



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, March 12, 2013**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:01 P.M.**

**2. ROLL CALL: Directors Coletta, Casey, Kahlert, Rips,  
President Maynard**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

**a. Golden State Water Company, District Manager Robert Hanford Re: General Information for Rossmoor Residents**

District Manager Robert Hanford with the Golden State Water Company gave a PowerPoint Presentation providing information about Golden State Water Company's business structure and regulatory environment, water supply issues of southern California, and west Orange County's unique groundwater resource. Resident water pipe responsibilities, water leak discovery and troubleshooting tips were also discussed. He had announcements relative to Fix-A-Leak Week and directed the Board and the community to the company website for further details.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM**

Victor Parker addressed community parking issues on Kempton Drive, Main Way, Woodstock Road and Tucker caused by spillover from the Seal Beach/Rossmoor Park condominium residents. Residents previously parked at the Shops at Rossmoor until owner informed them that this was no longer allowable, perhaps due to liability issues. He expressed concerns relative to decreased neighborhood street parking availability, the impact on trash and street sweeping services, and decreased visibility causing safety concerns for children at play. Mr. Parker stated that he had brought his concerns to a number of agencies, but so far the only one who seemed to care was General Manager Chris Montana. He requested that a letter of support for his position be written by the

RCSD Board or General Manager and sent to the Rossmoor Park Homeowners Association. He stated that a global solution was badly needed.

LAGSL President John Giacomini reported on the business of the league. He discussed the February 23<sup>rd</sup> Opening Day event, the success of the recent carnival, league photos, etc. He added that communication with the neighbors had been positive and effective, cooperation with OC Sheriff and self-policing efforts had kept noise to a minimum and there were no issues to report.

**D. REPORTS TO THE BOARD—None**

**E. CONSENT CALENDAR**

**1a. MINUTES-REGULAR BOARD MEETING OF FEBRUARY 12, 2013**

**2. JANUARY 2013 REVENUE AND EXPENDITURE REPORT**

The Consent Calendar was unanimously approved as submitted, 5-0.

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 13-03-12-01 A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM**

Approve Resolution No. 13-03-12-01 by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM**

Resolution No.13-03-12-01 Rejection of Government Claim was unanimously approved by roll call vote 5-0.

**2. RESOLUTION NO. 13-03-12-02 REJECTION OF GOVERNMENT CLAIM**

Approve by roll call vote, Resolution No.13-03-12-02 by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM**

Resolution No.13-03-12-02 Rejection of Government Claim was unanimously approved by roll call vote 5-0.

## **H. REGULAR CALENDAR**

### **1. ADOPTION OF FY 2013-2014 BUDGET CALENDAR**

Recommendation for adoption of FY 2013-2014 Budget Calendar. Brief discussion ensued. Motion by Director Coletta, Seconded by Director Rips to approve the adoption of the FY 2013-2014 Budget Calendar. Motion passed 5-0.

### **2. FIRST READING OF PAPERLESS AGENDA PROGRAM POLICY**

Recommendation to give first reading to newly created Policy No. 5025 Paperless Agenda Program Policy. Discussion ensued relative to striking all language from the policy referencing or pertaining to the use of outside personal devices and tailor it solely to the use of District Owned devices. It was the consensus of the Board to bring the policy back to the Board for a second reading at the next regular meeting of the Board in April.

### **3. AGREEMENT FOR PROVISION OF PRODUCTION SERVICES OF DISTRICT BOARD MEETINGS**

Recommendation to authorize the General Manager to renew the revised agreement for provision of production services of District Board meetings with Mr. Doug Wood. Discussion ensued. Director Rips had questions relative to changes in Exhibit B of the agreement. General Manager Chris Montana stated that she would investigate any inconsistencies between executed vendor contracts and invoiced amounts and report her findings back to the Board at a later date. Motion by Director Kahlert, seconded by Director Casey to authorize the General Manager to renew the agreement with Mr. Doug Wood for provision of production services of District Board Meetings with the addition of the Audio Board and Computer Graphics Operator at an hourly rate of \$15 per hour mentioned in Exhibit B. Motion Passed 5-0.

### **4. AUTHORIZE GENERAL MANAGER TO ENTER INTO A CO-SPONSORSHIP AGREEMENT WITH SHAKESPEARE BY THE SEA**

Recommendation to authorize the General Manager to enter into a co-sponsorship agreement with Shakespeare by the Sea, in which the District would be responsible for the coordination and costs of County permits, NTE \$3,000, for inclusion in the next Fiscal Year's budget. Discussion ensued relative to the actual costs of staff and event permits required by the County for the stage construction and other County mandates. Recreation Superintendent Emily Gingras responded that she only had an estimate available for permit costs; actual costs were unknown at this time and would need to be determined at a later date once the scope of the event was submitted to the County. She stated that District Recreation Staff usually worked the event for about three hours. She concluded that other communities typically pay for Shakespeare by the Sea's performance, which is currently done in Rossmoor free of cost. The performer's offset some of their costs by selling snacks.

Motion by Director Rips, seconded by Director Kahlert to approve the co-sponsorship with Shakespeare by the Sea in an amount NTE \$3,000 for cost of County permits, to be included in the FY 2013-2014 Budget. Motion passed 5-0.

**5. AUTHORIZE GENERAL MANAGER TO EXECUTE AGREEMENT WITH MUSCO LIGHTING TO UPGRADE ROSSMOOR PARK REMOTE LIGHTING SYSTEM**

Recommendation to authorize the General Manager to execute an agreement with Musco Lighting to upgrade Rossmoor Park Remote Lighting System. The General Manager reported that the installation of the new cellular technology would replace the severely outdated dial-up function. Discussion ensued relative to the current 17 zone system currently in place as opposed to the 7 zones contained in the proposal. The Board had questions relative to zone use, expandability features and options, the as well as current and future vision for Rossmoor Park lighting needs. It was the consensus of the Board to table the item until said items had been more thoroughly researched.

**6. AUTHORIZE GENERAL MANAGER TO EXECUTE AGREEMENT WITH MARINA SECURITY GATE AND IRON WORKS TO INSTALL NEW MONTECITO CENTER SECURITY GATE**

Recommendation to authorize the General Manager to execute an agreement with Marina Security Gate and Iron Works to install a new security gate at the Montecito Center facility in Rossmoor. Discussion ensued relative to the warranty language regarding paint water damage and rust and the Fire Department Safety Switch. It was the consensus of the Board to table the item until additional bids were sought and powder-coated metal options were researched so as to extend the lifespan of the gate and guard against the salt air, water damage and rust.

**7. DIRECT GENERAL MANAGER ON HOW TO PROCEED REGARDING PROPOSAL FROM VERIZON TO LEASE DISTRICT PROPERTY FOR INSTALLATION OF CELL TOWER**

Direct the General Manager how to proceed regarding a proposal from Core Development Services, as Verizon's representative to Lease District Property for installation of a cell tower in Rush Park. Discussion ensued relative to size, risks, public input and outcry.

Motion by Director Rips, seconded by Director Casey to deny Verizon's Proposal and request for installation of a cell tower in the Rossmoor Community. Motion Passed 4-1, with Director Kahlert voting No.

**I. GENERAL MANAGER ITEMS**

Chris Montana reminded the Board that their Form 700 Statement of Economic Interests is

due on April 1, 2013 and could be filled out and submitted online. She announced that the District had scheduled an Orange County Sheriff K-9 Demonstration for the April 9<sup>th</sup> Board Meeting. She also announced that the Orange County Sheriff's Department will hold a Drug Take Back Day event on April 27<sup>th</sup> in the Rush Park Auditorium and that the RHA Paper Drive will also be taking place at Rush Park on April 27<sup>th</sup>.

**J. BOARD MEMBER ITEMS:**

President Maynard requested that Tree Program Assistant Mary Kingman be present at the next regular Board Meeting to provide a tree planting and hardscape update to the Board so that the compliance of Rossmoor Tree Policy can be revisited.

Director Casey announced that the Friends of the Rossmoor/Los Alamitos Library were currently involved in a Fundraiser known as "Community Front Porch" which was formed to fund the renovation of the library's front entrance.

Director Rips had comments relative to the Seal Beach Shopping Center Entry at St. Cloud and Seal Beach Blvd. He requested a dialogue with Seal Beach Officials to request modification of the shopping center exit lanes near CVS with an option to go straight instead of forcing drivers to turn either right or left. He also requested that the Shops at Rossmoor Ad Hoc Committee be re-established to deal with the condo parking overflow issues mentioned earlier during public forum.

Director Kahlert echoed Director Rips suggestions relative to the Seal Beach Shopping Center Entry at St. Cloud and Seal Beach Blvd.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT**

Motion by Director Casey, seconded by Director Rips to adjourn the regular meeting at 8:30 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**Chris Montana  
General Manager**