



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, December 11, 2018**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

- 2. ROLL CALL:** Directors Casey, Nitikman  
President DeMarco  
Directors Kahlert and Maynard had excused absences

**3. PLEDGE OF ALLEGIANCE:** Led by Cub Scouts Pack 657

**4. PRESENTATIONS:**

a. McAuliffe Middle School Acapella Choir Performance

McAuliffe Middle School students Jamie Nguyen, Lea Guijarro, Sam Sutherland, Ashley Agatep and Jizelle Garcial gave a seasonal Acapella Choir performance. Applause ensued. The presentation was received and filed.

b. Orange County Fire Authority Presentation Re: Holiday Fire Safety

Orange County Fire Authority Community Relations/Education Specialist, Brandi Najm reported to the Board regarding OCFA's holiday fire safety campaign. She provided fire prevention tips such as being careful to not overload electrical outlets. She also encouraged everyone to install and maintain working smoke alarms in a number of key locations throughout the home. The report was received and filed.

**5. CERTIFICATION OF ELECTION AND SWEARING IN OF NEWLY APPOINTED BOARD MEMBERS:**

President DeMarco administered the Oath of Office to Director Mark Nitikman. Director Bill Kahlert was previously sworn in as he could not be present this evening. Both Directors will serve a four-year term. Photos were taken. Applause ensued.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM:**

Rossmoor resident Todd McHenry stated that he had met with former General Jim Ruth and General Manager Joe Mendoza regarding ideas for improving the street sweeping process in Rossmoor. He stated that there had been a seamless handover of the issue by former General Manager Ruth and praised Joe Mendoza and the excellent RCSD Staff for their hard work and diligence in trying to resolve a complex issue involving a variety of agencies. President DeMarco thanked Mr. McHenry for working with staff and hoped to have a satisfactory resolution to the street sweeping issue in 2019.

**D. REPORTS TO THE BOARD:**

**1. REPORT OF THE RECREATION SUPERINTENDENT REGARDING THE ROSSMOOR WINTER FESTIVAL**

Recreation Superintendent Chris Argueta discussed the highlights of the upcoming 2018 Rossmoor Winter Festival. The event begins this Friday, December 14, 2018 at 6 p.m. The report was received and filed.

**E. CONSENT CALENDAR:**

**1a. MINUTES REGULAR BOARD MEETING—NOVEMBER 13, 2018**

**1a. MINUTES SPECIAL BOARD MEETING—NOVEMBER 27, 2018**

**2. REVENUE AND EXPENDITURE REPORT—OCTOBER 2018**

Motion by Director Nitikman, seconded by Director Casey to approve the Consent Calendar as submitted. Motion passed 3-0.

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS—None**

**ORDINANCES—None**

**H. REGULAR CALENDAR:**

**1. REPORT OF THE BUDGET COMMITTEE RE: 2018 UPDATE OF THE FIVE-YEAR FISCAL PLAN**

Henry Taboada with HTGroup Consulting reported to the Board on the update of the Five-Year Fiscal Plan as discussed at the November 27, 2018 Budget Committee Meeting. Brief discussion ensued relative to real estate market forecasts, ongoing facility maintenance costs and reserves.

Motion by Director Nitikman, seconded by Director Casey to accept the 2018 Update of the Five-Year Fiscal Plan. Motion passed 3-0. The report was received and filed.

**I. GENERAL MANAGER ITEMS:**

General Manager Joe Mendoza reported that the ongoing public works construction project repairing and replacing damaged sections of concrete, including pedestrian access ramps, curbs and gutters

and drive approaches will conclude this year. Also included is a slurry seal and overlay project in the Spring of 2019. He added that he was happy to see that drainage from the recent rains was vastly improved due to the recent road repairs. Due to traffic studies conducted by the Orange County Traffic Committee a crosswalk has been added to Montecito Road at Copa de Oro Drive and will eventually replace the crosswalk at Tucker Lane at Montecito Road to enhance pedestrian safety.

Based on a Rossmoor resident complaint the Orange County Traffic Committee conducted an investigation at the intersection of Wallingsford Road and Ruth Elaine Drive, and are preparing a Work Order (WO) to install a “Do Not Block Intersection” sign, supplemental to the existing “Keep Clear” pavement markings on Wallingsford Road. This sign, which is regulatory and enforceable by law, will warn drivers from blocking the area. Additionally, the County has contacted law enforcement regarding the resident’s concerns and has requested additional enforcement in the area during peak hours of traffic flow. The WO will be sent to the County Operations and Maintenance (O&M) Division for implementation and will be completed as per O&M’s schedule, approximately 6-8 weeks from now. At the Board’s request staff looked into the tree city sign located on Katella Avenue in Los Alamitos, has made contact with City Staff and will report back at a later date.

The RCSD conducted a special meeting on November 27, 2018 and voted to upgrade our 796 street light poles to LED technology. The direction is to utilize 3000K throughout the district with residential poles utilizing 70W, parks and schools using 100W and Montecito Road, Orangewood Road, Bradbury Road and Saint Cloud Drive, upgraded to 150W. This will greatly enhance safety and visibility. The project is scheduled to begin in February 2019.

The General Manager added that the Board directed staff to pursue the purchase of an LAUSD modular unit. The School District is currently making plans to upgrade facilities and cannot make a commitment at this time. The four modular buildings that Superintendent Kropp initially offered have been claimed and are not available. Staff is researching other alternatives and costs and will keep the Board informed. Staff will be touring all facilities in January conducting a safety, space and facility needs review as well as Cal OSHA requirements.

As directed by the Board, staff has removed the two diseased trees at the Rush Park parking lot and will continue to research costs to asphalt and resurface the lot. The General Manager remarked that he was looking forward to a great Rossmoor Winter Festival and the entire staff wishes the community Happy Holidays.

**J. BOARD MEMBER ITEMS:**

Director Casey thanked the Orange County Fire Authority for their holiday fire safety presentation, Cub Scouts Pack 657 for the presenting of the colors and leading everyone in the Pledge of Allegiance and LAUSD McAuliffe Middle School Girl’s Choir for their musical performance which put everyone in the mood for the Rossmoor Winter Festival. He wished the community Happy Holidays, adding that he hoped to see them all at the winter festival in 3 days.

Director Nitikman echoed Director Casey’s praise for the evening’s presenters. He stated that the McAuliffe Middle School Choir was still as excellent as when his daughter was in the same choir 15 years ago and that he looked forward to seeing everyone on Friday at the Rossmoor Winter Festival. Director Nitikman remarked that it was rare to have a constituent attend the meeting,

speak during public forum and praise the General Manager and staff; adding that it was well deserved. He also inquired about the portable speed monitor he observed on Montecito Road. The General Manager replied that Orange County Traffic Engineer Deepthi Arabolu had installed it as part of a study. Director Nitikman concluded by explaining why he was sworn in to office without his name appearing on the ballot. He stated that since no other candidates ran against him and Director Kahlert—the two incumbents—the County appointed them to the Board. No election was necessary, which saved the District a substantial amount of money in election costs. He wished everyone Happy Holidays and reminded them to drive safely.

President DeMarco announced that he had sent a letter and copy of District Resolution No. 17-03-14-01 to Supervisor Steel restating the RCSD's position on the Foster Road Bike Lane issue. This was in response to the November 27, 2018 email the District received from Orange County Traffic Engineer Deepthi Arabolu informing the District that the County would be recommending removal of the parking restrictions from the bike lane on Foster Road/Hedwig Road in Rossmoor in a consent calendar item to be considered by the County Board of Supervisors at their meeting tentatively scheduled for December 18, 2018. President DeMarco thanked all the presenters and guests for doing a fantastic job. He praised Joe Mendoza for doing an excellent job in his new role as the District's General Manager. He also thanked Rossmoor Winter Festival Title Sponsors, The Chamberlain Realty Group and all the sponsors, vendors and volunteers for making the event possible. He asked the community to be patient with the County road construction and looked forward to the installation of new LED street lighting, President DeMarco concluded by wishing everyone Happy Holidays and a Happy New Year.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Nitikman, seconded by Director Casey to adjourn the regular meeting at 8:05 p.m. Motion passed 3-0.

**SUBMITTED BY:**

**Joe Mendoza**  
**General Manager**