMENDATION:

It is recommended that the Committee discuss adding a part-time seasonal employee position during daylight saving time and make a recommendation to the Board.

BACKGROUND:

As use of the District parks increase, a request for a part-time seasonal employee position is made. This position would be utilized during daylight saving time months only, approximately April through September, to monitor and service the parks after hours and on holidays.

The holiday schedule would save the overtime pay from our full time employees. This would be a \$2,160 savings in overtime charges.

On other days beside the holidays, it would be a four hour per day position (from 4:00 p.m. – 8:00 p.m.) at \$15.00 per hour. The additional cost would be \$15.00 X 4 hours X 7 days per week X 24 weeks (6 months) = \$10,080 approximately. With a saving of \$2,160 in overtime savings, the total cost is \$7,020.

This position greatly enhances services and maintenance to our residents and parks.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-4

Date: June 6, 2019
To: Budget Committee
From: General Manager Initiated by J.Mendoza/K. Bell
Subject: Employee 401k Deferred Compensation Matching Fund Plan

RECOMMENDATION:

The Budget Committee will discuss the addition of an 401k Deferred Compensation Matching Fund Plan through ADP and make a recommendation to the Board.

BACKGROUND:

In the past, Rossmoor Community Services District offered a 457 Plan through Nationwide for the employees. This plan has been inactive for approximately 10 years.

The District's current payroll service, ADP, has an automatic plan for employees that would directly deduct a requested amount and deposit in a deferred saving account. This has been requested from employees and would be at minimal cost to the District.

The FY 2019-2020 Preliminary Budget shows approximately \$47,000 less on salary, benefits, and outside consulting than FY 2018-2019. This has been achieved by changes made in management and outside consulting. Part of this saving could be used to match the employees savings up to 4%. This year, the hourly employees' total payroll will be approximately \$415,000. The District's total cost at 4% would only be \$16,600. And that would be if all employees took full advantage and invested the maximum.

This added benefit would improve employee morale and employee retention.

One stipulation to this added benefit would be if the District's reserve drop below \$500,000, the 4% match from the District would be suspended until reserves increase.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-2

Date: June 11, 2019

To: Honorable Board of Directors

From: General Manager Joe Mendoza *JM*

Subject: SECOND READING AND APPROVAL OF PROPOSED RCSD POLICY NO. 2400 BACKGROUND SCREENING FOR EMPLOYEES, CONTRACTORS AND VOLUNTEERS WORKING WITH MINORS

RECOMMENDATION:

Give second reading and approve proposed Policy No. 2400.

BACKGROUND:

At the April 9, 2019 RCSD Board meeting, the Board approved Resolution No. 19-04-09-01 – RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT, BY AND THROUGH THE DISTRICT GENERAL MANAGER, TO ACCESS STATE AND LOCAL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, LICENSING OR CERTIFICATION PURPOSES.

The Board directed the General Manager to draft a policy to require fingerprinting and criminal background screening for RCSD employees, contractors, and volunteers who work directly with minors in District programs and activities.

At its May 14, 2019 regular meeting the board gave first reading of proposed Policy No. 2400. The policy has been brought before the board for second reading and approval.

ATTACHMENTS:

1. Draft of Proposed Policy No. 2400
2. Resolution No. 19-04-09-01

Rossmoor Community Services District

Policy No.

2400

BACKGROUND SCREENING FOR EMPLOYEES, CONTRACTORS AND VOLUNTEERS WORKING WITH MINORS

2400.10 Policy. It is the policy of the District that no person shall be hired or allowed, either as an employee, volunteer or independent contractor, to perform services for the District in a position having supervisory or disciplinary authority over a minor, if that person has been convicted by a court of competent jurisdiction of any offense specified in Public Resources Code section 5164 and/or listed as a prohibited offense in section 2400.30, below. A conviction shall mean that the person has been found guilty following a trial, entered a guilty plea, and/or entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt or a withholding of guilt. A criminal charge for a prohibited offense that resulted in acquittal or dismissal is not considered a conviction within the meaning of this Policy.

2400.20 Implementation. In order to effectuate this Policy, each such employee, volunteer or contractor, shall be required, at a minimum, to: a) complete an application that enquires into whether or not that person has been convicted of offenses specified below; b) be screened pursuant to Penal Code section 11105.3; and c) submit to a Department of Justice (DOJ) criminal background investigation that includes that person's fingerprints.

2400.30 Prohibited Offenses.

General categories of disqualifying offenses:

- Sex Offenses: All misdemeanor and felony sex offenses, regardless of the amount of time since the offense.
- Felonies: All violent felonies regardless of the amount of time since the offense. All felony offenses other than sex or violence within the past ten years.
- Misdemeanors: All misdemeanor violence offenses within the past seven years. All misdemeanor drug and alcohol offenses within the past five year or multiple offenses in the past ten years. Any other misdemeanor within the past five years that would be considered a potential danger to children or is directly related to the functions of that person.
- Pending Cases: Any person who has been charged with any prohibited offense or has any such cases pending in a court of competent jurisdiction should not be hired or allowed, either as an employee, volunteer or independent contractor, to perform services for the District in a position having supervisory or disciplinary authority over a minor until the final adjudication or disposition of the charges or case.

Specific disqualifying California Penal Code offenses:

- Penal Code Section 68: Bribes; executive or ministerial officers, employees, or appointees; asking or receiving; punishment
- Penal Code Section 72: Fraudulent claims; presentation; intent; punishment
- Penal Code Section 73: Appointment to office; giving or offering gratuity or reward
- Penal Code Section 74: Appointment to office; deputations; acceptance of gratuity or reward; punishment; forfeiture of office
- Penal Code Section 187: Murder defined
- Penal Code Section 189: Murder, degrees
- Penal Code Section 209: Kidnapping for ransom, reward, or extortion, or to commit robbery or rape; punishment
- Penal Code Section 211: Robbery
- Penal Code Section 245: Assault with a deadly weapon or force likely to produce great bodily injury; punishment
- Penal Code Section 261: Rape, abduction, carnal abuse of children, and seduction
- Penal Code Section 451: Arson of structure, forest land or property; great bodily injury; inhabited structure or property; owned property; punishment
- Penal Code Section 459: Burglary
- Penal Code Section 484: Theft defined
- Penal Code Section 503: Embezzlement
- Penal Code Section 518: Extortion
- Penal Code Section 220: Assault with intent to commit mayhem, rape, sodomy, oral copulation, or other specified offense and commission of same acts in course of burglary of first degree; punishment
- Penal Code Section 261.5: Unlawful intercourse with person under 18; age of perpetrator; civil penalties
- Penal Code Section 262: Rape of spouse; elements; conditions of probation; fines, payments, or restitution
- Penal Code Section 273a: Willful harm or injury to child; endangering person or health; punishment; conditions of probation
- Penal Code Section 273d: Corporal punishment or injury of child; felony; punishment; enhancement for prior conviction; conditions of probation
- Penal Code Section 273.5: Willful infliction of corporal injury; violation; punishment
- Penal Code Section 288: Lewd or lascivious acts; penalties; psychological harm to victim
- Penal Code Section 115: Procuring or offering false or forged instrument for record; violations; punishment
- Penal Code Section 115.3: Altered Certified copy of official record
- Penal Code Section 424: Embezzlement and falsification of accounts by public officers; misappropriation; unauthorized loan, use for private profit; failure to pay over or transfer public monies; punishment
- Title 13, Chapter 4 of the Penal Code: Forgery and Counterfeiting
- Any crime described in the California Uniform Controlled Substances Act (Division 10 (commencing with section 11000) of the California Health and Safety Code).
- Any felony or misdemeanor conviction within 10 years of the District's request for criminal background information for a violation or attempted violation of Chapter 3 of Title 8 of the California Penal Code (commencing with Section 207), Section 211 or 215, wherein it is charged and proved that the defendant

personally used a deadly or dangerous weapon, as provided in subdivision (b) of Section 12022, in the commission of that offense, Section 217.1, Chapter 8 of Title 8 of the Penal Code (commencing with Section 240), and a violation of any of the offenses specified in subdivision (c) of Penal Code Section 667.5. Provided that, any misdemeanor conviction of any of the provisions referenced in this subsection (3) shall not disqualify the applicant from employment or volunteer unless he/she has a total of three or more misdemeanor or felony convictions under Penal Code Section 11105.3 within the immediately preceding ten-year period.

- Any felony or misdemeanor conviction under Penal Code Section 11, et seq., photographic use of children relative to sexual conduct.
- Any felony or misdemeanor conviction for any crime set forth in Penal Code section 290.

DRAFT

RESOLUTION NO. 19-04-09-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISTRICT, BY AND THROUGH THE DISTRICT GENERAL MANAGER, TO ACCESS STATE AND LOCAL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT, LICENSING OR CERTIFICATION PURPOSES

WHEREAS, Penal Code sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and


WHEREAS, Penal Code sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors , or governing body of a city, county, district or joint powers authorities to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Rossmoor Community Services District, that the District is hereby authorized, by and through the District General Manager, acting as its custodian of records, to access state summary criminal history information for employment (including volunteers and contract employees), licensing, or certification purposes, and may not disseminate such information to a private entity.

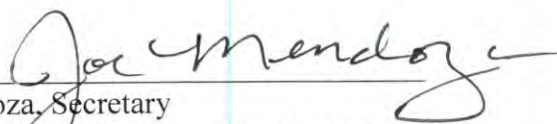
PASSED AND ADOPTED this 9th day of April, 2019.

BOARD OF DIRECTORS

ROSSMOOR COMMUNITY SERVICES DISTRICT

By: 
Ron Casey, President

ATTEST:


Joe Mendoza, Secretary
Rossmoor Community Services District