

# ROSSMOOR

COMMUNITY SERVICES DISTRICT



## Regular Meeting of the Board Agenda Package

**July 12, 2016**

BOARD OF DIRECTORS

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AGENDA  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, July 12, 2016**

**7:00 p.m.**

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*This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, 90720—9:00 am - 5:00 pm, Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings are broadcast live on LATV-3 and may also be viewed on Vimeo.com or on our website at <http://www.rossmoor-csd.org>.*

**A. ORGANIZATION**

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Burgess, Casey, Kahlert, Maynard  
President DeMarco
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS:

**B. ADDITIONS TO AGENDA – None**

*In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if:*

*A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or*

*Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.*

**C. PUBLIC FORUM**

*Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.*

**D. REPORTS TO THE BOARD-None**

**E. CONSENT CALENDAR**

1. MINUTES:

- a. Regular Board Meeting of June 14, 2016.
- b. Special Board Meeting of June 28, 2016

2. MAY REVENUE AND EXPENSE REPORT

*Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.*

**F. PUBLIC HEARINGS**

1. ADOPTION OF PROPOSED FY 2016-2017 FINAL BUDGET.

**G. RESOLUTIONS**

1. RESOLUTION No. 16-07-12-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

**ORDINANCES**-None

**H. REGULAR CALENDAR**

- 1. ADOPTION OF SPECIFIC RECOMMENDATIONS BASED ON FIVE-YEAR FISCAL PLAN.
- 2. ELECTION OF CANDIDATE FOR THE CALIFORNIAL SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS.
- 3. AUTHORIZE GENERAL MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR INSTALLATION OF A SHADE CANOPY IN RUSH PARK.

**I. GENERAL MANAGER ITEMS**

*This part of the Agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda.*

**J. BOARD MEMBER ITEMS**

*This part of the Agenda is reserved for individual Board members briefly to make general comments, announcement, reports on his or her own activities, and requests of staff, including that specific items be placed on a future Agenda.. The Board may not discuss or take action on items that are not on the Agenda.*

**K. CLOSED SESSION** - None

**L. ADJOURNMENT**

*It is the intention of the Rossmoor Community Services District to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.*

*Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.*

*Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.*

*Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](#). In addition, any such writing may also be posted on the District's web site at [www.rossmoor-csd.org](http://www.rossmoor-csd.org).*

**CERTIFICATION OF POSTING**

I hereby certify that the attached Agenda for the July 12, 2016, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:

  
\_\_\_\_\_  
JAMES D. RUTH  
General Manager

Date   
\_\_\_\_\_

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-1a.**

**Date:** July 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** MINUTES: REGULAR MEETING OF JUNE 14, 2016

**RECOMMENDATION:**

Approve the Minutes of the Regular Meeting of June 14, 2016 as prepared by the Board's Secretary/General Manager.

**BACKGROUND:**

The report reflects the actions of the Board at their Regular June 14, 2016 Meeting of the Board as recorded by the Board's Secretary/General Manager.

**ATTACHMENTS:**

1. Minutes-Regular Meeting of June 14, 2016 Prepared by the Board's Secretary/General Manager.



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, June 14, 2016**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

- 2. ROLL CALL:** Directors Burgess, Casey, Maynard  
President DeMarco  
Director Kahlert had an excused absence

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

**A-4a: LT. ROB GUNZEL RE: ORANGE COUNTY SHERIFF QUARTERLY CRIME STATISTICS**

Lieutenant Robert Gunzel reported to the Board on the latest crime statistics and activity for the quarter. He indicated that many of the crimes were preventable. Discussion ensued relative to increased transient activity and open house security measures. The report was received and filed.

**A-4b: ORANGE COUNTY FIRE AUTHORITY CHIEF CRUZ RE: FIREWORKS SAFETY AND DROWNING PREVENTION**

OCFA Chief Cruz reported to the Board on Fireworks Safety and Drowning Prevention. Brief videos were shown on these topics. Chief Cruz provided the statistics on the staggering number of injuries and deaths attributed annually to drowning and fireworks. He educated the audience on safety precautions and technology available to help prevent similar tragedies. The presentation was received and filed.

**B. ADDITIONS TO AGENDA--None**

**C. PUBLIC FORUM:**

**D. REPORTS TO THE BOARD: None**

**E. CONSENT CALENDAR:**

**1a. MINUTES REGULAR BOARD MEETING—May 10, 2016**



## **2. REVENUE AND EXPENDITURE REPORT—April 2016**

Motion by Director Burgess, seconded by Director Maynard to approve Items E-1a. and E-2 on the Consent Calendar as submitted. Motion passed 4-0.

### **F. PUBLIC HEARING: None**

### **G. RESOLUTIONS:**

#### **1. RESOLUTION NO. 16-06-14-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.**

Recommendation to approve Resolution No. 16-06-14-01 by roll call vote by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.**

Motion by Maynard, seconded by Director Casey to approve Resolution No. 16-06-14-01 Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2016-2017, by roll call vote by reading the title only and waiving further reading. Motion passed 4-0.

#### **2. RESOLUTION NO. 16-06-14-02 REJECTION OF GOVERNMENT CLAIM-MUNINDRADASA RE: VEHICLE DAMAGE.**

Recommendation to approve Resolution No. 16-06-14-02 by roll call vote by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM**

Motion by Maynard, seconded by Director Casey to approve Resolution No. 16-06-14-02 Rejection of Government Claim, by roll call vote by reading the title only and waiving further reading. Motion passed 4-0.

### **ORDINANCES: None**

### **H. REGULAR CALENDAR:**

#### **1. RECOMMENDATIONS OF THE PUBLIC WORKS/CIP COMMITTEE RE: FY 2016-2017 FUND 40 PRELIMINARY BUDGET AND FIVE-YEAR PROJECT LISTS.**

Recommendation to receive, approve and/or modify the recommendations of the Public Works/CIP Committee and provide direction regarding the formulation of FY 2016-2017 Fund 40 Final Budget and Four-Year Project Lists.

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to approve the transfer of \$50,000 from FY 2015-2016 Year End Fund 10 Budget Balance (Not Reserves) to Fund 40 for FY 2016-2017 Capital Projects; Approve the Recommendations of the Public Works/CIP Committee re: Fund 40 FY 2016-2017 Budget and Project List; Receive the Four-Year 2017-2020 Fund 40 Project Lists (Information Only). Motion passed 4-0.

**2. RECOMMENDATIONS OF THE BUDGET COMMITTEE RE: FY 2016-2017 PRELIMINARY BUDGET.**

Recommendation to receive, approve and/or modify the recommendations of the Budget Committee and provide direction regarding the formulation of FY 2016-2017 Final Budget.

Discussion ensued. Motion by Director Maynard, seconded by Director Burgess to transfer \$50,000 from Fund 10 budget savings (not reserves) to Fund 40 for critical capital projects in FY 2016-2017 and approve the recommendations of the CIP and Budget Committees on the Fund 10 and Fund 40 Preliminary Budgets and Fund 40 Project List; Motion passed 4-0.

**3. RECOMMENDATIONS OF THE GENERAL MANAGER RE: FY 2016-2017 PRELIMINARY BUDGET AND SALARY PLAN.**

Recommendation to receive the report of the General Manager, set date of public hearing and provide direction regarding the formulation of FY 2016-2017 Final Budget.

Discussion ensued. Motion by Director Casey, seconded by Director DeMarco to Approve the Fund 40 FY 2016-2017 Budget and Project List; Receive the Four-Year 2017-2020 Fund 40 Project Lists (*Information Only*); Approve the FY 2016-2017 Preliminary Budget; Approve the FY 2016-2017 Salary Plan; Set the date of the public hearing to July 12, 2016 and direct the General Manager to bring forth a Proposed Final Budget at your July 12, 2016 Board meeting, with any revisions, for further review and input from the community; Direct the General Manager to publish a Notice of Public Hearing for adoption of a Final Budget at your July 12, 2016 Board meeting commencing at 7:00 p.m. Motion passed 4-0.

**4. CITIZEN REQUEST FOR BOARD APPROVAL RE: EXTENSION OF PARK HOURS FOR FACILITY RENTAL ON THANKSGIVING DAY AT RUSH PARK.**

Recommendation to authorize General Manager to approve the request of Ingrid Lind for extended use of the Rush Park Auditorium on Thanksgiving Day. Per policy No. 6010.10, use of park or facility by any group, shall not exceed eight (8) hours including preparation time in any one day.

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to approve the request of Ingrid Lind for extended use of the Rush Park Auditorium on Thanksgiving Day. Per policy No. 6010.10, use of park or facility by any group, shall not exceed eight (8) hours including preparation time in any one day. Motion passed 4-0.

**5. REQUEST FOR COUNTY FUNDS RE: LAUSD SAFETY RESOURCES OFFICER.**

Recommendation to authorize the General Manager to authorize Board President to submit a letter to Supervisor Michelle Steel requesting the County to contribute to the cost of the Los Alamitos School District's School Resources Officer.

Discussion ensued. Motion by Director Casey, seconded by Director Maynard to authorize the Board President to submit a letter to Supervisor Michelle Steel requesting the County to contribute to the cost of the Los Alamitos School District's Safety Resources Officer. Motion passed 4-0.

**6. PROPOSED WILDLIFE WATCH PROGRAM.**

Recommendation to receive the oral report of the General Manager regarding the current status of the proposed Wildlife Watch Pilot Program (WWPP) in Rossmoor and authorize the General Manager to approve a request from Ms. Rita Collins with California State University of Long Beach (CSULB) to install motion-activated cameras on Rossmoor Park property as part of a proposed transect to monitor urban wildlife.

Rita Collins reported to the Board on the details of the project. Discussion ensued relative to the location of the camera, funding and maintenance. Ms. Collins stated reported that the camera would be installed at Rossmoor Park as part of a collaboration with the Urban Wildlife Institute and Lincoln Park Zoo, to establish an urban-rural transect of camera traps from Long Beach to Santiago Canyon to join their national network of carnivore monitoring transects. The camera was one of approximately 30 cameras located locally. This study had received a University Research Grant of \$10,000. Data collected will be used to apply for additional grants from a variety of sources. The device would be camouflaged, locked in security boxes to prevent vandalism and would be maintained by the research team.

Director Casey inquired as to why the Rossmoor Park location was chosen by the team. Ms. Collins replied that Rossmoor Park was one of the available clusters of green space near Katella Avenue between the downtown urban area near the CSULB campus to the Irvine Hills and they wanted to remain within a kilometer north and south of that location. President DeMarco commented that the Chicago wildlife program, referenced in the report, had been televised recently and was a fascinating analysis on urban coyotes. He confirmed that the camera at Rossmoor Park would be part of a broader university study. He asked if Ms. Collins would come back to the Board at a later time to provide them with updates on what was learned. Ms. Collins agreed.

Motion by Director Casey, seconded by Director Maynard to receive the oral report of General Manager regarding the current status of the proposed Wildlife Watch Pilot Program (WWPP) in Rossmoor and authorize the General Manager to approve a request from Ms. Rita Collins with CSULB to install motion-activated cameras on District Property (Rossmoor Park) as part of a proposed transect to monitor urban wildlife. Motion passed 4-0.

Beverly Houghton, Rossmoor Homeowners Association, updated the Board regarding the status and progress of the Rossmoor Wildlife Watch Program and website. She stated that citizens could now report sightings on the Rossmoor Wildlife Watch website at [rossmoorwildlife.org](http://rossmoorwildlife.org) which would also be recorded on an interactive map. In addition, a dedicated hotline had been created however, in an emergency situation, she urged residents to call 9-1-1. The report was received and filed.

## **7. RENEWAL OF AGREEMENT RE: TENNIS INSTRUCTION-FERNANDO MOLINA.**

Recommendation to authorize the General Manager to execute the first of two one-year Extended Term Agreements to provide tennis instruction by Mr. Fernando Molina.

Brief Discussion ensued relative to fees and Mr. Molina's summer tennis program. Motion by Director Maynard, seconded by Director Casey to authorize the General Manager to execute the first of two one-year Extended Term Agreements to provide tennis instruction by Mr. Fernando Molina. Motion passed 4-0.

## **8. COMMUNICATION TO SEAL BEACH CITY COUNCIL RE: PROPOSED HEALTH CLUB—SHOPS AT ROSSMOOR**

Recommendation to authorize Board President to submit a letter to the Seal Beach City Council regarding issues of concern to the District and the residents of Rossmoor.

Discussion ensued relative to resident concerns surrounding the project and the wording and content of the letter. Further discussion ensued regarding the appeals process. Tarquin Presiozi stated that whoever does file an objection, it could be done under the California Environmental Quality Act, which may provide an avenue of legal review, on the basis of a substandard traffic analysis. The District would need to identify the flaws and raise those specific objections, either in writing or at the public hearing, in order to subsequently sue under the Environmental Quality Act. General Counsel further opined that Rossmoor residents who were considering filing their own objections should do so directly through the Seal Beach Planning Commission, separate from the District. Tarquin Preziosi also stated his intent to research the appeals process, should that action be necessary. Motion by Director Casey, seconded by Director Burgess to authorize the Board President to submit a letter, after being edited and finalized by General Counsel, to the Seal Beach City Council and Planning Commission regarding issues of concern to the District and the residents of Rossmoor. Motion passed 4-0.

### **I. GENERAL MANAGER ITEMS:**

The General Manager reported that the Rossmoor Park Community Center cabinet replacement project was nearing completion. Bids have been received on the Rush Park Canopy Project and he projected that the item would be on next month's agenda for Board approval. He updated the Board relative to the Montecito Road Lighting Project stating that after a long uphill process, Southern California Edison had finally agreed to upgrade and replace 26 street lights, (*with the exception of the three poles located on Seal Beach Property*) at no cost to the District due to the fact that they were older than 10 years and fully ammortized. He concluded by reporting that the Farmers' Market Proposal had been formally withdrawn.

### **J. BOARD MEMBER ITEMS:**

Director Burgess stated he was glad to hear about the progress on the Montecito Road Lighting Project. He had questions relative to the status of the Bradbury Road restriping. He stated that it has been almost a year since the RHA/LAUSD Traffic Committee has met. He expressed disappointment that the committee had gone silent and that the Rossmoor Homeowners Association had not been more active with the Traffic Committee and suggested that the RCSD revive the committee. He had further comments relative to concerns about LAUSD inter district transfer student numbers and potential impact on traffic. President DeMarco suggested that the Traffic Committee item could be agendized at a future meeting, RHA President Mark Nitikman could be invited to report and the entire RCSD Board could provide input and, if appropriate, move forward in the decision making process.

Director Casey encouraged everyone to attend the Seal Beach Planning Commission meeting on Monday, June 20<sup>th</sup> to discuss the proposed LA Fitness Health Center Project in the Shops at Rossmoor. He stated that he hoped that all of the same people who showed up to the Environmental Quality Control Board meeting on May 18<sup>th</sup> would attend this meeting as well as

there was strength in numbers. He added that at least one Seal Beach City Councilmember was in agreement about the parking restrictions and affects on Seal Beach and Rossmoor residents. He thanked OCFA Chief Cruz for his great presentation on Fire Safety and Drowning Prevention.

Director Maynard remarked that local issues require local people and local participation and thanked all of the attendees for being a part of the process and solutions. He also thanked OCFA Chief Cruz and OCSD Lt. Gunzel for their reports. He stated that he learned some things from Chief Cruz about drowning that he didn't know before. He also observed that most Rossmoor crimes are crimes of opportunity and stressed how preventable they were as long as citizens were willing to take more responsibility in securing valuables. Both drowning and burglaries were preventable. He extended his congratulations to this year's graduates and, now that school was out, cautioned residents to be more aware of children on bikes and at play. He also cautioned everyone to drive sober. Director Maynard also stressed the importance of attending the June 20, 2016 public hearing of the Seal Beach Planning Commission to opine on the proposed LA Fitness Health Club project. He concluded that the project seemed to be on the fast track to getting approved and the only hope of slowing it down was for concerned citizens to show up and voice their opposition. He further opined 37,000 square foot fitness center was immense and a poor fit for the community.

President DeMarco reminded everyone that fireworks are illegal in Rossmoor. He stated that the RCSD partners each year with the surrounding cities to bring a safe and sane celebration to residents. He encouraged residents to attend the annual 4<sup>th</sup> of July Fireworks Spectacular on the Joint Forces Training Base in Los Alamitos. He thanked Lt. Gunzel and Chief Cruz for their reports. He concluded with comments relative to the Farmers' Market Proposal appearing on last month's agenda, which had since been withdrawn. He expressed regret concerning the way the Board and community managed the request; stating that in their rush to judgment a great opportunity may have been lost. He remarked that there was a process and the General Manager had the experience and staff had the ability to manage and oversee such an activity and build in the necessary protections. He also expressed disappointment with how some residents had behaved towards Ms. Ostendorf. He concluded by inviting everyone to attend the first Movie/Concert in the Park Duo of the summer which begins this Friday, June 17, 2016 at Rush Park..

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director Burgess to adjourn the regular meeting at 9:45 p.m.  
Motion passed 4-0.

**SUBMITTED BY:**

**James D. Ruth**  
**General Manager**

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-1b.**

**Date:** July 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** MINUTES: SPECIAL MEETING OF JUNE 28, 2016

**RECOMMENDATION:**

Approve the Minutes of the Special Meeting of June 28, 2016 as prepared by the Board's Secretary/General Manager.

**BACKGROUND:**

The report reflects the actions of the Board at their Regular June 28, 2016 Meeting of the Board as recorded by the Board's Secretary/General Manager.

**ATTACHMENTS:**

1. Minutes-Regular Meeting of June 28, 2016 Prepared by the Board's Secretary/General Manager.



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**SPECIAL MEETING**

RUSH PARK  
3001 Blume Drive  
Rossmoor, California

**Tuesday, June 28, 2016**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 4:30 P.M.**

**2. ROLL CALL: Directors Burgess, Casey, Kahlert, Maynard  
President DeMarco**

**3. PLEDGE OF ALLEGIANCE**

**PRESIDENT TONY DEMARCO MOVED ITEM D-1 CLOSED SESSION UP IN THE AGENDA AT THIS TIME. AT APPROXIMATELY 4:35 P.M. THE BOARD ADJOURNED TO A CLOSED SESSION**

**B. CLOSED SESSION:**

1. CONFERENCE WITH LEGAL COUNSEL RE: Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 of the Government Code, One Case.

**AT APPROXIMATELY 5:00 P.M. THE BOARD RECONVENED TO OPEN SESSION.**

General Counsel Tarquin Preziosi stated that there was no reportable action.

**AT THIS TIME PRESIDENT DEMARCO OPENED THE PUBLIC FORUM.**

**C. PUBLIC FORUM:**

Approximately 50 Rossmoor and Seal Beach residents were present. Among those who addressed the Board was: Kevin Pierce, Tom Kriptz, Rick Sandberg, Beverly Houghton, Margaret Parker, Susan Taylor, Joel Block, George Watts, Mary Lou Paulson and Vince Neely. Many concerns were raised including the impact on public safety due to increased traffic congestion and parking overflow which will inhibit access of emergency services. Many felt the traffic and environmental studies done by the developer were flawed. Others feared reduced property values. Still others were frustrated by the City of Seal Beach's apathetic response to, what amounted to, significant issues surrounding the project.

**AT THIS TIME PRESIDENT DEMARCO CLOSED THE PUBLIC FORUM.**

**D. REGULAR CALENDAR**

1. DISCUSSION AND POSSIBLE ACTION RE: FILING OF APPEAL OF THE DECISION OF THE SEAL BEACH PLANNING COMMISSION TO APPROVE THE LA FITNESS HEALTH CLUB PROJECT IN THE SHOPS AT ROSSMOOR IN SEAL BEACH, CA

Recommendation to receive the report of the General Manager and provide direction on whether to file an appeal of the decision of the Seal Beach Planning Commission to approve the LA Fitness Center Health Club Project in the Shops at Rossmoor in Seal Beach, CA. Discussion ensued relative to...

2. RESOLUTION NO. 16-06-28-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE FILING OF AN APPEAL OF THE DECISION OF THE SEAL BEACH PLANNING COMMISSION TO APPROVE A CONDITIONAL USE PERMIT FOR THE LA FITNESS HEALTH CLUB PROJECT IN THE SHOPS AT ROSSMOOR IN SEAL BEACH, CA

Recommendation to approve by roll call vote, Resolution NO. 16-06-14-01 by reading the title only and waiving further reading. Discussion ensued relative to Rossmoor's jurisdiction and whether or not the District could contribute financially and file an application for an appeal. A financial contribution would constitute a "Gift of Public Funds".

The General Manager thanked the public for their great input. He stated that the District had been very active behind the scenes, attending meetings and sending letters opposing the LA Fitness Center Project. He reminded everyone that the deadline to file an appeal was on June 30, 2016. He stressed the point that it was not going to be easy to overturn a planning commission decision.

General Counsel opined that as a Special District, the powers of the RCSD were limited to trees, parkways, recreation and park maintenance. The LA Fitness Center Project item is not within the powers of the District to abate, therefore the District does not have the standing to file its own appeal. If it did so, the action would likely be challenged on standing. In addition, it would be incumbent upon the appellant to challenge the environmental and traffic studies and produce specific reasons and facts as to why the Developer's EIR and Traffic Study were flawed. An analysis of that magnitude could run upwards of \$100K.

President DeMarco added that he hoped everyone respected the fact that the RCSD had limited powers. As a Board, they were limited to the scope of their involvement. He added that behind the scenes, the Board was involved politically. When Supervisor Steel was elected, the RCSD met with her. She is the "Mayor" and in our time of need she will support Rossmoor. He expressed disappointment that at the meetings, the City of Seal Beach ignored the voices of its constituents and Rossmoor neighbors. He added that we should all remember that fact come election time. He encouraged residents to get involved, vote and spend time talking with elected officials.

Motion by Director Maynard, seconded by Director Kahlert to reject Resolution No. 16-06-28-01, A Resolution of the Board of Directors of The Rossmoor Community Services District Authorizing the Filing of an Appeal of The Decision of The Seal Beach Planning Commission to Approve a Conditional Use Permit for the LA Fitness Health Club Project in the Shops at Rossmoor in Seal Beach, CA and waive further reading, as written. On the advice of General Counsel the matter is outside the jurisdiction of the District, the filing of an appeal is of no benefit to the District, therefore monetary contributions are prohibited and would be seen as a gift of public funds. Motion



to reject the resolution passed unanimously 5-0.

Motion by Director Maynard, seconded by Director Burgess to approve a revised version of Resolution No. 16-06-28-01 to read: A Resolution of the Board of Directors of The Rossmoor Community Services District Authorizing the Filing of an Appeal of The Decision of The Seal Beach Planning Commission to Strongly Opposing The Decision Of The Seal Beach Planning Commission To Approve The LA Fitness Health Club Project In The Shops At Rossmoor In Seal Beach, Ca And Requesting That The Decision Be Overturned By The Seal Beach City Council For The Reasons Outlined Herein:, by reading the title only and waiving further reading. The Board directed the General Manager to distribute the resolution to the Seal Beach City Council, Seal Beach Planning Commission, Rossmoor Homeowners Association, Rossmoor Townhomes and publish a press release and resolution in the Orange County Register, Sun News and News Enterprise. Motion passed 5-0.

**D. CLOSED SESSION: (Moved up in the agenda)**

1. CONFERENCE WITH LEGAL COUNSEL RE: Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 of the Government Code, One Case.

**F. ADJOURNMENT:**

Motion by Director Kahlert, seconded by Director Casey to adjourn the regular meeting at 6:00 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**James D. Ruth**  
**General Manager**

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-2**

**Date:** July 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** REVENUE & EXPENDITURE REPORT - MAY, 2016

**RECOMMENDATION:**

Receive and file the Revenue and Expenditure Report for May, 2016.

**BACKGROUND:**

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

**ATTACHMENTS:**

1. Revenue & Expenditure Report for the month of May, 2016.

REVENUE / EXPENDITURE SUMMARY REPORT  
 FUND 10 - GENERAL FUND  
 May 2016 @ 91.67%

	Original Budget	Amended Budget	YTD Actual	Current Month	Unenc. Balance	% Budget
<b>Revenues</b>						
PROPERTY TAXES	788,142.00	803,372.00	823,761.53	27,679.11	-20,389.53	102.5
STREET LIGHT ASSESSMENTS	271,000.00	280,000.00	287,525.51	7,453.06	-7,525.51	102.7
USE OF MONEY AND PROPERTY	2,500.00	2,100.00	1,601.82	0.00	498.18	76.3
OTHER GOVERNMENT AGENCIES	60,800.00	60,400.00	4,583.36	1,887.26	55,816.64	7.6
FEEES AND SERVICES	155,000.00	163,320.00	144,682.75	11,636.00	18,637.25	88.6
OTHER REVENUE 1	23,500.00	24,500.00	22,153.77	20,091.45	2,346.23	90.4
TRANSFER IN OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
<b>Total Revenues</b>	<b>1,300,942.00</b>	<b>1,333,692.00</b>	<b>1,284,308.74</b>	<b>68,746.88</b>	<b>49,383.26</b>	<b>96.3</b>
<b>Expenditures</b>						
ADMINISTRATION	407,472.00	417,790.00	371,124.79	32,032.49	46,665.21	88.8
RECREATION 1	127,623.00	138,313.00	119,503.91	7,373.52	18,809.09	86.4
ROSSMOOR PARK	188,703.00	185,106.00	151,331.16	14,557.06	33,774.84	81.8
MONTECITO CENTER	77,694.00	78,720.00	66,768.55	5,681.53	11,951.45	84.8
RUSH PARK	205,098.00	207,075.00	172,050.77	14,239.86	35,024.23	83.1
STREET LIGHTING	105,580.00	107,580.00	80,781.42	24.60	26,798.58	75.1
ROSSMOOR WALL	2,100.00	2,100.00	2,000.00	0.00	100.00	95.2
STREET SWEEPING	55,580.00	55,580.00	41,674.55	4,491.73	13,905.45	75.0
PARKWAY TREES	105,525.00	116,650.00	106,566.74	6,745.03	10,083.26	91.4
MINI-PARKS, MEDIANS & TRIANGLE	15,029.00	12,853.00	10,813.99	814.47	2,039.01	84.1
<b>Total Expenditures</b>	<b>1,290,404.00</b>	<b>1,321,767.00</b>	<b>1,122,615.88</b>	<b>85,960.29</b>	<b>199,151.12</b>	<b>84.9</b>

**Audited Fund Balance  
 at June 30, 2015**

**\$ 690,844.00**

REVENUE REPORT  
 May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016

Fund: 10 - GENERAL FUND

Revenues

Dept: 00

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
PROPERTY TAXES	788,142.00	803,372.00	823,761.53	27,679.11	0.00	-20,389.53	102.5
ASSESSMENTS	271,000.00	280,000.00	287,525.51	7,453.06	0.00	-7,525.51	102.7
USE OF MONEY AND PROPERTY	2,500.00	2,100.00	1,601.82	0.00	0.00	498.18	76.3
OTHER GOVERNMENT AGENCIES	60,800.00	60,400.00	4,583.36	1,887.26	0.00	55,816.64	7.6
FEES AND SERVICES	155,000.00	163,320.00	144,682.75	11,636.00	0.00	18,637.25	88.6
OTHER REVENUE ①	23,500.00	24,500.00	22,153.77	20,091.45	0.00	2,346.23	90.4
Dept: 00	1,300,942.00	1,333,692.00	1,284,308.74	68,746.88	0.00	49,383.26	96.3
Revenues	1,300,942.00	1,333,692.00	1,284,308.74	68,746.88	0.00	49,383.26	96.3
Grand Total Net Effect:	1,300,942.00	1,333,692.00	1,284,308.74	68,746.88	0.00	49,383.26	

**EXPENDITURE REPORT**  
May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 10 ADMINISTRATION							
SALARIES AND BENEFITS	246,572.00	263,690.00	241,012.78	18,308.78	0.00	22,677.22	91.4
OPERATIONS AND MAINTENANCE	64,200.00	63,000.00	56,732.05	5,650.46	0.00	6,267.95	90.1
CONTRACT SERVICES	93,700.00	87,100.00	70,947.96	7,349.35	0.00	16,152.04	81.5
CAPITAL EXPENDITURES	3,000.00	4,000.00	2,432.00	723.90	0.00	1,568.00	60.8
ADMINISTRATION	407,472.00	417,790.00	371,124.79	32,032.49	0.00	46,665.21	88.8
Dept: 20 RECREATION							
SALARIES AND BENEFITS (1)	94,523.00	97,960.00	83,725.03	6,952.04	0.00	14,234.97	85.5
OPERATIONS AND MAINTENANCE	28,600.00	35,853.00	32,897.66	240.61	0.00	2,955.34	91.8
CONTRACT SERVICES	3,500.00	3,500.00	2,881.22	180.87	0.00	618.78	82.3
CAPITAL EXPENDITURES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RECREATION	127,623.00	138,313.00	119,503.91	7,373.52	0.00	18,809.09	86.4
Dept: 30 ROSSMOOR PARK							
SALARIES AND BENEFITS	68,956.00	72,714.00	63,441.91	4,926.48	0.00	9,272.09	87.2
OPERATIONS AND MAINTENANCE	82,047.00	74,942.00	57,192.99	6,699.68	0.00	17,749.01	76.3
CONTRACT SERVICES	37,450.00	37,450.00	30,696.26	2,930.90	0.00	6,753.74	82.0
CAPITAL EXPENDITURES	250.00	0.00	0.00	0.00	0.00	0.00	0.0
ROSSMOOR PARK	188,703.00	185,106.00	151,331.16	14,557.06	0.00	33,774.84	81.8
Dept: 40 MONTECITO CENTER							
SALARIES AND BENEFITS	51,989.00	54,671.00	47,197.49	3,670.44	0.00	7,473.51	86.3
OPERATIONS AND MAINTENANCE	18,405.00	16,449.00	12,852.40	1,534.59	0.00	3,596.60	78.1
CONTRACT SERVICES	7,250.00	7,550.00	6,718.66	476.50	0.00	831.34	89.0
CAPITAL EXPENDITURES	50.00	50.00	0.00	0.00	0.00	50.00	0.0
MONTECITO CENTER	77,694.00	78,720.00	66,768.55	5,681.53	0.00	11,951.45	84.8
Dept: 50 RUSH PARK							
SALARIES AND BENEFITS	71,749.00	77,063.00	68,700.19	4,858.59	0.00	8,362.81	89.1
OPERATIONS AND MAINTENANCE	95,649.00	92,312.00	72,654.32	6,450.37	0.00	19,657.68	78.7
CONTRACT SERVICES	37,450.00	37,450.00	30,696.26	2,930.90	0.00	6,753.74	82.0
CAPITAL EXPENDITURES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
RUSH PARK	205,098.00	207,075.00	172,050.77	14,239.86	0.00	35,024.23	83.1

**EXPENDITURE REPORT**  
 May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016

Fund. 10 - GENERAL FUND

Expenditures

	Original Bud	Amended Bud.	YTD Actual	CURR MTH	Encumb YTD	UnencBal	% Bud
Dept: 60 STREET LIGHTING							
OPERATIONS AND MAINTENANCE	580.00	580.00	596.78	24.60	0.00	-16.78	102.9
CONTRACT SERVICES	105,000.00	107,000.00	80,184.64	0.00	0.00	26,815.36	74.9
STREET LIGHTING	105,580.00	107,580.00	80,781.42	24.60	0.00	26,798.58	75.1
Dept: 65 ROSSMOOR WALL							
OPERATIONS AND MAINTENANCE	2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
ROSSMOOR WALL	2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
Dept: 70 STREET SWEEPING							
OPERATIONS AND MAINTENANCE	580.00	580.00	581.84	24.60	0.00	1.84	100.3
CONTRACT SERVICES	55,000.00	55,000.00	41,092.71	4,467.13	0.00	13,907.29	74.7
STREET SWEEPING	55,580.00	55,580.00	41,674.55	4,491.73	0.00	13,905.45	75.0
Dept: 80 PARKWAY TREES							
SALARIES AND BENEFITS	20,850.00	22,325.00	20,244.68	1,891.80	0.00	2,080.32	90.7
OPERATIONS AND MAINTENANCE	1,775.00	1,825.00	1,342.20	55.57	0.00	482.80	73.5
CONTRACT SERVICES	70,900.00	74,000.00	72,751.06	4,797.66	0.00	1,248.94	98.3
CAPITAL EXPENDITURES	12,000.00	18,500.00	12,228.80	0.00	0.00	6,271.20	66.1
PARKWAY TREES	105,525.00	116,650.00	106,566.74	6,745.03	0.00	10,083.26	91.4
Dept: 90 MINI-PARKS AND MEDIANS							
SALARIES AND BENEFITS	979.00	903.00	852.74	78.59	0.00	50.26	94.4
OPERATIONS AND MAINTENANCE	9,800.00	7,900.00	6,612.68	424.61	0.00	1,287.32	83.7
CONTRACT SERVICES	4,150.00	3,950.00	3,348.57	311.27	0.00	601.43	84.8
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	15,029.00	12,853.00	10,813.99	814.47	0.00	2,039.01	84.1
<b>Expenditures</b>	<b>1,290,404.00</b>	<b>1,321,767.00</b>	<b>1,122,615.88</b>	<b>85,960.29</b>	<b>0.00</b>	<b>199,151.12</b>	<b>84.9</b>
<b>Grand Total Net Effect:</b>	<b>-1,290,404.00</b>	<b>-1,321,767.00</b>	<b>-1,122,615.88</b>	<b>-85,960.29</b>	<b>0.00</b>	<b>-199,151.12</b>	

REVENUE/EXPENDITURE REPORT  
May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
3000	Current Secured Property Taxes	719,100.00	734,000.00	763,117.59	14,990.67	0.00	-29,117.59	104.0
3001	Current unsecured prop tax	23,000.00	24,000.00	21,803.54	0.00	0.00	2,196.46	90.8
3002	Prior secured property taxes	9,200.00	7,500.00	6,777.73	685.55	0.00	722.27	90.4
3003	Prior unsecured prop taxes	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
3004	Delinquent property taxes	510.00	540.00	0.00	0.00	0.00	540.00	0.0
3010	Current supplemental assessmnt	20,000.00	21,000.00	17,476.81	3,758.01	0.00	3,523.19	83.2
3020	Public utility tax	11,832.00	11,832.00	14,585.86	8,244.88	0.00	-2,753.86	123.3
PROPERTY TAXES		788,142.00	803,372.00	823,761.53	27,679.11	0.00	-20,389.53	102.5
Acct Class: 31 ASSESSMENTS								
3105	Street light assessments	271,000.00	280,000.00	287,525.51	7,453.06	0.00	-7,525.51	102.7
ASSESSMENTS		271,000.00	280,000.00	287,525.51	7,453.06	0.00	-7,525.51	102.7
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	2,500.00	2,100.00	1,601.82	0.00	0.00	498.18	76.3
USE OF MONEY AND PROPERTY		2,500.00	2,100.00	1,601.82	0.00	0.00	498.18	76.3
Acct Class: 33 OTHER GOVERNMENT AGENCIES								
3301	State homeowner proptax relief	5,800.00	5,400.00	4,583.36	1,887.26	0.00	816.64	84.9
3305	County street sweep reimburse	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.0
OTHER GOVERNMENT AGENCIES		60,800.00	60,400.00	4,583.36	1,887.26	0.00	55,816.64	7.6
Acct Class: 34 FEES AND SERVICES								
3404	Court reservations	14,500.00	14,500.00	10,300.25	0.00	0.00	4,199.75	71.0
3405	Wall Rental	600.00	600.00	460.00	40.00	0.00	140.00	76.7
3406	Ball field reservations	26,000.00	29,000.00	23,599.50	1,398.00	0.00	5,400.50	81.4
3410	Rossmoor building rental	4,680.00	10,000.00	17,166.00	1,967.00	0.00	-7,166.00	171.7
3412	Montecito building rental	25,220.00	25,220.00	22,945.00	3,655.00	0.00	2,275.00	91.0
3414	Rush Park Building Rental	84,000.00	84,000.00	70,212.00	4,576.00	0.00	13,788.00	83.6
FEES AND SERVICES		155,000.00	163,320.00	144,682.75	11,636.00	0.00	18,637.25	88.6
Acct Class: 35 OTHER REVENUE								
3500	Other miscellaneous revenue	3,500.00	4,500.00	2,153.77	91.45	0.00	2,346.23	47.9
3502	Administrative Fee	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00	100.0
OTHER REVENUE		23,500.00	24,500.00	22,153.77	20,091.45	0.00	2,346.23	90.4
Dept: 00		1,300,942.00	1,333,692.00	1,284,308.74	68,746.88	0.00	49,383.26	96.3
Revenues								
		1,300,942.00	1,333,692.00	1,284,308.74	68,746.88	0.00	49,383.26	96.3
Expenditures								
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4000	Board of Directors Compensatin	9,000.00	10,000.00	8,800.00	550.00	0.00	1,200.00	88.0
4001	Salaries - Full-time	186,300.00	190,000.00	176,875.75	15,835.74	0.00	13,124.25	93.1
4003	Salaries - Overtime	3,672.00	5,000.00	4,567.89	311.04	0.00	432.11	91.4
4007	Vehicle Allowance	500.00	500.00	479.93	30.71	0.00	20.07	96.0
4010	Workers Compensation Insurance	2,600.00	2,600.00	2,462.08	127.29	0.00	137.92	94.7
4011	Medical Insurance	32,000.00	39,000.00	32,589.87	168.06	0.00	6,410.13	83.6
4015	Federal Payroll Tax -FICA	12,000.00	16,000.00	14,495.48	1,272.19	0.00	1,504.52	90.6
4018	State Payroll Taxes	500.00	590.00	741.78	13.75	0.00	-151.78	125.7
SALARIES AND BENEFITS		246,572.00	263,690.00	241,012.78	18,308.78	0.00	22,677.22	91.4
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	13,200.00	12,500.00	12,391.95	0.00	0.00	108.05	99.1
5004	Memberships and Dues	6,400.00	6,400.00	5,855.11	104.99	0.00	544.89	91.5
5006	Travel & Meetings	1,500.00	1,000.00	502.50	0.00	0.00	497.50	50.3
5007	Televised Meeting Costs	18,000.00	17,000.00	14,884.10	3,067.30	0.00	2,115.90	87.6

**REVENUE/EXPENDITURE REPORT**  
May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 10 ADMINISTRATION								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5010	Publications & Legal Notices	7,200.00	7,200.00	5,904.45	1,259.80	0.00	1,295.55	82.0
5012	Printing	700.00	700.00	644.46	241.54	0.00	55.54	92.1
5014	Postage	2,000.00	2,000.00	1,834.73	0.00	0.00	165.27	91.7
5016	Office Supplies	7,200.00	7,200.00	6,601.98	349.15	0.00	598.02	91.7
5020	Telephone	1,500.00	1,500.00	1,618.88	73.80	0.00	-118.88	107.9
5045	Miscellaneous Expenditures	5,500.00	5,500.00	4,894.99	454.76	0.00	605.01	89.0
5046	Bank Service Charge	1,000.00	2,000.00	1,598.90	99.12	0.00	401.10	79.9
OPERATIONS AND MAINTENANCE		64,200.00	63,000.00	56,732.05	5,650.46	0.00	6,267.95	90.1
Acct Class: 56 CONTRACT SERVICES								
5610	Legal Counsel	35,000.00	27,000.00	16,795.00	4,700.00	0.00	10,205.00	62.2
5615	Financial Audit-Consulting	8,700.00	10,100.00	10,100.00	0.00	0.00	0.00	100.0
5670	Other Professional Services	50,000.00	50,000.00	44,052.96	2,649.35	0.00	5,947.04	88.1
CONTRACT SERVICES		93,700.00	87,100.00	70,947.96	7,349.35	0.00	16,152.04	81.5
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	3,000.00	4,000.00	2,432.00	723.90	0.00	1,568.00	60.8
CAPITAL EXPENDITURES		3,000.00	4,000.00	2,432.00	723.90	0.00	1,568.00	60.8
ADMINISTRATION								
Dept: 20 RECREATION		407,472.00	417,790.00	371,124.79	32,032.49	0.00	46,665.21	88.8
Acct Class: 40 SALARIES AND BENEFITS								
4001	Salaries - Full-time	51,000.00	51,000.00	43,291.19	4,070.90	0.00	7,708.81	84.9
4002	Salaries - Part-time	23,566.00	23,566.00	19,638.22	1,582.38	0.00	3,927.78	83.3
4003	Salaries - Overtime	3,713.00	5,000.00	4,275.41	598.61	0.00	724.59	85.5
4005	Salaries - Event Attendant	400.00	400.00	1,117.50	60.00	0.00	-717.50	279.4
4007	Vehicle Allowance	350.00	350.00	311.77	0.00	0.00	38.23	89.1
4010	Workers Compensation Insurance	1,080.00	1,080.00	1,032.87	89.05	0.00	47.13	95.6
4011	Medical Insurance	8,000.00	10,000.00	8,285.73	42.64	0.00	1,714.27	82.9
4015	Federal Payroll Tax -FICA	5,814.00	5,814.00	5,224.97	482.74	0.00	589.03	89.9
4018	State Payroll Taxes	600.00	750.00	547.37	25.72	0.00	202.63	73.0
SALARIES AND BENEFITS		94,523.00	97,960.00	83,725.03	6,952.04	0.00	14,234.97	85.5
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5006	Travel & Meetings	400.00	400.00	335.00	0.00	0.00	65.00	83.8
5010	Publications & Legal Notices	200.00	200.00	391.75	156.77	0.00	-191.75	195.9
5012	Printing	100.00	100.00	58.38	0.00	0.00	41.62	58.4
5014	Postage	150.00	150.00	98.51	0.00	0.00	51.49	65.7
5016	Office Supplies	1,000.00	1,000.00	873.81	10.04	0.00	126.19	87.4
5017	Community Events	18,000.00	25,253.00	22,961.42	0.00	0.00	2,291.58	90.9
5019	Fireworks	6,200.00	6,200.00	6,200.00	0.00	0.00	0.00	100.0
5020	Telephone	1,800.00	1,800.00	1,828.79	73.80	0.00	-28.79	101.6
5045	Miscellaneous Expenditures	500.00	500.00	150.00	0.00	0.00	350.00	30.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE		28,600.00	35,853.00	32,897.66	240.61	0.00	2,955.34	91.8
Acct Class: 56 CONTRACT SERVICES								
5670	Other Professional Services	3,500.00	3,500.00	2,881.22	180.87	0.00	618.78	82.3
CONTRACT SERVICES		3,500.00	3,500.00	2,881.22	180.87	0.00	618.78	82.3
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
CAPITAL EXPENDITURES		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RECREATION								
Dept: 30 ROSSMOOR PARK		127,623.00	138,313.00	119,503.91	7,373.52	0.00	18,809.09	86.4
Acct Class: 40 SALARIES AND BENEFITS								



**REVENUE/EXPENDITURE REPORT**  
 May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 30 ROSSMOOR PARK							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	38,760.00	38,760.00	32,811.67	2,986.73	0.00	5,948.33	84.7
4002 Salaries - Part-time	10,812.00	11,800.00	11,224.39	866.06	0.00	575.61	95.1
4003 Salaries - Overtime	2,244.00	2,244.00	2,671.34	368.12	0.00	-427.34	119.0
4010 Workers Compensation Insurance	2,800.00	2,800.00	2,665.08	330.29	0.00	134.92	95.2
4011 Medical Insurance	10,000.00	13,000.00	10,235.33	52.68	0.00	2,764.67	78.7
4015 Federal Payroll Tax -FICA	4,080.00	3,800.00	3,569.06	322.60	0.00	230.94	93.9
4018 State Payroll Taxes	260.00	310.00	265.04	0.00	0.00	44.96	85.5
<b>SALARIES AND BENEFITS</b>	<b>68,956.00</b>	<b>72,714.00</b>	<b>63,441.91</b>	<b>4,926.48</b>	<b>0.00</b>	<b>9,272.09</b>	<b>87.2</b>
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	300.00	300.00	356.95	156.77	0.00	-56.95	119.0
5012 Printing	50.00	50.00	29.19	0.00	0.00	20.81	58.4
5014 Postage	50.00	50.00	33.01	0.00	0.00	16.99	66.0
5016 Office Supplies	900.00	900.00	531.97	55.02	0.00	368.03	59.1
5018 Janitorial Supplies	4,000.00	4,500.00	3,550.00	825.18	0.00	950.00	78.9
5020 Telephone	1,600.00	2,000.00	1,990.35	273.80	0.00	9.65	99.5
5022 Utilities	10,500.00	10,500.00	9,872.02	1,078.93	0.00	627.98	94.0
5023 Water	39,000.00	25,000.00	12,900.93	608.80	0.00	12,099.07	51.6
5025 SECURED PROP TAX	897.00	892.00	891.66	0.00	0.00	0.34	100.0
5030 Vehicle Maintenance	1,000.00	1,000.00	584.01	34.59	0.00	415.99	58.4
5032 Building & Grounds-Maintenance	22,000.00	28,000.00	25,564.13	3,656.16	0.00	2,435.87	91.3
5034 Alarm Systems	750.00	750.00	646.97	10.43	0.00	103.03	86.3
5045 Miscellaneous Expenditures	500.00	500.00	241.80	0.00	0.00	258.20	48.4
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0
<b>OPERATIONS AND MAINTENANCE</b>	<b>82,047.00</b>	<b>74,942.00</b>	<b>57,192.99</b>	<b>6,699.68</b>	<b>0.00</b>	<b>17,749.01</b>	<b>76.3</b>
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	33,000.00	33,000.00	26,974.80	2,761.20	0.00	6,025.20	81.7
5656 Tree Trimming	950.00	950.00	950.85	0.00	0.00	-0.85	100.1
5670 Other Professional Services	3,500.00	3,500.00	2,770.61	169.70	0.00	729.39	79.2
<b>CONTRACT SERVICES</b>	<b>37,450.00</b>	<b>37,450.00</b>	<b>30,696.26</b>	<b>2,930.90</b>	<b>0.00</b>	<b>6,753.74</b>	<b>82.0</b>
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	250.00	0.00	0.00	0.00	0.00	0.00	0.0
<b>CAPITAL EXPENDITURES</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
<b>ROSSMOOR PARK</b>							
Dept: 40 MONTECITO CENTER							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	32,640.00	32,640.00	26,982.13	2,467.22	0.00	5,657.87	82.7
4002 Salaries - Part-time	4,794.00	6,000.00	5,143.47	433.02	0.00	856.53	85.7
4003 Salaries - Overtime	1,224.00	1,800.00	1,925.49	237.98	0.00	-125.49	107.0
4010 Workers Compensation Insurance	2,250.00	2,250.00	2,127.94	250.17	0.00	122.06	94.6
4011 Medical Insurance	8,100.00	9,000.00	8,281.77	42.28	0.00	718.23	92.0
4015 Federal Payroll Tax -FICA	2,856.00	2,856.00	2,600.94	239.77	0.00	255.06	91.1
4018 State Payroll Taxes	125.00	125.00	135.75	0.00	0.00	-10.75	108.6
<b>SALARIES AND BENEFITS</b>	<b>51,989.00</b>	<b>54,671.00</b>	<b>47,197.49</b>	<b>3,670.44</b>	<b>0.00</b>	<b>7,473.51</b>	<b>86.3</b>
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	200.00	200.00	356.95	156.77	0.00	-156.95	178.5
5012 Printing	50.00	50.00	29.19	0.00	0.00	20.81	58.4
5014 Postage	50.00	50.00	33.01	0.00	0.00	16.99	66.0
5016 Office Supplies	900.00	900.00	531.97	55.02	0.00	368.03	59.1
5018 Janitorial Supplies	3,000.00	3,500.00	2,912.16	825.18	0.00	587.84	83.2
5020 Telephone	1,650.00	1,800.00	1,859.38	181.27	0.00	-59.38	103.3
5022 Utilities	4,000.00	2,000.00	1,409.77	27.26	0.00	590.23	70.5
5023 Water	1,600.00	1,000.00	926.46	172.38	0.00	73.54	92.6

**REVENUE/EXPENDITURE REPORT**  
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Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 40 MONTECITO CENTER								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5025	SECURED PROP TAX	755.00	749.00	748.82	0.00	0.00	0.18	100.0
5030	Vehicle Maintenance	1,000.00	1,000.00	572.45	34.59	0.00	427.55	57.2
5032	Building & Grounds-Maintenance	4,000.00	4,000.00	3,101.93	72.00	0.00	898.07	77.5
5034	Alarm Systems	400.00	400.00	370.31	10.12	0.00	29.69	92.6
5045	Miscellaneous Expenditures	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052	Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE		18,405.00	16,449.00	12,852.40	1,534.59	0.00	3,596.60	78.1
Acct Class: 56 CONTRACT SERVICES								
5655	Landscape Maintenance	3,300.00	3,600.00	2,997.20	306.80	0.00	602.80	83.3
5656	Tree Trimming	950.00	950.00	950.85	0.00	0.00	-0.85	100.1
5670	Other Professional Services	3,000.00	3,000.00	2,770.61	169.70	0.00	229.39	92.4
CONTRACT SERVICES		7,250.00	7,550.00	6,718.66	476.50	0.00	831.34	89.0
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	50.00	50.00	0.00	0.00	0.00	50.00	0.0
CAPITAL EXPENDITURES		50.00	50.00	0.00	0.00	0.00	50.00	0.0
MONTECITO CENTER								
		77,694.00	78,720.00	66,768.55	5,681.53	0.00	11,951.45	84.8
Dept: 50 RUSH PARK								
Acct Class: 40 SALARIES AND BENEFITS								
4001	Salaries - Full-time	38,760.00	38,760.00	32,811.67	2,986.73	0.00	5,948.33	84.7
4002	Salaries - Part-time	9,690.00	11,800.00	11,391.70	866.06	0.00	408.30	96.5
4003	Salaries - Overtime	2,040.00	2,244.00	2,767.00	368.13	0.00	-523.00	123.3
4005	Salaries - Event Attendant	4,000.00	4,000.00	4,694.18	120.00	0.00	-694.18	117.4
4010	Workers Compensation Insurance	2,600.00	2,600.00	2,465.08	130.29	0.00	134.92	94.8
4011	Medical Insurance	10,000.00	13,000.00	10,235.37	52.68	0.00	2,764.63	78.7
4015	Federal Payroll Tax - FICA	4,284.00	4,284.00	3,950.35	331.70	0.00	333.65	92.2
4018	State Payroll Taxes	375.00	375.00	384.84	3.00	0.00	-9.84	102.6
SALARIES AND BENEFITS		71,749.00	77,063.00	68,700.19	4,858.59	0.00	8,362.81	89.1
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5010	Publications & Legal Notices	500.00	500.00	356.93	156.77	0.00	143.07	71.4
5012	Printing	250.00	250.00	29.18	0.00	0.00	220.82	11.7
5014	Postage	100.00	100.00	33.01	0.00	0.00	66.99	33.0
5016	Office Supplies	900.00	900.00	531.97	55.02	0.00	368.03	59.1
5018	Janitorial Supplies	4,000.00	4,500.00	3,560.00	827.66	0.00	940.00	79.1
5020	Telephone	1,800.00	2,000.00	1,991.91	313.80	0.00	8.09	99.6
5022	Utilities	29,000.00	29,000.00	22,606.08	1,845.47	0.00	6,393.92	78.0
5023	Water	31,000.00	20,000.00	14,945.85	1,333.10	0.00	5,054.15	74.7
5025	SECURED PROP TAX	3,349.00	3,412.00	3,412.45	0.00	0.00	-0.45	100.0
5030	Vehicle Maintenance	1,000.00	1,000.00	572.48	34.59	0.00	427.52	57.2
5032	Building & Grounds-Maintenance	22,000.00	29,000.00	23,833.99	1,759.84	0.00	5,166.01	82.2
5034	Alarm Systems	750.00	650.00	638.67	124.12	0.00	11.33	98.3
5045	Miscellaneous Expenditures	250.00	250.00	141.80	0.00	0.00	108.20	56.7
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052	Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE		95,649.00	92,312.00	72,654.32	6,450.37	0.00	19,657.68	78.7
Acct Class: 56 CONTRACT SERVICES								
5655	Landscape Maintenance	33,000.00	33,000.00	26,974.80	2,761.20	0.00	6,025.20	81.7
5656	Tree Trimming	950.00	950.00	950.85	0.00	0.00	-0.85	100.1
5670	Other Professional Services	3,500.00	3,500.00	2,770.61	169.70	0.00	729.39	79.2
CONTRACT SERVICES		37,450.00	37,450.00	30,696.26	2,930.90	0.00	6,753.74	82.0
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	250.00	250.00	0.00	0.00	0.00	250.00	0.0

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Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016		Original Bud.	Amended Bud	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 50 RUSH PARK								
CAPITAL EXPENDITURES		250.00	250.00	0.00	0.00	0.00	250.00	0.0
RUSH PARK		205,098.00	207,075.00	172,050.77	14,239.86	0.00	35,024.23	83.1
Dept: 60 STREET LIGHTING								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5020 Telephone		580.00	580.00	596.78	24.60	0.00	-16.78	102.9
OPERATIONS AND MAINTENANCE		580.00	580.00	596.78	24.60	0.00	-16.78	102.9
Acct Class: 56 CONTRACT SERVICES								
5650 Lighting and Maintenance		105,000.00	107,000.00	80,184.64	0.00	0.00	26,815.36	74.9
CONTRACT SERVICES		105,000.00	107,000.00	80,184.64	0.00	0.00	26,815.36	74.9
STREET LIGHTING		105,580.00	107,580.00	80,781.42	24.60	0.00	26,798.58	75.1
Dept: 65 ROSSMOOR WALL								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002 Insurance - Liability		2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0
5032 Building & Grounds-Maintenance		100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE		2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
ROSSMOOR WALL		2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
Dept: 70 STREET SWEEPING								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5020 Telephone		580.00	580.00	581.84	24.60	0.00	-1.84	100.3
OPERATIONS AND MAINTENANCE		580.00	580.00	581.84	24.60	0.00	-1.84	100.3
Acct Class: 56 CONTRACT SERVICES								
5642 Street Sweeping		55,000.00	55,000.00	41,092.71	4,467.13	0.00	13,907.29	74.7
CONTRACT SERVICES		55,000.00	55,000.00	41,092.71	4,467.13	0.00	13,907.29	74.7
STREET SWEEPING		55,580.00	55,580.00	41,674.55	4,491.73	0.00	13,905.45	75.0
Dept: 80 PARKWAY TREES								
Acct Class: 40 SALARIES AND BENEFITS								
4002 Salaries - Part-time		19,000.00	20,000.00	18,176.37	1,698.30	0.00	1,823.63	90.9
4003 Salaries - Overtime		0.00	200.00	130.82	0.00	0.00	69.18	65.4
4007 Vehicle Allowance		400.00	500.00	379.62	57.04	0.00	120.38	75.9
4015 Federal Payroll Tax -FICA		1,250.00	1,350.00	1,400.51	129.91	0.00	-50.51	103.7
4018 State Payroll Taxes		200.00	275.00	157.36	6.55	0.00	117.64	57.2
SALARIES AND BENEFITS		20,850.00	22,325.00	20,244.68	1,891.80	0.00	2,080.32	90.7
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5012 Printing		25.00	25.00	0.51	0.00	0.00	24.49	2.0
5014 Postage		300.00	300.00	15.38	0.00	0.00	284.62	5.1
5016 Office Supplies		200.00	200.00	132.79	6.38	0.00	67.21	66.4
5020 Telephone		1,000.00	1,200.00	1,193.52	49.19	0.00	6.48	99.5
5030 Vehicle Maintenance		200.00	50.00	0.00	0.00	0.00	50.00	0.0
5051 Equipment Rental		50.00	50.00	0.00	0.00	0.00	50.00	0.0
OPERATIONS AND MAINTENANCE		1,775.00	1,825.00	1,342.20	55.57	0.00	482.80	73.5
Acct Class: 56 CONTRACT SERVICES								
5656 Tree Trimming		65,000.00	65,000.00	64,609.96	4,390.20	0.00	390.04	99.4
5660 TREE REMOVAL		400.00	3,500.00	2,837.40	0.00	0.00	662.60	81.1
5670 Other Professional Services		5,500.00	5,500.00	5,303.70	407.46	0.00	196.30	96.4
CONTRACT SERVICES		70,900.00	74,000.00	72,751.06	4,797.66	0.00	1,248.94	98.3
Acct Class: 60 CAPITAL EXPENDITURES								

**REVENUE/EXPENDITURE REPORT**  
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Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
<b>Expenditures</b>							
Dept: 80 PARKWAY TREES							
Acct Class: 60 CAPITAL EXPENDITURES							
6015 Trees	12,000.00	18,500.00	12,228.80	0.00	0.00	6,271.20	66.1
CAPITAL EXPENDITURES	12,000.00	18,500.00	12,228.80	0.00	0.00	6,271.20	66.1
PARKWAY TREES	105,525.00	116,650.00	106,566.74	6,745.03	0.00	10,083.26	91.4
Dept: 90 MINI-PARKS AND MEDIANS							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	652.00	652.00	614.65	55.20	0.00	37.35	94.3
4003 Salaries - Overtime	61.00	61.00	64.11	8.23	0.00	-3.11	105.1
4010 Workers Compensation Insurance	180.00	120.00	119.78	10.33	0.00	0.22	99.8
4015 Federal Payroll Tax -FICA	71.00	55.00	52.03	4.83	0.00	2.97	94.6
4018 State Payroll Taxes	15.00	15.00	2.17	0.00	0.00	12.83	14.5
SALARIES AND BENEFITS	979.00	903.00	852.74	78.59	0.00	50.26	94.4
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5020 Telephone	500.00	600.00	596.51	24.58	0.00	3.49	99.4
5022 Utilities	800.00	800.00	810.90	80.39	0.00	-10.90	101.4
5023 Water	7,000.00	5,000.00	4,900.91	319.64	0.00	99.09	98.0
5030 Vehicle Maintenance	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5032 Building & Grounds-Maintenance	1,000.00	1,000.00	304.36	0.00	0.00	695.64	30.4
5045 Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5051 Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052 Minor Facility Repairs	200.00	200.00	0.00	0.00	0.00	200.00	0.0
OPERATIONS AND MAINTENANCE	9,800.00	7,900.00	6,612.68	424.61	0.00	1,287.32	83.7
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	3,600.00	3,600.00	2,997.20	306.80	0.00	602.80	83.3
5656 Tree Trimming	500.00	300.00	316.89	0.00	0.00	-16.89	105.6
5670 Other Professional Services	50.00	50.00	34.48	4.47	0.00	15.52	69.0
CONTRACT SERVICES	4,150.00	3,950.00	3,348.57	311.27	0.00	601.43	84.8
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	100.00	100.00	0.00	0.00	0.00	100.00	0.0
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	15,029.00	12,853.00	10,813.99	814.47	0.00	2,039.01	84.1
Expenditures	1,290,404.00	1,321,767.00	1,122,615.88	85,960.29	0.00	199,151.12	84.9
Net Effect for GENERAL FUND	10,538.00	11,925.00	161,692.86	-17,213.41	0.00	-149,767.86	1,355.9
Change in Fund Balance:			161,692.86				

**REVENUE/EXPENDITURE REPORT**  
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Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH</b>							
<b>Revenues</b>							
Dept: 00							
Acct Class: 31 ASSESSMENTS							
3100 Property assessments	380,000.00	380,000.00	381,587.98	8,090.70	0.00	-1,587.98	100.4
3101 Property assessments-prior yr	3,400.00	3,400.00	2,565.00	135.03	0.00	835.00	75.4
<b>ASSESSMENTS</b>	<b>383,400.00</b>	<b>383,400.00</b>	<b>384,152.98</b>	<b>8,225.73</b>	<b>0.00</b>	<b>-752.98</b>	<b>100.2</b>
Dept: 00	383,400.00	383,400.00	384,152.98	8,225.73	0.00	-752.98	100.2
<b>Revenues</b>	<b>383,400.00</b>	<b>383,400.00</b>	<b>384,152.98</b>	<b>8,225.73</b>	<b>0.00</b>	<b>-752.98</b>	<b>100.2</b>
<b>Expenditures</b>							
Dept: 50 RUSH PARK							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5045 Miscellaneous Expenditures	0.00	117.00	0.00	0.00	0.00	117.00	0.0
<b>OPERATIONS AND MAINTENANCE</b>	<b>0.00</b>	<b>117.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>117.00</b>	<b>0.0</b>
Acct Class: 56 CONTRACT SERVICES							
5617 Administrative Fees	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00	100.0
5619 Bond Trustee	3,048.00	3,048.00	3,047.50	0.00	0.00	0.50	100.0
<b>CONTRACT SERVICES</b>	<b>23,048.00</b>	<b>23,048.00</b>	<b>23,047.50</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.50</b>	<b>100.0</b>
Acct Class: 58 DEBT SERVICE							
5800 Principal	245,000.00	245,000.00	245,000.00	0.00	0.00	0.00	100.0
5801 Interest	106,485.00	106,485.00	106,485.00	0.00	0.00	0.00	100.0
<b>DEBT SERVICE</b>	<b>351,485.00</b>	<b>351,485.00</b>	<b>351,485.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0</b>
<b>RUSH PARK</b>	<b>374,533.00</b>	<b>374,650.00</b>	<b>374,532.50</b>	<b>20,000.00</b>	<b>0.00</b>	<b>117.50</b>	<b>100.0</b>
Dept: 95 CONTINGENCY/RESERVES							
Acct Class: 59 RESERVES/CONTINGENCIES							
5720 Reserves	0.00	0.00	116.84	0.00	0.00	-116.84	0.0
<b>RESERVES/CONTINGENCIES</b>	<b>0.00</b>	<b>0.00</b>	<b>116.84</b>	<b>0.00</b>	<b>0.00</b>	<b>-116.84</b>	<b>0.0</b>
<b>CONTINGENCY/RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>116.84</b>	<b>0.00</b>	<b>0.00</b>	<b>-116.84</b>	<b>0.0</b>
<b>Expenditures</b>	<b>374,533.00</b>	<b>374,650.00</b>	<b>374,649.34</b>	<b>20,000.00</b>	<b>0.00</b>	<b>0.66</b>	<b>100.0</b>
<b>Net Effect for ASSESSMENT DISTRICT FUND-RUSH</b>	<b>8,867.00</b>	<b>8,750.00</b>	<b>9,503.64</b>	<b>-11,774.27</b>	<b>0.00</b>	<b>-753.64</b>	<b>108.6</b>
Change in Fund Balance:			9,503.64				

**REVENUE/EXPENDITURE REPORT**  
May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 30 - SPECIAL TAX FUND-ROSSMOOR WALL								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
2999	FY Begin Fund Balance	109,390.00	9,390,109,390.00	0.00	0.00	0.00	9,390,109,390.00	0.0
PROPERTY TAXES								
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	87,700.00	87,700.00	85,860.39	1,836.00	0.00	1,839.61	97.9
3101	Property assessments-prior yr	780.00	780.00	616.26	30.12	0.00	163.74	79.0
ASSESSMENTS								
Acct Class: 35 OTHER REVENUE								
3600	TRANSFER IN/OUT OTHER FUNDS	0.00	40,776.00	40,775.75	0.00	0.00	0.25	100.0
OTHER REVENUE								
Dept: 00								
		197,870.00	9,390,238,646.00	127,252.40	1,866.12	0.00	9,390,111,393.60	0.0
Revenues								
		197,870.00	9,390,238,646.00	127,252.40	1,866.12	0.00	9,390,111,393.60	0.0
Expenditures								
Dept: 65 ROSSMOOR WALL								
Acct Class: 56 CONTRACT SERVICES								
5619	Bond Trustee	2,640.00	2,640.00	2,640.00	0.00	0.00	0.00	100.0
CONTRACT SERVICES								
Acct Class: 58 DEBT SERVICE								
5800	Principal	70,000.00	178,000.00	178,000.00	0.00	0.00	0.00	100.0
5801	Interest	11,020.00	11,020.00	11,020.00	0.00	0.00	0.00	100.0
DEBT SERVICE								
		81,020.00	189,020.00	189,020.00	0.00	0.00	0.00	100.0
		83,660.00	191,660.00	191,660.00	0.00	0.00	0.00	100.0
Expenditures								
		83,660.00	191,660.00	191,660.00	0.00	0.00	0.00	100.0
Net Effect for SPECIAL TAX FUND-ROSSMOOR WALL								
Change in Fund Balance:		114,210.00	9,390,046,986.00	-64,407.60	1,866.12	0.00	9,390,111,393.60	0.0
				64,407.60				



**REVENUE/EXPENDITURE REPORT**  
May 2016 @ 91.67%

Rossmoor Community

For the Period: 7/1/2015 to 5/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS</b>								
<b>Revenues</b>								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
2999	FY Begin Fund Balance	129,602.00	129,602.00	0.00	0.00	0.00	129,602.00	0.0
PROPERTY TAXES		129,602.00	129,602.00	0.00	0.00	0.00	129,602.00	0.0
Acct Class: 35 OTHER REVENUE								
3620	OTHER SOURCES	0.00	18,093.00	0.00	0.00	0.00	18,093.00	0.0
OTHER REVENUE		0.00	18,093.00	0.00	0.00	0.00	18,093.00	0.0
Dept: 00		129,602.00	147,695.00	0.00	0.00	0.00	147,695.00	0.0
<b>Revenues</b>		<b>129,602.00</b>	<b>147,695.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>147,695.00</b>	<b>0.0</b>
<b>Expenditures</b>								
Dept: 00								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
9997	Transfer Out	0.00	0.00	40,775.75	0.00	0.00	-40,775.75	0.0
OPERATIONS AND MAINTENANCE		0.00	0.00	40,775.75	0.00	0.00	-40,775.75	0.0
Dept: 00		0.00	0.00	40,775.75	0.00	0.00	-40,775.75	0.0
Dept: 30 ROSSMOOR PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	11,266.00	11,266.00	5,439.00	5,339.00	0.00	5,827.00	48.3
CAPITAL EXPENDITURES		11,266.00	11,266.00	5,439.00	5,339.00	0.00	5,827.00	48.3
ROSSMOOR PARK		11,266.00	11,266.00	5,439.00	5,339.00	0.00	5,827.00	48.3
Dept: 50 RUSH PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	35,000.00	56,291.00	44,815.57	0.00	0.00	11,475.43	79.6
CAPITAL EXPENDITURES		35,000.00	56,291.00	44,815.57	0.00	0.00	11,475.43	79.6
RUSH PARK		35,000.00	56,291.00	44,815.57	0.00	0.00	11,475.43	79.6
Dept: 65 ROSSMOOR WALL								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	40,776.00	0.00	0.00	0.00	40,776.00	0.0
CAPITAL EXPENDITURES		0.00	40,776.00	0.00	0.00	0.00	40,776.00	0.0
ROSSMOOR WALL		0.00	40,776.00	0.00	0.00	0.00	40,776.00	0.0
Dept: 75 CAPITAL PROJECTS								
Acct Class: 60 CAPITAL EXPENDITURES								
6051	Water Conservation Projects	29,000.00	36,991.00	36,991.09	0.00	0.00	-0.09	100.0
CAPITAL EXPENDITURES		29,000.00	36,991.00	36,991.09	0.00	0.00	-0.09	100.0
CAPITAL PROJECTS		29,000.00	36,991.00	36,991.09	0.00	0.00	-0.09	100.0
<b>Expenditures</b>		<b>75,266.00</b>	<b>145,324.00</b>	<b>128,021.41</b>	<b>5,339.00</b>	<b>0.00</b>	<b>17,302.59</b>	<b>88.1</b>
<b>Net Effect for CAPITAL PROJECTS CONTRIBUTIONS</b>		<b>54,336.00</b>	<b>2,371.00</b>	<b>-128,021.41</b>	<b>-5,339.00</b>	<b>0.00</b>	<b>130,392.41</b>	<b>-5,399.5</b>
Change in Fund Balance:				-128,021.41				
<b>Grand Total Net Effect:</b>		<b>187,951.00</b>	<b>9,390,070.032.00</b>	<b>-21,232.51</b>	<b>-32,460.56</b>	<b>0.00</b>	<b>9,390,091,264.51</b>	

ROSSMOOR COMMUNITY SERVICES DISTRICT  
FOOTNOTES - FINANCIAL REPORT  
APRIL 2016  
REVENUES

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* #1 Rossmoor Building Rental 10-00-3410	Additional Funds due preschool and other rentals.
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\* *Noted in previous month(s). However, explanation is still warranted and valid.*



**ROSSMOOR COMMUNITY SERVICES DISTRICT  
FOOTNOTES - FINANCIAL REPORT APRIL 2016  
EXPENDITURES**

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<b>* #1 Event Attendant 10-20-4005</b>	Additional event attendants needed for Summer Movies and Concerts in the Park due to large turnouts. Also, additional Holiday Festival event.
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**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM F-1**

**Date:** July 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PUBLIC HEARING-FISCAL YEAR 2016-2017 PROPOSED FINAL BUDGET

**RECOMMENDATION:**

Open hearing, receive presentation from General Manager, take public testimony, close hearing, deliberate and approve Fiscal Year 2016-2017 Proposed Final Budget.

**BACKGROUND:**

A Fiscal Year 2016-2017 Preliminary Budget was presented to the Board at your June meeting. After deliberation of the Preliminary Budget, the General Manager was directed to publish a Notice of Public Hearing for this evening's meeting. SB 135 requires that the hearing be noticed and a hearing be held prior to adoption of the Final Budget. The Notice was published as required and copy of that Notice of Public Hearing is attached.

The budget document before you was prepared before final year 2015-2016 budget numbers have been audited by the District's Auditor. This is due to the timing of the budget calendar required by SB 135 which does not provide sufficient time to complete an audit before the Final Budget must be adopted. The Final Budget will be fully reconciled when the District's Annual Audit is completed, at which time it will be presented to the Audit Committee and the Board at a future meeting.

The Budget Estimates to Close, however, are considered sufficiently accurate for adoption of the Final Budget. The Final Budget has also been adjusted to account for changes recommended by the Budget and Public Works CIP Committees and approved by the Board during the intervening period since your review of the Preliminary Budget.

These changes include the Annual Salary Plan, as recommended by the Budget Committee and Capital Improvement budget and Project Lists adjustments, as recommended by the Public Works/CIP Committee. Not included this year are adjustments to fees due to the almost flat CPI during the year.

Upon the Board's approval of the Proposed Final Budget, you will be asked to adopt Annual Budget Revenues and Expenditures Total Amounts by resolution.

**ATTACHMENTS:**

1. General Manager's Budget Message FY 2016-2017.
2. Fiscal Year 2016-2017 Proposed Final Budget including annual Salary Plan.
3. Notice of Public Hearing.
4. Policy No. 3020 Budget Preparation, Adoption and Revision.

## GENERAL MANAGER'S BUDGET MESSAGE FY 2016-2017

On May 13, 2016 the Governor released his May Revision to the State budget. His message paints a less than robust environmental climate. In fact, all indications are that the State and the nation are in a pre-recessionary mode. While the FY 2016-2018 budgets are forecast as balanced, these assumptions are predicated on what could be termed unpredictable and quite possibly shortfalls in various revenue sources.

At the federal level, predictions are of a more robust economy. It should be kept in mind, however, that this is an election year. The stock market is reacting to a possible interest rate increase by the Fed. Therefore, the State message is deemed more reliable.

Nonetheless, it is estimated that special districts will receive an additional combined property tax increase of \$318M during this and next fiscal year. This is primarily due to the continued wind down of redevelopment agencies. Since property tax is the major revenue source for the District, this bodes well in the short term. Redevelopment property tax windfalls, however, will lessen or disappear during the next one to two years.

Estimates to close for Fund 10 indicate an ending fund balance of \$78,468 which was not anticipated at the beginning of the fiscal year. This windfall is primarily due to higher than anticipated property tax revenue and the reduced amount of water with its corresponding savings. Moreover, reductions in administrative costs have added to the overall positive ending fund balance. It should be kept in mind that this is likely a one-year financial bubble which will not be repeated next fiscal year.

Fund 40, however, is estimated to close with an ending fund balance of \$24,913. This is only possible due to the movement of the Rush Park Canopy Project to the coming fiscal year. Otherwise, Fund 40 would have closed with a negative fund balance which it cannot do. Due to the anomalies in both funds, it has been recommended to both the CIP and Budget Committees that \$50,000 be transferred from Fund 10 budget savings to Fund 40. This will not require the use of current reserves and therefore, not in conflict with the recommendations of the Budget Committee to increase the "rainy day" amount to \$500,000 and to stem the use of reserves for capital project.

The Fund 40 proposed budget and Project List spells out the District's capital needs for the next five years. The projects are prioritized by year based on staff's estimates of criticality. The amount of recommended fund transfer will only be sufficient enough to cover the most critical projects.

Thereafter, the CIP Committee and the Board will need to evaluate its capital program in a comprehensive manner.

The proposed FY 2016-2017 Preliminary Budget estimates a balanced budget without the use of additional reserves. This, of course, assumes that the Board will adopt the recommended actions in the RCSD Five-Year Fiscal Plan, as well as, the recommendations of the CIP and Budget Committees. As previously stated, this year's budget was balanced due to an increase in property tax revenue, reductions in the use of water and also reductions in the General Manager's and HTGroup's compensation. These saving are projected to continue for the coming fiscal year, but the need for additional watering of the parks could influence ending fund balance estimates. Property tax revenue will likely be influenced by what the Fed does or does not do with the interest rate.

The proposed budget projects a limited amount of available funds for new capital projects. This year, required capital expenditures basically exhausted Fund 40 monies. Unfortunately, there are several immediate capital needs identified in next year's Fund 40 budget. Further, the array of capital needs for the next five years are formidable. Included in that list of future projects are "nice to dos" along with "need to dos" The Board will need to provide guidance on the future use of reserves which could be utilized without going below the proposed "rainy day" limit. The amount of the "rainy day" threshold is before the Board as a part of today's Board Agenda.

In summary, the Board is asked to adopt the following recommendations:

1. Adopt the recommendations called out in the RCSD Five-Year Fiscal Plan.
2. Transfer \$50,000 from Fund 10 budget savings (not reserves) to Fund 40 for critical capital projects in FY 2016-2017.
3. Approve the recommendations of the CIP and Budget Committees on the Fund 10 and Fund 40 Preliminary Budgets and Fund 40 Project List.
4. Approve the FY 2016-2017 Salary Plan (based on CPI).
5. Set the date of hearing for the Proposed Annual FY 2016-2017 Budget for July 12, 2016 at 7:00 p.m.

Respectfully submitted

James D. Ruth  
General Manager

**FY 2016-2017 PROPOSED FINAL BUDGET**  
**TOTAL FUND SUMMARY**

	Fund 10	Fund 20	Fund 40
Fund Balance End FY 2015-2016	719,312	0	74,913
<b>Fund Balance, Beginning FY 2016-2017</b>	<b>719,312</b>	<b>0</b>	<b>74,913</b>
<b>General Fund Revenues</b>			
Transfer In from other funds			
Property Taxes	842,112	383,400	
Street Light Assessments	298,934		
Interest on Investments	2,100		
From Other Govt. Agencies	60,400		
Permit and Rental Fees	173,500		
Miscellaneous Revenues	4,500		0
<b>Total General Fund Revenues</b>	<b>1,381,546</b>	<b>383,400</b>	<b>0</b>
			0
<b>Total General Fund Expenditures</b>	<b>1,309,876</b>	<b>363,878</b>	<b>46,000</b>
<b>Revenues Less Expenditures</b>	<b>71,670</b>	<b>19,522</b>	<b>(46,000)</b>
<b>Transfer Out - (To Fund 50 as directed by auditor)</b>		<b>(19,522)</b>	
<b>Fund Balance, End FY</b>	<b>790,982</b>	<b>0</b>	<b>28,913</b>

Please note: Fund 30 (Rossmoor Wall) has been paid off. The reserves in this fund and will now be reported in the annual Audit.  
Fund 40 is being shown with the pending \$50,000 Transfer from Fund 10. This is subject to board approval

**2016-2017 PROPOSED FINAL BUDGET  
GENERAL FUND SUMMARY - FUND 10**

	<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PRELIMINARY BUDGET</b>
Fund Balance End	802,718	690,844	690,844	690,844	719,312
Transfer from Reserve to Fund 40	0	0	0	0	0
Transfer from Reserve to Fund 10	0	0	0	0	0
<b>Fund Balance FY 2014-2015</b>	<b>802,718</b>	<b>690,844</b>	<b>690,844</b>	<b>690,844</b>	<b>719,312</b>
<b><u>General Fund Revenues</u></b>					
Property Taxes	784,094	788,142	803,372	826,372	842,112
Street Light Assessments	275,546	271,000	280,000	293,072	298,934
Interest on Investments	2,163	2,500	2,100	2,100	2,100
From Other Govt. Agencies	59,848	60,800	60,400	60,400	60,400
Permit and Rental Fees	154,748	155,000	163,320	173,519	173,500
Miscellaneous Revenues	(75,357)	23,500	24,500	(25,500)	4,500
<b>Total General Fund Revenues</b>	<b>1,201,042</b>	<b>1,300,942</b>	<b>1,333,692</b>	<b>1,329,963</b>	<b>1,381,546</b>
<b><u>General Fund Expenditures</u></b>					
Administrative Services	457,098	407,472	417,790	414,980	412,980
Recreation	119,880	127,623	138,313	134,955	135,065
Rossmoor Park	184,098	188,703	185,106	184,662	185,850
Montecito Center	74,532	77,694	78,720	77,814	78,239
Rush Park	193,181	205,098	207,075	194,321	203,537
Street Lighting	107,959	105,580	107,580	107,580	107,580
Rossmoor Signature Wall	2,000	2,100	2,100	2,100	2,100
Street Sweeping	55,070	55,580	55,580	55,580	55,580
Parkway Trees	105,853	105,525	116,650	116,650	115,977
Mini-Parks and Medians	13,246	15,029	12,853	12,853	12,968
<b>Total General Fund Expenditures</b>	<b>1,312,917</b>	<b>1,290,404</b>	<b>1,321,767</b>	<b>1,301,495</b>	<b>1,309,876</b>
<b>Revenues Less Expenditures</b>	<b>(111,875)</b>	<b>10,538</b>	<b>11,925</b>	<b>28,468</b>	<b>71,670</b>
<b>Fund Balance, End of Year</b>	<b>690,843</b>	<b>701,382</b>	<b>702,769</b>	<b>719,312</b>	<b>790,982</b>

**2016-2017 PROPOSED FINAL BUDGET  
GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10**

<b>ACCOUNT NO.</b>	<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PROPOSED FINAL BUDGET</b>
<b>General Fund Revenues</b>					
Property Taxes					
10-00-3000 Current Secured	716,024	719,100	734,000	760,000	775,200
10-00-3001 Current Unsecured	23,364	23,000	24,000	22,000	22,000
10-00-3002 Prior Secured	7,498	9,200	7,500	7,500	7,500
10-00-3003 Prior Unsecured	4,945	4,500	4,500	4,500	4,500
10-00-3004 Delinquent Property Taxes	540	510	540	540	1,080
10-00-3010 Current Supplemental Assmnt.	20,083	20,000	21,000	20,000	20,000
10-00-3020 Public Utility	11,640	11,832	11,832	11,832	11,832
<b>Total Property Taxes</b>	<b>784,094</b>	<b>788,142</b>	<b>803,372</b>	<b>826,372</b>	<b>842,112</b>
Street Light Assessments					
10-00-3105 Assessments	275,546	271,000	280,000	293,072	298,934
Interest on Investments					
10-00-3200 Interest	2,163	2,500	2,100	2,100	2,100
From Other Governmental Agencies					
10-00-3301 State-Homeowners Prop. Tax Relief	5,373	5,800	5,400	5,400	5,400
10-00-3305 County-Street Sweep Reimburse.	54,475	55,000	55,000	55,000	55,000
<b>Total From Other Governmental Agencies</b>	<b>59,848</b>	<b>60,800</b>	<b>60,400</b>	<b>60,400</b>	<b>60,400</b>
Permit and Rental Fees					
10-00-3404 Tennis Reservations	14,869	14,500	14,500	14,500	14,500
10-00-3405 Wall Rental	500	600	600	600	600
10-00-3406 Volleyball & Ball Field Reservations	22,378	26,000	29,000	29,000	29,000
10-00-3410 Rossmoor Building Rental	4,983	4,680	10,000	18,199	18,200
10-00-3412 Montecito Building Rental	24,915	25,220	25,220	25,220	25,200
10-00-3414 Rush Building Rental	87,103	84,000	84,000	86,000	86,000
<b>Total Fees</b>	<b>154,748</b>	<b>155,000</b>	<b>163,320</b>	<b>173,519</b>	<b>173,500</b>
Miscellaneous Revenues					
10-00-3500 Miscellaneous	4,643	3,500	4,500	4,500	4,500
10-00-3502 Admin Fees	20,000	20,000	20,000	20,000	0
10-00-3600 Transfer IN (OUT)	(100,000)	0	0	(50,000)	0
<b>Total Miscellaneous Revenues</b>	<b>(75,357)</b>	<b>23,500</b>	<b>24,500</b>	<b>(25,500)</b>	<b>4,500</b>
<b>Total General Fund Revenues</b>	<b>1,201,042</b>	<b>1,300,942</b>	<b>1,333,692</b>	<b>1,329,963</b>	<b>1,381,546</b>



**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 10 Administrative Services**

<b>ACCOUNT NO.</b>		<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PROPOSED FINAL BUDGET</b>
<b>Department 10 Administrative Services</b>						
Salaries and Benefits						
10-10-4000	Board of Directors' Compensation	9,700	9,000	10,000	10,000	10,000
10-10-4001	Full Time	184,053	186,300	190,000	190,000	193,800
10-10-4003	Overtime	3,356	3,672	5,000	5,000	5,100
10-10-4007	Vehicle Allowance	458	500	500	500	500
10-10-4010	Workers' Comp. Insurance	2,533	2,600	2,600	2,300	2,300
10-10-4011	Medical Insurance	35,618	32,000	39,000	39,000	39,000
10-10-4015	Federal Payroll Taxes	15,763	12,000	16,000	16,000	18,400
10-10-4018	State Payroll Taxes	544	500	590	780	780
<b>Total Salaries and Benefits</b>		<b>252,026</b>	<b>246,572</b>	<b>263,690</b>	<b>263,580</b>	<b>269,880</b>
Operations and Maintenance						
10-10-5002	Insurance - Liability	13,476	13,200	12,500	12,500	12,500
10-10-5004	Membership & Dues	6,821	6,400	6,400	6,400	6,400
10-10-5006	Travel & Meetings	1,345	1,500	1,000	1,000	1,000
10-10-5007	Board Meetings Televised Exp	17,306	18,000	17,000	17,000	17,000
10-10-5010	Publications & Legal Notices	8,015	7,200	7,200	7,200	7,200
10-10-5012	Printing	541	700	700	700	700
10-10-5014	Postage	1,600	2,000	2,000	2,000	2,000
10-10-5016	Office & Meeting Supplies	7,166	7,200	7,200	7,200	7,200
10-10-5020	Telephone	1,647	1,500	1,500	1,800	1,500
10-10-5045	Miscellaneous Expenditures	6,906	5,500	5,500	5,500	5,500
10-10-5046	Bank Service Charges	1,024	1,000	2,000	2,000	2,000
10-10-5050	Elections	5,604	0	0	0	6,000
<b>Total Operations and Maintenance</b>		<b>71,452</b>	<b>64,200</b>	<b>63,000</b>	<b>63,300</b>	<b>69,000</b>
Contract Services						
10-10-5610	Legal Services	58,992	35,000	27,000	24,000	28,000
10-10-5615	Financial Audit-Consulting	8,700	8,700	10,100	10,100	10,100
10-10-5670	Other Professional Services	56,587	50,000	50,000	50,000	32,000
<b>Total Contract Services</b>		<b>124,280</b>	<b>93,700</b>	<b>87,100</b>	<b>84,100</b>	<b>70,100</b>
Capital Expendit PRE						
10-10-6010	Equipment	9,341	3,000	4000	4000	4000
<b>Total Administrative Services</b>		<b>457,098</b>	<b>407,472</b>	<b>417,790</b>	<b>414,980</b>	<b>412,980</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 20 Recreation**

<b>ACCOUNT NO.</b>	<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PROPOSED FINAL BUDGET</b>
<b>Department 20 Recreation</b>					
Salaries and Benefits					
10-20-4001 Full Time	49,509	51,000	51,000	48,000	48,960
10-20-4002 Part Time	22,556	23,566	23,566	22,500	22,950
10-20-4003 Overtime	2,883	3,713	5,000	5,000	5,100
10-20-4005 Event Attendant	443	400	400	1,058	1,058
10-20-4007 Vehicle Allowance	356	350	350	350	350
10-20-4010 Workers' Comp. Insurance	1,030	1,080	1,080	1,080	1,080
10-20-4011 Medical Insurance	9,056	8,000	10,000	10,000	10,000
10-20-4015 Federal Payroll Tax	5,743	5,814	5,814	5,814	5,814
10-20-4018 State Payroll Taxes	553	600	750	600	600
<b>Total Salaries and Benefits</b>	<b>92,129</b>	<b>94,523</b>	<b>97,960</b>	<b>94,402</b>	<b>95,912</b>
Operations and Maintenance					
10-20-5006 Travel & Meetings	220	400	400	400	400
10-20-5010 Publications & Legal Notices	154	200	200	200	200
10-20-5012 Printing	57	100	100	100	100
10-20-5014 Postage	79	150	150	150	150
10-20-5016 Office & Meeting Supplies	868	1,000	1,000	1,000	1,000
10-20-5017 Community Events	16,857	18,000	25,253	25,253	25,253
10-20-5019 Fireworks	6,200	6,200	6,200	6,200	6,200
10-20-5020 Telephone	1,921	1,800	1,800	2,000	1,800
10-20-5045 Miscellaneous Expenditures	99	500	500	500	500
10-20-5048 Run Seal Beach Grant	-2,050	0	0	-	-
10-20-5051 Equipment Rental	0	250	250	250	250
<b>Total Operations and Maintenance</b>	<b>24,404</b>	<b>28,600</b>	<b>35,853</b>	<b>36,053</b>	<b>35,853</b>
Contract Services					
10-20-5670 Other Professional Services	3,314	3,500	3,500	3,500	2,300
<b>Total Contract Services</b>	<b>3,314</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>2,300</b>
Capital Expenditures					
10-20-6010 Equipment	33	1,000	1,000	1,000	1,000
<b>Total Capital Expenditures</b>	<b>33</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Total Recreation</b>	<b>119,880</b>	<b>127,623</b>	<b>138,313</b>	<b>134,955</b>	<b>135,065</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 30 Rossmoor Park**

<u>ACCOUNT NO.</u>		<u>2014-2015 ACTUAL</u>	<u>2015-2016 APPROVED BUDGET</u>	<u>2015-2016 AMENDED BUDGET</u>	<u>2015-2016 ESTIMATE TO CLOSE</u>	<u>2016-2017 PROPOSED FINAL BUDGET</u>
<b>Department 30 Rossmoor Park</b>						
<u>Salaries and Benefits</u>						
10-30-4001	Full Time	37,215	38,760	38,760	38,760	39,535
10-30-4002	Part Time	11,076	10,812	11,800	12,000	12,240
10-30-4003	Overtime	1,896	2,244	2,244	2,750	2,805
10-30-4005	Event Attendant	0	0	0	0	0
10-30-4010	Workers' Comp. Insurance	2,548	2,800	2,800	2,400	2,400
10-30-4011	Medical Insurance	11,187	10,000	13,000	13,000	13,000
10-30-4015	Federal Payroll Taxes	3,784	4,080	3,800	3,800	3,800
10-30-4018	State Payroll Taxes	250	260	310	310	310
<b>Total Salaries and Benefits</b>		<b>67,954</b>	<b>68,956</b>	<b>72,714</b>	<b>73,020</b>	<b>74,090</b>
<u>Operations and Maintenance</u>						
10-30-5010	Publications & Legal Notices	254	300	300	300	300
10-30-5012	Printing	28	50	50	50	50
10-30-5014	Postage	27	50	50	50	50
10-30-5016	Office & Meeting Supplies	777	900	900	900	900
10-30-5018	Janitorial Supplies	4,170	4,000	4,500	4,500	4,500
10-30-5020	Telephone	1,784	1,600	2,000	2,000	1,650
10-30-5022	Utilities	48,724	10,500	10,500	12,000	12,000
10-30-5023	Water (Prev inc. in Utilities 5022)	0	39,000	25,000	20,000	25,000
10-30-5025	Sewer Tax	875	897	892	892	910
10-30-5030	Vehicle Maintenance	597	1,000	1,000	1,000	1,000
10-30-5032	Buildings & Grounds-Maintenance	21,965	22,000	28,000	31,000	24,000
10-30-5034	Alarm Systems/Security	697	750	750	750	750
10-30-5045	Miscellaneous/Expenditures	118	500	500	500	500
10-30-5051	Equipment Rental	0	250	250	250	250
10-30-5052	Minor Facility Repairs/Tools	0	250	250	0	500
<b>Total Operations and Maintenance</b>		<b>80,016</b>	<b>82,047</b>	<b>74,942</b>	<b>74,192</b>	<b>72,360</b>
<u>Contact Services</u>						
10-30-5655	Landscape Maintenance	31,860	33,000	33,000	33,000	36,000
10-30-5656	PRE	983	950	950	950	1,100
10-30-5670	Other Professional Services	3,161	3,500	3,500	3,500	2,300
<b>Total Contract Services</b>		<b>36,004</b>	<b>37,450</b>	<b>37,450</b>	<b>37,450</b>	<b>39,400</b>
<u>Capital Expenditures</u>						
10-30-6010	Equipment	123	250	0	0	0
<b>Total Capital Expenditures</b>		<b>123</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Rossmoor Park</b>		<b>184,098</b>	<b>188,703</b>	<b>185,106</b>	<b>184,662</b>	<b>185,850</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 40 Montecito Center**

<u>ACCOUNT NO.</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 APPROVED BUDGET</u>	<u>2015-2016 AMENDED BUDGET</u>	<u>2015-2016 ESTIMATE TO CLOSE</u>	<u>2016-2017 PROPOSED FINAL BUDGET</u>
<b>Department 40 Montecito Center</b>					
<b>Salaries and Benefits</b>					
10-40-4001 Full Time	31,011	32,640	32,640	31,000	31,620
10-40-4002 Part Time	5,025	4,794	6,000	6,000	6,120
10-40-4003 Overtime	1,353	1,224	1,800	2,000	2,040
10-40-4005 Event Attendant	0	0	0	0	0
10-40-4010 Workers' Comp. Insurance	2,049	2,250	2,250	2,000	2,000
10-40-4011 Medical Insurance	9,051	8,100	9,000	9,869	9,900
10-40-4015 Federal Payroll Taxes	2,858	2,856	2,856	2,856	2,856
10-40-4018 State Payroll Taxes	114	125	125	140	140
<b>Total Salaries and Benefits</b>	<b>51,463</b>	<b>51,989</b>	<b>54,671</b>	<b>53,865</b>	<b>54,676</b>
<b>Operations and Maintenance</b>					
10-40-5010 Publications & Legal Notices	154	200	200	200	400
10-40-5012 Printing	28	50	50	50	50
10-40-5014 Postage	27	50	50	50	50
10-40-5016 Office & Meeting Supplies	777	900	900	900	900
10-40-5018 Janitorial Supplies	2,754	3,000	3,500	3,500	3,500
10-40-5020 Telephone	1,776	1,650	1,800	2,000	1,650
10-40-5022 Utilities	3,604	4,000	2,000	2,000	2,000
10-30-5023 Water (Prev inc. in Utilities 5022)	0	1,600	1,000	1,000	1,600
10-40-5025 Sewer Tax	735	755	749	749	763
10-40-5030 Vehicle Maintenance	642	1,000	1,000	1,000	1,000
10-40-5032 Buildings & Grounds-Maintenance.	4,247	4,000	4,000	3,700	3,700
10-40-5034 Alarm Systems/Security	422	400	400	400	400
10-40-5045 Miscellaneous/Expenditures	10	50	50	50	50
10-40-5051 Equipment Rental	0	250	250	250	250
10-40-5052 Minor Facility Repairs/Tools	208	500	500	500	500
<b>Total Operations and Maintenance</b>	<b>15,385</b>	<b>18,405</b>	<b>16,449</b>	<b>16,349</b>	<b>16,813</b>
10-40-5655 PRE	3,540	3,300	3,600	3,600	3,600
10-40-5656 Tree Trimming	983	950	950	950	1,100
10-40-5670 Other Professional Services	3,161	3,000	3,000	3,000	2,000
<b>Total Contract Services</b>	<b>7,684</b>	<b>7,250</b>	<b>7,550</b>	<b>7,550</b>	<b>6,700</b>
<b>Capital Expenditures</b>					
10-40-6010 Equipment	0	50	50	50	50
<b>Total Capital Expenditures</b>	<b>0</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>Total Montecito Center</b>	<b>74,532</b>	<b>77,694</b>	<b>78,720</b>	<b>77,814</b>	<b>78,239</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 50 Rush Park**

<u>ACCOUNT NO.</u>	<u>2014-2015 ACTUAL</u>	<u>2015-2016 APPROVED BUDGET</u>	<u>2015-2016 AMENDED BUDGET</u>	<u>2015-2016 ESTIMATE TO CLOSE</u>	<u>2016-2017 PROPOSED FINAL BUDGET</u>
<b>Department 50 Rush Park</b>					
<b>Salaries and Benefits</b>					
10-50-4001 Full Time	36,902	38,760	38,760	37,000	37,740
10-50-4002 Part Time	10,264	9,690	11,800	12,500	12,750
10-50-4003 Overtime	1,998	2,040	2,244	2,850	2,907
10-50-4005 Event Attendant	5,260	4,000	4,000	5,800	5,800
10-50-4010 Workers' Comp. Insurance	2,548	2,600	2,600	2,400	2,400
10-50-4011 Medical Insurance	11,187	10,000	13,000	13,000	13,000
10-50-4015 Federal Payroll Taxes	4,129	4,284	4,284	4,284	4,370
10-50-4018 State Payroll Taxes	401	375	375	375	400
<b>Total Salaries and Benefits</b>	<b>72,689</b>	<b>71,749</b>	<b>77,063</b>	<b>78,209</b>	<b>79,367</b>
<b>Operations and Maintenance</b>					
10-50-5010 Publications & Legal Notices	400	500	500	500	500
10-50-5012 Printing	141	250	250	250	250
10-50-5014 Postage	27	100	100	100	100
10-50-5016 Office & Meeting Supplies	777	900	900	900	900
10-50-5018 Janitorial Supplies	3,548	4,000	4,500	4,500	4,500
10-50-5020 Telephone	1,921	1,800	2,000	2,000	2,000
10-50-5022 Utilities	53,366	29,000	29,000	26,000	26,000
10-50-5023 Water (Prev inc. in Utilities 5022)	0	31,000	20,000	18,000	20,000
10-50-5025 Sewer Tax	3,349	3,349	3,412	3,412	3,520
10-50-5030 Vehicle Maintenance	750	1,000	1,000	1,000	1,000
10-50-5032 Buildings & Grounds-Maintenance	19,128	22,000	29,000	29,000	24,000
10-50-5034 Alarm Systems/Security	649	750	650	750	750
10-50-5045 Miscellaneous/Expenditures	59	250	250	250	250
10-50-5051 Equipment Rental	250	250	250	250	250
10-50-5052 Minor Facility Repairs/Tools	0	500	500	0	500
<b>Total Operations and Maintenance</b>	<b>84,366</b>	<b>95,649</b>	<b>92,312</b>	<b>78,662</b>	<b>84,520</b>
10-50-5655 Landscape Maintenance	31,860	33,000	33,000	33,000	36,000
10-50-5656 PRE	983	950	950	950	1,100
10-50-5670 Other Professional Services	3,161	3,500	3,500	3,500	2,300
<b>Total Contract Services</b>	<b>36,004</b>	<b>37,450</b>	<b>37,450</b>	<b>37,450</b>	<b>39,400</b>
<b>Capital Expenditures</b>					
10-50-6010 Equipment	123	250	250	0	250
<b>Total Capital Expenditures</b>	<b>123</b>	<b>250</b>	<b>250</b>	<b>0</b>	<b>250</b>
<b>Total Rush Park</b>	<b>193,181</b>	<b>205,098</b>	<b>207,075</b>	<b>194,321</b>	<b>203,537</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
*Department 60 Street Lighting, 65 Signature Wall, and 70 Street Sweeping*

<b>ACCOUNT NO.</b>	<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PROPOSED FINAL BUDGET</b>
<b>Department 60 Street Lighting</b>					
Operations and Maintenance					
10-60-5020 Telephone	595	580	580	580	580
Contract Services					
10-60-5650 Lighting & Maintenance	107,364	105,000	107,000	107,000	107,000
<b>Total Street Lighting</b>	<b>107,959</b>	<b>105,580</b>	<b>107,580</b>	<b>107,580</b>	<b>107,580</b>
<b>Department 65 Rossmoor Signature Wall</b>					
Operations and Maintenance					
10-65-5002 Insurance - Liability	2,000	2,000	2,000	2,000	2,000
10-65-5032 Buildings & Grounds-Maintenance	0	100	100	100	100
<b>Total Rossmoor Signature Wall</b>	<b>2,000</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>
<b>Department 70 Street Sweeping</b>					
Operations and Maintenance					
10-70-5020 Telephone	595	580	580	580	580
<b>Total Operations and Maintenance</b>	<b>595</b>	<b>580</b>	<b>580</b>	<b>580</b>	<b>580</b>
Contract Services					
10-70-5642 Street Sweeping	54,475	55,000	55,000	55,000	55,000
<b>Total Street Sweeping</b>	<b>55,070</b>	<b>55,580</b>	<b>55,580</b>	<b>55,580</b>	<b>55,580</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 80 Parkway Trees**

<b>ACCOUNT NO.</b>	<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PROPOSED FINAL BUDGET</b>
<b>Department 80 Parkway Trees</b>					
Salaries and Benefits					
10-80-4002 Salaries Part Time	17,572	19,000	20,000	20,000	20,400
10-80-4003 Salaries Overtime	12	0	200	200	500
10-80-4007 Vehicle Allowance	402	400	500	500	500
10-80-4015 Federal Payroll Tax -FICA	1,345	1,250	1,350	1,350	1,377
10-80-4018 State Payroll Taxes	272	200	275	275	275
<b>Total Salaries and Benefits</b>	<b>19,604</b>	<b>20,850</b>	<b>22,325</b>	<b>22,325</b>	<b>23,052</b>
Operations and Maintenance					
10-80-5012 Printing	0	25	25	25	25
10-80-5014 Postage	12	300	300	300	300
10-80-5016 Office & Meeting Supplies	97	200	200	200	200
10-80-5020 Telephone	1,189	1,000	1,200	1,200	1,000
10-80-5030 Vehicle Maintenance	50	200	50	50	50
10-80-5051 Equipment Rental	30	50	50	50	50
<b>Total Operations and Maintenance</b>	<b>1,378</b>	<b>1,775</b>	<b>1,825</b>	<b>1,825</b>	<b>1,625</b>
Contract Services					
10-80-5656 Tree Trimming	62,525	65,000	65,000	65,000	65,000
10-80-5660 Tree Removals	885	400	3,500	3,500	3,500
10-80-5670 Other Professional Services	6,422	5,500	5,500	5,500	4,300
<b>Total Contract Services</b>	<b>69,832</b>	<b>70,900</b>	<b>74,000</b>	<b>74,000</b>	<b>72,800</b>
Capital Expenditures					
10-80-6015 Trees	15,039	12,000	18,500	18,500	18,500
<b>Total Parkway Trees</b>	<b>105,853</b>	<b>105,525</b>	<b>116,650</b>	<b>116,650</b>	<b>115,977</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 90 Mini-Parks & Medians**

<b>ACCOUNT NO.</b>	<b>2014-2015 ACTUAL</b>	<b>2015-2016 APPROVED BUDGET</b>	<b>2015-2016 AMENDED BUDGET</b>	<b>2015-2016 ESTIMATE TO CLOSE</b>	<b>2016-2017 PROPOSED FINAL BUDGET</b>
<b>Department 90 Mini-Parks &amp; Medians</b>					
<b>Salaries and Benefits</b>					
10-90-4001 Full Time	654	652	652	652	665
10-90-4003 Overtime	41	61	61	61	62
10-90-4010 Workers' Comp. Insurance	119	180	120	120	120
10-90-4015 Federal Payroll Taxes	53	71	55	55	56
10-90-4018 State Payroll Taxes	10	15	15	15	15
<b>Total Salaries and Benefits</b>	<b>877</b>	<b>979</b>	<b>903</b>	<b>903</b>	<b>918</b>
<b>Operations and Maintenance</b>					
10-90-5020 Telephone	595	500	600	600	500
10-90-5022 Utilities	6,763	800	800	800	800
10-30-5023 Water (Prev inc. in Utilities 5022)	0	7,000	5,000	5,000	5,000
10-90-5030 Vehicle Maintenance	1,082	100	100	100	100
10-90-5032 Building & Grounds Maintenance.	0	1,000	1,000	1,000	1,000
10-90-5045 Miscellaneous/Expenditures	0	100	100	100	100
10-90-5051 Equipment Rental	0	100	100	100	100
10-90-5052 Minor Facility Repairs/Tools	0	200	200	200	200
<b>Total Operations and Maintenance</b>	<b>8,440</b>	<b>9,800</b>	<b>7,900</b>	<b>7,900</b>	<b>7,800</b>
<b>Contract Services</b>					
10-90-5655 Landscape Maintenance	3,540	3,600	3,600	3,600	3,600
10-90-5656 Tree Trimming	328	500	300	300	500
10-90-5670 Other Professional Services	61	50	50	50	50
<b>Total Contract Services</b>	<b>3,929</b>	<b>4,150</b>	<b>3,950</b>	<b>3,950</b>	<b>4,150</b>
<b>Capital Expenditures</b>					
10-90-6010 Equipment	0	100	100	100	100
<b>Total Capital Expenditures</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Total Mini-Park: PRE</b>	<b>13,246</b>	<b>15,029</b>	<b>12,853</b>	<b>12,853</b>	<b>12,968</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>1,312,917</b>	<b>1,290,404</b>	<b>1,321,767</b>	<b>1,301,495</b>	<b>1,309,876</b>



**2016-2017 PROPOSED FINAL BUDGET  
RUSH PARK ASSESSMENT DISTRICT - FUND 20  
REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

ACCOUNT NO.	TITLE	2014-2015 ACTUAL	2015-2016 APPROVED BUDGET	2015-2016 AMENDED BUDGET	2015-2016 ESTIMATE TO CLOSE	2016-2017 PROPOSED FINAL BUDGET
<b><u>Assigned Fund Balance, Beginning</u></b>		0	0	0	0	
<b><u>Rush Park AD Revenues</u></b>						
Assessments						
20-00-3100	Current Year Secured	378,784	380,000	380,000	380,000	380,000
20-00-3101	Prior Year Secured	2,522	3,400	3,400	3,400	3,400
20-00-3500	Transfer in other funds					
20-00-3500	Other Misc. Rev.	0	0	0	0	0
<b>Total Rush Park AD Revenues</b>		<b>381,306</b>	<b>383,400</b>	<b>383,400</b>	<b>383,400</b>	<b>383,400</b>
<b><u>Rush Park AD Expenditures</u></b>						
20-50-5619	Bond Trustee	3,048	3,048	3,048	3,048	3,048
20-50-5617	Admin Fee	20,000	20,000	20,000	20,000	20,000
<b>Total Contract Services</b>		<b>23,048</b>	<b>23,048</b>	<b>23,048</b>	<b>23,048</b>	<b>23,048</b>
<b><u>Annual Debt Service</u></b>						
20-50-5800	Principal	230,000	245,000	245,000	245,000	250,000
20-50-5801	Interest	121,210	106,485	106,485	106,485	90,830
20-50-5045	Miscellaneous	0	0	117	117	0
<b>Total Annual Debt Service</b>		<b>351,210</b>	<b>351,485</b>	<b>351,602</b>	<b>351,602</b>	<b>340,830</b>
<b>Total Rush Park AD Expenditures</b>		<b>374,258</b>	<b>374,533</b>	<b>374,650</b>	<b>374,650</b>	<b>363,878</b>
<b>Revenues Less Expenditures</b>		<b>7,049</b>	<b>8,867</b>	<b>8,750</b>	<b>8,750</b>	<b>19,522</b>
<b><u>Transfers Out</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>(1) Transfer Out - (To Fund 50 as directed by auditor)</b>		<b>7,049</b>	<b>8,867</b>	<b>8,750</b>	<b>8,750</b>	<b>19,522</b>
<b>Fund Balance, End of Year</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2016-2017 PROPOSED FINAL BUDGET**  
**CAPITAL IMPROVEMENT PROGRAM - FUND 40**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

ACCOUNT NO.	TITLE	2014-2015 ACTUAL	2015-2016 APPROVED BUDGET	2015-2016 AMENDED BUDGET	2015-2016 ESTIMATE TO CLOSE	2016-2017 PROPOSED FINAL BUDGET
<b><u>Assigned Fund Balance, Beginning</u></b>		97,685	129,602	129,602	129,602	74,913
<b><u>Revenues</u></b>						
	Golden State Water Reimbursement	0	0	18,093	18,093	0
	40-00-3600 Transfer In Fund 10	100,000	0	0	50,000	0
	40-00-3600 Transfer In Fund 20	0	0	0	0	0
	40-00-3600 Transfer In Fund 30	0	0	0	0	0
		0				
<b>Total Capital Improvement Program Revenues</b>		<b>197,685</b>	<b>129,602</b>	<b>147,695</b>	<b>197,695</b>	<b>74,913</b>
<b><u>Expenditures</u></b>						
	Dept.					
	Rossmoor Park	0	11,266	11,266	100	18,000
	Montecito Center	7,898	0	0	0	0
	Rush Park	36,431	35,000	56,290	44,915	23,000
	Rossmoor Wall	22,024	0	40,776	40,776	0
	General	1,730	29,000	36,991	36,991	5,000
<b>Total Expenditures</b>		<b>68,083</b>	<b>75,266</b>	<b>145,323</b>	<b>122,782</b>	<b>46,000</b>
		0				
<b><u>Revenues Less Expenditures</u></b>		<b>129,602</b>	<b>54,336</b>	<b>2,372</b>	<b>74,913</b>	<b>28,913</b>
<b><u>Fund Balance, End of Year</u></b>		<b>129,602</b>	<b>54,336</b>	<b>2,372</b>	<b>74,913</b>	<b>28,913</b>

**CAPITAL IMPROVEMENT PROGRAM BUDGET**  
**2016-2017 PROPOSED FINAL BUDGET (Shown with pending \$50,000 transfer from Fund 40)**

PROJECT TITLE	ACTUAL 2014-2015	2015-2016 FINAL BUDGET	2015-2016 AMENDED BUDGET	2015-20105 ESTIMATE TO CLOSE	2016-2017 PROPOSED FINAL BUDGET	2017-2018 INFORMATION ONLY	2018-2019 INFORMATION ONLY	2019-2020 INFORMATION ONLY	2020-2021 INFORMATION ONLY
<b>REVENUES</b>									
Beginning Fund Balance	\$97,685	\$129,602	\$129,602	\$129,602	\$74,913	\$28,913	(\$49,687)	(\$86,487)	(\$101,487)
Transfer from Fund 10	\$100,000			\$50,000					
Golden State Water Reimbursement for Water Conservation	0	0	\$18,093	\$18,093					
<b>TOTAL REVENUES</b>	<b>\$197,685</b>	<b>\$129,602</b>	<b>\$147,695</b>	<b>\$197,695</b>	<b>\$74,913</b>	<b>\$28,913</b>	<b>(\$49,687)</b>	<b>(\$86,487)</b>	<b>(\$101,487)</b>
<b>EXPENSES</b>									
<b>ROSSMOOR PARK</b>									
Community Room Cabinets	\$0	\$11,266	\$11,266	\$100	\$10,000				
Park Benches Near Tot Lot (Estimate)						\$3,600			
Rossmoor Park Playground (Estimate)									\$100,000
Basketball and Tennis Courts Resurfacing (Estimate)							\$20,000		
<b>3 Drinking Fountains (Estimate)</b>					\$8,000				
Community Room Carpeting (Estimate)						\$1,500			
Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)						\$6,800			
Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)						\$4,000			
<b>ROSSMOOR PARK SUBTOTAL</b>	<b>\$0</b>	<b>\$11,266</b>	<b>\$11,266</b>	<b>\$100</b>	<b>\$18,000</b>	<b>\$15,900</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$100,000</b>
<b>MONTECITO</b>									
<i>X Montecito Remodel Completed</i>	\$7,898								
Outdoor Security Lighting (Estimate)									\$5,000
Upgrade Counter Tops and Drop Ceiling (Estimate)							\$6,800		
Carpeting (Estimate)							\$5,000		
<b>MONTECITO SUBTOTAL</b>	<b>\$7,898</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,800</b>	<b>\$0</b>	<b>\$5,000</b>
<b>RUSH PARK</b>									
Parking Lot Repair		\$25,000	\$0	\$0	\$0	\$33,000			
<i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>	\$34,270								
<i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i>	\$2,161								
<i>X Site A Landscape Shade COMPLETED</i>			\$44,916	\$44,916					
<b>Rush Park Playground Landscape Shade</b>		\$10,000	\$11,375	\$0	\$23,000				
Auditorium & Room Carpeting (Estimate)								\$10,000	
Electrical Event Lighting (Estimate)						\$5,000			
PRE						\$8,200			
Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)						\$4,000			
<b>RUSH PARK SUBTOTAL</b>	<b>\$36,431</b>	<b>\$35,000</b>	<b>\$56,291</b>	<b>\$44,916</b>	<b>\$23,000</b>	<b>\$50,200</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>
<b>ROSSMOOR WALL</b>									
Return remaining funds for wall to Fund 30 as authorized by Board	\$22,024	\$0	\$40,776	\$40,776					
<b>ROSSMOOR WALL SUBTOTAL</b>	<b>\$22,024</b>	<b>\$0</b>	<b>\$40,776</b>	<b>\$40,776</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GENERAL</b>	\$1,730								
Kempton Park Lights (For Safety)						\$7,500			
Work Truck (Finance for 4 years)					\$5,000	\$5,000	\$5,000	\$5,000	
<i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>		\$5,000	\$9,449	\$9,449					
<i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>		\$0	\$18,093	\$18,093					
<i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>		\$5,000	\$0	\$0					
<i>X Rush Park Smart Meter for water conservation - COMPLETED</i>		\$5,000	\$9,449	\$9,449					
<i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>		\$14,000	\$0	\$0					
<b>GENERAL SUBTOTAL</b>	<b>\$1,730</b>	<b>\$29,000</b>	<b>\$36,991</b>	<b>\$36,991</b>	<b>\$5,000</b>	<b>\$12,500</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$68,083</b>	<b>\$75,266</b>	<b>\$145,323</b>	<b>\$122,782</b>	<b>\$46,000</b>	<b>\$78,600</b>	<b>\$36,800</b>	<b>\$15,000</b>	<b>\$105,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$129,602</b>	<b>\$54,336</b>	<b>\$2,372</b>	<b>\$74,913</b>	<b>\$28,913</b>	<b>(\$49,687)</b>	<b>(\$86,487)</b>	<b>(\$101,487)</b>	<b>(\$206,487)</b>

**ROSSMOOR COMMUNITY SERVICES  
DISTRICT  
EMPLOYEE SALARY PLAN**

<b>F/Y 2016-2017</b>						
<b>Position</b>	<b>2015-2016 Current Salary</b>		<b>2016-2017 Midpoint Includes 2% CPI for 2015-2016</b>	<b>2016-2017 Recommended Salary</b>		
	<b>Annually</b>	<b>Hourly</b>	<b>Midpoint</b>	<b>Annually</b>	<b>Hourly Increase</b>	<b>Hourly</b>
General Manager	\$91,800.00	\$45.00	n/a	\$91,800.00	n/a	\$45.00
Accountant/Bookkeeper	\$55,348.80	\$26.61	\$56,218.24	\$56,455.78	\$0.53	\$27.14
Administrative Assistant	\$54,849.60	\$26.37	\$55,114.56	\$55,946.59	\$0.53	\$26.90
General Clerk	\$41,392.00	\$19.90	\$42,232.30	\$42,219.84	\$0.40	\$20.30
Park Superintendent	\$52,166.40	\$25.08	\$57,152.16	\$53,209.73	\$0.50	\$25.58
Recreation Superintendent	\$43,680.00	\$21.00	\$49,348.62	\$44,553.60	\$0.42	\$21.42
*Tree Consultant	\$19,094.40	\$18.36	\$19,700.00	\$19,476.29	\$0.37	\$18.73
*Maintenance Assistant	\$14,861.60	\$14.29	\$17,742.40	\$15,158.83	\$0.29	\$14.58
*Recreation Leader	\$14,861.60	\$14.29	\$17,742.40	\$15,158.83	\$0.29	\$14.58
** Asst. Recreation Leader	\$9,838.77	\$12.61	\$10,334.48	\$10,035.55	\$0.26	\$12.87
Event/Facility Attendant	n/a	\$15.00			n/a	\$15.00

\* 1/2 Time 20 hrs per week/1040 hrs per year

\*\* Weekend Recreation Leader Asst 15 hrs. per week/ 780 hours per year

**NOTICE OF  
PREPARATION OF FINAL BUDGET  
HEARING ON PROPOSED FINAL BUDGET  
OF ROSSMOOR COMMUNITY SERVICES DISTRICT  
FOR FISCAL YEAR 2016-2017**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Rossmoor Community Services District has reviewed a preliminary budget as of June 14, 2016 for fiscal year 2016-2017, and the General Manager of the District has prepared a proposed Final Budget for the District for fiscal year 2016-2017. The proposed Final Budget is available for inspection at the District office between the hours of 9:00 A.M. and 5:00 PM, Monday through Friday. Persons wishing to inspect the proposed final budget should ask for James D. Ruth, the District's General Manager, and state that they wish to review the proposed Final Budget for fiscal year 2016-2017. The District office is located at 3001 Blume Drive, Rossmoor, CA 90720.

NOTICE IS ALSO GIVEN that the Board of Directors of the District will conduct a hearing on the proposed Final Budget on July 12, 2016, commencing at 7:00 P.M., at the District Auditorium, 3021 Blume Drive, Rossmoor, CA 90720. Any person may appear at the time of the hearing and be heard regarding any item in the proposed Final Budget, or regarding the addition of other items. Following the hearing, the Board of Directors may adopt the proposed Final Budget as the District's Final Budget for fiscal year 2016-2017.

James D. Ruth

Board Secretary

June 12, 2016

Date

## Rossmoor Community Services District

**Policy**

**No. 3020**

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### **BUDGET PREPARATION, ADOPTION AND REVISION**

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**3020.10 Budget Calendar:** This policy shall serve as the budget calendar unless the Board modifies the dates herein. If so, the General Manager shall prepare and the Board shall adopt a budget calendar for the succeeding fiscal year at the March meeting of the Board.

**3020.20 Preliminary Budget:** A Preliminary Budget based on current year estimates to close and on forecasting of expected revenues and expenditures for the succeeding fiscal year shall be prepared by the General Manager by April 30. The Preliminary Budget shall conform to generally accepted accounting and budgeting procedures for special districts.

**3020.25 Public Works/CIP Committee:** The Public Works/Capital Improvement Projects (CIP) Committee is comprised of two Board members and the General Manager. The President of the Board appoints the members of the Committee

**3025.26 Capitol Project Budget:** Prior to the development of the Preliminary Budget, the Public Works/CIP Committee shall meet and make recommendations to the Board on recommended capital improvement projects for inclusion in the proposed Fund 40 budget portion of the Preliminary Budget. Capital improvement projects shall be those projects with an estimated cost of \$5,000 or over and have a five-year service life. Projects of a lesser amount or of less than a five-year service life will be included in the appropriate departmental budgets of Fund 10 of the Preliminary Budget.

**3020.30 Budget Committee:** The Budget Committee is comprised of two Board members and the General Manager. The President of the Board appoints members to the Committee.

**3020.31 Presentation of Preliminary Budget:** The Budget Committee shall review the Preliminary Budget prepared by the General Manager and make recommended changes. The General Manager shall present the amended Preliminary Budget to the Board at its meeting in May.

**3020.40 Preliminary Budget:** The proposed Preliminary Budget, as reviewed and amended by the Budget Committee, shall be reviewed and approved by the Board at its May meeting.

**3020.50 Appropriations Limit:** On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit pursuant to Section 61113 of the Government Code.

**3020.60 Public Hearing Notice:** On or before July 1 of each year, and at least two weeks before the hearing, a notice of public hearing shall be published in a newspaper of general circulation, which specifies the following:

**3020.61 Availability for Inspection:** The proposed Final Budget shall be available for inspection at a specified time in the District office.

**3020.62 Public Hearing:** The date, time and place of the meeting of the Board when the Board will meet to adopt the Final Budget and that any person may appear and be heard regarding any item in the budget or the addition of other items.

**3020.70 Second Public Notice:** The public notice must be published a second time at least

two (2) weeks before the Final Budget hearing in at least one newspaper of general circulation in accordance with Section 61110(d) of the Government Code.

**3020.80** Final Budget Adoption: The General Manager shall submit a Final Budget to the Board as soon as practicable, but no later than the meeting of the Board in August. The Final Budget shall be based on the latest financial data available or the audited numbers for the previous fiscal year, if available. At the August Board meeting or sooner, the Board will hold the public hearing on the Final Budget and upon completion of the public hearing will consider adoption of the Final Budget. On or before September 1 of each year, the Board must adopt a Final Budget that conforms to generally accepted accounting and budgeting procedures for special districts. Immediately thereafter, the Board will adopt a Resolution stating the District Annual Budget Revenues and Expenses Totals by Fund.

**3020.90** County Auditor: After Final Budget adoption and completion of the District's Financial Audit, the General Manager shall forward a copy of both documents to the County Auditor.

**3020.100** Budget Adjustment: The Budget Committee shall review budget adjustments prepared by the General Manager prior to the February Board meeting. The General Manager shall present budget adjustment recommendations at the February meeting of the Board. The Board shall review current revenue and expenditure projections and make necessary adjustments to the current Budget, which are reflective of the District's current financial condition. The Board may adjust the budget by adoption of a resolution amending the budget.

**3020.110** Budgetary Control: Control of movement of funds is governed by Policy No. 3021 Budgetary Control.

Amended: November 9, 2004

Amended: January 11, 2005

Amended: April 10, 2007

Amended: October 9, 2007

Amended: January 13, 2009

Amended: January 10, 2012

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM G-1**

**Date:** July 12, 2016

**To:** Honorable Board of Directors

**From:** General Manager

**Subject:** RESOLUTION No. 16-07-12-01 ESTABLISHING THE ANNUAL BUDGET REVENUE AND EXPENDITURE TOTALS AMOUNT FOR FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

**RECOMMENDATION:**

Approve Resolution No. 16-07-12-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL BUDGET REVENUE AND EXPENDITURE TOTALS AMOUNT FOR THE FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

**BACKGROUND:**

At their June 14, 2016 Regular Meeting, the Board discussed the Preliminary Budget and authorized the General Manager to submit a Proposed Final Budget for the Fiscal Year 2016-2017. Approval of this resolution is in keeping with SB 135 which requires approval of the Final Budget by a Resolution of the Board of Directors. This action also establishes budgetary control by the Board at the Fund level. At the June meeting, the Board also adopted a resolution establishing the FY 2015-2016 Expenditure Limits. The proposed expenditure totals of the Final Budget are well within those limits.

**ATTACHMENTS:**

1. Resolution No. 16-07-12-01.
2. Attachment A - Annual Budget Expenditures Totals Amount Summary.



**RESOLUTION 16-07-12-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL BUDGET REVENUE AND EXPENDITURE TOTALS AMOUNT FOR THE FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT**

**WHERE AS**, the Rossmoor Community Services District did discuss and approve at a public hearing, the District's Fiscal Year 2016-2017 Final Budget at its Regular Meeting on July 12, 2016.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Rossmoor Community Services District that it hereby establishes the Annual Budget Revenue and Expenditure totals by Fund in the amounts specified in Attachment A for the Fiscal Year 2016-2017.

**PASSED AND ADOPTED** this 12th day of July, 2016.

BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

By: \_\_\_\_\_  
Tony DeMarco, President

**ATTEST:**

\_\_\_\_\_  
James D. Ruth, Secretary  
Rossmoor Community Services District

## ATTACHMENT A

### ANNUAL FISCAL YEAR 2016-2017 ANNUAL BUDGET REVENUE AND EXPENDITURE TOTALS AMOUNT SUMMARY

#### **TOTAL FUND REVENUES**

FUND 10	\$1,381,546
FUND 20	\$383,400
FUND 40 (Beginning Fund Balance \$74,913)	\$0

**TOTAL ALL FUNDS** **\$1,764,946**

#### **TOTAL FUND EXPENDITURES**

FUND 10	\$1,309,876
FUND 20	\$363,878
FUND 40	\$46,000

**TOTAL ALL FUNDS** **\$1,719,754**

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-1**

**Date:** June 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** SPECIFIC RECOMMENDATIONS BASED ON THE RCSD FIVE-YEAR FISCAL PLAN

**RECOMMENDATION:**

Approve the Specific Recommendations based on the RCSD Five-Year Fiscal Plan (Plan).

**BACKGROUND:**

At your April meeting, the Board reviewed and discussed the Specific Recommendations based on the RCSD Five-Year Fiscal Plan. After deliberation on the merits of the Specific Recommendations, the Board referred the matter to the Budget Committee. The Committee met on June 1, 2016 and voted to recommended adoption of the Specific Recommendations by the Board.

As a conclusion to the Board's adoption of the Final Budget, it is deemed appropriate to approve the Specific Recommendations for future budgetary control. These recommendations could be formalized in new or amended Board policies. Should the Board be amenable to proceeding in this manner, staff will develop policies and/or amendments to current policies and present these to the Budget Committee for their review. Based on the Committee's review, these policies will be presented to the Board for first reading at a future meeting.

**ATTACHMENTS:**

1. Specific Recommendations Based on the RCSD Five-Year Fiscal Analysis.

**SPECIFIC RECOMMENDATIONS BASED  
ON THE  
RCSD FIVE-YEAR FISCAL PLAN**

1. Establish a minimum reserve level of \$500,000 which includes the \$250,000 “rainy day” amount.
2. Establishing Board policy for review by the Board of any unbudgeted initiative proposed by the Board which would draw down reserves by more than \$5,000 for each occurrence with a maximum of \$25,000 annually subject to emergency situations.
3. Update the Fiscal Plan by staff on an annual basis prior to the development of the Preliminary Annual Budget.
4. Establish Board policy stating that Fund transfers to Fund 10 be allocated to Fund Balance (reserves), not revenue except as indicated in No. 5, below.
5. Eliminate the budgeting or transfer of one-time monies from other Funds or unanticipated windfalls into Fund 10 revenue without a specific review by the Board to determine if such transfers would result in an on-going rather than one-time expenditures.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-2**

**Date:** July 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** CSDA BOARD OF DIRECTORS ELECTION 2016

**RECOMMENDATION:**

Discuss proposed slate of candidates (3) and give direction to General Manager to submit its vote for one candidate for the Board of the California Special District Association (CSDA).

**BACKGROUND:**

As a member in good standing of California Special Districts Association, the District is entitled to vote on representatives for Region 6. Attached is a communication from CSDA requesting that the District submit its vote for Seat B, one of three seats for Region 6. Also included are statements from the three candidates for the position.

**ATTACHMENTS:**

1. Communication from CSDA re: Election Ballot Instructions.
2. CSDA Ballot.



**California Special  
Districts Association**  
*Districts Stronger Together*

## **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION**

### **2016 BOARD ELECTIONS**

#### **MAIL BALLOT INFORMATION**

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat B.

Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat B and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 5, 2016**.

If you do not use the enclosed envelope, please mail in your ballot to:

**California Special Districts Association**

**Attn: 2016 Board Elections**

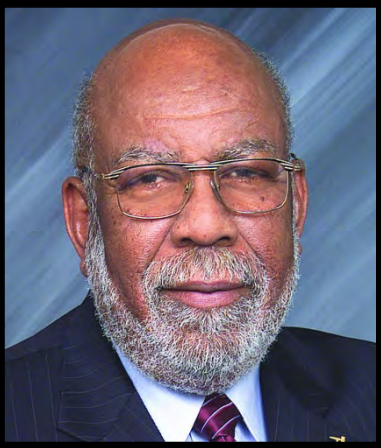
**1112 I Street, Suite 200**

**Sacramento, CA 95814**

Please contact Charlotte Lowe toll-free at 877.924.CSDA or [charlottel@csga.net](mailto:charlottel@csga.net) with any questions.

# **Re-Elect CSDA President Bill Nelson To CSDA Board of Directors**

## **PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS**



I am committed to building on CSDA's present foundation of educational programs and legislative advocacy. My enthusiasm, commitment and comprehensive knowledge of special districts bring years of experience to the CSDA Board. It would be an honor to continue serving special districts in the Southern Network.

- ✓ **EXPERIENCED LEADER**
- ✓ **COMMITTED TO SPECIAL DISTRICTS**
- ✓ **FISCALLY RESPONSIBLE**
- ✓ **DEDICATED**

### **CSDA EXPERIENCE**

- ❖ CSDA President 2016
- ❖ Served on the Board for five years
- ❖ Chair of Fiscal Committee 2014
- ❖ Membership Committee 2013-16

### **DISTRICT EXPERIENCE**

- ❖ Appointed to Board of Trustees Orange County Cemetery District in 2003
- ❖ Chair of the Board 2006, 2010 & 2014. Currently Vice Chair
- ❖ Chair of Finance Committee 2004 to present

### **OTHER LEADERSHIP EXPERIENCE**

- ❖ Board of Directors - California Association of Public Cemeteries 2008 to 2016
- ❖ Board of Directors – Institute for Local Government – 2016 to present
- ❖ Board of Directors - Pacific West Association of Realtors - 2004 to 2012
- ❖ Board of Directors - California Association of Realtors – 2004-2012
- ❖ Board of Trustees Orange County Mosquito & Vector Control – 2016 to present

### ❖ **COMMUNITY INVOLVEMENT-**

- ❖ Orange County Grand Jury 2002-2003
- ❖ Board of Directors - Orange County Grand Jurors Association 2005 to 2011
- ❖ City of Villa Park Investment Advisory Committee- 2008 to 2014 – Chair last two years
- ❖ Villa Park Community Services Foundation – Treasurer – 2010 to 2014
- ❖ Villa Park City Council Member – 2014 to present

### **BUSINESS EXPERIENCE**

- ❖ Financial Executive for 25 years with Atlantic Richfield Company (ARCO) & Southern Calif. Gas Co.

### **EDUCATION**

- ❖ MBA Finance University of Southern California
- ❖ BA Economics California State University Dominguez Hills

**PublicCeo.com**  
**California Local Government News**  
**March 2, 2016**

**The Future of Special Districts in 2016**

***By Bill Nelson, President of the California Special Districts Association.***

In 2000, I retired from private industry and became involved in a number of different groups, one of which was the Orange County Grand Jury. This was my first exposure to government agencies, and to be frank, it did not start off as a good one. In investigating some of the agencies, I was appalled at some of the shenanigans that went on in government. When I finished my term, I informed my supervisor about my desire to learn more about these agencies.

What followed was an appointment to my local cemetery district. At that point I did not know there was such a thing as the cemetery district, as most folks do not know. That was the Orange County Cemetery District and I took a lot of grief from my friends and relatives about being part of this obscure government entity.

What I found was that this local agency served a very vital public service, as is the case with all special districts. There was definitely a need in the community and the Orange County Cemetery District served that need. That was how I first got involved with special districts. Coming from the private sector, my first impression of working within a local government was not a favorable one. I became frustrated with a system that seemed very inefficient.

Every decision seemed to take twice as long. There seemed to be endless and unnecessary rules and regulations. One of these regulations was the Brown Act, which prevented a majority of board members from speaking to one another about district business outside of a public meeting. In the private sector there was no such thing. Board members could get together and agree to an outcome before beginning the meeting. There were no rules preventing this common practice which help to speed decisions along.

After learning more about the district and the role as a public fiduciary, I learned the importance of the Brown Act and other regulations governing special districts.



The mechanisms that seemed like a huge waste of time, were the ones that were the most important aspect of managing a public agency. As a public official, I learned that I was no longer acting on behalf of a private industry. In this new role, I was acting for every resident I represented and my commitment was to provide transparency and accountability to the public.

The more time I spent with the Orange County Cemetery District, the greater my appreciation developed for the important role special districts play in their communities.

My personal involvement with the California Special Districts Association (CSDA) developed from a calling to help other special districts become more efficient while navigating through the regulations imposed on them by the state and other governments.

CSDA has become an integral part of ensuring special districts are equipped with the necessary tools to make sure they operate in the most efficient and effective manner. Their commitment to their members is what motivated me to run for president of the CSDA board.

In this role, I am looking forward to continue working with CSDA to ensure California's special districts are provided with every opportunity to enhance their professional development, and to continue our efforts to educate the public about these vital local government agencies.

During my term as president, it is my goal to help CSDA reach out to all 2,109 independent special districts, to give them a voice in the state, and assist in providing them with valuable resources to make them the best form of local government agencies California has ever seen.



California Special  
Districts Association  
*Districts Stronger Together*

## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Bill Nelson

District/Company: Orange County Cemetery District

Title: Trustee & Vice Chair of the Board

Elected/Appointed/Staff: Appointed

Length of Service with District: 13 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA 2016 President. Chair of Fiscal Committee - 2014, Served on the Board for five years, Served on all of CSDA Committees, attended at least 10 CSDA Legislative Days and Annual Conferences, Received Special District Leadership Foundation Recognition in Special District Governance.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Board of Directors - California Association of Public Cemeteries 2008 to 2016

Board of Directors - Institute For Local Government - 2016 to present

Board of Directors - California Association of Realtors - 2004 to 2012

- ~~Chaired various Committees~~

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

City Council Member - City of Villa Park - 2014 to present

Trustee - Orange County Mosquito and Vector Control District - 2016 to present

4. List civic organization involvement:

Orange County Grand Jury 2002-2003

Board of Directors - Orange County Grand Jurors Association 2005-2011

City of Villa Park Investment Advisory Committee - 2008 to 2014 - Chair last two years

Villa Park Community Services Foundation - Treasurer - 2010 to 2014

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for ten years, elected in 2006. I am very proud to state that the Fire District is the first fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also hold a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the Conference Committee. I am a Past President of the Chino Rotary Club and the current Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

If you would like to speak with me, I can be reached at (909) 816-8396 or at [jdemonaco@chofire.org](mailto:jdemonaco@chofire.org)

John DeMonaco



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 10 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am on the Legislative and Fiscal Committees.

I have also served on the Education and Membership Committees.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am on the Board of Directors for the Fire Districts Association of California.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

I am a member and past president of the Rotary Club of Chino.

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

## MY FELLOW CSDA MEMBER:

As Chairman of East Valley Water District I take great pride in the opportunity to serve my community. Prior to joining the Governing Board, I was an active public participant, and felt honored when elected in 2014. I firmly believe in the importance of transparent government and public service. With these foundational principles, I look forward to representing this region in a professional manner, as the Southern Network, Seat B, Board of Directors representative for CSDA.

I have had the opportunity to work with a number of organizations through CSDA and believe that we all benefit from interacting and sharing experiences. I am a proud lifetime member of the CSDA Leadership Foundation and have participated in a number of trainings opportunities.

At East Valley Water District, we have made a commitment to good governance and accountability. This is clearly demonstrated through the numerous awards we have received from the Government Finance Officers Association, CAPIO, CalPERS, and even CSDA. But I am proud to be a part of EVWD for more than the awards, they are an organization that delivers. As a performance based agency, we continue to achieve the impossible. Whether it is constructing a headquarters facility ahead of an already tight schedule, implementing budget based rates to provide customers with rate stability during the drought emergency, or developing a succession plan to prepare for the change in our workforce; we set our sights high to enhance the quality of life of this community.

As a CSDA Director, I will bring that passion for good governance and public service. Thank you for your consideration and for allowing me the opportunity to share my experience and perspective. I look forward to serving as a representative on the CSDA Board of Directors.

Sincerely,



Ronald Coats  
EVWD Chairman



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald L. Coats

District/Company: East Valley Water District

Title: Chairman of the Board

Elected/Appointed/Staff: Elected

Length of Service with District: 2 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am proud to be a lifetime member of the CSDA Leadership Foundation. Additionally, I have completed numerous CSDA webinars, including the CIDAC series on local agency finances and investments. Additionally, I have attended annual CSDA conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am currently affiliated with ACWA, WaterReuse, and AWWA. I have attended every ACWA conference since my election.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I am a member of the Association of San Bernardino County Special District's, serve on both the Citizen's Oversight Committee for the San Bernardino Community College District (3 years) and the Citizens Oversight Committee for the San Bernardino Unified School District (7 years).

4. List civic organization involvement:

Arrowhead United Way Planning and Allocations and Community Cabinet (15 years), as a member and ambassador of the San Bernardino Chamber of Commerce (17 years), Toastmasters International (10 years), American Legion (34 years), and California Sheriff's Association (27 years).

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

# CSDA BOARD OF DIRECTORS 2016 ELECTION

OFFICIAL BALLOT



**SOUTHERN  
NETWORK**

**SEAT B**

term ends 2019

*Please vote for only one.*

**Bill Nelson\***  
*Orange County Cemetery District*

**John DeMonaco**  
*Chino Valley Independent Fire District*

**Ronald Coats**  
*East Valley Water District*

*All fields must be completed for ballot to be counted.*

*\* incumbent running for re-election*

SIGNATURE:

DATE:

MEMBER DISTRICT:

Must be received by 5pm, August 5, 2016. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-3**

**Date:** July 12, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** REPLACEMENT OF RUSH PARK SHADE CANOPY ADJACENT TO THE PLAYGROUND

**RECOMMENDATION:**

Authorize General Manager to execute contract with lowest responsible bidder for the replacement of Rush Park Shade Canopy adjacent to the playground.

**BACKGROUND:**

As a part of the review of the proposed FY 2016-2017 Preliminary Budget the Budget and the Public Work/CIP Committees recommended that the Board approve Rush Park Canopy capital project for this fiscal year. The Shade Canopy is for the purpose of replacing the temporary shade canopy adjacent to the playground. The condition of the current canopy warrants immediate replacement due to its failure to meet fire code and the condition of the canopy which poses a safety issue for users.

Based on Board approval of Agenda Item F-1, it is recommended that the General Manager be authorized to proceed immediately with this project. Attached are bids and costs which are consistent with the funds available for this project. It is therefore recommended that the Board authorize the General to execute a contract with the lowest responsible bidder for the project.

**ATTACHMENTS:**

1. List of Bids and Specifications for the Rush Park Canopy.



# RUSH PARK CANOPY PROJECT BIDS

JUNE, 29, 2016



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## RUSH PARK CANOPY

Aqua Net Inc.	\$14,575
Sark Custom Awnings	\$15,650
Dave Bang Associates, Inc.	\$16,321.60

## CANOPY CONCRETE SLAB



J.O. General Masonry Inc. 33x18	\$8,900
TKR Construction	\$8,132

**TOTAL PROJECT COST \$22,707**



RUSH PARK, 3021 BLUME, ROSSMOOR, CA 90720

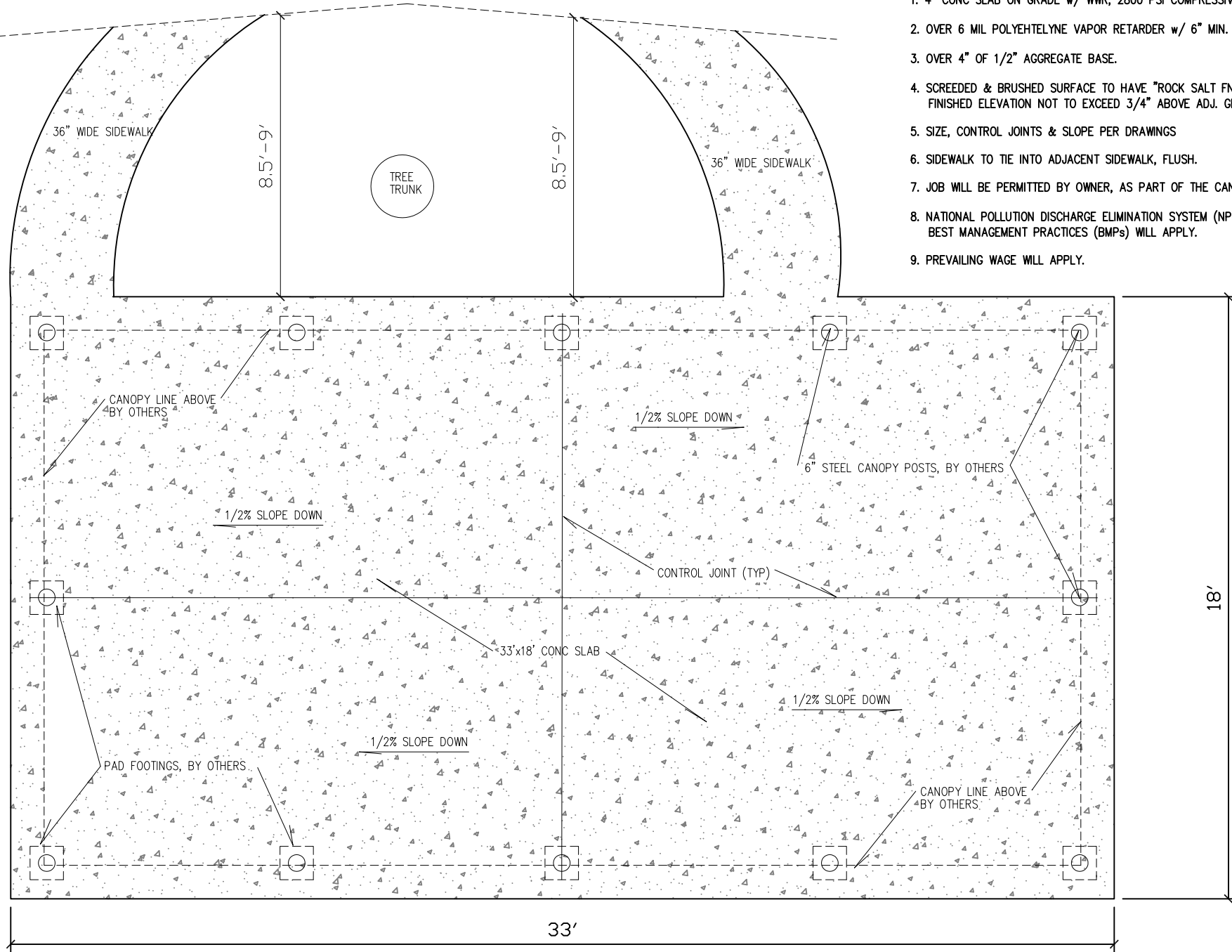
# ***KEY PLAN NTS***

PLAN NORTH 

(E) SIDEWALK

**SPECIFICATIONS**

1. 4" CONC SLAB ON GRADE w/ WWR, 2800 PSI COMPRESSIVE STRENGTH.
2. OVER 6 MIL POLYETHYLENE VAPOR RETARDER w/ 6" MIN. LAPPED JOINTS.
3. OVER 4" OF 1/2" AGGREGATE BASE.
4. SCREEDED & BRUSHED SURFACE TO HAVE "ROCK SALT FINISH". FINISHED ELEVATION NOT TO EXCEED 3/4" ABOVE ADJ. GRADE.
5. SIZE, CONTROL JOINTS & SLOPE PER DRAWINGS
6. SIDEWALK TO TIE INTO ADJACENT SIDEWALK, FLUSH.
7. JOB WILL BE PERMITTED BY OWNER, AS PART OF THE CANOPY PROJECT.
8. NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) & BEST MANAGEMENT PRACTICES (BMPs) WILL APPLY.
9. PREVAILING WAGE WILL APPLY.



**CONCRETE SLAB UNDER CANOPY NTS**

PLAN NORTH



## **NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) NOTES**

Notes must be shown **as worded**, on the title sheet of the plan

1. In the case of emergency, call \_\_\_\_\_ at  
Work Phone # \_\_\_\_\_ or Home Phone # \_\_\_\_\_
2. Sediment from areas disturbed by construction shall be retained on site using structural controls to the maximum extent practicable.
3. Stockpiles of soil shall be properly contained to minimize sediment transport from the site to streets, drainage facilities or adjacent properties via runoff, vehicle tracking, or wind.
4. Appropriate BMP's for construction-related materials, wastes, spills shall be implemented to minimize transport from the site to streets, drainage facilities, or adjoining properties by wind or runoff.
5. Runoff from equipment and vehicle washing shall be contained at construction sites unless treated to reduce or remove sediment and other pollutants.
6. All construction contractor and subcontractor personnel are to be made aware of the required best management practices and good housekeeping measures for the project site and any associated construction staging areas.
7. At the end of each day of construction activity all construction debris and waste materials shall be collected and properly disposed in trash or recycle bins.
8. Construction sites shall be maintained in such a condition that an anticipated storm does not carry wastes or pollutants off the site. Discharges of material other than stormwater only when necessary for performance and completion of construction practices and where they do not: cause or contribute to a violation of any water quality standard; cause or threaten to cause pollution, contamination, or nuisance; or contain a hazardous substance in a quantity reportable under Federal Regulations 40 CFR Parts 117 and 302.
9. Potential pollutants include but are not limited to: solid or liquid chemical spills; wastes from paints, stains, sealants, glues, limes, pesticides, herbicides, wood preservatives and solvents; asbestos fibers, paint flakes or stucco fragments; fuels, oils, lubricants, and hydraulic, radiator or battery fluids; fertilizers, vehicle/equipment wash water and concrete wash water; concrete, detergent or floatable wastes; wastes from any engine/equipment steam cleaning or chemical degreasing and superchlorinated potable water line flushing. During construction, permittee shall dispose of such materials in a specified and controlled temporary area on -site, physically separated from potential stormwater runoff, with ultimate disposal in accordance with local, state and federal requirements.
10. Dewatering of contaminated groundwater or discharging contaminated soils via surface erosion is prohibited. Dewatering of non-contaminated groundwater requires a National Pollutant Discharge Elimination System Permit from the respective State Regional Water Quality Control Board.
11. Graded areas on the permitted area perimeter must drain away from the face of slopes at the conclusion of each working day. Drainage is to be directed toward desilting facilities.
12. The permittee and contractor shall be responsible and shall take necessary precautions to prevent public trespass onto areas where impounded water creates a hazardous condition.
13. The permittee and contractor shall inspect the erosion control work and insure that the work is in accordance with the approved plans.
14. The permittee shall notify all general contractors, subcontractors, material suppliers, lessees, and property owners: that dumping of chemicals into the storm drain system or the watershed is prohibited.
15. Equipment and workers for emergency work shall be made available at all times during the rainy season. Necessary materials shall be available on site and stockpiled at convenient locations to facilitate rapid construction of temporary devices when rain is imminent.
16. All removable erosion protective devices shall be in place at the end of each working day when the 5-Day Rain Probability Forecast exceeds 40%.
17. Sediments from areas disturbed by construction shall be retained on site using an effective combination of erosion and sediment controls to the maximum extent practicable, and stockpiles of soil shall be properly contained to minimize sediment transport from the site to streets, drainage facilities of adjacent properties via runoff, vehicle tracking, or wind.
18. Appropriate BMPs for construction-related materials, wastes, spills or residues shall be implemented and retained on site to minimize transport from the site to streets, drainage facilities, or adjoining property by wind or runoff.

Aqua Net Inc.

2685 Saturn Street  
Brea, CA 92821

# Quote

Date	Quote #
6/7/2016	437

Name / Address
Rossmoor Community Services District 3001 Blume Drive, Rossmoor, CA 90720

Ship To
Rossmoor Community Services District 3001 Blume Drive, Rossmoor, CA 90720

Rep	Project

Item	Description	Qty	U/M	Total
Installation - Shade Shade - Engineerin...	30' x 15' x 8' Hip Canopy Engineering for Shade Canopy City permits and related fees are the customers responsibility. Price includes installation, delivery, prevailing wage, CA Fire Marshal Approved Fabric, rebar footing cages and sales tax. Price does not include removal of concrete floor, or installation of concrete floor. ( Quoted separately) Optional Post Pads: \$200 each installed. 4' 6' high			13,375.00 1,200.00
Shade Covers USA by Aqua Net Inc.			<b>Total</b>	

Aqua Net Inc.

2685 Saturn Street  
Brea, CA 92821

# Quote

Date	Quote #
6/7/2016	437

<b>Name / Address</b>
Rossmoor Community Services District 3001 Blume Drive, Rossmoor, CA 90720

<b>Ship To</b>
Rossmoor Community Services District 3001 Blume Drive, Rossmoor, CA 90720

<b>Rep</b>	<b>Project</b>

Item	Description	Qty	U/M	Total
T&C Shade	<p>Permits: Customer is responsible for any required permits. Code compliance: Structure manufactured &amp; engineered for city code inspection. City permits and related fees are not included in price of contract.</p> <p>Additional equipment / labor: Costs associated with dirt removal or concrete pumping, if needed, are estimates and subject to change the price of contract.</p> <p>Seller not responsible for underground items, electrical, gas lines, structures not seen.</p> <p>Terms: 50% payable upon acceptance of contract, balance upon completion. Until payment is made in full, product purchased and installed is property of Aqua Net Inc./ Shade Covers USA</p> <p>Payment: Master Card, Visa, American Express, Discover, Check, or Cash.</p> <p>Manufacture Time: 5-6 weeks.</p> <p>Install time: about 1 week</p> <p>Change orders: Require written contract and will be billed in addition.</p> <p>Price valid: For 30 days, but subject to steel price fluctuations. Prices subject to installation requirements.</p> <p>Late Fees: \$29 plus 1.5% interest on past due balances per month.</p> <p>Exclusions: Removal of hazardous materials, Traffic control, Barricades, Flagging, Dust control, Cut and cap utilities, Protective covers, Patching, Shoring/bracing, Backfill/compaction. Salvage for others, Retention, Grading, Any damage to underground unknowns.</p>			0.00T
Shade Covers USA by Aqua Net Inc.			<b>Total</b>	\$14,575.00





# ESTIMATE

License #755504  
12832 Muscatine Street  
Pacoima CA 91331

Tel: 818.768.1502  
Fax: 818.768.1528  
Contact@SarkCustomAwnings.com

ESTIMATE #:	18730
DATE:	5/4/2016
SALES REP:	RT

<b>CUSTOMER</b>
PARADIGM DESIGN P.O. BOX 2828 LOS ALAMITOS, CA 90720 CHERYL WILLIAMSEN 714-381-3459
<b>REQUESTED BY:</b> CHERYL

<b>JOB SITE</b>
RUSH PARK 3021 BLUME DRIVE ROSSMOOR, CA 90720
<b>PROJECT:</b> RUSH PARK - 3021 BLUME DRIVE- ROSSMOOR

QTY	DESCRIPTION	DIMENSIONS	RATE	TOTAL:
1	MANUFACTURE AND INSTALL HIP ROOF CANOPY  MATERIAL: COMMERCIAL 95 COLOR: _____ T.B.D. FRAME: 2" ROUND TUBE COLOR: _____ T.B.D. POSTS: 3" ROUND TUBE 6 FOOTINGS: CONCRETE	30'W x 15'P x 8'H	14,450.00	14,450.00
1	ENGINEERED SHOP DRAWINGS & CALCULATIONS  FOLLOWING ADDITIONAL / NOT INCLUDED IN ESTIMATE: *PERMIT SERVICE & SUBMITTALS *CITY FEES		1,200.00	1,200.00

50% deposit required. Balance due upon completion. Please sign and return upon acceptance.

**TOTAL: \$15,650.00**

**ACCEPTED BY:**

NAME: \_\_\_\_\_

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

SIGN: \_\_\_\_\_

Price includes all necessary materials, labor, and if applicable sales tax. Any electrical work, permit service, city fees or engineering is not included in the price of the contract unless it is stated above in writing. Client is responsible for all required permits. Balance of the contract is due upon completion of the job. Until payment made in full, product purchased and installed is property of Sark Custom Awnings & Window Coverings, Inc. We guarantee all materials used in this contract to be done in a neat workmanship manner. Any variations from the plan or alternations requiring extra labor or material will be performed only upon written order and billed in addition to the sum covered by the contract. We carry \$2,000,000 liability insurance and workers' compensation and comply with their laws. Quoted price good for 30 days, but subject to steel price fluctuations. Monthly service charge of one and half percent (1.5%) will apply on past due balances.

**dave**

**\*\* Since 1979 \*\***

# Quotation

## bang assoc., inc. of california

CA 107130R

P.O. Box 1088, Tustin, California 92781  
(800) 669-2585 FAX (800) 729-2483

To ESTIMATOR

Quotation Date <b>May 6, 2016</b>	Salesperson <b>Eric Huber</b>
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**"Rush Park"**  
**Page 1 of 2**

**Terms**  
Net 20 from ship date ONLY with signed quote and approved credit application. We cannot accept PO's or sub-contracts for Net 30 terms. Otherwise-50% down-Balance at time of shipment. This is dictated to us by our factories without exception. To order equipment, please sign quote and fax back. THANK YOU!!

Estimated Shipping Date <b>**6-8 Weeks</b>	Shipped Via <b>Truck</b>	F.O.B. <b>Rossmoor</b>
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Quantity	Description	Unit Price	Total Extended
1	Custom Canopies 30' x 15' Hip-Style Fabric Shade Shelter with 8' Entry, to include rebar cages Color: _____ Fabric with _____ Frame		4,320.00
1	Engineering for Shade Shelter		1,200.00
			<hr/> 5,520.00
	Tax 8.00%		441.60
	Shipping		Included
	<b>TOTAL DELIVERED</b>		<hr/> 5,961.60
	Installation by a Licensed Contractor		10,360.00
	<b>TOTAL DELIVERED AND INSTALLED</b>		<hr/> 16,321.60
<p><b>**Shade shelter manufacture time is 6-8 weeks. Permitting can add 2-4 weeks or more to lead time. PLEASE NOTE: Shades are NOT released into production until permit is issued!</b></p> <p><b>*Prevailing Wages INCLUDED</b></p> <p><b>*Prices INCLUDE freight, rebar footing cages, threaded rod assemblies for footers and CA Fire Marshal fabric. Permits are the customer's responsibility.</b></p>			

*(Continued on following page)*

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTATION IS SUBJECT TO THE CONDITIONS OF OUR CREDIT APPLICATION, AND IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE. FAX COPY DEEMED TO BE LEGAL EQUIVALENT OF ORIGINAL. ALL PAST DUE ACCOUNTS SUBJECT TO 1 1/2% MONTHLY FINANCE CHARGE IN THE EVENT LEGAL ACTION IS REQUIRED TO EFFECT COLLECTION. VENUE SHALL BE TUSTIN, CA

By Eric Huber Accepted \_\_\_\_\_ Date \_\_\_\_\_

PLEASE SIGN AND RETURN ONE COPY WHEN ORDERING.

**Thank You!**



# dave bang assoc., inc. of california

**\*\* Since 1979 \*\***

# Quotation

CA 107130R cont

P.O. Box 1088, Tustin, California 92781  
(800) 669-2585 FAX (800) 729-2483

To ESTIMATOR

Quotation Date <b>May 6, 2016</b>	Salesperson <b>Eric Huber</b>
--------------------------------------	----------------------------------

**"Rush Park"**  
**Page 2 of 2**

**Terms**  
Net 20 from ship date ONLY with signed quote and approved credit application. We cannot accept PO's or sub-contracts for Net 30 terms. Otherwise-50% down-Balance at time of shipment. This is dictated to us by our factories without exception. To order equipment, please sign quote and fax back. THANK YOU!!

Estimated Shipping Date <b>**6-8 Weeks</b>	Shipped Via <b>Truck</b>	F.O.B. <b>Rossmoor</b>
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Quantity	Description	Unit Price	Total Extended
	(Continued from previous page)		
	<p>*UTILITY CLAUSE: Installation to include marking of utilities by Dig Alert. Contractor will not be responsible for any damage to unmarked utilities, such as drainage, irrigation, live water lines, main low voltage lines, etc. Customers responsibility to provide locations of any utilities prior to commencement of work.</p> <p>*ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.</p> <p>*ACCESS CLAUSE: Customer to provide 6' access for tractor. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided</p>		
<b>THANK YOU FOR THIS CHANCE TO QUOTE</b>			

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTATION IS SUBJECT TO THE CONDITIONS OF OUR CREDIT APPLICATION, AND IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE. FAX COPY DEEMED TO BE LEGAL EQUIVALENT OF ORIGINAL. ALL PAST DUE ACCOUNTS SUBJECT TO 1 1/2% MONTHLY FINANCE CHARGE IN THE EVENT LEGAL ACTION IS REQUIRED TO EFFECT COLLECTION, VENUE SHALL BE TUSTIN, CA.

By **Eric Huber**

Accepted \_\_\_\_\_

Date \_\_\_\_\_

PLEASE SIGN AND RETURN ONE COPY WHEN ORDERING.

**Thank You!**

J.O. GENERAL MASONRY, INC.  
 7852 EUCLID AVE.  
 WHITTIER, CA 90602  
 (562) 696-4237

# Estimate

Name/Address
ROSSMOOR COMMUNITY SERV. DIST.
3001 Blume Dr.
Rossmoor, CA 90620

Date	Estimate No.	Project
06/21/16	526	

Item	Description	Quantity	Cost	Total
04 Concrete	Concrete slab 33' feet by 18' feet 4" inches thick with rebar #3 18" on center over 6 mil polyehtelyne vapor retarder w/6"min.lapped joins, over 4" of 1/2 agregate base,prevailing wages will apply Also, another slab 8' feet by 10' feet to conect slab to slab		8,900.00	8,900.00
			<b>Total</b>	<b>\$8,900.00</b>

J.O. GENERAL MASONRY, INC.  
 7852 EUCLID AVE.  
 WHITTIER, CA 90602  
 (562) 696-4237

# Estimate

Name/Address
ROSSMOOR COMMUNITY SERV. DIST. 3001 Blume Dr. Rossmoor, CA 90620

Date	Estimate No.	Project
06/21/16	526	

Item	Description	Quantity	Cost	Total
04 Concrete	Concrete slab 33' feet by 18' feet 4" inches thick with rebar #3 18" on center over 6 mil polyethylene vapor retarder w/6" min. lapped joints, over 4" of 1/2 aggregate base, prevailing wages will apply Also, another slab 8' feet by 10' feet to connect slab to slab		4,500.00	4,500.00
			<b>Total</b>	<b>\$4,500.00</b>



PO Box 508  
 LOS ALAMITOS,  
 CALIFORNIA 90720  
 PH: 562.493.0429  
 FAX: 562.493.5429  
 CA LICENSE 819072

## ROSSMOOR COMMUNITY SERVICES DISTRICT RUSH PARK CONCRETE SLAB CONSTRUCTION DETAILED JOB DESCRIPTION AND CONTRACT

**DATE:** JULY 5, 2016  
**LOCATION:** 3021 BLUME DRIVE  
 ROSSMOOR, CA 90240

### DETAILED JOB DESCRIPTION

ITEM	DESCRIPTION	NOTES
1	Demolition / Footings	<ul style="list-style-type: none"> <li>▪ Assumes all demo and footings by others. Site will left ready for concrete prep and installation.</li> </ul>
2	Concrete Preparation	<ul style="list-style-type: none"> <li>▪ Includes any necessary grading to allow for 4 1/2" of base and 4" of concrete installation.</li> <li>▪ Includes install of 4 1/2" of aggregate base with vibration compaction.</li> <li>▪ Includes install of 6 mil polyethylene vapor retarder, with 6" (minimum) lapped joints.</li> <li>▪ Includes install of #3 (3/8") rebar set at 18" on center, each direction.</li> <li>▪ Includes all forms needed.</li> </ul>
3	Concrete Install and Finish	<ul style="list-style-type: none"> <li>▪ Includes install of 648 sq. feet of concrete at minimum 4" thickness. Concrete to be 2800 psi and mixed and delivered by Robertson's Ready Mix</li> <li>▪ Includes install of roweled control joints per plan.</li> <li>▪ New concrete slab will have salt finish</li> <li>▪ New concrete slab will be flush with the adjacent sidewalk and slope will be per plan.</li> <li>▪ Includes all debris removal by contractor.</li> </ul>
	<b>LABOR</b>	3.5 DAYS @ PREVAILING WAGE OF \$55.30/HOUR / PER EMPLOYEE = \$1,327.20/DAY (3 WORKERS) TOTAL: \$4,645.20 \$1.60 INCREASE JULY 4, 2016 = \$134.40  TOTAL: \$4,779.60
	<b>TRASH REMOVAL</b>	\$325.00
	<b>MATERIALS</b>	SOUTHCOAST: \$315.88 CONCRETE: \$895.00 PUMPER: \$388.00 TOTAL: \$1,598.88
	<b>SUPERVISION OVERHEAD PROFIT</b>	\$6,478.08 25% = \$1,619.52 TOTAL: \$8,098.40
	<b>TOTAL COSTS</b>	<b>\$8,132.00</b>

**ITEMS SPECIFICALLY EXCLUDED AT THIS TIME:**

- o Any demo of existing slab.
- o Any footings.
- o Any landscape of any kind.
- o Any permits.

**RKT DEVELOPMENT, INC., DBA TKR CONSTRUCTION, HEREBY PROPOSES TO FURNISH THE MATERIALS AND LABOR TO COMPLETE THE WORK IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS. ALL MATERIALS TO BE AS SPECIFIED AND ALL WORK TO BE COMPLETED IN A MANNER CONSISTENT WITH STANDARD INDUSTRY PRACTICE AND LOCAL BUILDING CODES. ANY CHANGE TO THE DESCRIPTION OF WORK OR TO THE SPECIFIED MATERIALS INVOLVING EXTRA COSTS WILL BE CONSIDERED A CHANGE AND WILL BE EXECUTED UPON WRITTEN CHANGE ORDER. ALL CHANGE ORDERS OR "COST-PLUS" ITEMS WILL BE BILLED WITH A TKR FEE OF 23%.**

**THE PAYMENT SCHEDULE SHALL BE AS FOLLOWS:**

1	Contract Deposit (Due at signing)	\$1,000.00
2	Completion of job	\$7,132.00
	<b>TOTAL CONTRACT COSTS</b>	<b>\$8,132.00</b>

- [A] **OWNER REPRESENTS HE, SHE, OR THEY ARE AUTHORIZED TO ENTER INTO THIS CONTRACT**
- [B] **NO VERBAL STATEMENT BY ANY REPRESENTATIVE IS BINDING UPON THE COMPANY UNLESS WRITTEN INTO THE CONTRACT AND APPROVED BY DULY AUTHORIZED OFFICERS.**
- [C] **CHANGES MADE ON ANY WORK SHALL BE AGREED TO IN WRITING BY BOTH PARTIES PRIOR TO COMMENCEMENT OF ANY SUCH WORK.**
- [D] **ALL WORK TO BE PERFORMED IN WORKMANLIKE MANNER AND ACCORDANCE WITH STANDARD PRACTICE. CONTRACTOR WILL FOLLOW ALL NPDES REGULATIONS.**
- [E] **THE CONTRACTOR IS NOT RESPONSIBLE TO RELOCATE OR UPDATE ANY UTILITIES, I.E. SEWER, WATER, GAS, ELECTRICITY, CABLE, ETC., UNLESS SPECIFICALLY INCLUDED IN DETAILED DESCRIPTION ABOVE.**
- [F] **IT SHALL BE THE RESPONSIBILITY OF THE OWNER TO NOTIFY CONTRACTOR PRIOR TO THE COMMENCEMENT OF THE JOB OF ANY KNOWN HAZARDS ABOVE, ON OR UNDER THE WORK AREA, INCLUDING BUT NOT LIMITED TO, CHEMICAL STORAGE TANKS, CONTAMINATED SOIL OR WATER, ASBESTOS, LEAD BASED PAINT AND OTHER ENVIRONMENTAL AND HEALTH HAZARDS.**
- [G] **CONTRACTOR SHALL NOT BE RESPONSIBLE FOR DAMAGE OR DELAY DUE TO STRIKES, FIRES, ACCIDENTS, WEATHER, ACTS OF GOD, OR OTHER CAUSES BEYOND HIS REASONABLE CONTROL.**
- [H] **IF THE OWNER DEFAULTS ON ANY PAYMENT, THE ENTIRE BALANCE REMAINING SHALL BECOME DUE AT THE OPTION OF THE COMPANY; THE OWNER AGREES TO PAY ATTORNEY'S FEES AND COSTS INCURRED TO ENFORCE THIS AGREEMENT.**
- [I] **ALL CEMENT AND CONCRETE PRODUCTS ARE INSTALLED WITH STANDARD PRACTICES, HOWEVER, CONTRACTOR DOES NOT GUARANTEE AGAINST CRACKING OR ANY DISCOLORATION OF COLORED CONCRETE PRODUCTS.**
- [K] **COMMENCEMENT DATE FOR THE START, AND COMPLETION, OF CONSTRUCTION WILL BE DETERMINED UPON AWARDING OF CONTRACT.**
- [L] **ALL WAGES PAID WILL BE AT PREVAILING WAGES BASED ON NEW SCHEDULE EFFECTIVE JULY 4, 2016, WHICH IS HOURLY WAGE OF \$56.90**