



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

SPECIAL MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, March 23, 2015

A. ORGANIZATION

1. CALL TO ORDER: 4:31 P.M.

**2. ROLL CALL: Directors Burgess, Casey, Maynard
President Kahlert
Director DeMarco had an excused absence**

3. PLEDGE OF ALLEGIANCE

B. PUBLIC FORUM—None

C. REGULAR CALENDAR

1. Discussion and Possible Action Re: Authorizing the dispensing of alcohol (beer) at the Rossmoor Community Festival and possible approval of the security provisions and guidelines relative to the dispensing of alcohol at the event.

The General Manager reported that at the March 10, 2015 regular meeting the board discussed a draft resolution which would have authorized the dispensing of alcohol (*beer*) at the Rossmoor Community Festival. After discussion, the Board requested a Special Board Meeting to review the matter further. Should the Board move to approve the request, Agenda Item D-1 is a resolution required for dispensing of alcohol on District Property.

Recommendation to approve or disapprove the dispensing of alcohol (beer) at the Rossmoor Community Festival.

PRESIDENT KAHLERT OPENED THE MEETING FOR DISCUSSION.

President Kahlert made it clear for the record that the District had no intention of setting precedent for future alcohol permit requests or giving the impression that a special meeting would be held to approve the untimely and/or incomplete requests of future applicants. This special meeting was being held due to the novelty and complexity of alcohol permitting process and the board's need to familiarize themselves with the requirements and procedures. He asked the RHA and Rotary Club members to proceed.

RHA Rossmoor Community Festival Coordinator Beverly Houghton stated that the agenda packet presented to the board effectively outlined the Rotary Club's request. She noted that Rotary Club member John Paulson could not be present as he was unexpectedly called away on business; however, Rotary Club President Milt Houghton would report on behalf of the club.

Milt Houghton provided the board with details relative to the history of the Rotary Club. He informed the Board that John Paulson had over 30 years of experience organizing events, including the LA Open and he was confident in his abilities. He added that the beer tasting was a fundraiser and the Rotary Club did not make any profit. All money earned from the ticket sales went back into the community and was contributed to various charities. He stated all tickets were strictly presale and could not be purchased at the event. The Beer Tasting Event would take place on May 3rd from the hours of 12 p.m. to 4 p.m. Only one ticket was permitted per person. Each ticket would be exchanged for a wristband consisting of a total of five tear-off tabs—each tab represented one tasting. Each tasting was equivalent to 4 ounces of beer with a maximum possible per person consumption of 20 ounces of beer. Once the five tabs were expended no more alcohol consumption was permitted.

Lengthy discussion ensued relative to ticket sales, fencing dimensions, exact location and beer dispensing method, security and law enforcement provisions and the required ABC approvals. Bev Houghton stated that the grass area would be fenced off on the corner of Blume Drive and Chianti Drive. Milt Houghton stated that the RCSD Board must first approve the request before the ABC would direct the Rotary Club on additional requirements.

President Kahlert inquired as to the chances of Rotary Club obtaining ABC approval. Milt Houghton replied that John Paulson anticipated a 90% chance. He stated that 1,000 tickets would be printed with a sales goal of 400 tickets. Director Casey had concerns relative to possible parking issues that could arise. Mark Nitikman replied that ideally the attendance would involve somewhat of an overlap with typical festival participants. He added that they would agree to cutoff date/time for ticket sales and no tickets would be sold on the day of the event.

Director Maynard opined that he would have preferred a more detailed map of the beer garden layout including locations of alcohol, seating, trash cans, security, etc. President Kahlert agreed and requested going forward that staff develops a comprehensive staff report template for similar events. He directed staff to notify all homeowners living in close proximity to Rush Park of the festivities and develop a standard notification system for future events (*i.e. weddings*) involving alcohol.

Director Maynard requested an after action report. He also requested that the Rotary Club give future consideration to making the Beer Garden Tasting a separate Rotary Fundraiser apart from the Rossmoor Community Festival.

General Counsel Tarquin Preziosi stated that page 10, Attachment 1D of the agenda packet, the insurance document was missing the date as well as the necessary \$1M certificate of endorsement/liability provision naming the Rossmoor Community Services District as additional insured; effectively leaving the District uninsured and unprotected. Discussion ensued relative to whether the item could still be approved or not. Tarquin Preziosi stated that the board could approve the request with the condition that the Rotary Club first obtain the proper insurance.

D. RESOLUTIONS

1. Resolution No. 15-03-23-01 Authorizing the Dispensing of Alcohol (Beer) at the May 3, 2015 Rossmoor Community Festival

Motion by Director Maynard, seconded by Director Burgess to approve Resolution 15-03-23-01 Authorizing the Dispensing of Alcohol (Beer) at the May 3, 2015 Community Festival with ultimate permit approval conditioned upon the Rotary Club obtaining the proper \$1M liability insurance naming the Rossmoor Community Services District as additional insured; also subject to General Counsel’s modifications to p.10, Attachment 1d of the Special Agenda packet which called for the addition of a date and proper insurance provisions. Motion passed 4-0.

E. ADJOURNMENT:

Motion by Director Maynard, seconded by Director Casey to adjourn the regular meeting at 5:06 p.m. Motion passed 4-0.

SUBMITTED BY:
James D. Ruth
General Manager