



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, December 9, 2014**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

**2. ROLL CALL: Directors Casey, Coletta, Kahlert, DeMarco,  
President Maynard**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

Recommendation to make presentation and receive and file.

a. Proclamation of Appreciation Mayor Gerri Graham-Mejia, City of Los Alamitos.

The proclamation was received and filed for presentation at the Los Alamitos City Council Meeting

**5. CERTIFICATION OF ELECTION AND SWEARING IN OF NEWLY ELECTED BOARD MEMBERS—RCSD BOARD PRESIDENT MICHAEL MAYNARD**

Recommend that the Board receive and file the report from the Orange County Registrar of Voters certifying the November 4, 2014 election indicating that the following individuals have been elected to the Rossmoor Community Services District Board of Directors.

President Michael Maynard administered the oath of office to the reelected incumbent William Kahlert and newly elected board member David Burgess. Photos were taken. Applause ensued.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM—None**

**D. REPORTS TO THE BOARD—None**

**E. CONSENT CALENDAR**

**1a. MINUTES REGULAR BOARD MEETING—November 11, 2014**

**2. REVENUE AND EXPENDITURE REPORT—October 2014**

**3. COYOTE SIGHTINGS/ACTIVITY REPORT—November 2014**

**4. LONG TERM USE OF DISTRICT PROPERTY UPDATE**

Director Burgess requested that Item E-2 Revenue and Expenditure Report be pulled from the consent calendar for discussion. Discussion ensued relative to a list questions that had been emailed to staff earlier in the day. The General Manager replied that staff disagreed with Director Burgess' calculations and rejected his findings, and would be responding to his questions via email.

Director Kahlert requested that Item E-3 Coyote Sightings Activity Report be pulled from the consent calendar for discussion. He questioned the validity of the reported sightings and suggested permanently removing the report from the consent calendar. Discussion ensued relative to the value and validity of the data submitted. President Maynard stated that he felt the coyote report was the only reliable data available to the district at this time and it served as a valuable trend analysis tool for the board and the community upon which to measure dangerous encounters and make trapping decisions. Administrative Assistant Elizabeth Deering agreed, stating that the data contained in the report was generated from firsthand information reported to the RHA and the RCSD. She concluded by stating that the only way to get a complete picture would be to develop a regional approach to the coyote situation. Discussion continued relative to signage, contact numbers, etc.

Resident Beverly Houghton added that the coyote task force also mapped the locations of the coyote sightings and it appears that the majority of activity is concentrated near the flood control channels and originating from the Joint Forces Training Base and traveling from across Los Alamitos Blvd. She also stated that posting coyote signage would require getting new permits from the County and had been controversial in the past with residents and local real estate agents.

Motion by Director DeMarco, seconded by Director Casey to approve Item E-1a, Minutes Regular Board Meeting of November 11, 2014 on the consent calendar as submitted. Motion passed 4-0. Director Burgess abstained from the vote.

Motion Director Kahlert, seconded by Director Casey to approve Items E-2, E-3, and E-4 on the consent calendar as submitted. Motion passed 5-0.

**F. PUBLIC HEARING:** None

**G. RESOLUTIONS:** None

**H. REGULAR CALENDAR:**

**1. RHA REQUEST FOR COSPONSORSHIP OF 2015 ROSSMOOR COMMUNITY FESTIVAL**

Recommendation to approve the request of the RHA for cosponsorship of the Rossmoor Community Festival event. Brief discussion ensued relative to bringing the request for alcohol aspect of the request back to the board for discussion at the January board meeting.

Motion by Director Kahlert, seconded by Director Casey to approve the request of the RHA for co-sponsorship of the Rossmoor Community Festival event and authorize approval of the Memorandum of Understanding (MOU). Motion passed 5-0.

## **2. CONTRACT SERVICES AGREEMENT—R.F. DICKSON RE: STREET SWEEPING**

Recommendation to authorize the General Manager to execute a contract services agreement with R.F. Dickson for street sweeping services in Rossmoor. Since the previous agreement has now expired, a new Agreement has been drafted that clarifies any ambiguities in the Term of the Agreement by tying the Term to the fiscal year and revising the Compensation language. Under the new Agreement, a CPI adjustment will be made on July of 2015 and 2016 as set forth in Exhibit B of the Agreement. However, while the new Agreement may be extended for up to two years (to FY 2017-18 and 2018-19), there will be no automatic CPI adjustments for these extensions. CPI or other compensation adjustments would have to be approved by the Board. Discussion ensued.

Motion by Director Casey, seconded by Director DeMarco to authorize the General Manager to execute a contract services agreement with R.F. Dickson for street sweeping services in Rossmoor. Motion passed 5-0.

## **3. REVIEW OF DISTRICT MISSION STATEMENT, GOALS AND OBJECTIVES**

Discussion and possible action resulting from a review of the District's Policy No. 1015 Mission and Jurisdiction and current goals and objectives. Discussion ensued. The board requested that the item be brought back for a thorough discussion and possible action at the January board meeting. The Board also requested that public input be sought through the district website and e-blasts. Director Kahlert requested a redline copy so it would be easier to determine the evolution between the original and proposed documents. The item was tabled for a future discussion.

## **4. CALIFORNIA STATE UNIVERSITY LONG BEACH BASKETBALL COMMUNITY EVENT**

Discussion and possible action regarding the District's participation in a CSULB Basketball Community Event. Discussion ensued relative to dates, location, parking, advertising and cost recovery.

Motion by Director Kahlert, seconded by Director Casey to pursue researching the participation of the district participation in a CSULB Basketball Community Event with a preference for Saturday, January 31<sup>st</sup> vs. Hawaii, purchase of 50 tickets and one of the food purchases. Motion passed 5-0.

## **5. REJECTION OF ALL BIDS RE: ROSSMOOR SIGNATURE WALL REPAIR PROJECT**

Recommendation to reject all bids and refer the Rossmoor Signature Wall Repair Project back to the Public Works/CIP Committee for further review. Discussion ensued relative to pursuit of other contractors and bringing the cost down. The General Manager stated that while the single panel is aesthetically damaged, it is still structurally sound and repairs can be postponed.

Motion by Director Casey, seconded by Director DeMarco to reject all bids and refer the Rossmoor Signature Wall Repair Project back to the Public Works/CIP Committee for further review. Motion passed 5-0.

### **I. GENERAL MANAGER ITEMS:**

The General Manager reported on the County's recent action regarding the Southern California Gas Company Wireless Transmission Orange County Ordinance. The ordinance requires that the gas company justify the reasons why their smart meter data collection units cannot cohabitate with existing utility poles and also must justify the 500 ft. radius requirement.

Director DeMarco had questions relative to factors contributing to the County's action. The general manager replied that he believed it to be directly related to Rossmoor's quest for answers, prompting neighboring cities to follow suit and challenge the gas company's proposals. The general manager also reported that he had met with the Los Alamitos City Manager to discuss the Rossmoor Car Wash Monument Sign proposal. He was informed that the project was in violation of their sign ordinance however they would provide us with information on the appeals process. He praised design consultant Cheryl Williamsen of Paradigm Design for her excellent innovations and agreed to pursue other options concerning to the project.

### **J. BOARD MEMBER ITEMS**

Director DeMarco congratulated Director Kahlert on his reelection and welcomed Director Burgess. He had questions relative to the status of improving the overall night time illumination on Montecito Road. The General Manager stated that Park Superintendent Omero Perez had responded promptly to Director DeMarco's concerns and the concerns were being investigated by the County Traffic Engineering Division of Public Works. President Maynard commented that the road was very dark at night making it difficult to see pedestrians. The General Manager agreed to keep the board updated. Director DeMarco concluded his remarks by wishing everyone a safe and Happy Holiday.

Director Kahlert encouraged everyone to participate in Rossmoor's 3rd Annual Toy Drive. He also responded to emails he had received from residents complaining about extended RV street parking stating that the RCSD did not have jurisdiction over such matters; residents should contact the County of Orange for code enforcement violations and the OC Sheriff's Department for parking issues.

Director Casey welcomed Director Burgess and congratulated Director Kahlert on his reelection. He added that the Mission Statement and Goals document is a big step in the right direction and he looked forward to working on the project with board, staff and the community. Finally, he wished

everyone safe and happy holidays.

President Maynard welcomed Director Burgess and congratulated Director Kahlert on his reelection and for being his right hand. He encouraged the community to be festive and participate in the RHA's holiday lights contest by decorating their homes with lights.

Director Burgess requested a future update on the shade canopy structure and had comments relative to exploring a partial repair of the Rush Park parking lot. He wished everyone happy holidays. The General Manager stated that he had received new information regarding the Rush Park shade canopy structure along with some promising lower cost options.

**AT 8:15 P.M. THE BOARD ADJOURNED TO CLOSED SESSION**

**K. CLOSED SESSION**

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957

Title: General Manager

**AT 8:40 P.M. THE BOARD RECONVENED FROM CLOSED SESSION**

General Counsel reported that at approximately 8:15 p.m. the Board recessed from open session and convened to closed session to discuss one matter on the agenda: Public Employee Performance Evaluation, Pursuant to Government Code Section 54957. At approximately 8:40 p.m. the board reconvened to into open session. There were no reportable items.

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director Burgess to adjourn the regular meeting at 8:45 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**James D. Ruth**  
**General Manager**