



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**SPECIAL MEETING**

**RUSH PARK  
3021 Blume Drive  
Rossmoor, California**

**Tuesday, November 10, 2020**

---

**A. ORGANIZATION:**

**1. CALL TO ORDER: 8:00 P.M.**

**2. ROLL CALL:** Directors Barke, Casey, DeMarco, Nitikman  
President Maynard

**3. PLEDGE OF ALLEGIANCE:**

**4. PRESENTATIONS:**

**B. SPECIAL CALENDAR:**

**1. DISCUSSION AND POSSIBLE ACTION RE: DESIGNATION OF A HEARING OFFICER TO CONDUCT ADMINISTRATIVE HEARINGS PURSUANT TO POLICY NO. 3098, ADMINISTRATIVE CITATIONS; PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL RANESES TO ACT AS HEARING OFFICER**

The General Manager reported that the Tree Committee Meeting was scheduled on Thursday, November 12, 2020 to address three pending Rossmoor resident requests for hearings on their tree related grievances. Approximately 9 citations had been issued. Discussion ensued. Motion by Director Nitikman, seconded by Director Barke, to allow the General Manager to formally appoint Michael Ranese to act as Hearing Officer. Motion passed 5-0.

The General Manager recommended entering into a Professional Services Agreement with Michael Ranese to arbitrate hearings and record decisions. Discussion ensued relative to the agreement costs and scope of work. Motion by Director DeMarco, seconded by Director Barke, to adopt the Professional Services Agreement with Michael Ranese. Motion passed 5-0.

**C. ADJOURNMENT:**

Motion by Director Barke, seconded by Director DeMarco, to adjourn the regular meeting at 8:25 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**Joe Mendoza  
General Manager**